

**SCOTTSDALE AIRPORT ADVISORY COMMISSION
MEETING NOTICE AND AGENDA**



**Wednesday, January 15, 2025
5:00 p.m.**

**Scottsdale Airport Aviation Business Center
Stearman/Thunderbird Meeting Room
15000 N. Airport Drive, Second floor
Scottsdale, AZ**



AIRPORT ADVISORY COMMISSION

Peter Mier, Chair

Michael Goode, Vice-Chair

April Beauboeuf

Peter Lenton

David Reid

John Spalj

Call to Order

Roll Call

Pledge of Allegiance

Aviation Director's Report


The public body may not propose, discuss, deliberate, or take legal action on any matter in the summary unless the specific matter is properly noticed for legal action.

Approval of Minutes

Regular Meeting: November 20, 2024

Public Comment

Citizens may complete one Request to Speak "Public Comment" card per night and submit it to Aviation Staff. Public Comment time is reserved for citizen comment regarding non-agendized items. No official action can be taken on these items. Public Comment is limited to a total of 15 minutes at the beginning and 15 minutes at the end of the meeting. **Speakers are limited to three minutes to address the Commission during "Public Comment."**

 Persons with a disability may request a reasonable accommodation by contacting Airport Administration (480-312-2321). Requests should be made 24 hours in advance or as early as possible to allow time to arrange accommodation. For TTY Users, the Arizona Relay Service (1-800-367-8939) may contact the Aviation Department (480-312-2321).

REGULAR AGENDA

ITEMS 1-13

How the Regular Agenda Works: The Commission takes a separate action on each item on the Regular Agenda. If you wish to address the Commission regarding any or all of the items on the Regular Agenda, please complete a Comment Card for each topic you wish to address and submit it to Aviation Staff. Speakers will be given three minutes to speak per item. Additional time may be granted to speakers representing two or more persons. Cards for designated speakers and the persons they represent must be submitted together. **Comment cards must be submitted before public testimony has begun on any Regular Agenda or Public Hearing item.**

1. Election of Officers

Pursuant to By-laws of the Scottsdale Airport Advisory Commission, Section I. Organization paragraph 101. Elections. The Commission shall, in regular session following the first day of January of every year, elect from its members a Chair and Vice Chair. The term of office shall be one year, and no officer shall succeed him or herself more than once. Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, gmascaro@scottsdaleaz.gov

2. Discussion and Possible Action regarding application for Airport Aeronautical Business Permit for GAT Airline Ground Support, Inc. to conduct Off-Airport Catering Services at Scottsdale Airport. Staff contact: Rick Wielebski, Assistant Aviation Director, 480-312-8475, rwielebski@scottsdaleaz.gov

3. Discussion and Possible Action regarding application for Airpark Aeronautical Business Permit for ACE Aircraft Sales, LLC to conduct Aircraft Sales Services at Scottsdale Airport. Staff contact: Rick Wielebski, Assistant Aviation Director, 480-312-8475, rwielebski@scottsdaleaz.gov

4. Discussion and Possible action regarding Airport Advisory Commission By-Laws
Pursuant to the By-laws of the Scottsdale Airport Advisory Commission, Section IV, Rules and Amendments, Paragraph 401. Amended Procedures. Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, gmascaro@scottsdaleaz.gov

5. Discussion and Possible Action to approve Airport Advisory Commission Annual Report.
Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, gmascaro@scottsdaleaz.gov

6. Discussion and Input regarding Airport and Airpark Aeronautical Business Permit Additions, Cancellations and Revocations. Staff contact: Rick Wielebski, Assistant Aviation Director, 480-312-8475, rwielebski@scottsdaleaz.gov

7. Discussion and Input regarding Monthly Operations Report
Staff contact: Matthew Johnson, Director - Airport Operations & Maintenance, 480-312-2674, mjohnson@scottsdaleaz.gov

8. Discussion and Input regarding Monthly Financial Report for October & November 2024
Staff contact: Rick Wielebski, Assistant Aviation Director, 480-312-8475, rwielebski@scottsdaleaz.gov

9. Discussion and Input regarding Monthly Construction Report
Staff contact: Matthew Johnson, Director - Airport Operations & Maintenance, 480-312-2674, mjohnson@scottsdaleaz.gov
10. Discussion and Input regarding Public Outreach Programs and Planning Projects
Staff contact: Kelli Kuester, Aviation Planning & Outreach Coordinator, 480-312-8482, kkuester@scottsdaleaz.gov
11. Discussion and Input regarding Quarterly Noise Complaint Summary
Staff contact: Kelli Kuester, Aviation Planning & Outreach Coordinator, 480-312-8482, kkuester@scottsdaleaz.gov
12. Administrative Report from the Aviation Director, or designee, regarding the status of pending aviation-related items. Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, gmascaro@scottsdaleaz.gov
13. Discussion and Possible action to modify the Airport Advisory Commission Meeting Schedule and Commission Item Calendar. Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, gmascaro@scottsdaleaz.gov

Public Comment

Citizens may complete one Request to Speak "Public Comment" card per night and submit it to Aviation Staff. Public Comment time is reserved for citizen comment regarding non-agendized items. No official action can be taken on these items. Public Comment is limited to a total of 15 minutes at the beginning and 15 minutes at the end of the meeting. **Speakers are limited to three minutes to address the Commission during "Public Comment."**

Future Agenda Items

Discussion and possible action to add Commissioner requested item on a future agenda.

Adjournment



COMMISSION INFORMATION REPORT
APPROVAL OF MINUTES

Meeting Date: 1/15/25

Contact: Gary P. Mascaro,
Aviation Director

Phone: (480) 312-7735

ACTION

Approval of Minutes – Regular Meeting

Attachment(s): 1. Draft of minutes of the November 20, 2024 Regular Meeting

Action taken:



**SCOTTSDALE AIRPORT ADVISORY COMMISSION
PUBLIC MEETING
Scottsdale Airport Aviation Business Center
Stearman/Thunderbird Meeting Room
15000 N. Airport Drive
Scottsdale, Arizona
Wednesday, November 20, 2024**

DRAFT MINUTES

PRESENT: Peter Mier, Chair
Michael Goode, Vice Chair
April Beauboeuf
Charles McDermott
David Reid
John Spalj

ABSENT: Peter Lenton

STAFF: Gary Mascaro, Aviation Director
Rick Wielebski, Assistant Aviation Director
Matthew Johnson, Director of Airport Operations & Maintenance

GUESTS: Chad Menneke, Siglo Aviation
David Henninger, President, AtYourJet, LLC
Chad Barta, President of Heliponents, Inc

CALL TO ORDER

The meeting was called to order at 5:00 p.m.

ROLL CALL

A formal roll call confirmed the presence of Commissioners as noted above.

Chair Mier led the commission in the Pledge of Allegiance.

