

SCOTTSDALE AIRPORT ADVISORY COMMISSION MEETING NOTICE AND AGENDA



Wednesday, June 21, 2023
5:00 p.m.

Scottsdale Airport Aviation Business Center
Stearman/Thunderbird Meeting Room
15000 N. Airport Drive, Second floor
Scottsdale, AZ



MARKED AGENDA

AIRPORT ADVISORY COMMISSION

Charles McDermott, Chair
Peter Mier, Vice-Chair
Larry Bernosky
Ken Casey

Michael Goode
David Reid
John Spalj

Call to Order 5:00 P.M.

Roll Call (CHAIR MCDERMOTT, COMMISSIONER REID TELEPHONICALLY, COMMISSIONER GOODE JOINED TELEPHONICALLY AT 5:01PM. COMMISSIONERS CASEY AND SPALJ ABSENT)

Pledge of Allegiance VICE CHAIR MIER

Aviation Director's Report

The public body may not propose, discuss, deliberate, or take legal action on any matter in the summary unless the specific matter is properly noticed for legal action.

AVIATION DIRECTOR GARY MASCARO CONGRATULATED CARMEN WILLIAMS ON HER LAST AIRPORT ADVISORY COMMISSION MEETING AND HER 7 YEARS OF SERVICE AT SCOTTSDALE AIRPORT.


Approval of Minutes

Regular Meeting: May 17, 2023

COMMISSIONER BERNOSKY MADE A MOTION TO APPROVE THE MEETING MINUTES OF MAY 17, 2023, AS AMENDED, REMOVING CHAIR MCDERMOTT'S NAME AT THE ADJOURNMENT VOTE. CHAIR MCDERMOTT SECONDED THE MOTION, WHICH CARRIED 5/0 WITH CHAIR MCDERMOTT; VICE-CHAIR MIER; AND COMMISSIONERS BERNOSKY, GOODE, AND REID VOTING IN THE AFFIRMATIVE.

Public Comment NONE

Citizens may complete one Request to Speak "Public Comment" card per night and submit it to Aviation Staff. Public Comment time is reserved for citizen comment regarding non-agendized items. No official action can be taken on these items. Public Comment is limited to a total of 15 minutes at the beginning and 15 minutes at the end of the meeting. **Speakers are limited to three minutes to address the Commission during "Public Comment."**

 Persons with a disability may request a reasonable accommodation by contacting Airport Administration (480-312-2321). Requests should be made 24 hours in advance or as early as possible to allow time to arrange accommodation. For TTY Users, the Arizona Relay Service (1-800-367-8939) may contact the Aviation Department (480-312-2321).

REGULAR AGENDA

ITEMS 1-14

How the Regular Agenda Works: The Commission takes a separate action on each item on the Regular Agenda. If you wish to address the Commission regarding any or all of the items on the Regular Agenda, please complete a Comment Card for each topic you wish to address and submit it to Aviation Staff. Speakers will be given three minutes to speak per item. Additional time may be granted to speakers representing two or more persons. Cards for designated speakers and the persons they represent must be submitted together. **Comment cards must be submitted before public testimony has begun on any Regular Agenda or Public Hearing item.**

1. Discussion and Possible Action regarding application for Airport Aeronautical Business Permit for PrismJet, LLC to conduct Aircraft Management and Brokerage Services at Scottsdale Airport. Staff contact: Carmen Williams, Aviation Finance & Administration Manager, 480-312-8475, cawilliams@scottsdaleaz.gov
COMMISSIONER REID MADE A MOTION TO APPROVE THE APPLICATION FOR AIRPORT AERONAUTICAL BUSINESS PERMIT FOR PRISMJET, LLC TO CONDUCT AIRCRAFT MANAGEMENT AND BROKERAGE SERVICES AT SCOTTSDALE AIRPORT. COMMISSIONER BERNOSKY SECONDED THE MOTION WHICH CARRIED 5/0 WITH CHAIR MCDERMOTT; VICE-CHAIR MIER; AND COMMISSIONERS BERNOSKY, GOODE, AND REID VOTING IN THE AFFIRMATIVE.
2. Discussion and Possible Action regarding application for Airport Aeronautical Business Permit for CB Aviation, LLC to conduct Aircraft Charter/Management Services at Scottsdale Airport. Staff contact: Carmen Williams, Aviation Finance & Administration Manager, 480-312-8475, cawilliams@scottsdaleaz.gov
COMMISSIONER BERNOSKY MADE A MOTION TO APPROVE THE APPLICATION FOR AIRPORT AERONAUTICAL BUSINESS PERMIT FOR CB AVIATION, LLC TO CONDUCT AIRCRAFT CHARTER/MANAGEMENT SERVICES AT SCOTTSDALE AIRPORT. COMMISSIONER GOODE SECONDED THE MOTION WHICH CARRIED 5/0 WITH CHAIR MCDERMOTT; VICE-CHAIR MIER; AND COMMISSIONERS BERNOSKY, GOODE, AND REID VOTING IN THE AFFIRMATIVE.
3. Annual Update from Experience Scottsdale
Contact: Rachel Pearson, Vice President of Community and Government Affairs, 480-429-2259, rpearson@experiencescottsdale.com
4. Discussion and Possible Action for a Recommendation to the Planning Commission and City Council regarding case 13-ZN-2022, a request by owner for a zoning district map amendment from General Commercial (C-4) to Planned Airpark Core Development - Airpark Mixed Use Residential, Planned Shared Development (PCP-AMU-R PSD) including a development plan with

