

SCOTTSDALE AIRPORT ADVISORY COMMISSION MEETING NOTICE AND AGENDA



Wednesday, November 20, 2024

5:00 p.m.

Scottsdale Airport Aviation Business Center
Stearman/Thunderbird Meeting Room
15000 N. Airport Drive, Second floor
Scottsdale, AZ



AIRPORT ADVISORY COMMISSION

Peter Mier, Chair

Michael Goode, Vice-Chair

April Beauboeuf

Peter Lenton

Charles McDermott

David Reid

John Spalj

Call to Order

Roll Call

Pledge of Allegiance

Aviation Director's Report


The public body may not propose, discuss, deliberate, or take legal action on any matter in the summary unless the specific matter is properly noticed for legal action.

Approval of Minutes

Regular Meeting: October 16, 2024

Public Comment

Citizens may complete one Request to Speak "Public Comment" card per night and submit it to Aviation Staff. Public Comment time is reserved for citizen comment regarding non-agendized items. No official action can be taken on these items. Public Comment is limited to a total of 15 minutes at the beginning and 15 minutes at the end of the meeting. **Speakers are limited to three minutes to address the Commission during "Public Comment."**

 Persons with a disability may request a reasonable accommodation by contacting Airport Administration (480-312-2321). Requests should be made 24 hours in advance or as early as possible to allow time to arrange accommodation. For TTY Users, the Arizona Relay Service (1-800-367-8939) may contact the Aviation Department (480-312-2321).

REGULAR AGENDA

ITEMS 1-10

How the Regular Agenda Works: The Commission takes a separate action on each item on the Regular Agenda. If you wish to address the Commission regarding any or all of the items on the Regular Agenda, please complete a Comment Card for each topic you wish to address and submit it to Aviation Staff. Speakers will be given three minutes to speak per item. Additional time may be granted to speakers representing two or more persons. Cards for designated speakers and the persons they represent must be submitted together. **Comment cards must be submitted before public testimony has begun on any Regular Agenda or Public Hearing item.**

1. Discussion and Possible Action regarding application for Airpark Aeronautical Business Permit for Siglo Aviation to conduct Aircraft Management Services at Scottsdale Airport. Staff contact: Rick Wielebski, Assistant Aviation Director, 480-312-8475, rwielebski@scottsdaleaz.gov
2. Discussion and Possible Action regarding application for Airport Aeronautical Business Permit for AtYourJet, LLC to conduct Off-Airport Catering Services at Scottsdale Airport. Staff contact: Rick Wielebski, Assistant Aviation Director, 480-312-8475, rwielebski@scottsdaleaz.gov
3. Discussion and Possible Action regarding application for Airport Aeronautical Business Permit for Heliponents, Inc to conduct Aircraft Mobile Maintenance and Repair Services at Scottsdale Airport. Staff contact: Rick Wielebski, Assistant Aviation Director, 480-312-8475, rwielebski@scottsdaleaz.gov
4. Discussion and input regarding Airport and Airpark Aeronautical Business Permit Additions, Cancellations and Revocations. Staff contact: Rick Wielebski, Assistant Aviation Director, 480-312-8475, rwielebski@scottsdaleaz.gov
5. Discussion and input regarding Monthly Operations Report
Staff contact: Matthew Johnson, Director - Airport Operations & Maintenance, 480-312-2674, mljohnson@scottsdaleaz.gov
6. Discussion and input regarding Monthly Financial Report for September 2024
Staff contact: Rick Wielebski, Assistant Aviation Director, 480-312-8475, rwielebski@scottsdaleaz.gov
7. Discussion and input regarding Monthly Construction Report
Staff contact: Matthew Johnson, Director - Airport Operations & Maintenance, 480-312-2674, mljohnson@scottsdaleaz.gov
8. Discussion and input regarding Public Outreach Programs and Planning Projects
Staff contact: Kelli Kuester, Aviation Planning & Outreach Coordinator, 480-312-8482, kkuester@scottsdaleaz.gov
9. Administrative report from the Aviation Director, or designee, regarding the status of pending aviation-related items. Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, gmascaro@scottsdaleaz.gov

10. Discussion and possible action to modify the Airport Advisory Commission Meeting Schedule and Commission Item Calendar. Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, gmascaro@scottsdaleaz.gov

Public Comment

Citizens may complete one Request to Speak "Public Comment" card per night and submit it to Aviation Staff. Public Comment time is reserved for citizen comment regarding non-agendized items. No official action can be taken on these items. Public Comment is limited to a total of 15 minutes at the beginning and 15 minutes at the end of the meeting. **Speakers are limited to three minutes to address the Commission during "Public Comment."**

Future Agenda Items

Discussion and possible action to add Commissioner requested item on a future agenda.

Adjournment



COMMISSION INFORMATION REPORT
APPROVAL OF MINUTES

Meeting Date: 11/20/24

Contact: Gary P. Mascaro,
Aviation Director

Phone: (480) 312-7735

ACTION

Approval of Minutes – Regular Meeting
May 15, 2019

Attachment(s): 1. Draft of minutes of the October 16, 2024 Regular Meeting

Action taken:



**SCOTTSDALE AIRPORT ADVISORY COMMISSION
PUBLIC MEETING**

**Scottsdale Airport Aviation Business Center
Stearman/Thunderbird Meeting Room
15000 N. Airport Drive
Scottsdale, Arizona
Wednesday, October 16, 2024**

DRAFT MINUTES

PRESENT: Peter Mier, Chair
Michael Goode, Vice Chair (telephonic)
April Beauboeuf
David Reid
Peter Lenton
John Spalj

ABSENT: Charles McDermott

STAFF: Gary Mascaro, Aviation Director
Kelli Kuester, Aviation Planning and Outreach Coordinator
Tiffany Domingo, Airport Administrative Coordinator
Matthew Johnson, Director of Airport Operations & Maintenance

GUESTS: Brian Stoner, Senior Operations Manager with Gulfstream Product Support Corp.
Tim Conner, Environmental Policy Manager

CALL TO ORDER

The meeting was called to order at 5:03 p.m.

ROLL CALL

A formal roll call confirmed the presence of Commissioners as noted above.

Chair Mier led the commission in the Pledge of Allegiance.

AVIATION DIRECTOR'S REPORT

Gary Mascaro, Aviation Director, announced the departure of Tiffany Domingo, Airport Administrative Coordinator. She will be leaving her position after six years of dedicated service at Scottsdale Airport. Ms. Domingo was congratulated on her new position. Mr. Mascaro also announced the new Assistant Aviation Director, Rick Wielebski, will begin his role on November 1, 2024.

Regular Meeting: September 18, 2024

COMMISSIONER REID MADE A MOTION TO APPROVE THE REGULAR MEETING MINUTES OF SEPTEMBER 18, 2024, AS PRESENTED. COMMISSIONER SPAJL SECONDED THE MOTION, WHICH CARRIED 6/0 WITH CHAIR MIER, VICE CHAIR GOODE AND COMMISSIONERS BEAUBOEUF, REID, LENTON, AND SPALJ VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

PUBLIC COMMENT

There were no public comments.

REGULAR AGENDA ITEMS 1-11

1. Discussion and Possible Action Regarding Application for Airpark Aeronautical Business Permit for Siglo Aviation to Conduct Aircraft Management Services at Scottsdale Airport.

Kelli Kuester, Aviation Planning and Outreach Coordinator, explained Siglo Aviation experienced some last-minute changes that affected their plans and are unable to be present this evening. They have requested to be continued to next month's meeting.

COMMISSIONER REID MADE A MOTION TO MOVE THE DISCUSSION AND POSSIBLE ACTION REGARDING APPLICATION FOR AIRPARK AERONAUTICAL BUSINESS PERMIT FOR SIGLO AVIATION TO CONDUCT AIRCRAFT MANAGEMENT SERVICES AT SCOTTSDALE AIRPARK TO THE NOVEMBER MEETING. COMMISSIONER BEAUBOEUF SECONDED THE MOTION, WHICH CARRIED 6/0 WITH CHAIR MIER, VICE CHAIR GOODE AND COMMISSIONERS BEAUBOEUF, REID, LENTON, AND SPALJ VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

2. Discussion and Possible Action Regarding Application for Airport Aeronautical Business Permit for Gulfstream Product Support Corporation to Conduct Aircraft Maintenance and Repair Services at Scottsdale Airport.

Kelli Kuester, Aviation Planning and Outreach Coordinator, explained Gulfstream Product Support Corporation is seeking ratification of an Airport Aeronautical Business Permit to conduct aircraft maintenance and repair services. Gulfstream Product Support Corporation has met the requirements of the aeronautical business permit and Senior Operations Manager, Brian Stoner is present to answer any questions.

Brian Stoner, Senior Operations Manager at Gulfstream Product Support Corporation, provided an overview of the company noting they are transferring and expanding into the Mesa area and have a customer base here at the Scottsdale Airport that require AOG aircraft maintenance service. This week they opened a new 225,000 square foot Aircraft MRO Service Center in Mesa, Arizona in addition to two existing facilities with a combined 75,000 + square footage.

Commissioners were given the opportunity to comment and ask questions. In response Mr. Stoner explained they can provide both mobile and hangar service. According to Scottsdale Airport policies they would need approval to conduct ramp services.

COMMISSIONER REID MADE A MOTION TO APPROVE APPLICATION FOR AIRPORT AERONAUTICAL BUSINESS PERMIT FOR GULFSTREAM PRODUCT SUPPORT CORPORATION TO CONDUCT AIRCRAFT MAINTENANCE AND REPAIR AT SCOTTSDALE AIRPORT. VICE-CHAIR GOODE SECONDED THE MOTION WHICH CARRIED 6/0 WITH CHAIR MIER, VICE-CHAIR GOODE, COMMISSIONERS BEAUBOEUF, LENTON, REID AND SPALJ VOTING IN THE AFFIRMATIVE.

3. Discussion and Input Regarding City of Scottsdale Shade and Tree Plan

Tim Conner, Environmental Policy Manager, Office of Environmental Initiatives introduced Justin Azevedo, Principle and Founder for Design Laboratory and Project Manager on the Shade and Tree Plan in Scottsdale which will be launched in February 2024. An update about this project was provided noting from the beginning Scottsdale's focus on shade was not just trees but also structures. There is a lot of space in Scottsdale, such as roadways, parks, public facilities, and private, developer, and business owned property. There is also limited land for new structures and trees to be added, which is why this project entails working with trees, structures, and people in a cohesive manner.

