



**SCOTTSDALE AIRPORT ADVISORY COMMISSION
PUBLIC MEETING**

**Scottsdale Airport Aviation Business Center
Stearman/Thunderbird Meeting Room
15000 N. Airport Drive
Scottsdale, Arizona
Wednesday, October 16, 2024**

MINUTES

PRESENT: Peter Mier, Chair
Michael Goode, Vice Chair (telephonic)
April Beauboeuf
David Reid
Peter Lenton
John Spalj

ABSENT: Charles McDermott

STAFF: Gary Mascaro, Aviation Director
Kelli Kuester, Aviation Planning and Outreach Coordinator
Tiffany Domingo, Airport Administrative Coordinator
Matthew Johnson, Director of Airport Operations & Maintenance

GUESTS: Brian Stoner, Senior Operations Manager with Gulfstream Product Support Corp.
Tim Conner, Environmental Policy Manager

CALL TO ORDER

The meeting was called to order at 5:03 p.m.

ROLL CALL

A formal roll call confirmed the presence of Commissioners as noted above.

Chair Mier led the commission in the Pledge of Allegiance.

AVIATION DIRECTOR'S REPORT

Gary Mascaro, Aviation Director, announced the departure of Tiffany Domingo, Airport Administrative Coordinator. She will be leaving her position after six years of dedicated service at Scottsdale Airport. Ms. Domingo was congratulated on her new position. Mr. Mascaro also announced the new Assistant Aviation Director, Rick Wielebski, will begin his role on November 1, 2024.

Regular Meeting: September 18, 2024

COMMISSIONER REID MADE A MOTION TO APPROVE THE REGULAR MEETING MINUTES OF SEPTEMBER 18, 2024, AS PRESENTED. COMMISSIONER SPAJL SECONDED THE MOTION, WHICH CARRIED 6/0 WITH CHAIR MIER, VICE CHAIR GOODE AND COMMISSIONERS BEAUBOEUF, REID, LENTON, AND SPALJ VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

PUBLIC COMMENT

There were no public comments.

REGULAR AGENDA ITEMS 1-11

1. Discussion and Possible Action Regarding Application for Airpark Aeronautical Business Permit for Siglo Aviation to Conduct Aircraft Management Services at Scottsdale Airport.

Kelli Kuester, Aviation Planning and Outreach Coordinator, explained Siglo Aviation experienced some last-minute changes that affected their plans and are unable to be present this evening. They have requested to be continued to next month's meeting.

COMMISSIONER REID MADE A MOTION TO MOVE THE DISCUSSION AND POSSIBLE ACTION REGARDING APPLICATION FOR AIRPARK AERONAUTICAL BUSINESS PERMIT FOR SIGLO AVIATION TO CONDUCT AIRCRAFT MANAGEMENT SERVICES AT SCOTTSDALE AIRPARK TO THE NOVEMBER MEETING. COMMISSIONER BEAUBOEUF SECONDED THE MOTION, WHICH CARRIED 6/0 WITH CHAIR MIER, VICE CHAIR GOODE AND COMMISSIONERS BEAUBOEUF, REID, LENTON, AND SPALJ VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

2. Discussion and Possible Action Regarding Application for Airport Aeronautical Business Permit for Gulfstream Product Support Corporation to Conduct Aircraft Maintenance and Repair Services at Scottsdale Airport.

Kelli Kuester, Aviation Planning and Outreach Coordinator, explained Gulfstream Product Support Corporation is seeking ratification of an Airport Aeronautical Business Permit to conduct aircraft maintenance and repair services. Gulfstream Product Support Corporation has met the requirements of the aeronautical business permit and Senior Operations Manager, Brian Stoner is present to answer any questions.

Brian Stoner, Senior Operations Manager at Gulfstream Product Support Corporation, provided an overview of the company noting they are transferring and expanding into the Mesa area and have a customer base here at the Scottsdale Airport that require AOG aircraft maintenance service. This week they opened a new 225,000 square foot Aircraft MRO Service Center in Mesa, Arizona in addition to two existing facilities with a combined 75,000 + square footage.

Commissioners were given the opportunity to comment and ask questions. In response Mr. Stoner explained they can provide both mobile and hangar service. According to Scottsdale Airport policies they would need approval to conduct ramp services.

COMMISSIONER REID MADE A MOTION TO APPROVE APPLICATION FOR AIRPORT AERONAUTICAL BUSINESS PERMIT FOR GULFSTREAM PRODUCT SUPPORT CORPORATION TO CONDUCT AIRCRAFT MAINTENANCE AND REPAIR AT SCOTTSDALE AIRPORT. VICE-CHAIR GOODE SECONDED THE MOTION WHICH CARRIED 6/0 WITH CHAIR MIER, VICE-CHAIR GOODE, COMMISSIONERS BEAUBOEUF, LENTON, REID AND SPALJ VOTING IN THE AFFIRMATIVE.