AVIATION DIRECTOR'S REPORT

Gary Mascaro, Aviation Director, congratulated and welcomed Assistant Aviation Director, Rick Wielebski.

Regular Meeting: October 16, 2024

COMMISSIONER REID MADE A MOTION TO APPROVE THE REGULAR MEETING MINUTES OF OCTOBER 16, 2024, AS PRESENTED. VICE CHAIR GOODE SECONDED THE MOTION, WHICH CARRIED 6/0 WITH CHAIR MIER, VICE CHAIR GOODE AND COMMISSIONERS BEAUBOEUF, MCDERMOTT, REID, AND SPALJ VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

PUBLIC COMMENT

There were no public comments.

REGULAR AGENDA ITEMS 1-11

1. Discussion and Possible Action Regarding Application for Airpark Aeronautical Business Permit for Siglo Aviation to Conduct Aircraft Management Services at Scottsdale Airport.

Rick Wielebski, Assistant Aviation Director, explained Siglo Aviation is seeking ratification of an aeronautical business permit to conduct aircraft management services. Siglo Aviation has met the requirements of the aeronautical business permit, and Chad Menneke is present to answer any questions.

Mr. Menneke provided an overview of Siglo Aviation's background, the services they will provide for Marlin aircraft, and their response to natural disasters.

COMMISSIONER REID MADE A MOTION TO APPROVE THE APPLICATION FOR AIRPORT AERONAUTICAL BUSINESS PERMIT FOR SIGLO AVIATION TO CONDUCT AIRCRAFT MANAGEMENT SERVICES AT SCOTTSDALE AIRPORT. COMMISSIONER MCDERMOTT SECONDED THE MOTION, WHICH CARRIED 6/0 WITH CHAIR MIER, VICE CHAIR GOODE AND COMMISSIONERS BEAUBOEUF, MCDERMOTT, REID, AND SPALJ VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

2. Discussion and Possible Action Regarding Application for Airport Aeronautical Business Permit for AtYourJet, LLC to Conduct Off-Airport Catering Services at Scottsdale Airport.

Rick Wielebski, Assistant Aviation Director, explained AtYourJet, LLC is seeking ratification of an aeronautical business permit to conduct off-airport catering services. AtYourJet, LLC has met the requirements of the aeronautical business permit, and David Henninger, Co-Founder and President of AtYourJet, LLC is present to answer any questions.

Mr. Henninger provided an overview of AtYourJet, LLC's background and the services they will provide.

COMMISSIONER SPAJL MADE A MOTION TO APPROVE THE APPLICATION FOR AIRPORT AERONAUTICAL BUSINESS PERMIT FOR ATYOURJET, LLC TO CONDUCT OFF-AIRPORT CATERING SERVICES AT SCOTTSDALE AIRPORT. VICE CHAIR GOODE SECONDED THE MOTION, WHICH CARRIED 6/0 WITH CHAIR MIER, VICE CHAIR GOODE AND COMMISSIONERS BEAUBOEUF, MCDERMOTT, REID, AND SPALJ VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

3. Discussion and Possible Action Regarding Application for Airport Aeronautical Business Permit for Heliponents, Inc to Conduct Aircraft Mobile Maintenance and Repair Services at Scottsdale Airport

Rick Wielebski, Assistant Aviation Director, explained Heliponents, Inc is seeking ratification of an aeronautical business permit to conduct aircraft mobile maintenance services. Heliponents, Inc has met the requirements of the aeronautical business permit, and Chad Barta, President of Heliponents, Inc is present to answer any questions.

Mr. Barta provided an overview of Heliponents Inc's background and the services they will provide.

COMMISSIONER REID MADE A MOTION TO APPROVE THE APPLICATION FOR AIRPORT AERONAUTICAL BUSINESS PERMIT FOR HELIPONENTS, INC TO CONDUCT AIRCRAFT MOBILE MAINTENANCE SERVICES AT SCOTTSDALE AIRPORT. VICE CHAIR GOODE SECONDED THE MOTION, WHICH CARRIED 6/0 WITH CHAIR MIER, VICE CHAIR GOODE AND COMMISSIONERS BEAUBOEUF, MCDERMOTT, REID, AND SPALJ VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

4. Discussion and Input Regarding Airport and Airpark Aeronautical Business Permit Additions, Cancellations, and Revocations.

Rick Wielebski, Assistant Aviation Director, provided an update noting both AtYourJet, LLC and Heliponents Inc. have been added. Siglo Aviation was approved administratively and added last month. Vertical Works canceled their permit for flight training due to going out of business effective the end of November 2024.

5. Discussion and Input Regarding Monthly Operations Report for October 2024

Matt Johnson, Operations Supervisor, discussed aircraft numbers are at 431. Operations have an uptick compared to last month and a 5.9% overall increase compared to last year. There were five alerts, thirteen incidents, and thirteen enforcement actions over the past month. Mr. Johnson discussed the policy related to nonoperation of aircraft which was implemented in 2023. U.S. Customs fees and totals are starting to increase and are up to 166 for October. PPRs for the calendar year are 96, which is average compared to last year. The operation numbers are continuing to increase upwards. The Scottsdale Airport continues to hold the 10th position on the Business Jet Report.

6. Discussion and Input Regarding Monthly Financial Report for September 2024

Rick Wielebski, Assistant Aviation Director, noted this report represents September 2024. The approved budget for revenues was \$1.93 million with actuals totaling \$2.23 million. For expenses, the approved budget was \$961,000 with actuals totaling \$849,000. Compared to last year, revenues are higher by approximately \$24,000. Expenses are lower by approximately \$185,000. The aviation cash balance is approximately \$15.8 million as of September 30th. The account receivables aging report shows balances for all city accounts as of October 5, 2024. Fuel totals for the month of August FBO fuel sales accounted for 72.3 percent of total revenue, with AVGAS at 3.2 percent and Airpark Operators at 24.5 percent. Approximately 1.1 million gallons were pumped, up 8.6 percent from last August. The fiscal year comparison is up 6.9 percent.

7. Discussion and Input Regarding Monthly Construction Report for October 2024

Matthew Johnson, Operations Supervisor, provided a construction update on the Kilo Apron Rehab, noting the start date is set for January 6, 2025, following a preconstruction meeting with the contractor in December.

In response to the commissioner's questions, Mr. Johnson explained they expect this project will go smoothly and quickly and be completed prior to affecting other activities in January and February. The apron will be closed during the construction, but the taxiway will remain open.

8. Discussion and Input Regarding Public Outreach Programs and Planning Projects

Kelli Kuester, Aviation Planning and Outreach Coordinator, provided an update on the public programs and planning projects. Ms. Kuester discussed the FAA Performance-Based Navigation Team's design meeting, next steps, and noted more information is to come. There were twelve voluntary curfew letters mailed in October. In terms of monitoring property development through the City's Planning Department, there was one project for the month of October within the Airport Influence Area. An open house was held on October 29, 2024, as part of the Airport Master Plan, with approximately 50 attendees and staff available to answer questions. Social media remains active with many people sharing events. (A video was shared with commissioners this evening).