This plan stems from identifying strategies for a cooler Scottsdale, continuing a steady level of heat, and avoiding rising heat, and lowering certain portions as well. Key hot spots such as the Airpark are naturally open spaces. This plan is working to identify and create potential solutions to decrease surface temperatures throughout the city. Three prongs of documentation were conducted, the fill documentation, high tree canopy, and what type of environment can be created in Scottsdale. Trees versus structures, comes down to the type of need. Trees capture water and create a cooling effect in microclimates. Structures can be horizontal or vertical shades, large scale, spot location cooling only, stops pavement and ground surfaces from heating up.

The plan is to involve different departments to gain a strong understanding of what should be done and how it will work throughout the city. The concept is to provide a practical solution to enhance shade and cooling strategies throughout Scottsdale, be user friendly, and guide residents, businesses, and policy makers alike while optimizing water usage on trees, share integrating practices for longevity and enhancing community resilience. The initial goals are to increase shade, maintain shade, and collaborate about shade.

Outreach has been conducted through nine popup events, 1,000 face to face conversations, a lot of online involvement, and hosted two public open houses. We heard they want shade everywhere, what kind of trees are being put up, and how will they be watered. Shade is what

people wanted. A proposed spec sheet for trees and maintenance guide will be provided for public and residential use.

Commissioners were given the opportunity to comment and ask questions. Mr. Stoner explained it is important that everything they do is measurable, so everything is documented well, and they are using long-standing programs and methodologies for documentation. This also provides the ability to do yearly checks to ensure the investment is working, also known as “long range style planning”. In unique areas such as Scottsdale Airport, there are capabilities of increasing shade but not to the levels throughout the rest of the city, that is why this is being looked at as a holistic approach. We have been working with every board and commission, including the Blue Zones. Benchmark cities within Maricopa County have been identified for comparison and tactics being used.

In addition, several case studies throughout the world are being reviewed for comparison. This plan focuses on shade because many are already investing in it, such as Phoenix is doing a great job testing many different materials over the last decade with mixed results. Ground pavement increases the temperature of all things around it as heat is absorbed into the ground acting like a mirror. The concept is how to increase shade through trees, structures, and water harvesting and pulling it all together into a single piece to identify where to put trees. The “tool kits” we will be providing are a residential booklet and tree package with instructions. This plan is not looking to tell homeowners or businesses what they need to do to increase shade, but to educate them on what they can do to increase shade.

4. Discussion and Input Regarding Airport and Airpark Aeronautical Business Permit Additions, Cancellations, and Revocations.

Kelli Kuester, Aviation Planning and Outreach Coordinator, provided an update noting both Gulfstream Product Support Corporation and Siglo Aviation have been added to the Airport list as they were administratively approved.

5. Discussion and Input Regarding Monthly Operations Report for September 2024

Matt Johnson, Director of Airport Operations & Maintenance, discussed aircraft numbers are holding at 424. Operations have a slight uptick compared to last year. There were seven alerts, ten incidents, and four enforcement actions over the past month. Mr. Johnson commended the Atlantic Team who acted and corrected the hydraulic fluid leaks quickly. U.S. Customs fees and totals are still down but remaining hopeful they will increase as the busy seasons kicks off. PPRs for the calendar year are 92. The operation numbers are trending upwards but still down compared to last year. We are holding the 10th position on the Business Jet Report.

Mr. Johnson noted the COPA (Cirrus Owners Pilot Association) held their Migration Fly-in and Trade Show September 26-29, 2024, in Scottsdale and had close to 80 aircraft on the ramp. The Barrett Jackson event was held this past weekend with 90 aircraft on the ramp Friday night into Saturday morning. This is the first time it was scheduled as a fall event and next month's operations numbers will reflect the increase.

Commissioners were given the opportunity to comment and ask questions. Mr. Johnson explained for violations they educate the pilot or flight school and reach out to the tower to let them know what operation is going on and how to handle it.

Mr. Mascaro explained after hours touch and go has been prohibited at the airport since the 1990 Noise Act; however, they use educational enforcement, like a 3-strike rule. After a third violation it could go to NOV or a denial of use.

6. Discussion and Input Regarding Monthly Financial Report for August 2024

Kelli Kuester, Aviation Planning and Outreach Coordinator, noted this report represents August, which is the first review for FY 24/25 and all adopted and approved numbers have been updated. The approved budget for revenues was \$1.06 million with actuals totaling \$1.59 million. For expenses, the approved budget was \$726,000 with actuals totaling \$567,000. Compared to last year, revenues are slightly lower by approximately \$39,000. Expenses are slightly higher by approximately \$28,000. The Aviation Cash Balance is approximately \$15.4 million as of August 31st. Account receivables aging report, showing balances for all our city accounts as of September 5, 2024. Fuel totals for the month of July FBO fuel sales accounted for 73.8 percent, AVGAS was 3.3 percent and Airpark Operators being at 22.8 percent. Approximately 995,000 million gallons were pumped, up 9.9 percent from last August. The fiscal year comparison is up 6.0 percent.

Commissioners were given the opportunity to comment and ask questions. Ms. Kuester explained how the budget is created, and she did not have a specific reason why the expenses were lower than anticipated. Revenues are lower due to fewer rental car concessions and transient landing. Expenses are higher due to the increase in the administrative fee for use of the online payment system.

7. Discussion and Input Regarding Monthly Construction Report for September 2024

Matthew Johnson, Director of Airport Operations & Maintenance, provided a construction update noting the Taxiway Seal Coat project was just finished on the northern 1/3 of Taxiway A and the full length of Taxiway B. The Kilo Apron Rehabilitation Project will be presented to the City Council on Tuesday, October 22, 2024. An explanation was provided for the notched-out section of pavement to extend the runway and push back aircraft. This section will be paved through funding provided by the FAA and ADOT. November 12-13, 2024, there will be night closures of the runway for yearly stripping maintenance of the centerline.

8. Discussion and Input Regarding Public Outreach Programs and Planning Projects

Kelli Kuester, Aviation Planning and Outreach Coordinator, provided an update on the public programs and planning projects noting three voluntary curfew letters were mailed in September. In terms of monitoring property development through the City's Planning Department, there were two projects for the month of September within the Airport Influence Area. The addition of the Airport Master Plan will be discussed over the next eighteen months, there is an open house scheduled for October 29, 2024. This is an opportunity to interact with consultants, aviation staff, and discuss the master plan. For social media post remain active.

The listserv was sent out reminding airport users of the overnight runway and taxiway closures, announcing our airport master plan grant received, and open house date. A recent notice was announcing our new Assistant Aviation Director, Rick Wielebski. Tours of the airport were recently provided to the Embry Riddle Aeronautical University AAAE Student Chapter, Scottsdale Leadership Group, and Scottsdale's Mayor's Youth Council. Coloring books have been created for those visiting the airport and restaurant, and if the back page is completed by drawing your own picture and brought to the office, they receive a gift bag.

9. Discussion and Input Regarding Quarterly Noise Complaint Summary

Kelli Kuester, Aviation Planning and Outreach Coordinator, provided the third quarter noise complaint summary. There were eighteen call backs, and zero email responses made by staff. There was a total of 26 complainants for the quarter, of which nine were repeats (since 2004). Total complaints received this quarter were 79 compared to last year's 162. The top influence areas are F6, which is concerned with late night or early morning flights, and J2 concerned with low flights. In comparison with 2023 the total number of complaints in 2024 has decreased by 83.

10. Administrative Report from Aviation Director or Designee Regarding the Status of Pending Aviation-Related Items

Mr. Mascaro noted the Kilo Ramp Rehabilitation project will be on the City Council's October 22, 2024, consent agenda. No updates for the Planning Commission items, but as updates come, they will be shared with the commission.

Mr. Mascaro announced Mr. Johnson has been appointed as permanent Director of Airport Operations and Maintenance. Thanks to Volanti Restaurant & Lounge a movie night is being planned for November 23, 2024, with a bigger and higher screen. The movie and time are to be determined.

Ms. Domingo shared some departing words.

11. Discussion and Possible Action to Modify the Airport Advisory Commission Meeting Schedule and Commission Item Calendar

Next meeting date is November 20, 2024.

PUBLIC COMMENT

There were no public comments.

FUTURE AGENDA ITEMS

There were no future agenda items noted.

ADJOURNMENT

With no further business to discuss, Chair Mier called for a motion to adjourn at 5:59 p.m.

COMMISSIONER SPAJL MADE A MOTION TO ADJOURN COMMISSIONER BEAUBOEUF SECONDED THE MOTION, WHICH CARRIED 6/0 WITH CHAIR MIER, VICE CHAIR GOODE

AND COMMISSIONERS BEAUBOEUF, REID, LENTON, AND SPAJL VOTING IN THE
AFFIRMATIVE WITH NO DISSENTING VOTES.

SUBMITTED BY:

eScribers, LLC



COMMISSION ACTION REPORT

Discussion and Possible Action regarding application for Airpark Aeronautical Business Permit for Siglo Aviation to conduct Aircraft Management Services

Agenda Item No.: 1

Meeting Date: 11/20/24

Staff Contact: Rick Wielebski,
Assistant Aviation Director

Phone: (480) 312-8475

ACTION

Ratification of Airpark Aeronautical Business Permit for Siglo Aviation to conduct Aircraft Management services in the Scottsdale Airpark.

PURPOSE

Pursuant to Scottsdale Revised Code, Chapter 5, Article 3, commercial aeronautical activity conducted in the Airpark requires a valid Aeronautical Business Permit. In addition, the Airpark Minimum Operating Standards outlines the process for obtaining such a permit. Siglo Aviation has requested an Airpark Aeronautical Business Permit to conduct Aircraft Management services in the Scottsdale Airpark.

APPLICANT(S)

Siglo Aviation
Edward Langerveld
2777 Paradise Road, Unit 3302
Las Vegas, NV 89109

KEY CONSIDERATIONS

Siglo Aviation has provided the appropriate documentation as required in the Airpark Minimum Operating Standards.