3. Discussion and Input Regarding City of Scottsdale Shade and Tree Plan

Tim Conner, Environmental Policy Manager, Office of Environmental Initiatives introduced Justin Azevedo, Principle and Founder for Design Laboratory and Project Manager on the Shade and Tree Plan in Scottsdale which will be launched in February 2024. An update about this project was provided noting from the beginning Scottsdale's focus on shade was not just trees but also structures. There is a lot of space in Scottsdale, such as roadways, parks, public facilities, and private, developer, and business owned property. There is also limited land for new structures and trees to be added, which is why this project entails working with trees, structures, and people in a cohesive manner.

This plan stems from identifying strategies for a cooler Scottsdale, continuing a steady level of heat, and avoiding rising heat, and lowering certain portions as well. Key hot spots such as the Airpark are naturally open spaces. This plan is working to identify and create potential solutions to decrease surface temperatures throughout the city. Three prongs of documentation were conducted, the fill documentation, high tree canopy, and what type of environment can be created in Scottsdale. Trees versus structures, comes down to the type of need. Trees capture water and create a cooling effect in microclimates. Structures can be horizontal or vertical shades, large scale, spot location cooling only, stops pavement and ground surfaces from heating up.

The plan is to involve different departments to gain a strong understanding of what should be done and how it will work throughout the city. The concept is to provide a practical solution to enhance shade and cooling strategies throughout Scottsdale, be user friendly, and guide residents, businesses, and policy makers alike while optimizing water usage on trees, share integrating practices for longevity and enhancing community resilience. The initial goals are to increase shade, maintain shade, and collaborate about shade.

Outreach has been conducted through nine popup events, 1,000 face to face conversations, a lot of online involvement, and hosted two public open houses. We heard they want shade everywhere, what kind of trees are being put up, and how will they be watered. Shade is what

people wanted. A proposed spec sheet for trees and maintenance guide will be provided for public and residential use.

Commissioners were given the opportunity to comment and ask questions. Mr. Stoner explained it is important that everything they do is measurable, so everything is documented well, and they are using long-standing programs and methodologies for documentation. This also provides the ability to do yearly checks to ensure the investment is working, also known as “long range style planning”. In unique areas such as Scottsdale Airport, there are capabilities of increasing shade but not to the levels throughout the rest of the city, that is why this is being looked at as a holistic approach. We have been working with every board and commission, including the Blue Zones. Benchmark cities within Maricopa County have been identified for comparison and tactics being used.

In addition, several case studies throughout the world are being reviewed for comparison. This plan focuses on shade because many are already investing in it, such as Phoenix is doing a great job testing many different materials over the last decade with mixed results. Ground pavement increases the temperature of all things around it as heat is absorbed into the ground acting like a mirror. The concept is how to increase shade through trees, structures, and water harvesting and pulling it all together into a single piece to identify where to put trees. The “tool kits” we will be providing are a residential booklet and tree package with instructions. This plan is not looking to tell homeowners or businesses what they need to do to increase shade, but to educate them on what they can do to increase shade.

4. Discussion and Input Regarding Airport and Airpark Aeronautical Business Permit Additions, Cancellations, and Revocations.

Kelli Kuester, Aviation Planning and Outreach Coordinator, provided an update noting both Gulfstream Product Support Corporation and Siglo Aviation have been added to the Airport list as they were administratively approved.

5. Discussion and Input Regarding Monthly Operations Report for September 2024

Matt Johnson, Director of Airport Operations & Maintenance, discussed aircraft numbers are holding at 424. Operations have a slight uptick compared to last year. There were seven alerts, ten incidents, and four enforcement actions over the past month. Mr. Johnson commended the Atlantic Team who acted and corrected the hydraulic fluid leaks quickly. U.S. Customs fees and totals are still down but remaining hopeful they will increase as the busy seasons kicks off. PPRs for the calendar year are 92. The operation numbers are trending upwards but still down compared to last year. We are holding the 10th position on the Business Jet Report.

Mr. Johnson noted the COPA (Cirrus Owners Pilot Association) held their Migration Fly-in and Trade Show September 26-29, 2024, in Scottsdale and had close to 80 aircraft on the ramp. The Barrett Jackson event was held this past weekend with 90 aircraft on the ramp Friday night into Saturday morning. This is the first time it was scheduled as a fall event and next month's operations numbers will reflect the increase.

Commissioners were given the opportunity to comment and ask questions. Mr. Johnson explained for violations they educate the pilot or flight school and reach out to the tower to let them know what operation is going on and how to handle it.

Mr. Mascaro explained after hours touch and go has been prohibited at the airport since the 1990 Noise Act; however, they use educational enforcement, like a 3-strike rule. After a third violation it could go to NOV or a denial of use.