bonus development standards for building height up to 119 feet and floor area ratio up to 1.73, to allow a mixed-use development with approximately 1,236 dwelling units, 223 hotel keys, and 253,000 square feet of commercial floor area on a +/- 32.29 gross acre site located at 16001 N. Scottsdale Road. Staff contact: Bryan Cluff, 480-312- 2258, bcluff@scottsdaleaz.gov

Applicants contact: John Berry, (480) 385-2727, jb@berryriddell.com

CHAIR MCDERMOTT MADE A MOTION TO RECOMMEND TO THE PLANNING COMMISSION AND THE CITY COUNCIL REGARDING CASE 13-ZN-2022 A REQUEST BY OWNER FOR A ZONING DISTRICT MAP AMENDMENT WITH STIPULATIONS: 1) THE APPLICANT SHALL RECEIVE FROM THE FEDERAL AVIATION ADMINISTRATION (FAA) A "DETERMINATION OF NO HAZARD TO AIR NAVIGATION" WITHOUT THE USE OF (RED) OBSTRUCTION LIGHTING RESULTING FROM THE SUBMISSION OF A NOTICE OF PROPOSED CONSTRUCTION OR ALTERATION- OFF AIRPORT (FORM 7460-1). 2) THE MAXIMUM HEIGHT OF ANY PORTION OF THE PROPOSED PROJECT SHALL REMAIN BELOW THE ESTABLISHED HORIZONTAL SURFACE ELEVATION OF 1,660.3 FEET FOR SCOTTSDALE AIRPORT AS DEFINED BY 14 CFR PART 77. 3) IF PROPOSED DEVELOPMENT PLANS TO INSTALL SOLAR PANELS, A GLARE ANALYSIS IS REQUIRED TO BE PROVIDED TO THE CITY. COMMISSIONER BERNOSKY SECONDED THE MOTION WHICH CARRIED 5/0 WITH CHAIR MCDERMOTT; VICE-CHAIR MIER; AND COMMISSIONERS BERNOSKY, GOODE, AND REID VOTING IN THE AFFIRMATIVE.

5. Adopt Resolution No. 12859 Authorizing Lease Agreement No. 2023-087-COS with Aerobat Ventures, LLC for the lease of General Aviation Box Hangar Space at Scottsdale Airport. Staff contact: Carmen Williams, Aviation Finance & Administration Manager, 480-312-8475, cawilliams@scottsdaleaz.gov

COMMISSIONER BERNOSKY MADE A MOTION TO AUTHORIZE LEASE AGREEMENT NO. 2023-087-COS WITH AEROBAT VENTURES, LLC FOR THE LEASE OF GENERAL AVIATION BOX HANGAR SPACE AT SCOTTSDALE AIRPORT. CHAIR MCDERMOTT SECONDED THE MOTION WHICH CARRIED 5/0 WITH CHAIR MCDERMOTT; VICE-CHAIR MIER; AND COMMISSIONERS BERNOSKY, GOODE, AND REID VOTING IN THE AFFIRMATIVE.