Attachment(s): 1. Completed Airpark Aeronautical Business Permit

Action taken:



SCOTTSDALE AIRPORT

AERONAUTICAL BUSINESS PERMIT - AIRPARK



Permit required to conduct commercial aeronautical activity in the Airpark

Business or activity to be conducted (check all that apply):

- | | |
|---|--|
| <input type="checkbox"/> Aircraft Sales Services
<input type="checkbox"/> Aircraft Charter Services
<input type="checkbox"/> Charter Brokerage Services
<input type="checkbox"/> Hangar/Shade Leasing Services
<input type="checkbox"/> Helicopter Flight Training Services
<input type="checkbox"/> Helicopter Specialized Commercial Flying Services | <input checked="" type="checkbox"/> Aircraft Management Services
<input type="checkbox"/> Aircraft Engine Overhaul Services
<input type="checkbox"/> Specialized Commercial Flying Services
<input type="checkbox"/> Helicopter Maintenance & Repair Services
<input type="checkbox"/> Helicopter Leasing/Rental Services
<input type="checkbox"/> Other (please list service): _____ |
|---|--|

These activities are limited by City ordinance and the Airpark Minimum Operating Standards. Please refer to each document for further information and standards for each type of business.

Applicant / Business Name: SIGLO AVIATION

Authorized Representative / Title: EDWARD LANGERVELD

Work Phone: 888-908-9398 Cell Phone: 805-455-1270

Mailing Address: 2777 PARADISE ROAD, UNIT 3302 City: LAS VEGAS

State: NV Zip Code: 89109 Email: ADMIN@SIGLOAVIATION.US

Billing Address: 2901 AIRPORT WAY City: KLAMATH FALLS

State: OR Zip Code: 97603 Billing Email: ADMIN@SIGLOAVIATION.US

Billing Phone: 888-908-9398

The Applicant hereby requests the above action(s), and in consideration of this request being granted, agrees to the following:

1. **FEE PAYMENT:** The Applicant agrees to pay all applicable fees on time, and all required fees including late fees, interest and penalties without deduction of any kind.
2. **PERMIT LIMITATIONS:** This permit may not be assigned or transferred, and is limited to the approved business activity listed above
3. **INFORMATION CHANGES:** The Applicant shall notify Airport Administration, in writing within fifteen (15) days, of any change to the information provided.
4. The City assumes no liability for damage or loss to personal property while operating at Scottsdale Airport.
5. **INDEMNIFICATION:** The Applicant and invitees shall indemnify the City pursuant to Chapter 5 of the Scottsdale Revised Code. As required by the Airport Minimum Operating Standards, permit holder shall endorse all liability insurance policies to include the City of Scottsdale as an additional insured. Applicant further agrees to waive their insurers' subrogation rights against the City of Scottsdale, and its Officers, Directors, Commissioners and Employees.
6. **COMPLIANCE WITH THE LAW:** The Applicant shall comply with all applicable laws, ordinances, rules and regulations. To view regulations, go to <http://www.scottsdaleaz.gov/airport/regulatorydocs>

The undersigned representative certifies that he/she is authorized to sign for the business and the information entered above is accurate.

E a L

09/03/2024

Applicant Signature: _____ Date: _____



**SCOTTSDALE AIRPORT
AERONAUTICAL BUSINESS PERMIT - AIRPARK**



Staff Use Only

Applicant / Business Name: Siglo Aviation

Application and documentation reviewed by: Kelli Kuester

Aviation Director's Comments/Stipulations: N/A

Approved by Aviation Director or designee: [Signature] Date: 9-6-24

Date Ratified by the Airport Advisory Commission: _____

ABP Account Number: 2024-13A



COMMISSION ACTION REPORT

Discussion and Possible Action regarding application for Airport Aeronautical Business Permit for AtYourJet, LLC to conduct Catering Services

Agenda Item No.: 2

Meeting Date: 11/20/24

Staff Contact: Rick Wielebski,
Assistant Aviation Director

Phone: (480) 312-8475

ACTION

Ratification of Airport Aeronautical Business Permit for AtYourJet, LLC to conduct Off-Airport Catering services in the Scottsdale Airport.

PURPOSE

Pursuant to Scottsdale Revised Code, Chapter 5, Article 3, commercial aeronautical activity conducted in the Airport requires a valid Aeronautical Business Permit. In addition, the Airport Minimum Operating Standards outlines the process for obtaining such a permit. AtYourJet, LLC has requested an Airport Aeronautical Business Permit to conduct Off-Airport Catering services in the Scottsdale Airport.

APPLICANT(S)

AtYourJet, LLC
David Henninger, President
437 Toyah Drive
Dripping Springs, TX 78620

KEY CONSIDERATIONS

AtYourJet, LLC has provided the appropriate documentation as required in the Airport Minimum Operating Standards.

Attachment(s): 1. Completed Airport Aeronautical Business Permit

Action taken:



SCOTTSDALE AIRPORT AERONAUTICAL BUSINESS PERMIT



(Required to conduct commercial aeronautical activity on the airport)
Fields in RED are required fields.

Business or activity to be conducted (check all that apply):

- Aircraft Charter Services
- Aircraft Leasing or Rental Services
- Aircraft Maintenance and Repair Services
- Aircraft Management
- Aircraft Washing Services
- Aircraft Sales Services
- Aircraft Mobile Maintenance and Repair Services
- Specialized Aircraft Repair Services (list service):
- Specialized Commercial Flying Service (list service):
- Hangar/Shade Leasing Services
- Flight Training Services
- Fixed Base Operator
- On-Airport Rental Car Concession
- Other (list service): Private Jet Catering

These activities are limited to the airport by ordinance. Please refer to the Airport Minimum Operating Standards for further information on each type of business.

Applicant (Business Name): **AtYourJet LLC**

Authorized Representative, title: **David Henninger, President** Email Address: **david@atyourjet.com**

Work Phone: Cell Phone: **949-491-3370** Fax:

Mailing Address: **437 Toyah Dr**

City: **Dripping Springs** State: **Texas** Zip Code: **78620**

Billing Address: **same**

City: **same** State: Zip Code:

Billing Phone: **same** Billing Email: **same**

The Applicant hereby requests the above action(s), and in consideration of this request being granted, agrees to the following:

1. FEE PAYMENT: The Applicant agrees to pay all applicable fees on time, and all required fees including late fees, interest and penalties without deduction of any kind.
2. PERMIT LIMITATIONS: This permit may not be assigned or transferred, and is limited to the approved business activity listed above
3. INFORMATION CHANGES: The Applicant shall notify Airport Administration, in writing within fifteen (15) days , of any change to the information provided.
4. RELEASE OF LIABILITY: The City assumes no liability for damage or loss to personal property while operating at Scottsdale Airport.
5. INDEMNIFICATION: The Applicant and invitees shall indemnify the City pursuant to Chapter 5 of the Scottsdale Revised Code. As required by the Airport Minimum Operating Standards, permit holder shall endorse all liability insurance policies to include the City of Scottsdale as an additional insured. Applicant further agrees to waive their insurers' subrogation rights against the City of Scottsdale, and its Officers, Directors, Commissioners, and Employees.
6. COMPLIANCE WITH THE LAW: The Applicant shall comply with all applicable laws, ordinances, rules and regulations. To view regulations, go to <http://www.scottsdaleaz.gov/airport/regulatorydocs>

Please check the box for each item attached and submitted with the application:

- | | | |
|--|--|---|
| <input type="checkbox"/> Lease/License Agreement | <input type="checkbox"/> Certificates of Insurance | <input type="checkbox"/> FAA Certificates |
| <input type="checkbox"/> Sublease Agreement | <input type="checkbox"/> Business/ Privilege Tax License | For Flight Training Schools:
<input type="checkbox"/> Noise Abatement Pilot Briefing |

The undersigned representative certifies he/she is authorized to sign for the business and acknowledges receipt of a copy of this permit.

Applicant Signature:

Dave Henninger

Digitally signed by Dave Henninger
Date: 2024.10.02 09:32:41 -05'00'

Date:

By checking this box, I affirm that the information entered above is accurate and that the name typed above represents my official signature.

Please save the form to your documents, submit the form with an electronic signature to cawilliams@scottsdaleaz.gov
OR print, sign and return to: 15000 N. Airport Drive, Suite 100, Scottsdale, AZ 85260.

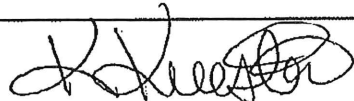
Staff Use Only

Application, permits and insurance reviewed by:

Aviation
Director's
Comments/
Stipulations:

2024-15

Approved by Aviation
Director or designee:



Date Ratified by the Airport Advisory Commission:

August 2014



COMMISSION ACTION REPORT

Discussion and Possible Action regarding application for Airport Aeronautical Business Permit for Heliponents, Inc. to conduct Mobile Aircraft Maintenance and Repair Services

Agenda Item No.: 3

Meeting Date: 11/20/24

Staff Contact: Rick Wielebski,
Assistant Aviation Director

Phone: (480) 312-8475

ACTION

Ratification of Airport Aeronautical Business Permit for Heliponents, Inc. to conduct Mobile Aircraft Maintenance and Repair services in the Scottsdale Airport.

PURPOSE

Pursuant to Scottsdale Revised Code, Chapter 5, Article 3, commercial aeronautical activity conducted in the Airport requires a valid Aeronautical Business Permit. In addition, the Airport Minimum Operating Standards outlines the process for obtaining such a permit. Heliponents, Inc. has requested an Airport Aeronautical Business Permit to conduct Mobile Aircraft Maintenance and Repair services in the Scottsdale Airport.

APPLICANT(S)

Heliponents, Inc.
Chad Barta, President
4930 E. Falcon Drive
Mesa, AZ 85215

KEY CONSIDERATIONS

Heliponents, Inc. has provided the appropriate documentation as required in the Airport Minimum Operating Standards.

Attachment(s): 1. Completed Airport Aeronautical Business Permit

Action taken:



SCOTTSDALE AIRPORT AERONAUTICAL BUSINESS PERMIT



(Required to conduct commercial aeronautical activity on the airport)
Fields in RED are required fields.

Business or activity to be conducted (check all that apply):

- Aircraft Charter Services
- Aircraft Leasing or Rental Services
- Aircraft Maintenance and Repair Services
- Aircraft Management
- Aircraft Washing Services
- Aircraft Sales Services
- Aircraft Mobile Maintenance and Repair Services
- Specialized Aircraft Repair Services (list service): _____
- Specialized Commercial Flying Service (list service): _____
- Hangar/Shade Leasing Services
- Flight Training Services
- Fixed Base Operator
- On-Airport Rental Car Concession
- Other (list service): _____

These activities are limited to the airport by ordinance. Please refer to the Airport Minimum Operating Standards for further information on each type of business.