Listserv has been used to send out reminders to airport users regarding the following:

- Overnight runway and taxiway closures
- A U.S. Customs Frequently Asked Questions notice
- Matt Johnson's Promotion
- Movie Night – November 23, 2024, at 6:00 p.m.

Ms. Kuester and Mr. Johnson attended the Scottsdale Fall Festival, a community outreach event that had 3,000 attendees, and there they fielded many questions about the airport and spoke with other city staff. Mr. Kuester provided a tour to the Cub Scouts and their parents on October 28, 2024, and 50 Old Town Ambassadors on November 19, 2024.

9. Administrative Report from Aviation Director or Designee Regarding the Status of Pending Aviation-Related Items

Mr. Mascaro noted there is no update on items going to the City Council, and a fresh list will be presented in January. Discussion ensued regarding the Axon proposal that was approved by the Planning Commission on November 13, 2024, and the City Council on November 19, 2024.

10. Discussion and Possible Action to Modify the Airport Advisory Commission Meeting Schedule and Commission Item Calendar

VICE-CHAIR GOODE MADE A MOTION TO CANCEL THE DECEMBER 18, 2024, AIRPORT ADVISORY COMMISSION MEETING. COMMISSIONER MCDERMOTT SECONDED THE MOTION WHICH CARRIED 6/0 WITH CHAIR MIER, VICE-CHAIR GOODE AND COMMISSIONERS BEAUBOEUF, MCDERMOTT, REID, AND SPALJ VOTING IN THE AFFIRMATIVE.

The next meeting date is January 15, 2025.

PUBLIC COMMENT

There were no public comments.

FUTURE AGENDA ITEMS

There were no future agenda items noted.

ADJOURNMENT

With no further business to discuss, Chair Mier called for a motion to adjourn at 5:37 p.m.

VICE-CHAIR GOODE MADE A MOTION TO ADJOURN COMMISSIONER REID SECONDED THE MOTION, WHICH CARRIED 6/0 WITH CHAIR MIER, VICE CHAIR GOODE AND COMMISSIONERS BEAUBOEUF, MCDERMOTT, REID, AND SPAJL VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

SUBMITTED BY:

eScribers, LLC



COMMISSION ACTION REPORT

Election of Officers

Agenda Item No.: 1

Meeting Date: 01/15/25

Staff Contact: Gary P. Mascaro,
Aviation Director

Phone: (480) 312-7735

ACTION

Pursuant to By-Laws of the Scottsdale Airport Advisory Commission, Section 101. Elections, *"The Commission shall, in regular session following the first meeting of the calendar year, elect from its members a Chair and Vice Chair. The term of office shall be one year and no officer shall succeed him or herself more than once."*

PURPOSE

To elect a new Chair and Vice Chair in accordance with the By-Laws of the Scottsdale Airport Advisory Commission

KEY CONSIDERATIONS

Section 102, Chair, of the By-Laws of the Scottsdale Airport Advisory Commission states, *"The Chair shall preside at all meetings and hearings of the Commission, decide all points of order or procedure and perform all duties required by Section 5-109 of the Scottsdale Revised Code. The Chair may initiate motions, engage in protracted discussions, and vote on each issue."*

Section 103, Vice Chair, of the By-Laws of the Scottsdale Airport Advisory Commission states, *"The Vice Chair shall be the Acting Chair and shall perform all duties of the office whenever the Chair is absent."*

Action Taken:



COMMISSION ACTION REPORT

Discussion and Possible Action regarding application for Airport Aeronautical Business Permit for GAT Airline Ground Support, Inc. to conduct Off Airport Catering Services.

Agenda Item No.: 2

Meeting Date: 01/15/25

Staff Contact: Rick Wielebski,
Assistant Aviation Director

Phone: (480) 312-8475

ACTION

Ratification of Airport Aeronautical Business Permit for GAT Airline Ground Support, Inc. to conduct Off Airport Catering services in the Scottsdale Airport.

PURPOSE

Pursuant to Scottsdale Revised Code, Chapter 5, Article 3, commercial aeronautical activity conducted in the Airport requires a valid Aeronautical Business Permit. In addition, the Airport Minimum Operating Standards outlines the process for obtaining such a permit. GAT Airline Ground Support, Inc. has requested an Airport Aeronautical Business Permit to conduct Off Airport Catering services in the Scottsdale Airport.

APPLICANT(S)

GAT Airline Ground Support, Inc.
Michael Reno, Regional VP of Operations - West
246 City Circle, Suite 2200
Peachtree City, GA 30269

KEY CONSIDERATIONS

GAT Airline Ground Support, Inc. has provided the appropriate documentation as required in the Airport Minimum Operating Standards.

Attachment(s):
1. Completed Airport Aeronautical Business Permit
2. Location Map

Action taken:



SCOTTSDALE AIRPORT AERONAUTICAL BUSINESS PERMIT



(Required to conduct commercial aeronautical activity on the airport)
Fields in RED are required fields.

Business or activity to be conducted (check all that apply):

- Aircraft Charter Services
- Aircraft Leasing or Rental Services
- Aircraft Maintenance and Repair Services
- Aircraft Management
- Aircraft Washing Services
- Aircraft Sales Services
- Mobile Aircraft Maintenance and Repair Services
- Specialized Aircraft Repair Services (list service):
- Specialized Commercial Flying Service (list service):
- Hangar/Shade Leasing Services
- Flight Training Services
- Fixed Base Operator
- On-Airport Rental Car Concession
- Other (list service): Off Airport Catering

These activities are limited to the airport by ordinance. Please refer to the Airport Minimum Operating Standards for further information on each type of business.

Applicant (Business Name): GAT Airline Ground Support, Inc.

Authorized Representative, title: Richard Thiel Email Address: richard.thiel@wearegat.net

Work Phone: 404-323-2888 Cell Phone: 404-323-2888 Fax:

Mailing Address: 246 City Circle, Suite 2200

City: Peachtree City State: Georgia Zip Code: 30269

Billing Address: 246 City Circle, Suite 2200

City: Peachtree City State: Georgia Zip Code: 30269

Billing Phone: 678-446-3572 Billing Email: ap@wearegat.net

The Applicant hereby requests the above action(s), and in consideration of this request being granted, agrees to the following:

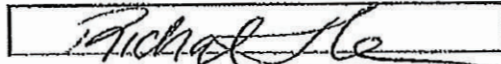
- 1. FEE PAYMENT:** The Applicant agrees to pay all applicable fees on time, and all required fees including late fees, interest and penalties without deduction of any kind.
- 2. PERMIT LIMITATIONS:** This permit may not be assigned or transferred, and is limited to the approved business activity listed above
- 3. INFORMATION CHANGES:** The Applicant shall notify Airport Administration, in writing within fifteen (15) days, of any change to the information provided.
- 4. RELEASE OF LIABILITY:** The City assumes no liability for damage or loss to personal property while operating at Scottsdale Airport.
- 5. INDEMNIFICATION:** The Applicant and invitees shall indemnify the City pursuant to Chapter 5 of the Scottsdale Revised Code. As required by the Airport Minimum Operating Standards, permit holder shall endorse all liability insurance policies to include the City of Scottsdale as an additional insured. Applicant further agrees to waive their insurers' subrogation rights against the City of Scottsdale, and its Officers, Directors, Commissioners, and Employees.
- 6. COMPLIANCE WITH THE LAW:** The Applicant shall comply with all applicable laws, ordinances, rules and regulations. To view regulations, go to <http://www.scottsdaleaz.gov/airport/regulatorydocs>

Please check the box for each item attached and submitted with the application:

- | | | |
|--|---|---|
| <input type="checkbox"/> Lease/License Agreement | <input checked="" type="checkbox"/> Certificates of Insurance | <input type="checkbox"/> FAA Certificates |
| <input type="checkbox"/> Sublease Agreement | <input type="checkbox"/> Business/ Privilege Tax License | For Flight Training Schools: |
| | | <input type="checkbox"/> Noise Abatement Pilot Briefing |

The undersigned representative certifies he/she is authorized to sign for the business and acknowledges receipt of a copy of this permit.

Applicant Signature:



Date:

12/09/2024

By checking this box, I affirm that the information entered above is accurate and that the name typed above represents my official signature.

Please save the form to your documents, submit the form with an electronic signature to kkuester@scottsdaleaz.gov
OR print, sign and return to: 15000 N. Airport Drive, Suite 100, Scottsdale, AZ 85260.

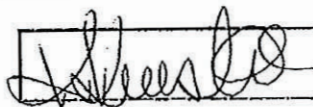
Staff Use Only

Application, permits and insurance reviewed by:

Aviation
Director's
Comments/
Stipulations:

2024-18

Approved by Aviation
Director or designee:

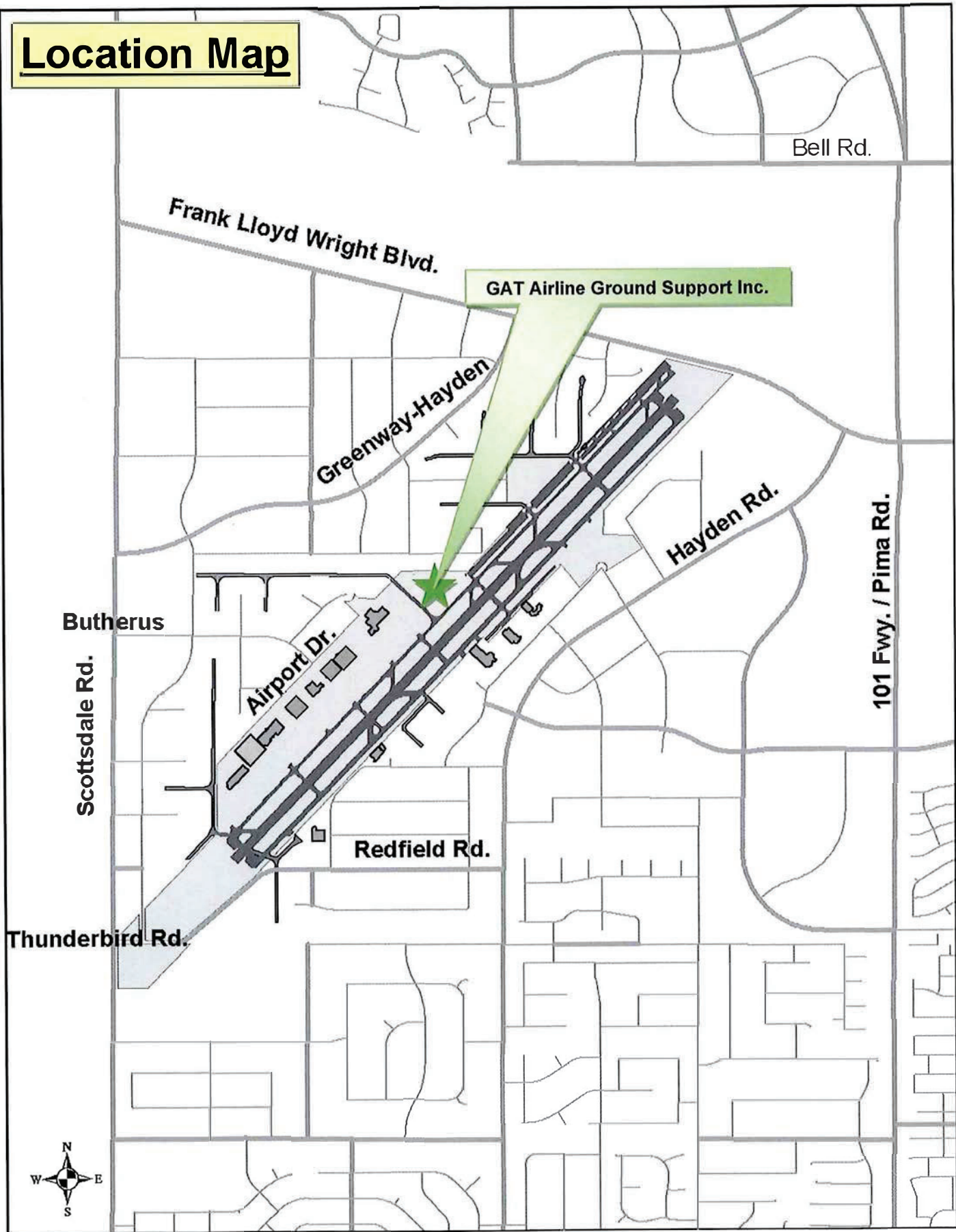


12.18.24

Date Ratified by the Airport Advisory Commission:

November 2024

Location Map





COMMISSION ACTION REPORT

Discussion and Possible Action regarding application for Airpark Aeronautical Business Permit for ACE Aircraft Sales, LLC. to conduct Aircraft Sales Services.

Agenda Item No.: 3

Meeting Date: 01/15/25

Staff Contact: Rick Wielebski,
Assistant Aviation Director

Phone: (480) 312-8475

ACTION

Ratification of Airpark Aeronautical Business Permit for ACE Aircraft Sales, LLC. to conduct Aircraft Sales services in the Scottsdale Airport.

PURPOSE

Pursuant to Scottsdale Revised Code, Chapter 5, Article 3, commercial aeronautical activity conducted in the Airport requires a valid Aeronautical Business Permit. In addition, the Airpark Minimum Operating Standards outlines the process for obtaining such a permit. ACE Aircraft Sales, LLC. has requested an Airpark Aeronautical Business Permit to conduct Aircraft Sales services in the Scottsdale Airport.