6. Discussion and Possible Action to Recommend to City Council Adoption of Resolution No. 12858 authorizing the award of the base bid and add alternates #1 and #2 for contract no. IFB – 032023-071 with J. Banicki Construction, Inc. in the amount of \$1,212,134.50 to construct perimeter road improvements at Scottsdale Airport; and Authorize a FY 2023/24 appropriation contingency transfer up to \$650,000 from the Airport Future Grants Contingency (ZB53) to the Airport Perimeter Road Construction capital project (AI03) to be funded by the Operating Aviation Fund undesignated, unreserved ending fund balance. Staff contact: Chris Read, Assistant Aviation Director-Operations, 480-312-2674, cread@scottsdaleaz.gov

COMMISSIONER BERNOSKY MADE A MOTION TO RECOMMEND TO CITY COUNCIL ADOPTION OF RESOLUTION NO. 12858 AUTHORIZING THE AWARD OF THE BASE BID AND ADD ALTERNATIVES #1 AND #2 FOR CONTRACT NO. IFB-032023-071. CHAIR MCDERMOTT SECONDED THE MOTION WHICH CARRIED 5/0 WITH CHAIR MCDERMOTT; VICE-CHAIR MIER; AND COMMISSIONERS BERNOSKY, GOODE, AND REID VOTING IN THE AFFIRMATIVE.

7. Discussion and Possible Action to Recommend to City Council Adoption of Resolution No. 12876 authorizing the award of contract no. IFB – 032023-074 with J. Banicki Construction, Inc. in the amount of \$901,015.55 to construct Airport Drive improvements at Scottsdale Airport; and Authorize a FY 2023/24 appropriation contingency transfer up to \$125,000 from the Airport Match Contingency (ZB52) to the Rehabilitate Airport Drive capital project (AJ02) to be funded by the Operating Aviation Fund undesignated, unreserved ending fund balance.

Staff contact: Chris Read, Assistant Aviation Director-Operations, 480-312-2674, cread@scottsdaleaz.gov

COMMISSIONER BERNOSKY MADE A MOTION TO RECOMMEND TO CITY COUNCIL ADOPTION OF RESOLUTION NO. 12876 AUTHORIZING THE AWARD OF CONTRACT IFB-03023-074 WITH J. BANICKI CONSTRUCTION INC. CHAIR MCDERMOTT SECONDED THE MOTION WHICH CARRIED 5/0 WITH CHAIR MCDERMOTT; VICE-CHAIR MIER; AND COMMISSIONERS BERNOSKY, GOODE, AND REID VOTING IN THE AFFIRMATIVE.

8. Discussion and input regarding Monthly Operations Report
Staff contact: Chris Read, Assistant Aviation Director-Operations, 480-312-2674, cread@scottsdaleaz.gov
9. Discussion and input regarding Monthly Construction Report
Staff contact: Chris Read, Assistant Aviation Director-Operations, 480-312-2674, cread@scottsdaleaz.gov
10. Discussion and input regarding Airport and Airpark Aeronautical Business Permit Additions, Revocations and Cancellations. Staff contact: Carmen Williams, Aviation Administration & Finance Manager, 480-312-8475, cawilliams@scottsdaleaz.gov
11. Discussion and input regarding Monthly Financial Report for April 2023
Staff contact: Carmen Williams, Aviation Finance & Administration Manager, 480-312-8475, cawilliams@scottsdaleaz.gov
12. Discussion and input regarding Public Outreach Programs and Planning Projects
Staff contact: Sarah Ferrara, Aviation Planning & Outreach Coordinator, 480-312-8482, sferrara@scottsdaleaz.gov
13. Administrative report from the Aviation Director, or designee, regarding the status of pending aviation-related items. Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, gmascaro@scottsdaleaz.gov
14. Discussion and possible action to modify the Airport Advisory Commission Meeting Schedule and Commission Item Calendar. Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, gmascaro@scottsdaleaz.gov

Public Comment NONE

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Future Agenda Items

Discussion and possible action to add Commissioner requested item on a future agenda.

NO ACTION

Adjournment 6:24 P.M.

COMMISSIONER BERNOSKY MADE A MOTION TO ADJOURN THE MEETING, COMMISSIONER GOODE SECONDED THE MOTION WHICH CARRIED 5/0 WITH CHAIR MCDERMOTT; VICE-CHAIR

MIER; AND COMMISSIONERS BERNOSKY, CASEY, GOODE, AND REID VOTING IN THE AFFIRMATIVE.