Applicant (Business Name): **Heliponents, Inc.**

Authorized Representative, title: **Chad Barta, President** Email Address: **chad@heliponentsinc.com**

Work Phone: **480-981-8300** Cell Phone: **480-223-8348** Fax: **480-981-8400**

Mailing Address: **4930 E. Falcon Drive**

City: **Mesa** State: **AZ** Zip Code: **85215**

Billing Address: **4930 E. Falcon Drive**

City: **Mesa** State: **AZ** Zip Code: **85215**

Billing Phone: **480-981-8300** Billing Email: **accounting@heliponentsinc.com**


The Applicant hereby requests the above action(s), and in consideration of this request being granted, agrees to the following:

1. FEE PAYMENT: The Applicant agrees to pay all applicable fees on time, and all required fees including late fees, interest and penalties without deduction of any kind.
2. PERMIT LIMITATIONS: This permit may not be assigned or transferred, and is limited to the approved business activity listed above
3. INFORMATION CHANGES: The Applicant shall notify Airport Administration, in writing within fifteen (15) days, of any change to the information provided.
4. RELEASE OF LIABILITY: The City assumes no liability for damage or loss to personal property while operating at Scottsdale Airport.
5. INDEMNIFICATION: The Applicant and invitees shall indemnify the City pursuant to Chapter 5 of the Scottsdale Revised Code. As required by the Airport Minimum Operating Standards, permit holder shall endorse all liability insurance policies to include the City of Scottsdale as an additional insured. Applicant further agrees to waive their insurers' subrogation rights against the City of Scottsdale, and its Officers, Directors, Commissioners, and Employees.
6. COMPLIANCE WITH THE LAW: The Applicant shall comply with all applicable laws, ordinances, rules and regulations. To view regulations, go to <http://www.scottsdaleaz.gov/airport/regulatorydocs>

Please check the box for each item attached and submitted with the application:

- | | | |
|--|---|---|
| <input type="checkbox"/> Lease/License Agreement | <input checked="" type="checkbox"/> Certificates of Insurance | <input checked="" type="checkbox"/> FAA Certificates |
| <input type="checkbox"/> Sublease Agreement | <input checked="" type="checkbox"/> Business/ Privilege Tax License | For Flight Training Schools:
<input type="checkbox"/> Noise Abatement Pilot Briefing |

The undersigned representative certifies he/she is authorized to sign for the business and acknowledges receipt of a copy of this permit.

Applicant Signature:  Date: 10/03/2024

By checking this box, I affirm that the information entered above is accurate and that the name typed above represents my official signature.

Please save the form to your documents, submit the form with an electronic signature to cawilliams@scottsdaleaz.gov
OR print, sign and return to: 15000 N. Airport Drive, Suite 100, Scottsdale, AZ 85260.

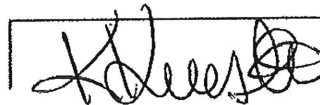
Staff Use Only

Application, permits and insurance reviewed by:

Aviation
Director's
Comments/
Stipulations:

2024-16

Approved by Aviation
Director or designee:

 10-08-24

Date Ratified by the Airport Advisory Commission:

August 2014



COMMISSION ACTION REPORT

Discussion and input regarding Airport and Airpark Aeronautical Business Permit Additions, Cancellations, and Revocations

Agenda Item No.: 4

Meeting Date: 11/20/24

Staff Contact: Rick Wielebski,
Assistant Aviation Director

Phone: (480) 312-8475

INFORMATION

Review of Airport and Airpark permittees and major tenant Aeronautical Business Permit additions, cancellations, and revocations.

PURPOSE

Per the request of the Airport Advisory Commission, a report will be provided as needed indicating additions, cancellations, and revocations of Aeronautical Business Permits.

KEY CONSIDERATIONS

- Attached are the current lists of Airport and Airpark permittees.
- List provides what type of aeronautical activity the business is conducting and the contact information.
- Any additions, cancellations, suspensions, and revocations will be highlighted on the list.

Attachment(s):
1. Current Airport Permittee List by Category
2. Current Airpark Permittee List by Category

AIRPORT AERONAUTICAL BUSINESS PERMITS & TENANTS

NOVEMBER 2024

AIRCRAFT CHARTER, SALES & MANAGEMENT				
BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE
ALL ACCESS MOTORSPORTS, LLC dba ALL ACCESS JETS	CHARTER BROKERAGE	SFS	BRADLEY CRAIG	
AMERICAN FLIGHT SUPPORT, LLC	CHARTER BROKERAGE	JA	BEN MOKE	888-245-4017
ATLANTIC AVIATION - CHARTER	AIRCRAFT CHARTER	AASC	RICK WIELEBSKI	480-948-2400
BUSINESS AIRCRAFT MANAGEMENT dba EXECUTIVE AIRCRAFT SERVICES	AIRCRAFT CHARTER/SALES/MANAGEMENT	SFS	GORDON JOHNSON	480-905-8659
C. WRIGHT AVIATION, LLC	AIRCRAFT SALES/CHARTER BROKERAGE	AASC	CYGNE LASHAE SWAN	480-500-1818
CIRRUS DESIGN CORP DBA CIRRUS AIRCRAFT	AIRCRAFT MANAGEMENT/SALES	AA	RAVI DHARNIDHARKA	865-724-1959
DELUX PUBLIC CHARTER LLC, DBA JSX AIR	AIRCRAFT CHARTER	AA	DAVID DRABINSKY	469-791-7270
G.G.R. AVIATION	AIRCRAFT MANAGEMENT	SFS	GUY MILANOVITS	480-614-1166
GARY AIR SERVICES LLC, DBA AD ASTRA	AIRCRAFT CHARTER	SFS	RYAN STRAND	602-999-5629
GRANDVIEW AVIATION, LLC	AIRCRAFT CHARTER	SFS	DARRELL BONEBRAKE	888-573-9426
J&S AVIATION	AIRCRAFT MANAGEMENT	MOBILE	SEAN FOWLER	480-241-9437
JET LINX SCOTTSDALE	AIRCRAFT CHARTER/MANAGEMENT	AASC	JON HULBURD	866-538-5469
JET FLEET, LLC	AIRCRAFT SALES	SFS	STEVE GAGE	480-286-0029
JET PROS, LLC	AIRCRAFT CHARTER/BROKERAGE/MANAGEMENT	SFS	MARGARET PIONTEK	480-444-2452
JOHN HOPKINSON & ASSOCIATES	AIRCRAFT SALES	AA	CHRISTINA HOPKINSON	403-637-2250
M&N EQUIPMENT, LLC dba M&N AVIATION	AIRCRAFT CHARTER/MANAGEMENT	SFS	TODD SCHIECK	720-356-4830
MACKIN AVIATION, LLC	AIRCRAFT SALES	AA	BRIAN MACKIN	480-363-0058
MAINE AVIATION AIRCRAFT CHARTER, LLC dba MAC JET CENTER	AIRCRAFT CHARTER	SPH	ALYSAN CARUSO	207-780-1811
NETJETS AVIATION INC.	AIRCRAFT CHARTER/MANAGEMENT		DAVID FRASH	614-696-3308
PRISMJET, LLC	AIRCRAFT CHARTER/BROKERAGE/MANAGEMENT		SCOTT CASEY	
SOUTHWEST AERO, LLC	AIRCRAFT SALES	AA	BRIAN MACKIN	480-363-0058
AIRCRAFT RENTAL, LEASING & FLIGHT TRAINING				
BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE
AMERICAN FLYERS, INC.	FLIGHT TRAINING	AANC	STEVEN DAUN	954-784-2122
CIRRUS DESIGN CORP DBA CIRRUS AIRCRAFT	AIRCRAFT RENTAL/FLIGHT TRAINING	AA	RAVI DHARNIDHARKA	865-724-1959
FLIGHTWORKS INC.	AIRCRAFT RENTAL/LEASING/FLIGHT TRAINING	SFS	RYAN STRAND	602-999-5629
LEGACY FLIGHT TRAINING	FLIGHT TRAINING	ACC	WILLIAM INGLIS	772-539-0420
LEOPARD AVIATION	AIRCRAFT RENTAL/FLIGHT TRAINING	AASC	THOMAS NOON	760-419-2252
PLUS 5 SPORT AERO	FLIGHT TRAINING	JA	BUD DAVIDSON	602-971-3991
SCOTTSDALE EXECUTIVE FLIGHT TRAINING	AIRCRAFT RENTAL/FLIGHT TRAINING	SFS	GUY MILANOVITS	480-614-1166
SDL HOLDINGS - ATP	FLIGHT TRAINING	AASC	JIM KOZIARSKI	904-273-3018
SIERRA CHARLIE AVIATION	AIRCRAFT RENTAL/FLIGHT TRAINING	SFS	SCOTT CAMPBELL	480-390-2346
UNIVERSAL HELICOPTERS, INC.	FLIGHT TRAINING/LEASING	JA	GORDON JIROUX	480-951-6283
VERTICAL WORKS	FLIGHT TRAINING	JA	CHARLES CHADWICK	732-865-1610
AIRCRAFT MAINTENANCE & REPAIR				
BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE

ACROPRO LLC	MOBILE AIRCRAFT MAINTENANCE	MOBILE	PIKE KELLY	805-268-4962
ARIZONA AIRCRAFT INTERIOR DESIGN	SPECIALIZED AIRCRAFT REPAIR	SFS	MICHAEL BRYANT	480-832-1330
AVIATION.ONE JET MAINTENANCE LLC	AIRCRAFT MAINTENANCE	SPH	ROB ARCHER	480-923-9135
AZ JET SERVICES	AIRCRAFT MAINTENANCE	SFS	DAVE FERNEAU	602-380-5555
CESSNA AIRCRAFT COMPANY	AIRCRAFT MAINTENANCE	SFS	RANDALL SOUTIERE	480-840-9430
CIRRUS DESIGN CORP DBA CIRRUS AIRCRAFT	AIRCRAFT MAINTENANCE	AASC	RAVI DHARNIDHARKA	865-724-1959
CONSTANT AVIATION, LLC	AIRCRAFT MAINTENANCE	AASC	NATHAN ROMNEY	469-323-4081
DALLAS AIRMOTIVE	AIRCRAFT MAINTENANCE	SFS	DAVID HUTCHISON	214-477-9033
DIRECTMX AVIATION LLC	AIRCRAFT MAINTENANCE	AASC	VAN NGUYEN	520-409-7860
DUNCAN AVIONICS	AIRCRAFT MAINTENANCE	SFS	JIM DAVIS	480-922-3575
G.G.R. AVIATION	MOBILE AIRCRAFT MAINTENANCE	SFS	GUY MILANOVITS	480-614-1166
GULFSTREAM PRODUCT SUPPORT CORPORATION	AIRCRAFT MAINTENANCE/MOBILE MAINTENANCE	JA	BRIAN SOTNER	480-806-6720
HELIPONENTS, INC.	MOBILE AIRCRAFT MAINTENANCE	MOBILE	CHAD BARTA	480-981-8300
INFINITY AIRCRAFT SERVICES, LLC DBA EMPIRE AVIATION USA	AIRCRAFT MAINTENANCE	AA	MIKE BARLEY	561-932-0680
JET EAST AVIATION	AIRCRAFT MAINTENANCE	SFS	SHAWN GEORGE	216-212-8056
LEARJET/BOMBARDIER INC.	AIRCRAFT MAINTENANCE	SFS	SEBASTIAN MOORE	520-746-5100
NJL AVIATION, LLC.	AIRCRAFT MAINTENANCE	ACC	ANDRE LEARY	727-401-2089
PDR SERVICES	SPECIALIZED AIRCRAFT REPAIR	SFS	PHILIP CHAPMAN	480-202-2908
PREMIER AIR CENTER dba WEST STAR AVIATION	AIRCRAFT MAINTENANCE	SFS	RODGER RENAUD	618-258-8020
RUNWAY 3 AVIATION SERVICES, LLC	AIRCRAFT MAINTENANCE	SFS	JEREMY BAILEY	501-762-5816
TRUE STAR AVIATION	MOBILE AIRCRAFT MAINTENANCE	MOBILE	KYLE GOODRICH	623-256-2605
TURBINE ENGINE SPECIALISTS INC.	AIRCRAFT MAINTENANCE	AA	RICKIE RAMEY	817-625-6100
WC AVIATION INC.	AIRCRAFT MAINTENANCE	AA	JORGE DUARTE	323-707-9567

AIRCRAFT WASHING & DETAILING

BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE
AERO PANACHE	AIRCRAFT WASHING	SFS	TODD PUCKETT	602-531-5505
APPEARANCE GROUP	AIRCRAFT WASHING	SFS	DONALD HENRY	480-580-1658
DETAIL BOYS, LLC	AIRCRAFT WASHING	MOBILE	ALEX DAY	866-899-6241
JB'S EXECUTIVE DETAILING	AIRCRAFT WASHING	MOBILE	JEFFREY BURROWS	480-808-4229
SHINY JETS PHOENIX, LLC	AIRCRAFT WASHING	MOBILE	GREG BIRD	480-268-4286
SKYLUXE DETAILING LLC	AIRCRAFT WASHING	MOBILE	MATTHEW BABIASH	623-414-2461
TIME FOR SALE	AIRCRAFT WASHING	MOBILE	CAROLYN NELSON	602-295-7181
WEST COAST WASH STATION	AIRCRAFT WASHING	AANC	MIKE ADAMS	480-443-7320

AUTO RENTAL COMPANIES

BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE
ALAMO/NATIONAL CAR RENTAL	OFF-AIRPORT RENTAL CAR	OFF	MIKE ROLLINS	480-948-4884
AVIS RENT-A-CAR SYSTEMS	OFF-AIRPORT RENTAL CAR	OFF	PETER SERENA	480-948-4993
ENTERPRISE RENT-A-CAR	RENTAL CAR	SFS	ERIC BULLIS	480-315-8051
GO RENTALS	RENTAL CAR	AA	KAVOUS GITIBIN	480-991-0117
HERTZ RENT-A-CAR	OFF-AIRPORT RENTAL CAR	OFF	STEPHEN BLUM	239-301-7794

FIXED BASE OPERATORS

BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE
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ATLANTIC AVIATION	FIXED BASE OPERATOR	AA	RICK WIELEBSKI	480-948-2400
JET AVIATION OF AMERICA	FIXED BASE OPERATOR	JA	TIMOTHY VALLOWE	
SIGNATURE FLIGHT SUPPORT	FIXED BASE OPERATOR	SFS	GREG GIBSON	480-951-2525

HANGAR, SHADE & OFFICE LEASING SERVICES

BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE
OUT WEST AVIATION, LLC	HANGAR LEASING	BOX	SHANNON DAY	
SIGNATURE/TAC PRIVATE HANGARS	HANGAR LEASING	SPH	GREG GIBSON	480-951-2525

IN-FLIGHT CATERING SERVICES

BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE
AIR CULINAIRE WORLDWIDE, LLC	IN-FLIGHT CATERING	MOBILE	CHRIS EVANS	1-800-247-2433
ATYOURJET LLC	IN-FLIGHT CATERING	MOBILE	DAVID HENNINGER	949-491-3370
BOARD THIS FLIGHT, LLC	IN-FLIGHT CATERING	MOBILE	KATY SALMON	434-825-3087
CATER AZ JETS LLC, DBA CATER AZ	IN-FLIGHT CATERING	MOBILE	KELLEY PRICE	928-442-6088
EMILY'S EVENTS LLC	IN-FLIGHT CATERING	MOBILE	EMILY GARNER	480-361-1800
JETFARE CATERING	IN-FLIGHT CATERING	MOBILE	JONATHAN ALLEN	480-771-4161
KALE CHEF SERVICE	IN-FLIGHT CATERING	MOBILE	KRISTEN MADISON	480-269-4324
SQUARE ONE CONCEPTS, INC.	IN-FLIGHT CATERING	MOBILE	ROLAND WOOD	480-941-0101
VOLANTI PRIVATE JET CATERING	IN-FLIGHT CATERING	MOBILE	DEE DEE MAZA	480-636-1722

U.S. GOVERNMENT

BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE
FAA CONTROL TOWER	SDL AIR TRAFFIC CONTROL	TOWER	JONATHAN WILLIAMS	480-609-7585
U.S. CUSTOMS	U.S. CUSTOMS	OPS	OFF. KENNEDY/ARVIZU	480-312-8483

LEGEND:

Green = New Permit
Yellow = Recently Cancelled Permit
Orange = Suspension/Pending Revocation
Red = Permit Revoked

ACC = Air Commerce Center; 14605 N. Airport Drive, Scottsdale, AZ 85260

JA = Jet Aviation; 14650 N. Airport Drive, Scottsdale, AZ 85260

AA = Atlantic Aviation (Main); 14600 N. Airport Drive, Scottsdale, AZ 85260

AASC = Atlantic Aviation South Complex; 14700 N. Airport Drive, Scottsdale, AZ 85260

SFS = Signature Flight Support; 15290 N. 78th Way, Scottsdale, AZ 85260

AANC = Atlantic Aviation North Complex; 15115 N. Airport Drive, Scottsdale, AZ 85260

SPH = Signature Private Hangars, 15003 N. Airport Drive, Scottsdale, AZ 85260

TOWER = FAA Air Traffic Control Tower; 14960 N. 78th Way, Scottsdale, AZ 85260

AIRPARK AERONAUTICAL BUSINESS PERMITS & TENANTS

NOVEMBER 2024

AIRCRAFT CHARTER, SALES & MANAGEMENT & SPECIALTY SERVICES			
BUSINESS NAME	ACTIVITY	CONTACT	TELEPHONE
ALPHA JET CHARTER INC.	AIRCRAFT CHARTER SERVICES	Deb Sedlak	602-909-5573
COPPER STATE TURBINE ENGINE CO.	AIRCRAFT ENGINE OVERHAUL SERVICES	JIM NORDSTROM	480-500-6677
ELEVAGE FLIGHT TRAVEL, LLC	AIRCRAFT CHARTER/MANAGEMENT	JOEL CLAPICK	602-622-2429
EXECUTIVE JET MANAGEMENT	AIRCRAFT MANAGEMENT	CHRISTINE LEBER	513-979-6709
LEGACY JETS	AIRCRAFT CHARTER/MANAGEMENT	PAUL WOODFORD	480-788-7233
LUXURY AERO COLLECTION, LLC	AIRCRAFT MANAGEMENT/SALES	BRIAN MCNANNA	480-771-2389
PINNACLE AIR GROUP	AIRCRAFT CHARTER/MANAGEMENT/SALES	CURT PAVLICEK	602-618-6200
SAWYER AVIATION	AIRCRAFT CHARTER	CHAD VERDAGLIO	480-922-2723
SIGLO AVIATION	AIRCRAFT MANAGEMENT	EDWARD LANGERVELD	888-908-9398
SILVER AIR, LLC	AIRCRAFT MANAGEMENT	BRANDON MARTIN	800-889-5840
SCOTTSDALE HANGAR ONE	AIRCRAFT MANAGEMENT	MATT BEVERAGE	480-624-9000
BRADLEY MACK AVIATION, INC.	AIRCRAFT MANAGEMENT	MARY RANDOLPH	480-393-0770

HELICOPTER RENTAL, LEASING & FLIGHT TRAINING			
BUSINESS NAME	ACTIVITY	CONTACT	TELEPHONE
H5 PRODUCTIONS, INC. dba H5 HELICOPTERS	SPECIAL COMMERCIAL FLYING	MITCH KELLDORF	480-607-3400
SUNSTATE HELICOPTERS	SPECIAL COMMERCIAL FLYING	CHRIS DOBKINS	602-469-3182
WESTERN SKY HELICOPTERS	SPECIAL COMMERCIAL FLYING	VANESSA CLIFTON	480-416-6415

HANGAR, SHADE & OFFICE LEASING SERVICES			
BUSINESS NAME	ACTIVITY	CONTACT	TELEPHONE
7345 ACOMA LLC	HANGAR/SHADE LEASING	WILL COUNTS	480-483-8107
7689, LLC	HANGAR/SHADE LEASING	BETH AERTS	480-289-5715
AIRPARK LAND, LLC	HANGAR/SHADE LEASING	CRAIG JACKSON	480-421-6694
ASTOR AIRPARK HOLDINGS	HANGAR/SHADE LEASING	REG COOPER	480-483-1999
AVALON ONE	HANGAR/SHADE LEASING	SAMIR KANUGA	480-718-2412
BATES FAMILY TRUST	HANGAR/SHADE LEASING		480-443-8287
BECK LANE HANGARS LLC	HANGAR/SHADE LEASING	RYAN HAMILTON	
BCO, LLC	HANGAR/SHADE LEASING	LYNN BABCOCK	480-922-0490

15266070

s1 "Airpark"