APPLICANT(S)

ACE Aircraft Sales, LLC.
Douglas Young, President
15010 N. 75th Way
Scottsdale, AZ 85260

KEY CONSIDERATIONS

ACE Aircraft Sales, LLC. has provided the appropriate documentation as required in the Airpark Minimum Operating Standards.

Attachment(s): 1. Completed Airpark Aeronautical Business Permit
 2. Location Map

Action taken:



SCOTTSDALE AIRPORT AERONAUTICAL BUSINESS PERMIT - AIRPARK



Permit required to conduct commercial aeronautical activity in the Airpark

Business or activity to be conducted (check all that apply):

- | | |
|--|---|
| <input checked="" type="checkbox"/> Aircraft Sales Services | <input type="checkbox"/> Aircraft Management Services |
| <input type="checkbox"/> Aircraft Charter Services | <input type="checkbox"/> Aircraft Engine Overhaul Services |
| <input type="checkbox"/> Charter Brokerage Services | <input type="checkbox"/> Specialized Commercial Flying Services |
| <input type="checkbox"/> Hangar/Shade Leasing Services | <input type="checkbox"/> Helicopter Maintenance & Repair Services |
| <input type="checkbox"/> Helicopter Flight Training Services | <input type="checkbox"/> Helicopter Leasing/Rental Services |
| <input type="checkbox"/> Helicopter Specialized Commercial Flying Services | <input type="checkbox"/> Other (please list service): _____ |

These activities are limited by City ordinance and the Airpark Minimum Operating Standards. Please refer to each document for further information and standards for each type of business.

Applicant / Business Name: ACE Aircraft Sales, LLC

Authorized Representative / Title: Douglas Young / President

Work Phone: _____ Cell Phone: 7145019339

Mailing Address: 15010 N 78th Way City: Scottsdale

State: AZ Zip Code: 85260 Email: dy@aceaircraftsales.com

Billing Address: 15010 N 78th Way City: Scottsdale

State: AZ Zip Code: 85260 Billing Email: dy@aceaircraftsales.com

Billing Phone: 7145019339

The Applicant hereby requests the above action(s), and in consideration of this request being granted, agrees to the following:

1. **FEE PAYMENT:** The Applicant agrees to pay all applicable fees on time, and all required fees including late fees, interest and penalties without deduction of any kind.
2. **PERMIT LIMITATIONS:** This permit may not be assigned or transferred, and is limited to the approved business activity listed above.
3. **INFORMATION CHANGES:** The Applicant shall notify Airport Administration, in writing within fifteen (15) days, of any change to the information provided.
4. **LIABILITY:** The City assumes no liability for damage or loss to personal property while operating at Scottsdale Airport.
5. **INDEMNIFICATION:** The Applicant and invitees shall indemnify the City pursuant to Chapter 5 of the Scottsdale Revised Code. As required by the Airport Minimum Operating Standards, permit holder shall endorse all liability insurance policies to include the City of Scottsdale as an additional insured. Applicant further agrees to waive their insurers' subrogation rights against the City of Scottsdale, and its Officers, Directors, Commissioners and Employees.
6. **COMPLIANCE WITH THE LAW:** The Applicant shall comply with all applicable laws, ordinances, rules and regulations. To view regulations, go to <http://www.scottsdaleaz.gov/airport/regulatorydocs>

The undersigned representative certifies that he/she is authorized to sign for the business and the information entered above is accurate.

Applicant Signature:  Date: 12/19/2024

Completed electronic forms may be submitted to rwlelebski@scottsdaleaz.gov or returned to 15000 N. Airport Drive, Suite 100, Scottsdale AZ



SCOTTSDALE AIRPORT AERONAUTICAL BUSINESS PERMIT - AIRPARK



Staff Use Only

Applicant / Business Name: _____

Application and documentation reviewed by: _____

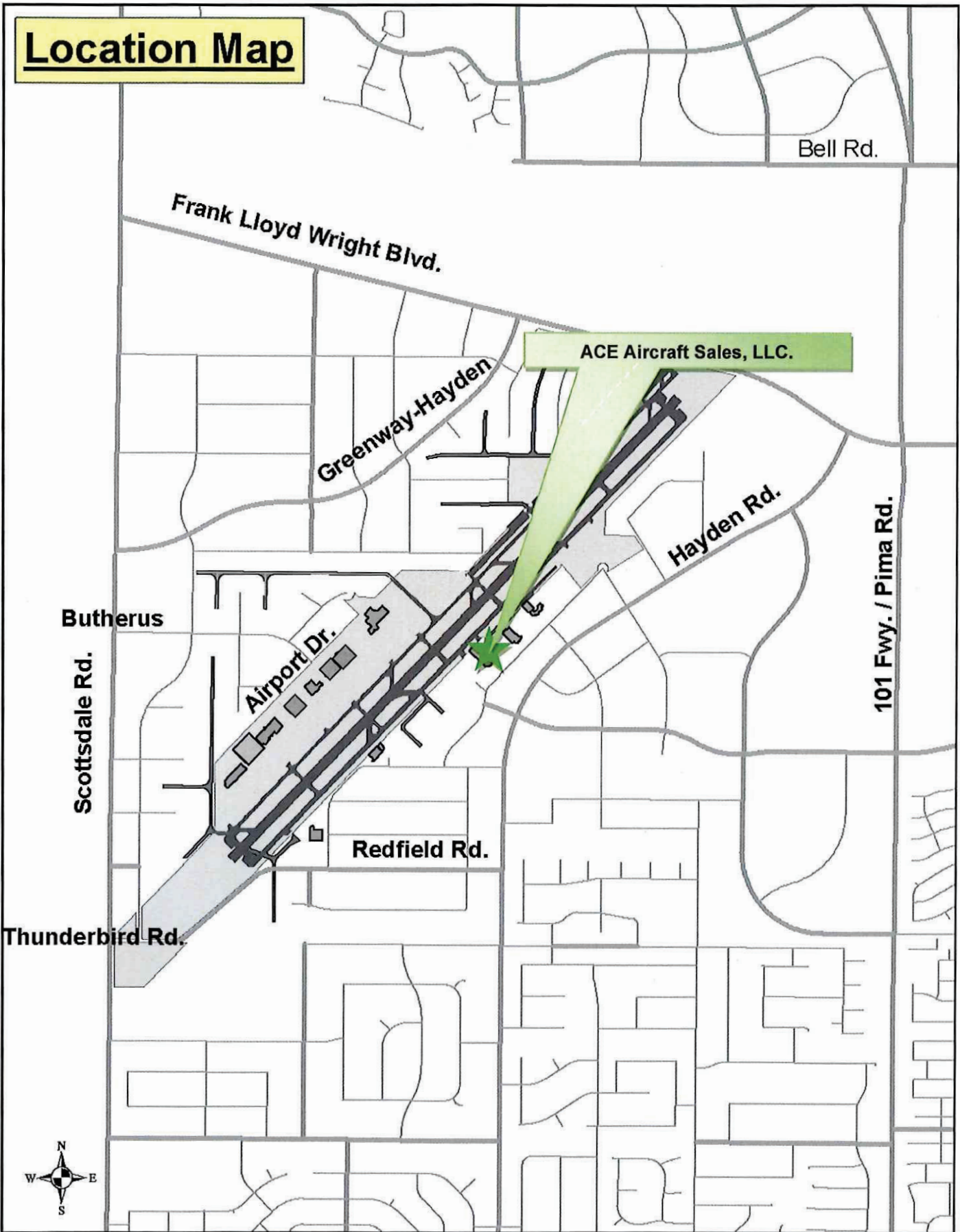
Aviation Director's Comments/Stipulations: _____

