

SCOTTSDALE AIRPORT ADVISORY COMMISSION MEETING NOTICE AND AGENDA



Wednesday, November 20, 2024
5:00 p.m.

Scottsdale Airport Aviation Business Center
Stearman/Thunderbird Meeting Room
15000 N. Airport Drive, Second floor
Scottsdale, AZ



AIRPORT ADVISORY COMMISSION

MARKED AGENDA

Peter Mier, Chair

Michael Goode, Vice-Chair

April Beauboeuf

Peter Lenton

Charles McDermott

David Reid

John Spalj

Call to Order – 5:00 P.M.

Roll Call – (LENTON ABSENT)

Pledge of Allegiance

Aviation Director's Report

The public body may not propose, discuss, deliberate, or take legal action on any matter in the summary unless the specific matter is properly noticed for legal action.

AVIATION DIRECTOR MASCARO INTRODUCED AND WELCOME RICK WIELEBSKI TO THE AVIATION DEPARTMENT AS THE NEW ASSISTANT AVIATION DIRECTOR.


Approval of Minutes

Regular Meeting: October 16, 2024

COMMISSIONER REID MADE A MOTION TO APPROVE THE OCTOBER 16, 2024 MINUTES AS PRESENTED. VICE-CHAIR GOODE SECONDED THE MOTION WHICH CARRIED 6/0 WITH CHAIR MIER, COMMISSIONERS BEAUBOEUF, MCDERMOTT AND SPALJ VOTING IN THE AFFIRMATIVE.

Public Comment **NONE**

Citizens may complete one Request to Speak "Public Comment" card per night and submit it to Aviation Staff. Public Comment time is reserved for citizen comment regarding non-agendized items. No official action can be taken on these items. Public Comment is limited to a total of 15 minutes at the beginning and 15 minutes at the end of the meeting. **Speakers are limited to three minutes to address the Commission during "Public Comment."**

 Persons with a disability may request a reasonable accommodation by contacting Airport Administration (480-312-2321). Requests should be made 24 hours in advance or as early as possible to allow time to arrange accommodation. For TTY Users, the Arizona Relay Service (1-800-367-8939) may contact the Aviation Department (480-312-2321)

REGULAR AGENDA

ITEMS 1-10

How the Regular Agenda Works: The Commission takes a separate action on each item on the Regular Agenda. If you wish to address the Commission regarding any or all of the items on the Regular Agenda, please complete a Comment Card for each topic you wish to address and submit it to Aviation Staff. Speakers will be given three minutes to speak per item. Additional time may be granted to speakers representing two or more persons. Cards for designated speakers and the persons they represent must be submitted together. **Comment cards must be submitted before public testimony has begun on any Regular Agenda or Public Hearing item.**

1. Discussion and Possible Action regarding application for Airpark Aeronautical Business Permit for Siglo Aviation to conduct Aircraft Management Services at Scottsdale Airport. Staff contact: Rick Wielebski, Assistant Aviation Director, 480-312-8475, rwielebski@scottsdaleaz.gov
COMMISSIONER REID MADE A MOTION TO APPROVE APPLICATION FOR AIRPARK AERONAUTICAL BUSINESS PERMIT FOR SIGLO AVIATION TO CONDUCT AIRCRAFT MANAGEMENT SERVICES AT SCOTTSDALE AIRPORT. COMMISSIONER MCDERMOTT SECONDED THE MOTION WHICH CARRIED 6/0 WITH CHAIR MIER, VICE-CHAIR GOODE, COMMISSIONERS BEAUBOEUF, AND SPALJ VOTING IN THE AFFIRMATIVE.
2. Discussion and Possible Action regarding application for Airport Aeronautical Business Permit for AtYourJet, LLC to conduct Off-Airport Catering Services at Scottsdale Airport. Staff contact: Rick Wielebski, Assistant Aviation Director, 480-312-8475, rwielebski@scottsdaleaz.gov
COMMISSIONER SPALJ MADE A MOTION TO APPROVE APPLICATION FOR AIRPORT AERONAUTICAL BUSINESS PERMIT FOR ATYOURJET, LCC TO CONDUCT OFF-AIRPORT CATERING SERVICES AT SCOTTSDALE AIRPORT. VICE-CHAIR GOODE SECONDED THE MOTION WHICH CARRIED 6/0 WITH CHAIR MIER, COMMISSIONERS BEAUBOEUF, MCDERMOTT, AND REID VOTING IN THE AFFIRMATIVE.
3. Discussion and Possible Action regarding application for Airport Aeronautical Business Permit for Heliponents, Inc to conduct Aircraft Mobile Maintenance and Repair Services at Scottsdale Airport. Staff contact: Rick Wielebski, Assistant Aviation Director, 480-312-8475, rwielebski@scottsdaleaz.gov
COMMISSIONER REID MADE A MOTION TO APPROVE APPLICATION FOR AIRPORT AERONAUTICAL BUSINESS PERMIT FOR HELIPONENTS, INC TO CONDUCT AIRCRAFT MOBILE MAINTENANCE AND REPAIR SERVICES AT SCOTTSDALE AIRPORT. COMMISSIONER SPALJ SECONDED THE MOTION WHICH CARRIED 6/0 WITH CHAIR MIER, VICE-CHAIR GOODE, COMMISSIONERS BEAUBOEUF AND MCDERMOTT VOTING IN THE AFFIRMATIVE.
4. Discussion and input regarding Airport and Airpark Aeronautical Business Permit Additions, Cancellations and Revocations. Staff contact: Rick Wielebski, Assistant Aviation Director, 480-312-8475, rwielebski@scottsdaleaz.gov
5. Discussion and input regarding Monthly Operations Report
Staff contact: Matthew Johnson, Director - Airport Operations & Maintenance, 480-312-2674, mljohnson@scottsdaleaz.gov
6. Discussion and input regarding Monthly Financial Report for September 2024
Staff contact: Rick Wielebski, Assistant Aviation Director, 480-312-8475, rwielebski@scottsdaleaz.gov

7. Discussion and input regarding Monthly Construction Report
Staff contact: Matthew Johnson, Director - Airport Operations & Maintenance, 480-312-2674,
mljohnson@scottsdaleaz.gov
8. Discussion and input regarding Public Outreach Programs and Planning Projects
Staff contact: Kelli Kuester, Aviation Planning & Outreach Coordinator, 480-312-8482,
kkuester@scottsdaleaz.gov
9. Administrative report from the Aviation Director, or designee, regarding the status of pending aviation-related items. Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735,
gmascaro@scottsdaleaz.gov
10. Discussion and possible action to modify the Airport Advisory Commission Meeting Schedule and Commission Item Calendar. Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, gmascaro@scottsdaleaz.gov
VICE-CHAIR GOODE MADE A MOTION TO CANCEL THE DECEMBER 18, 2024, AIRPORT ADVISORY COMMISSION MEETING. COMMISSIONER MCDERMOTT SECONDED THE MOTION WHICH CARRIED 6/0 WITH CHAIR MIER, COMMISSIONERS BEAUBOEUF, REID, AND SPALJ VOTING IN THE AFFIRMATIVE.

Public Comment NONE

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Future Agenda Items

Discussion and possible action to add Commissioner requested item on a future agenda.

NO ACTION

Adjournment – 5:37 P.M.

VICE-CHAIR GOODE MADE A MOTION TO ADJOURN. COMMISSIONER REID SECONDED THE MOTION WHICH CARRIED 6/0 WITH CHAIR MIER, COMMISSIONERS BEAUBOEUF, MCDERMOTT AND SPALJ VOTING IN THE AFFIRMATIVE.