BUILDING D	HANGAR/SHADE LEASING	SCOTT LYON	480-367-6200
CENTRAL IMPLEMENT	HANGAR/SHADE LEASING	PERRY CASE	480-998-8989
CC OFFICE LLC	HANGAR/SHADE LEASING	JOSEPH ODDO	480-998-1444
CWIE MANAGEMENT RESOURCES	HANGAR/SHADE LEASING	FRANK CADWELL	480-449-7751
DEVELOPMENT SERVICES OF AMERICA	HANGAR/SHADE LEASING	RICHARD WILSON	480-927-4888
GRAYSTAR CORPORATION	HANGAR/SHADE LEASING	BETH AERTS	480-483-1985
GREAT AMERICAN HANGAR	HANGAR/SHADE LEASING	MARK BOSCO	916-391-5000
HANGAR THREE	HANGAR/SHADE LEASING	JIM KEELEY	480-596-9000
JJS INVESTMENTS LLC	HANGAR/SHADE LEASING	JOHN J. SHUFELDT	602-399-1514
LARRY COFFEY	HANGAR/SHADE LEASING	LARRY COFFEY	480-607-0140
PACIFIC MARINE MANAGEMENT	HANGAR/SHADE LEASING	AL CHITTENDEN	360-653-4266
SCOTTSDALE HANGAR ONE	HANGAR/SHADE LEASING	MATT BEVERAGE	480-624-9000
SKY HARBOR LEASING, LLC	HANGAR/SHADE LEASING	REG COOPER	480-483-1999
SOUTHWEST JET CENTER	HANGAR/SHADE LEASING	GARY DAICHENDT	949-254-3027
THE EVANS BUSINESS COMPLEX, LLC	HANGAR/SHADE LEASING	GABE LAKATOSH	
VESELY DESCENDANT'S TRUST	HANGAR/SHADE LEASING	BETH AERTS	480-483-1985
VISIONMAKERS INTL LLC	HANGAR/SHADE LEASING	LANE COOK	480-218-1500
WALLACE HOLDINGS	HANGAR/SHADE LEASING	BOB WALLACE	480-998-8861
WATTS INVESTMENTS, LLC	HANGAR/SHADE LEASING	CHRIS NUTE	602-761-4571

LEGEND:

Green = New Permit
Yellow = Recently Cancelled Permit
Orange = Suspension/Pending Revocation
Red = Permit Revoked



COMMISSION INFORMATION REPORT

Discussion and input regarding Operations Report for October 2024

Agenda Item No.: 5

Meeting Date: 11/20/24

Staff Contact: Matthew Johnson,
Director – Operations and
Maintenance

Phone: (480) 312-2674

INFORMATION

Airport Monthly Operations Update for October 2024

PURPOSE

The purpose of this item is to keep the Airport Advisory Commission informed as to the operational status of the Airport.

BASED AIRCRAFT

	Helicopter	Single Piston	Single turboprop	Twin Piston	Twin Turboprop	Jet	Total
Current Month	48	132	22	7	14	208	431
October 2023	50	127	23	7	14	184	405

OPERATIONS

	October 2023	October 2024	% Δ	2023 YTD	2024 YTD	% Δ
Total	14,197	15,035	5.9	142,698	138,203	-3.1
IFR	5,382	5,928	10.1	50,450	52,783	4.6

ALERTS

Date	Type	Description
10/08/24	2	Cessna 172, rough running engine
10/23/24	3	Cessna 441 Conquest, runway excursion
10/24/24	2	Pilatus PC-12, landing gear would not retract
10/27/24	1	Cessna 172, rough running engine
10/28/24	1	Cessna 172, rough running engine

INCIDENTS

Date	Description
10/04/24	Small hydraulic leak, Atlantic south ramp
10/08/24	Learjet 60 lost nose wheel steering while taxiing
10/09/24	Intoxicated driver out in front of the Aviation Business Center
10/09/24	Gulfstream G-600 loss of steering during take off role
10/12/24	Cessna Citation 700, small fuel spill from venting, Netjets ramp
10/12/24	Small fuel spill, Jet Aviation ramp
10/17/24	Small fuel spill, U.S. Customs ramp
10/22/24	Small fuel spill, Atlantic main ramp
10/22/24	Small fuel spill, Atlantic north ground service repair facility
10/23/24	Cirrus SF 50, flat tire left main

INCIDENTS CONTINUED

<u>Date</u>	<u>Description</u>
10/28/24	Small fuel spill, Atlantic main ramp
10/30/24	Small fuel spill, Signature main ramp
10/31/24	Small fuel spill, Jet Aviation main ramp

ENFORCEMENT ACTIONS

<u>Date</u>	<u>Violation</u>	<u>Enforcement Method Used</u>	<u>Comments</u>
10/10/24	Driving on airside ramp without an escort	Verbal	1 st Violation
10/10/24	Speeding on ramp	Verbal	1 st Violation
10/15/24	Speeding on ramp	Verbal	1 st Violation
10/16/24	Speeding on ramp	Verbal	1 st Violation
10/17/24	Operating electric scooter on ramp	Verbal	1 st Violation
10/18/24	Vehicle and trailer parked in airpark taxilane safety area	N.O.V.	1 st Violation
10/21/24	Obstruction of airpark taxilane safety area	Verbal	1 st Violation
10/25/24	Driving on airside ramp without an escort	Verbal	1 st Violation
10/25/24	Touch and go performed after hours	Verbal	1 st Violation
10/25/24	Failure to display vehicle permit	Verbal	1 st Violation
10/28/24	Nonoperation of aircraft	Verbal	1 st Violation
10/28/24	Nonoperation of aircraft	Verbal	1 st Violation
10/28/24	Parking violation	Verbal	1 st Violation

OCTOBER U.S. CUSTOMS & BORDER PROTECTION

<u>*Revenue (FYTD)</u>	<u>Total Uses Month</u>	<u>Total Uses (FYTD)</u>
2024/2025 \$235,650	October 2024 166	2024/2025 391
2023/2024 \$250,075	October 2023 172	2023/2024 438

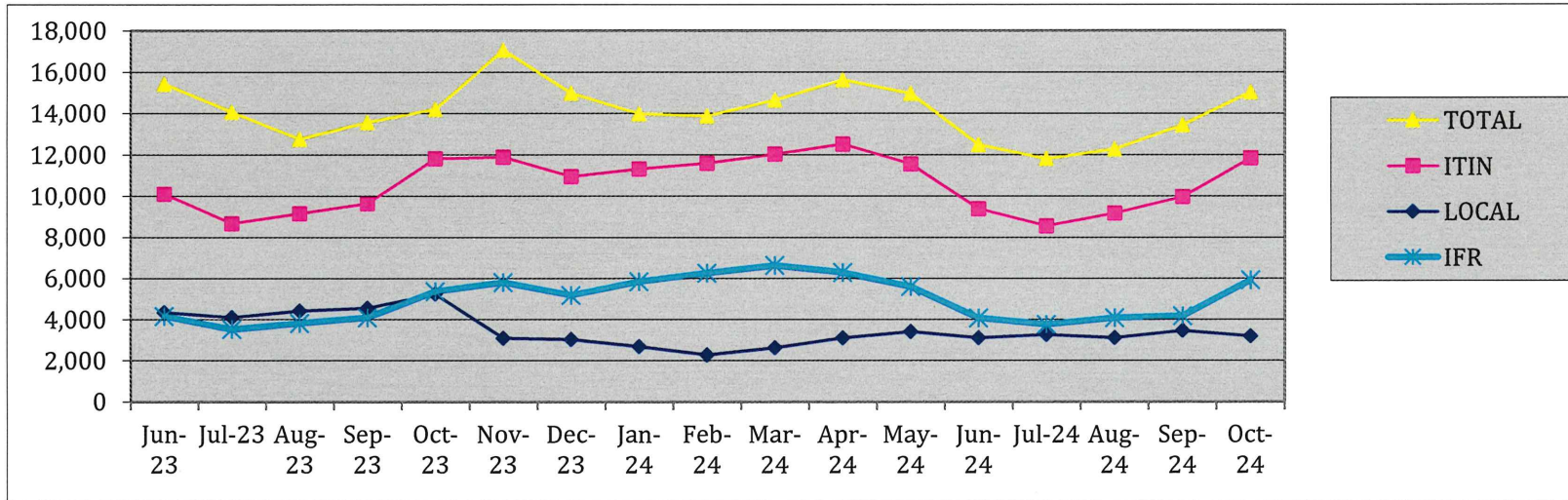
**Revenue = User Fees and Overtime Fees Charged to Users*

75,000 lbs. + PPR = 96 (calendar year 2024)

SCOTTSDALE AIRPORT OPERATIONS 2022-2024



	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24
ITIN	10,097	8,664	9,139	9,636	11,805	11,885	10,945	11,315	11,585	12,014	12,503	11,546	9,371	8,544	9,153	9,964	11,840
LOCAL	4,353	4,100	4,419	4,561	5,254	3,105	3,042	2,699	2,293	2,644	3,124	3,423	3,122	3,273	3,118	3,477	3,195
IFR	4,168	3,543	3,835	4,105	5,382	5,823	5,197	5,867	6,270	6,643	6,308	5,622	4,096	3,776	4,095	4,177	5,928
TOTAL	15,417	14,056	12,764	13,558	14,197	17,059	14,990	13,987	13,878	14,658	15,627	14,969	12,493	11,817	12,271	13,441	15,035



ITIN - Itinerant - an operation is arriving from outside the traffic pattern or departs the airport traffic pattern

LOCAL - an operation that stays within the traffic pattern airspace (non-itinerant)

IFR - an operation that is conducted under instrument flight rules. IFR operations are a sub-category of the total number of operations as they can either Local or Itinerant.

Total Operations = Itinerant Operations + Local Operations



1.Total Business Jet Operations



Source: ETMSC
Note: Operations refer to arrivals and departures.