Approved by Aviation Director or designee: *[Signature]* Date: 12/23/24

Date Ratified by the Airport Advisory Commission: _____

ABP Account Number: 2024-19

Location Map





COMMISSION ACTION REPORT

Discussion and possible action regarding Airport Advisory Commission
By-Laws

Agenda Item No.: 4

Meeting Date: 01/15/25

Staff Contact: Gary P. Mascaro,
Aviation Director

Phone: (480) 312-7735

ACTION

Discussion and possible action to modify the Airport Advisory Commission By-Laws.

Pursuant to the By-Laws of the Scottsdale Airport Advisory Commission, Section IV, Rules and Amendments, Paragraph 401. Amendment Procedure *"Amendments to these by-laws may be made by the Commission upon the affirmative vote of four (4) members, provided any such amendment is proposed at a preceding meeting, or is submitted in writing at a prior regular meeting of the Commission and is noted in the minutes of such meeting. Amendments adopted as above shall become effective at the next regular meeting of the Commission."*

Attachment(s): 1. Current By-Laws of the Airport Advisory Commission
2. Chapter Five Section 5-109

Action Taken:

BY-LAWS OF THE SCOTTSDALE AIRPORT ADVISORY COMMISSION

I. ORGANIZATION

101. Elections

The Commission shall, in regular session following the first meeting of the calendar year, elect from its members a Chair and Vice-Chair. The term of office shall be one year and no officer shall succeed him or herself more than once.

102. Chair

The Chair shall preside at all meetings and hearings of the Commission, decide all points of order or procedure and perform all duties required by Section 5-109 of the Scottsdale Revised Code. The Chair may initiate motions, engage in protracted discussions, and vote on each issue.

103. Vice-Chair

The Vice-Chair shall be the Acting Chair and shall perform all duties of the office whenever the Chair is absent.

104. Vacancy

Should the office of Chair be vacated, the Vice-Chair shall succeed the Chair for the remaining term of office. At the next regular Commission meeting, a new election shall be held for the Vice-Chair's office. Should the Vice-Chair office be vacated, a new election shall be held at the next regular Commission meeting to elect a Vice-Chair.

105. Subcommittees

A subcommittee of the Commission may only be authorized by the City Council, in accordance with the Scottsdale Revised Code.

106. Legal Counsel

The City Attorney, or the City Attorney's designated representative, shall be the legal counsel for the Commission. Advice of counsel shall be received and entered in the minutes before disposition of any question of law or matter requiring legal interpretation or advice.

II. MEETINGS

201. Study Sessions

Study sessions of the Commission shall be held on the third Wednesday of each month at 4:00 p.m., unless otherwise scheduled by majority vote of its members.

202. Regular Meetings

Regular meetings of the Commission shall be held on the third Wednesday of each month immediately following the study session, unless otherwise scheduled by majority vote of its members. In the event the Commission desires not to hold the preceding study session, the

regular meeting shall begin at 5:00 p.m., unless otherwise scheduled by majority vote of its members.

203. Special Meetings

Special meetings may be held by the Commission on the majority vote of its members, or on the call of its Chair, which call shall be filed with the Aviation Director. The manner of the call shall be noted in the minutes of the special meeting, and at least twenty-four (24) hours notice of the meeting shall be given to each member. The Aviation Director shall receive forty-eight (48) hours notice and shall post meeting notices at least twenty-four (24) hours before *any* such meeting.

204. Executive Session

Executive sessions may be held before or after any regular or special meeting, or at any other time on call of the Chair, which shall be filed with the Aviation Director, or by majority vote of the members. The Aviation Director shall post meeting notices at least twenty-four (24) hours before any such meeting.

205. Quorum

A quorum necessary for the transaction of business shall consist of four (4) members of the Commission. The business of the Commission shall be transacted by the majority vote of members present, except as provided in Section 401.

206. Absence of the Chair and Vice-Chair

In the absence of the Chair and Vice-Chair, the senior Commission member present may convene the meeting.

207. Member Attendance

Commission members shall follow the attendance requirements in accordance with the Scottsdale Revised Code.

208. Public Comment, Presentations, Time Limitations

The Chair may provide additional time to members of the public, whether speaking on their own behalf or as a representative of an organization or group, over three (3) minutes on any matter.

209. Agenda Items

The Aviation Director will place items on the agenda with the concurrence of the Chair, or by a majority vote of the members of the Commission.

210. Following administrative approval of an Aeronautical Business Permit application, the Aviation Director shall place the matter on the agenda for ratification at the Commission's next regularly scheduled meeting unless a different date is requested by the applicant. The Aviation Director or designee shall notify the applicant that the Commission may discuss the application at the scheduled meeting. If the applicant or an authorized representative or designee does not attend the meeting, the Commission may choose to continue consideration of ratification of the application to its next regularly scheduled meeting.

211. Conflict of Interest

All members of the Commission shall comply with the State Conflict of Interest Law, Title 38, Chapter 3, Article 8, Arizona Revised Statutes.

212. Abstention

Any member who may subjectively believe participating in discussion or voting on cases coming before the Commission could give the appearance to the general public of a conflict of interest may voluntarily abstain from participating in such cases.

III. OFFICIAL RECORDS

301. Definition

The official record shall include these by-laws, and the minutes of the Commission meetings, together with an applications, exhibits, correspondence, findings, decisions and other official actions or other items filed with or issued by the Commission.

302. Recording of Vote

Minutes shall be kept for all meetings of the Commission and shall show the vote of each member on every question on which the Commission is required to act, or shall indicate absence. Minutes shall also show records of all other official actions.

303. Retention of Files

All applications and other matters coming before the Commission shall be filed in the Aviation Department in accordance with that department's general file system. The Aviation Director shall keep a permanent file of all applications, exhibits, findings, correspondence, decisions and other official actions of the Commission. The tape recordings of the public hearings of the Commission, if any, shall be retained intact for not less than thirty (30) days after the City Council shall make a final decision in the specific subject on the tape. Original applications shall be retained as long as is required by standard City procedure.

