

APPROVED OCTOBER 16, 2024



**SCOTTSDALE AIRPORT ADVISORY COMMISSION
PUBLIC MEETING**

**Scottsdale Airport Aviation Business Center
Stearman/Thunderbird Meeting Room
15000 N. Airport Drive, Second Floor
Scottsdale, Arizona
Wednesday, September 18, 2024**

MINUTES

PRESENT: Peter Mier, Chair
Michael Goode, Vice Chair (telephonic)
April Beauboeuf (telephonic)
Charles McDermott
David Reid
Peter Lenton
John Spalj (telephonic)

STAFF: Gary Mascaro, Aviation Director
Kelli Kuester, Aviation Planning and Outreach Coordinator
Tiffany Domingo, Airport Administrative Coordinator
Matthew Johnson, Operations Supervisor

GUESTS: Kyle Goodrich, Owner, True Star Aviation
Stephanie Pressler, Director of Community and Government Affairs

CALL TO ORDER

The meeting was called to order at 5:00 p.m.

ROLL CALL

A formal roll call confirmed the presence of Commissioners as noted above.

Chair Mier led the commission in the Pledge of Allegiance.

AVIATION DIRECTOR'S REPORT

Gary Mascaro, Aviation Director, noted he does not have a report for this month.

MINUTES

Regular Meeting: August 21, 2024

COMMISSIONER REID MADE A MOTION TO APPROVE THE REGULAR MEETING MINUTES OF AUGUST 21, 2024, AS PRESENTED. VICE CHAIR GOODE SECONDED THE MOTION, WHICH CARRIED 7/0 WITH CHAIR MIER, VICE CHAIR GOODE AND COMMISSIONERS BEAUBOEUF, MCDERMOTT, REID, LENTON, AND SPALJ VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

PUBLIC COMMENT

There were no public comments.

REGULAR AGENDA ITEMS 1-10

1. Discussion and Possible Action Regarding Application for Airport Aeronautical Business Permit for True Star Aviation to conduct aircraft mobile maintenance and repair services at Scottsdale Airport.

Kelli Kuester, Aviation Planning and Outreach Coordinator, explained NJL Aviation, LLC, is seeking ratification of an Airport Aeronautical Business Permit to conduct aircraft mobile maintenance and repair services. True Star Aviation has met the requirements of the aeronautical business permit and Owner and CEO, Kyle Goodrich was present to answer any questions.

Mr. Goodrich explained True Star Aviation performs Aircraft on Ground (AOG) maintenance, all aircraft maintenance on the airfield from GA to Jet. He has seen a lack of general aviation maintenance on the airfield and has been conducting business on propeller aircraft here and hopes to continue doing so.

COMMISSIONER MCDERMOTT MADE A MOTION TO APPROVE THE APPLICATION FOR AIRPORT AERONAUTICAL BUSINESS PERMIT FOR TRUE STAR AVIATION TO CONDUCT AIRCRAFT MAINTENANCE AND REPAIR SERVICES AT SCOTTSDALE AIRPORT. COMMISSIONER REID SECONDED THE MOTION, WHICH CARRIED 7/0 WITH CHAIR MIER, VICE CHAIR GOODE AND COMMISSIONERS BEAUBOEUF, MCDERMOTT, REID, LENTON, AND SPALJ VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

2. Annual Update from Experience Scottsdale

Stephanie Pressler, Director of Community & Government Affairs, presented the annual update on Experience Scottsdale. An overview of background information was provided for new commission members. Tourism is one of Scottsdale's most important industries, and during

2023, there were 11.2 million visitors that put thousands to work in the community and generated billions in income that alleviated the tax burden on residents.

She noted Experience Scottsdale conducts extensive research and development to create a destination brand that is effective, appealing and positions Scottsdale as an adventure and relaxation destination. Many marketing avenues are used to promote Experience Scottsdale including the newest television commercial that is streaming nationwide. The commercial debuted this summer and was played for the commission. Ms. Pressler further noted impact campaigns are seasonally based, promoting signature events, conferences and trade shows.

It was also noted that promoting Scottsdale tourism through travel experts is an important part of Experience Scottsdale and Scottsdale Airport is highlighted in any travel training experience. Experience Scottsdale has a long-standing relationship with Scottsdale Airport and the airport is promoted year-round, especially with the increased use of private jets. Scottsdale Airport is promoted as part of the Annual Visitor Guide, on the website, and in product training.

Experience Scottsdale destination promotion has been effective and inspiring interest in the Scottsdale area, growing tourism and supporting local businesses. There is collaboration with community partners to balance economic development, sustainable tourism, and quality of life. The return on investment has been \$116.00 in visitor spending and \$4.00 in taxes for every \$1.00.

Commissioners were given the opportunity to comment and ask questions. In response to questions, Ms. Pressler noted in 2022 the economic impact was \$3 billion. Although the hotel and resort occupancy has not returned to pre-pandemic numbers, they are steadily increasing with an expected 65% occupancy this year. There is a softening of leisure travel.

3. Recommend to City Council Adoption of Resolution No. 13235, Authorizing Contract No. IFB-042024-162 with Sunland Asphalt and Construction, LLC, in the amount of \$697,594.29 for the Kilo Apron Rehabilitation project at Scottsdale Airport.

Matthew Johnson, Operations Supervisor, discussed Resolution No. 13235 noting the following key points.

- Federally funded project in the amount of \$697,597.29 for the Kilo Apron Rehabilitation.
- This section was last reconstructed in 2003 and has exceeded its useful life
- The approximate dimensions for the southern section to be repaired is 192 feet by 97 feet.
- A section will be added to the northern limits of the project approximately 10 feet by 320 feet.
- Seven tie downs will be moved out back for safety and twenty-one tie downs will be relocated during construction. Airport Operations will notify tenants once the start date is finalized.