4.Overall Trends (Calendar Year)

Year	Total			Domestic		International	
	Operations	Change	Passengers	Change	Operations	Change	
2014	4,235,910		3,527,038		708,872		
2015	4,291,174	1.30%	3,605,060	2.21%	686,114	-3.21%	
2016	4,348,740	1.36%	3,667,338	1.73%	682,402	-0.54%	
2017	4,483,614	3.08%	3,793,700	3.45%	689,914	1.10%	
2018	4,520,968	0.83%	3,824,528	0.81%	696,440	0.95%	
2019	4,533,920	0.29%	3,836,578	0.32%	697,342	0.13%	
2020	3,501,192	-22.78%	3,033,148	-20.94%	468,044	-32.88%	
2021	5,099,528	45.65%	4,421,070	45.76%	678,458	44.96%	
2022	5,369,454	5.29%	4,577,730	3.54%	791,724	16.69%	
2023	5,139,626	-4.28%	4,362,470	-4.70%	777,156	-1.84%	
2024*	3,787,762		3,241,298		546,464		

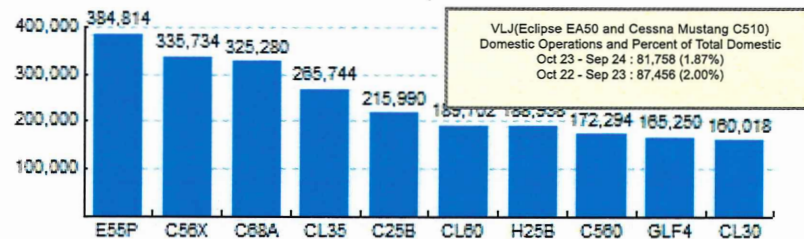
* - Year to date
Source: ETMSC
Note: International flights include US to Foreign, Foreign to US and all foreign operations.

2.Year Over Year Change in Business Jet Operations
Oct 23 - Sep 24 vs. Oct 22 - Sep 23



Source: ETMSC

5.Top Ten Aircraft for Domestic Business Jet Operations
Oct 23 - Sep 24



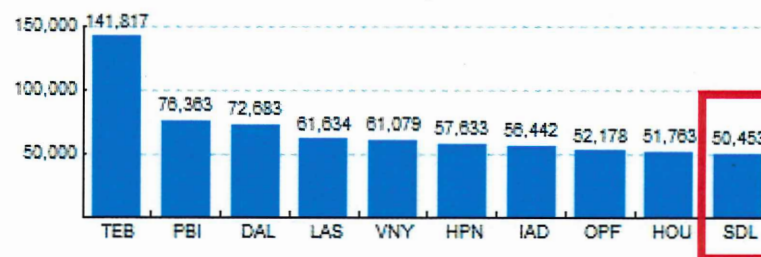
Source: ETMSC

3.Monthly Trends

Month	Total			Domestic			International		
	2023-2024	2022-2023	Change	2023-2024	2022-2023	Change	2023-2024	2022-2023	Change
Oct	459,446	467,328	-1.69%	398,786	407,108	-2.04%	60,660	60,220	0.73%
Nov	441,062	437,452	0.83%	375,362	372,284	0.83%	65,700	65,168	0.82%
Dec	413,422	427,326	-3.25%	346,972	357,666	-2.99%	66,450	69,660	-4.61%
Jan	391,882	410,146	-4.45%	324,236	342,222	-5.26%	67,646	67,924	-0.41%
Feb	407,026	396,146	2.75%	343,466	334,056	2.81%	63,560	62,080	2.38%
Mar	440,950	450,536	-2.13%	365,630	376,892	-3.01%	75,420	73,644	2.41%
Apr	434,356	432,482	0.43%	368,116	363,492	1.27%	66,240	68,990	-3.99%
May	445,256	446,806	-0.35%	384,132	379,868	1.12%	61,124	66,938	-8.69%
Jun	414,904	428,102	-3.08%	357,112	363,440	-1.74%	57,792	64,662	-10.62%
Jul	414,196	413,462	0.18%	360,864	349,292	3.31%	53,332	64,170	-16.89%
Aug	417,066	422,236	-1.22%	365,200	362,910	0.63%	51,866	59,326	-12.57%
Sep	422,126	425,780	-0.86%	372,642	369,168	0.94%	49,484	56,612	-12.59%
Total	5,101,692	5,157,802	-1.09%	4,362,418	4,378,408	-0.37%	739,274	779,394	-5.15%

Source: ETMSC
Note: International flights include US to Foreign, Foreign to US and all foreign operations.

6.Top Ten Airports for Domestic Business Jet Operations
Oct 23 - Sep 24



Source: ETMSC

Comments:



COMMISSION INFORMATION REPORT

Discussion and Input Regarding Monthly Financial Report for September 2024

Agenda Item No.: 6

Meeting Date: 11/20/24

Staff Contact: Rick Wielebski
Assistant Aviation Director

Phone: (480) 312-8485

AVIATION OPERATING BUDGET FISCAL YEAR 2024/25

	FY 2024/25		FY 2024/25 Year to Date (through September 2024)			
	Adopted Budget	Approved Budget	Approved Budget	Actual	Dollar Variance	% Variance
Revenue	\$9,383,322	\$9,383,322	\$1,933,147	\$2,236,945	\$303,798	16%
Expenses	\$3,343,715	\$3,293,426	\$961,916	\$849,418	-\$112,498	-12%
Net	\$6,039,607	\$6,089,896	\$971,231	\$1,387,527	\$416,296	

AVIATION FUND CASH BALANCE

	Operating	CIP Funds	Total
As of 9/30/24	\$14,726,494	\$1,102,700	\$15,829,194
As of 9/30/23	\$9,325,532	\$1,785,114	\$11,110,646

MONTHLY REVENUE AND EXPENDITURE COMPARISON (ACTUALS)

	September		Dollar	
	2023	2024	Variance	% Variance
Revenue	\$616,730	\$640,856	\$24,126	4%
Expenses	\$467,605	\$282,398	-\$185,207	-40%
Net	\$149,125	\$358,458	\$209,333	

ACCOUNTS RECEIVABLE AGING REPORT

Aging Report Data as of 10/2/2024

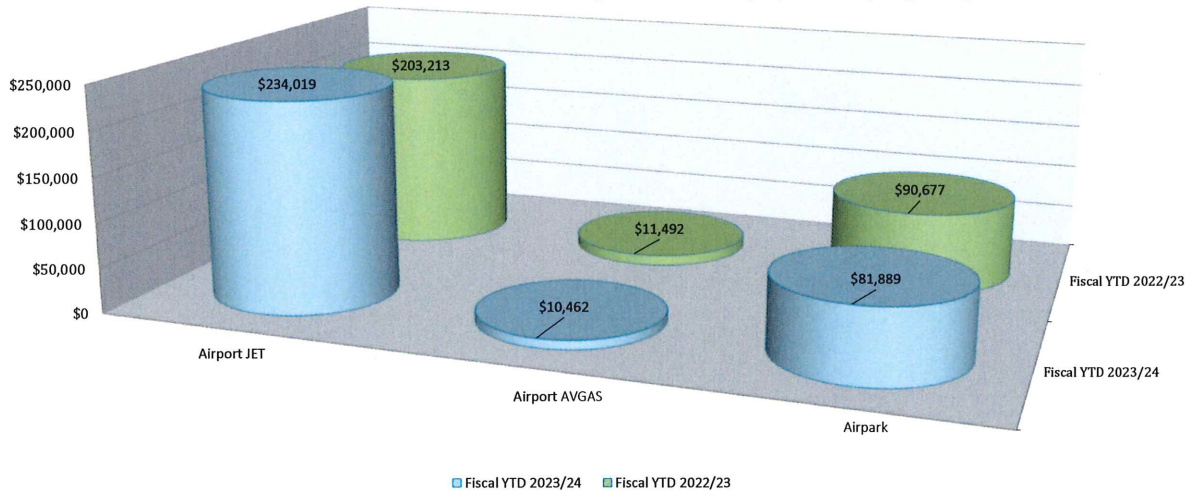
	All Accounts	Total	Aging					Total Amt Due
			Current	1-30 Days	31-60 Days	61-90 Days	91-120 Days	
		203,264.53	23.22	-38.71	-372.96	-404.49	-594.24	201,877.35

Fuel Flowage (@ \$0.10 per gallon)

	September 2023			September 2024			% Change	
	Revenue	AUG Gallons	% Total	Revenue	AUG Gallons	% Total	From Last Yr	
Airport JET	\$69,859	698,587	68.7%	\$79,903	799,034	72.3%	14.4%	Gal
Airport AVGAS	\$3,830	38,304	3.8%	\$3,581	35,812	3.2%	-6.5%	Gal
Airpark	\$28,027	280,269	27.6%	\$27,026	270,259	24.5%	-3.6%	Gal
Total	\$101,716	1,017,160	100.0%	\$110,510	1,105,105	100.0%	8.6%	Gal

	Fiscal YTD 2023/24			Fiscal YTD 2024/25			% Change	
	Revenue	Gallons	% Total	Revenue	Gallons	% Total	From Last Yr	
Airport JET	\$203,213	2,032,134	66.5%	\$234,019	2,340,194	71.7%	15.2%	Gal
Airport AVGAS	\$11,492	114,917	3.8%	\$10,462	104,618	3.2%	-9.0%	Gal
Airpark	\$90,677	906,767	29.7%	\$81,889	818,891	25.1%	-9.7%	Gal
Total	\$305,382	3,053,817	100.0%	\$326,370	3,263,703	100.0%	6.9%	Gal

Scottsdale Airport Fuel Flowage (@ \$0.10 per gallon) - Fiscal Year-to-Date





COMMISSION INFORMATION REPORT

Discussion and Input Regarding
Public Outreach Programs and Planning Projects

Agenda Item No: 8

Meeting Date: 11/20/24

Staff Contact: Kelli Kuester,
Aviation Planning & Outreach
Coordinator

Phone: (480) 312-8482

INFORMATION

Monthly update of the marketing, community, planning and pilot outreach programs at Scottsdale Airport.

PURPOSE

The purpose of this item is to keep the Airport Advisory Commission informed of the airport's marketing, outreach, and planning projects efforts.