6. Discussion and Input Regarding Monthly Financial Report for August 2024

Kelli Kuester, Aviation Planning and Outreach Coordinator, noted this report represents August, which is the first review for FY 24/25 and all adopted and approved numbers have been updated. The approved budget for revenues was \$1.06 million with actuals totaling \$1.59 million. For expenses, the approved budget was \$726,000 with actuals totaling \$567,000. Compared to last year, revenues are slightly lower by approximately \$39,000. Expenses are slightly higher by approximately \$28,000. The Aviation Cash Balance is approximately \$15.4 million as of August 31st. Account receivables aging report, showing balances for all our city accounts as of September 5, 2024. Fuel totals for the month of July FBO fuel sales accounted for 73.8 percent, AVGAS was 3.3 percent and Airpark Operators being at 22.8 percent. Approximately 995,000 million gallons were pumped, up 9.9 percent from last August. The fiscal year comparison is up 6.0 percent.

Commissioners were given the opportunity to comment and ask questions. Ms. Kuester explained how the budget is created, and she did not have a specific reason why the expenses were lower than anticipated. Revenues are lower due to fewer rental car concessions and transient landing. Expenses are higher due to the increase in the administrative fee for use of the online payment system.

7. Discussion and Input Regarding Monthly Construction Report for September 2024

Matthew Johnson, Director of Airport Operations & Maintenance, provided a construction update noting the Taxiway Seal Coat project was just finished on the northern 1/3 of Taxiway A and the full length of Taxiway B. The Kilo Apron Rehabilitation Project will be presented to the City Council on Tuesday, October 22, 2024. An explanation was provided for the notched-out section of pavement to extend the runway and push back aircraft. This section will be paved through funding provided by the FAA and ADOT. November 12-13, 2024, there will be night closures of the runway for yearly stripping maintenance of the centerline.

8. Discussion and Input Regarding Public Outreach Programs and Planning Projects

Kelli Kuester, Aviation Planning and Outreach Coordinator, provided an update on the public programs and planning projects noting three voluntary curfew letters were mailed in September. In terms of monitoring property development through the City's Planning Department, there were two projects for the month of September within the Airport Influence Area. The addition of the Airport Master Plan will be discussed over the next eighteen months, there is an open house scheduled for October 29, 2024. This is an opportunity to interact with consultants, aviation staff, and discuss the master plan. For social media post remain active.

The listserv was sent out reminding airport users of the overnight runway and taxiway closures, announcing our airport master plan grant received, and open house date. A recent notice was announcing our new Assistant Aviation Director, Rick Wielebski. Tours of the airport were recently provided to the Embry Riddle Aeronautical University AAAE Student Chapter, Scottsdale Leadership Group, and Scottsdale's Mayor's Youth Council. Coloring books have been created for those visiting the airport and restaurant, and if the back page is completed by drawing your own picture and brought to the office, they receive a gift bag.

9. Discussion and Input Regarding Quarterly Noise Complaint Summary

Kelli Kuester, Aviation Planning and Outreach Coordinator, provided the third quarter noise complaint summary. There were eighteen call backs, and zero email responses made by staff. There was a total of 26 complainants for the quarter, of which nine were repeats (since 2004). Total complaints received this quarter were 79 compared to last year's 162. The top influence areas are F6, which is concerned with late night or early morning flights, and J2 concerned with low flights. In comparison with 2023 the total number of complaints in 2024 has decreased by 83.

10. Administrative Report from Aviation Director or Designee Regarding the Status of Pending Aviation-Related Items

Mr. Mascaro noted the Kilo Ramp Rehabilitation project will be on the City Council's October 22, 2024, consent agenda. No updates for the Planning Commission items, but as updates come, they will be shared with the commission.

Mr. Mascaro announced Mr. Johnson has been appointed as permanent Director of Airport Operations and Maintenance. Thanks to Volanti Restaurant & Lounge a movie night is being planned for November 23, 2024, with a bigger and higher screen. The movie and time are to be determined.

Ms. Domingo shared some departing words.

11. Discussion and Possible Action to Modify the Airport Advisory Commission Meeting Schedule and Commission Item Calendar

Next meeting date is November 20, 2024.

PUBLIC COMMENT

There were no public comments.

FUTURE AGENDA ITEMS

There were no future agenda items noted.

ADJOURNMENT

With no further business to discuss, Chair Mier called for a motion to adjourn at 5:59 p.m.

COMMISSIONER SPAJL MADE A MOTION TO ADJOURN COMMISSIONER BEAUBOEUF SECONDED THE MOTION, WHICH CARRIED 6/0 WITH CHAIR MIER, VICE CHAIR GOODE

AND COMMISSIONERS BEAUBOEUF, REID, LENTON, AND SPAJL VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

SUBMITTED BY:

eScribers, LLC