This is a low bid project funded through an FAA grant that will cover \$635,229.36, ADOT grant that will cover \$31,182.46, and Aviation Enterprise will cover the remaining balance of \$31,182.47. If approved by the commission, this will be brought before the City Council for

approval with an anticipated start date of mid-November. The project will take 11 days to complete without overnight runway closures.

Commissioners were given the opportunity to comment and ask questions. In response Mr. Johnson stated there were six bidders on this project. They have not worked with Sunland before, but they are looking forward to it as they have heard good things about their work.

COMMISSIONER MCDERMOTT MADE A MOTION TO RECOMMEND TO CITY COUNCIL ADOPTION OF RESOLUTION NO. 13235, AUTHORIZING CONTRACT NO. IFB-042024-162 WITH SUNLAND ASPHALT AND CONSTRUCTION, LLC. COMMISSIONER REID SECONDED THE MOTION, WHICH CARRIED 7/0 WITH CHAIR MIER, VICE CHAIR GOODE AND COMMISSIONERS BEAUBOEUF, MCDERMOTT, REID, LENTON, AND SPALJ VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

4. Discussion and Input Regarding Airport and Airpark Aeronautical Business Permit Additions, Cancellations, and Revocations.

Kelli Kuester, Aviation Planning and Outreach Coordinator, provided an update, noting True Star Aviation's permit from earlier has been included on the Airport list.

5. Discussion and Input Regarding Monthly Operations Report

Matt Johnson, Operations Supervisor, discussed aircraft numbers are holding at 425. Operations have had a slight uptick but are still down compared to last year. There was one alert in the month of August, which was for a rough-running engine. There were eleven incidents and ten enforcement actions over the past month. There were incidents related to hydraulic leaks occurring. This was discussed with the tenant who came up with a solution that seems to be working.

The operations staff continue to go above and beyond educating aircraft operators on the policies, such as touch and go after hours policies. U.S. Customs fees and totals were down but will hopefully increase as the busy seasons kicks off. PPRs for the calendar year are 68. The operation numbers are trending upwards but are still down as compared to last year. Scottsdale Airport continues to hold the 10th position on the Business Jet Report.

6. Discussion and Input Regarding Monthly Financial Report for July 2024

Kelli Kuester, Aviation Planning and Outreach Coordinator, noted this report represents July which is the first review for FY 24/25 and all adopted and approved numbers have been updated. The approved budget for revenues was \$687,000 with actuals totaling \$1.4 million. The budget transfer will go into effect soon and the money will be moved to the correct month, and this will balance out the revenues. For expenses, the approved budget was \$399,000 with actuals totaling \$353,000.

Compared to last year, revenues are slightly higher by approximately \$83,000. Expenses are slightly higher by approximately \$5,000. The Aviation Fund Cash Balance is approximately \$14.9 million as of June 31st, 2024. Account receivables aging report shows balances for all our

city accounts as of August 2, 2024. Fuel flowage totals for the month of June were reviewed. FBO fuel sales accounted for 69.3 percent of total fuel, AVGAS was 3.1 percent, and the Airpark Operators being at 27.6 percent. Approximately 1.1 million total gallons were pumped, up 2.8 percent from last June. The fiscal year comparison is up 2.8 percent.

7. Discussion and Input Regarding Monthly Construction Report

Matthew Johnson, Operations Supervisor, provided a construction update noting the lighting upgrade was completed a few weeks ago. This was a federally funded project that provided high-tech sustainable and energy efficient lighting that improved safety and security. The seal coating and markings on Taxiway A project will start on September 23, 2024, with an estimated completion date of October 3, 2024. This is a two-phase project with the application of the seal coating and then reestablishing pavement markings. There will be six overnight closures. Tenants will be notified by the Airport office of the closures.

8. Discussion and Input Regarding Public Outreach Programs and Planning Projects

Kelli Kuester, Aviation Planning and Outreach Coordinator, provided an update on the public programs and planning projects noting five voluntary curfew letters were mailed in August. In terms of monitoring property development through the City's Planning Department, there was one project for the month of August within the Airport Influence Area. Social media posts remain active. The listserv was sent out reminding airport users of the overnight runway and taxiway closures for the seal coating and stripping operations.

The blood drive held on August 26, 2024, was a success with 19 donations and Channel 15 did a nice story on Flights for Life. A group of city employees were given a tour of the airport which was successful because they had never had an opportunity to see it before.

9. Administrative Report from Aviation Director or Designee Regarding the Status of Pending Aviation-Related Items

Mr. Mascaro noted the Kilo Ramp Rehabilitation project will be on the City Council's October 22, 2024, consent agenda. Projects remain the same for the Planning Commission as they were reported last month. The Skyport Hangers at Redfield are moving quickly and want someone to purchase the hangers. The Airport Master Plan has officially kicked off, an inventory will be done with several business partners, there will be an acceptance of a \$1 million award, and workshops will begin in October.

10. Discussion and Possible Action to Modify the Airport Advisory Commission Meeting Schedule and Commission Item Calendar

Next meeting date is October 16, 2024.

PUBLIC COMMENT

There were no public comments.

FUTURE AGENDA ITEMS

There were no future agenda items noted.

ADJOURNMENT

With no further business to discuss, Chair Mier called for a motion to adjourn at 5:33 p.m.

COMMISSIONER REID MADE A MOTION TO ADJOURN VICE-CHAIR GOODE SECONDED THE MOTION, WHICH CARRIED 7/0 WITH CHAIR MIER, VICE CHAIR GOODE AND COMMISSIONERS BEAUBOEUF, MCDERMOTT, REID, LENTON, AND SPAJL VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

SUBMITTED BY:

eScribers, LLC