Noise Program Outreach		
Description	Purpose	Status
Phoenix Terminal Area Procedure	The FAA Performance Based Navigation team held initial procedure design meetings. Virtual attendance at Phoenix Terminal Area PBN Design meeting.	Completed
Noise Outreach	Will conduct as necessary.	In progress
Pilot Outreach		
Description	Purpose	Status
Pilot Briefing & Outreach	Will conduct as necessary.	In progress
Voluntary Curfew Outreach (10:00 p.m. - 6:00 a.m.)	The Voluntary Curfew Program is designed to respond to a complaint received for an operation between 10 p.m. and 6 a.m. If a flight is confirmed, a letter is sent out to the operator to ask them for their cooperation in flying outside these hours when possible. The following Voluntary Curfew letters were sent out in October: 12	Completed

Planning Projects		
Description	Purpose	Status
Monitor property development through the Planning Department	Working with the Planning Department to protect the airspace and development uses near Scottsdale Airport. The Planning and Zoning reports listed the following number of projects within the Airport Influence Area in October: 1	Completed
Airport Master Plan	Open House Oct. 29 5:00 – 6:30 p.m. 50+ attendees	Completed
Community Outreach and Marketing		
Description	Purpose	Status
Media, social media, & list serve notices	Social Media: Converge Event, Scottsdale Fall Festival, Master Plan Open House, Cub Scout Tour, Movie Night List Serve Notice: Overnight Runway Closures for Striping Operations, Customs FAQ, Movie Night, Matt Johnson as Director of Operations & Maintenance Press Releases: Movie Night	Completed
Brochures, flyers, other print materials, webpages & videos	Will conduct as necessary.	In progress
Community outreach, presentations, and events	Scottsdale Fall Festival, Cub Scout Tour, Old Town Ambassadors	Completed



COMMISSION INFORMATION REPORT

Administrative report from the Aviation Director, or designee, regarding the status of pending aviation-relative items

Agenda Item No: 9

Meeting Date: 11/20/24

Staff Contact: Gary P. Mascaro,
Aviation Director

Phone: (480) 312-7735

INFORMATION

Discussion regarding status of the Airport Advisory Commission's items to City Council, and aviation-related items approved by Planning Commission, Design Review Board, or City Council.

Attachment(s):

1. Airport Advisory Commission Items to City Council.
2. Aviation-related items to Planning Commission, Design Review Board, or City Council.
3. City Council Meeting Calendar.

**AIRPORT ADVISORY COMMISSION AVIATION ITEMS TO CITY COUNCIL
2024**

AIRPORT COMMISSION DATE	APPROVED	ITEM DESCRIPTION	CITY COUNCIL DATE	APPROVED
11-15-23	7-0	Recommend to City Council Adoption of Resolution No. 12991 authorizing construction contract No. IFB-072023-104 with Legacy Wireless Solutions, Inc. in the amount of \$262,270.00 for the Main Apron Lighting Upgrade project at Scottsdale Airport and; authorize a FY 2023/24 Aviation Funds Capital Contingency Budget Appropriation transfer of up to \$45,000 to be funded by Aviation Funds and; authorize a FY 2023/24 Aviation Future Grants Capital Contingency Budget Appropriation transfer of up to \$267,484 (\$254,968 Federal and \$12,516 State) to be funded by the respective grant funds. Staff contact: Chris Read, Assistant Aviation Director-Operations, 480-312-2674, cread@scottsdaleaz.gov	01-09-24	7-0
04-17-24	7-0	Recommend to City Council Adoption of Resolution No. 13102 authorizing Lease Agreement No. 2024-065-COS with Desert Aerostar, LLC for lease of General Aviation Box Hangar Space at Scottsdale Airport.	05-14-24	7-0
09-18-24	7-0	Recommend to City Council Adoption of Resolution No. 13235 authorizing contract No. IFB-042024-162 with Sunland Asphalt Construction, LLC in the amount of \$697,594.29 for the Kilo Apron Rehabilitation project at Scottsdale Airport. Staff contact: Matthew Johnson, Acting Director Operations & Maintenance, 480-312-2674, mljohnson@scottsdaleaz.gov	10-22-24	7-0

**AVIATION-RELATED ITEMS TO PLANNING COMMISSION, DESIGN REVIEW BOARD OR CITY COUNCIL
(Projects that may be on airport, have taxi lane access, have height implications, or have sensitive noise uses)
2024**

AIRPORT COMMISSION DATE	APPROVED	ITEM DESCRIPTION	PLANNING, DRB, OR CITY COUNCIL	APPROVED
N/A	N/A	<p>Augusta One Scottsdale</p> <p>Request by owner for approval of the site plan, landscape plan, and building elevations for a new residential healthcare facility, consisting of 120-units, on a +/- 3.0-acres site located at 7221 E. Legacy Boulevard, with Planned Regional Center and Planned Community Development (PRC PCD) zoning. 30-DR-2021#4</p>	DR	Withdrawn
02-21-24	Approved 6-0	<p>Cosanti Commons</p> <p>Request by owner for a Zoning District Map Amendment from Central Business (Conditional) (C-2 (C)) to Planned Unit Development, Planned-shared District (PUD PSD) Zoning with a Development Plan on a +/- 8.5 acre site located at 7000 E. Shea Boulevard for a mixed use development including +/- 239 multi-family units and existing commercial buildings. 6-ZN-2023 and 2-GP-2023</p>	DR PC CC 8-20-2024	Approved 7-0 Approved 7-0 ?
01-17-24	Not Approved 7-0	<p>AXON</p> <p>Discussion and Possible Action for a Recommendation to the Planning Commission and City Council regarding case 13-ZN-2020#2, a request by owner for a zoning district map amendment from Planned Community District, Industrial Park (P-C I-1) zoning to Planned Community District with P-C comparable Planned Airpark Core, Airpark Mixed-Use - Residential (P-C PCP AMU-R) zoning to accommodate an amendment to the original development plan (13-ZN-2020) to allow for 2,552 multi-family residential units, a hotel, and retail in six five-story buildings, up to 67 feet in height, and an increase in allowed floor area ratio (FAR) from 0.8 to 1.1, on a +/- 41-acre portion of a +/- 68-acre site, located at 8300 E Axon way.</p>	PC 02-14-24 PC 11-13-24 CC 11-19-24	Continued Approved 5-0
?	?	<p>Banner Health Medical Campus</p> <p>Request by owner for a zoning district map amendment from Planned Community Development with P-C comparable Central Business District (P-C C-2) and comparable Industrial Park District (P-C I-1) to Special Campus (S-C) District,</p>	PC CC	? ?

		including development plan, for a new medical campus including full-service hospital with helipad, on a +/- 48-acre site located at 18400 N. Hayden Road. 5-ZN-2023		
N/A	N/A	Sky Harbor Center Addition of 6,215 sf hangar storage building to existing lot with minor site work. 646-PA-2023.	?	?
?	?	One Scottsdale Request to amend the existing Planned Community District (P-C) with comparable Planned Regional Center (PRC) zoning, Development Plan, and Amended Development Standards approved in case 20-ZN-2002#3, along with an amendment to the Development Plan and Development Agreement.	PC CC	? ?
N/A	N/A	Skyport Hangars at Redfield Request for approval of a site plan, landscape plan, and building elevations for two (2) new buildings comprised of four (4) aircraft hangar/office spaces at two (2) stories in height totaling +/-61,293 square feet of overall building area on a property located at 7600 E Redfield Road with Industrial Park (I-1) zoning. 7-DR-2024	DR 10-3-24	Approved 6-0
N/A	N/A	YAM Hangars at SDL Request by owner for approval of a site plan, landscape plan, and building elevations for three (3) new aircraft hangars totaling 165,000 square feet of overall building area on a property located at APN 215-56-421B and 14930 N. 78th Way with Industrial Park (I-1) zoning. 10-DR-2024	DR	?



2024 City Council Meeting Calendar

JANUARY

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
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28	29	30	31			

FEBRUARY

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MARCH

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24	25	26	27	28	29	30
31						

APRIL

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MAY

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JUNE

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JULY

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AUGUST

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SEPTEMBER

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29	30					

- Jan 11-MLK Dinner
- 25-State of the City Address
- Feb 13-Retreat
- Mar 10-14-NLC Congressional City Conference
- Apr 16-Proposed Budget and CIP Presentation
- May 7-History Hall of Fame Ceremony
- 14-Tentative Budget Adoption
- Jun 4-Final Budget Adoption
- 18-Charter Officer Evaluations (3pm)
- 25-Property Tax Adoption
- Aug 6-Election Day
- 27-30-AZ League Annual Conference (Arizona Biltmore-Phoenix)
- Nov 1-Regular Meeting (2pm)
- 5-Election Day
- 12-17-NLC Summit

OCTOBER

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NOVEMBER

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DECEMBER

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29	30	31				

Revised: 09/28/23

Key

- Council Meeting
- Special Meeting – Charter Officer Evaluations
- No meetings will be scheduled
- Optional Additional Mtg and/or Work Study Session
- Retreat
- City of Scottsdale Holiday
- Events ****Dates are subject to change****



COMMISSION ACTION REPORT

Discussion and possible action to modify the Airport Advisory Commission meeting schedule and Commission item calendar

Agenda Item No.: 10

Meeting Date: 11/20/2024

Staff Contact: Gary P. Mascaro,
Aviation Director

Phone: (480) 312-7735

ACTION

Review Airport Advisory Commission meeting schedule.

PURPOSE

Pursuant to By-Laws of the Scottsdale Airport Advisory Commission, Section 202, *“Regular meetings of the Commission shall be held on the third Wednesday of each month immediately following the study session, unless otherwise scheduled by majority vote of its members. In the event the Commission desires not to hold the preceding study session, the regular meeting shall begin at 5:00 p.m., unless otherwise scheduled by majority vote of its members.”*

Attachment(s): 1. Airport Advisory Commission meeting schedule

Action taken:

Airport Advisory Commission Meetings

2024

January						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Election of Officers
By-Laws Review
Quarterly Noise Program Update

February						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

5 year Capital Improvement Program

March						
Su	Mo	Tu	We	Th	Fr	Sa
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10	11	12	13	14	15	16
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24	25	26	27	28	29	30
31						

Annual AZBAA Update

April						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
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Five Year Financial Plan
Risk Management Update
Quarterly Noise Program Update

May						
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June						
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Meeting cancelled

July						
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Meeting cancelled

August						
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September						
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Experience Scottsdale Update

October						
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27	28	29	30	31		

Quarterly Noise Program Update

November						
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December						
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Airport Advisory Commission Meetings 2025

January						
Su	Mo	Tu	We	Th	Fr	Sa
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Election of Officers

By-Laws Review

Quarterly Noise Program Update

February						
Su	Mo	Tu	We	Th	Fr	Sa
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March						
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Annual AZBAA Update

April						
Su	Mo	Tu	We	Th	Fr	Sa
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Risk Management Update

Quarterly Noise Program Update

May						
Su	Mo	Tu	We	Th	Fr	Sa
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June						
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29	30					

July						
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August						
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24	25	26	27	28	29	30
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September						
Su	Mo	Tu	We	Th	Fr	Sa
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21	22	23	24	25	26	27
28	29	30				

Experience Scottsdale Update

October						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Quarterly Noise Program Update

November						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			