304. Public Record

In accordance with Arizona public record law, all of the public records of the Commission shall be open to public inspection during normal business hours.

IV. RULES AND AMENDMENTS

401. Amendment Procedure

Amendments to these by-laws may be made by the Commission upon the affirmative vote of four (4) members, provided any such amendment is proposed at a preceding meeting, or submitted in writing at a prior regular meeting of the Commission and is noted in the minutes of such meeting. Amendments adopted as above shall become effective at the next regular meeting of the Commission.

402. Copy of By-Laws

A certified copy of these by-laws and any amendments thereto shall be placed on record in the Aviation Department and the City Clerk within ten (10) days of the date of their adoption.

403. Robert's Rules of Order

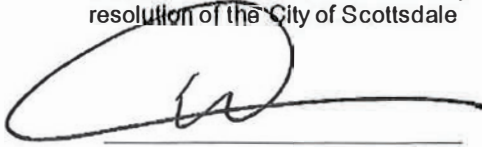
When any question of parliamentary procedure arises, It shall be decided on the basis of Robert's Rules of Parliamentary Procedure, unless otherwise specified in these by-laws of the Commission.

404. Written Communications

All written communications to outside groups shall be sent out over the signature of the Chair or Vice-Chair of the Commission.

405. Interpretation and Conflict

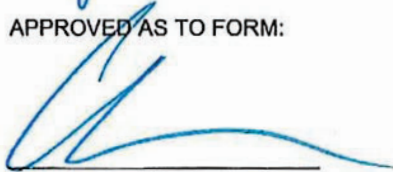
In the event that any Commission by-law shall be at variance with any State statute or any ordinance or resolution of the City of Scottsdale, the statute, ordinance, or resolution shall prevail. These by-laws are intended only to supplement such ordinance and resolutions and may not amend, annul or abrogate any ordinance or resolution of the City of Scottsdale



Charles McDermott, Chair
Airport Advisory Commission


Gary P. Mascaro, C.M., C.A.E.
Aviation Director

APPROVED AS TO FORM:



Sherry R. Scott, City Attorney
By: Eric C. Anderson
Sr. Assistant City Attorney

Sec. 5-109. Airport Advisory Commission.

- (a) There is created a Scottsdale Airport Advisory Commission consisting of seven (7) members.
- (b) The Airport Advisory Commission shall establish bylaws to govern its affairs. The bylaws shall designate:
 - 1. Officers of the Airport Advisory Commission, the time and manner of their election, the term of office and the powers and duties of each officer.
 - 2. The time, place and manner of notice of all regular and special meetings.
 - 3. The manner of adoption, amendment and repeal of Airport Advisory Commission bylaws.
 - 4. Such other provisions as may be deemed necessary or desirable which are not contrary to the provisions of any ordinance or resolution, the charter or the laws of this state or the United States, to aid the Airport Advisory Commission in conducting its affairs.
- (c) The Airport Advisory Commission shall, with the assistance of the city staff, advise the City Council as necessary on:
 - 1. The Airport capital improvement program and financial plan.
 - 2. Rules, regulations, and minimum operating standards under this chapter.
 - 3. Environmental policies affecting Airport operations and Airport projects.
 - 4. Aviation-related development proposals at and surrounding the Airport or other development proposals in conflict with 14 C.F.R. Part 150, as amended, or other aviation-related laws, ordinances, rules, regulations or planning documents. In addition to advising the City Council, the Airport Advisory Commission may take action to inform the Planning Commission of such conflicts.
 - 5. Fees imposed by the city in connection with the Airport and the Airpark.
 - 6. Lease policies regarding city-owned property at the Airport.
 - 7. Land use policies at and surrounding the Airport in conflict with 14 C.F.R. Part 150, as amended, or other aviation-related laws, ordinances, rules, regulations or planning documents. In addition to advising the City Council, the Airport Advisory Commission may take action to inform the Planning Commission of such conflicts.
 - 8. The future role of the Airport as part of the statewide air transportation system.
 - 9. Safety matters under the jurisdiction of the Airport.

10. Such other matters as the City Council may direct.

- (d) At the request of the City Council, the Airport Advisory Commission shall submit a written report regarding Airport activities.
- (e) The Airport Advisory Commission shall perform such other duties as are imposed on the Airport Advisory Commission by this chapter.
- (f) The City Council shall have the right and prerogative to initiate review of any decision of the Airport Advisory Commission and shall uphold, modify, or overrule said decision.



COMMISSION ACTION REPORT

Discussion and possible action to approve Airport
Advisory Commission Annual Report

Agenda Item No.: 5

Meeting Date: 01/15/25

Staff Contact: Gary P. Mascaro,
Aviation Director

Phone: (480) 312-7735

ACTION

Discussion and possible action to approve Airport Advisory Commission Annual Report.

PURPOSE

The City Council desires to be better informed of the actions and operations of each Board and Commission and has asked staff to prepare an annual report.

Attachment(s): 1. Airport Advisory Commission Annual Report 2024.

Action Taken:



2024 Annual Report

Scottsdale Airport Advisory Commission Annual Report

Prepared by Andrea Kelley, Staff Coordinator January 2025

Approved by the Airport Advisory Commission on January 15, 2025

Web Site Address: www.scottsdaleaz.gov/boards/airport-advisory-commission

Number of Meetings Held: 9

Public Comments: 3

Major Topics of Discussion / Action Taken:

- Approval of Aeronautical Business Permits.
- Request for zoning district map amendment from Axon received a no recommendation.
- Discussion of air traffic, navigable airspace obstruction initiative, and noise concerns.
- Approval of Five-Year Capital Improvement Program for Fiscal Years 24/25 through 28/29.
- Discussion of Self-Serve Fuel Pump at Atlantic Aviation.
- Motion made to adopt Resolution No. 13102 authorizing lease agreement No. 2024-065-COS with Desert Aerostar, LLC for lease of general aviation box hangar space.
- Discussion of the effort made by several airports in Arizona, in coordination with the City of Phoenix, to sign a letter to the Governor addressing the necessity of keeping the state aviation fund whole.
- Announcement of the FAA Grant received for the Airport Master Plan.
- Recommended adoption of Resolution No. 13235 authorizing contract No. 1FB-042024-162 with Sunland Asphalt Construction, LLC.
- Cosanti Commons received recommendation for approval on Case No. 6-ZN-2023 and No. 2-GP-2023 to the Planning Commission and City Council.

Member Attendance:

Member Name	Title	Present	Absent	Recused	Service Dates
Peter Mier	Chair	9	0	0	January to December
Michael Goode	Vice-Chair	9	0	0	January to December
April Beauboeuf	Commissioner	9	0	0	January to December
David Reid	Commissioner	9	0	0	January to December
John Spalj	Commissioner	8	1	0	January to December
Peter Lenton	Commissioner	4	3	0	March to December
Charles McDermott	Commissioner	8	1	0	January to December
Ken Casey*	Commissioner	2	0	0	January to February

*Commissioner Casey (term limit) replaced by Commissioner Lenton

Subcommittees: None

Ethics Training: Yes/January 2025

Selected Officers: Yes/January 2025

Reviewed Bylaws/City Code: Yes/January 2025

Anticipated Key Issues: None at this time.

Future Significant Work Products: The airport master plan project is scheduled to come before the Airport Advisory Commission in 2025 to provide progress updates, with a final approval coming in 2026.

Upcoming Opportunities, Challenges, or Outcomes:

Additional Comments/Recommendations: If the Board/Commission wishes to add additional comments or recommendation(s) to the City Council, it can go in this section. None at this time.



COMMISSION ACTION REPORT

Discussion and input regarding Airport and Airpark Aeronautical Business Permit Additions, Cancellations, and Revocations

Agenda Item No.: 6

Meeting Date: 1/15/25

Staff Contact: Rick Wielebski,
Assistant Aviation Director

Phone: (480) 312-8475

INFORMATION

Review of Airport and Airpark permittees and major tenant Aeronautical Business Permit additions, cancellations, and revocations.

PURPOSE

Per the request of the Airport Advisory Commission, a report will be provided as needed indicating additions, cancellations, and revocations of Aeronautical Business Permits.

KEY CONSIDERATIONS

- Attached are the current lists of Airport and Airpark permittees.
- List provides what type of aeronautical activity the business is conducting and the contact information.
- Any additions, cancellations, suspensions, and revocations will be highlighted on the list.

Attachment(s): 1. Current Airport Permittee List by Category
 2. Current Airpark Permittee List by Category

AIRPORT AERONAUTICAL BUSINESS PERMITS & TENANTS

JANUARY 2025

AIRCRAFT CHARTER, SALES & MANAGEMENT				
BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE
ALL ACCESS MOTORSPORTS, LLC dba ALL ACCESS JETS	CHARTER BROKERAGE	SFS	BRADLEY CRAIG	
AMERICAN FLIGHT SUPPORT, LLC	CHARTER BROKERAGE	JA	BEN MOKE	888-245-4017
ATLANTIC AVIATION - CHARTER	AIRCRAFT CHARTER	AASC	RICK WIELEBSKI	480-948-2400
BUSINESS AIRCRAFT MANAGEMENT dba EXECUTIVE AIRCRAFT SERVICES	AIRCRAFT CHARTER/SALES/MANAGEMENT	SFS	GORDON JOHNSON	480-905-8659
C. WRIGHT AVIATION, LLC	AIRCRAFT SALES/CHARTER BROKERAGE	AASC	CYGNE LASHAE SWAN	480-500-1818
CIRRUS DESIGN CORP DBA CIRRUS AIRCRAFT	AIRCRAFT MANAGEMENT/SALES	AA	RAVI DHARNIDHARKA	865-724-1959
DELUX PUBLIC CHARTER LLC, DBA JSX AIR	AIRCRAFT CHARTER	AA	DAVID DRABINSKY	469-791-7270
G.G.R. AVIATION	AIRCRAFT MANAGEMENT	SFS	GUY MILANOVITS	480-614-1166
GARY AIR SERVICES LLC, DBA AD ASTRA	AIRCRAFT CHARTER	SFS	RYAN STRAND	602-999-5629
GRANDVIEW AVIATION, LLC	AIRCRAFT CHARTER	SFS	DARRELL BONEBRAKE	888-573-9426
J&S AVIATION	AIRCRAFT MANAGEMENT	MOBILE	SEAN FOWLER	480-241-9437
JET LINX SCOTTSDALE	AIRCRAFT CHARTER/MANAGEMENT	AASC	JON HULBURD	866-538-5469
JET FLEET, LLC	AIRCRAFT SALES	SFS	STEVE GAGE	480-286-0029
JET PROS, LLC	AIRCRAFT CHARTER/BROKERAGE/MANAGEMENT	SFS	MARGARET PIONTEK	480-444-2452
JOHN HOPKINSON & ASSOCIATES	AIRCRAFT SALES	AA	CHRISTINA HOPKINSON	403-637-2250
M&N EQUIPMENT, LLC dba M&N AVIATION	AIRCRAFT CHARTER/MANAGEMENT	SFS	TODD SCHIECK	720-356-4830
MACKIN AVIATION, LLC	AIRCRAFT SALES	AA	BRIAN MACKIN	480-363-0058
MAINE AVIATION AIRCRAFT CHARTER, LLC dba MAC JET CENTER	AIRCRAFT CHARTER	SPH	ALYSAN CARUSO	207-780-1811
NETJETS AVIATION INC.	AIRCRAFT CHARTER/MANAGEMENT		DAVID FRASH	614-696-3308
PRISMJET, LLC	AIRCRAFT CHARTER/BROKERAGE/MANAGEMENT		SCOTT CASEY	
SOUTHWEST AERO, LLC	AIRCRAFT SALES	AA	BRIAN MACKIN	480-363-0058

AIRCRAFT RENTAL, LEASING & FLIGHT TRAINING				
BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE
AMERICAN FLYERS, INC.	FLIGHT TRAINING	AANC	STEVEN DAUN	954-784-2122
CIRRUS DESIGN CORP DBA CIRRUS AIRCRAFT	AIRCRAFT RENTAL/FLIGHT TRAINING	AA	RAVI DHARNIDHARKA	865-724-1959
FLIGHTWORKS INC.	AIRCRAFT RENTAL/LEASING/FLIGHT TRAINING	SFS	RYAN STRAND	602-999-5629
LEGACY FLIGHT TRAINING	FLIGHT TRAINING	ACC	WILLIAM INGLIS	772-539-0420
LEOPARD AVIATION	AIRCRAFT RENTAL/FLIGHT TRAINING	AASC	THOMAS NOON	760-419-2252
PLUS 5 SPORT AERO	FLIGHT TRAINING	JA	BUD DAVIDSON	602-971-3991
SCOTTSDALE EXECUTIVE FLIGHT TRAINING	AIRCRAFT RENTAL/FLIGHT TRAINING	SFS	GUY MILANOVITS	480-614-1166
SDL HOLDINGS - ATP	FLIGHT TRAINING	AASC	JIM KOZIARSKI	904-273-3018
SIERRA CHARLIE AVIATION	AIRCRAFT RENTAL/FLIGHT TRAINING	SFS	SCOTT CAMPBELL	480-390-2346
UNIVERSAL HELICOPTERS, INC.	FLIGHT TRAINING/LEASING	JA	GORDON JIROUX	480-951-6283

AIRCRAFT MAINTENANCE & REPAIR				
BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE
ACROPRO LLC	MOBILE AIRCRAFT MAINTENANCE	MOBILE	PIKE KELLY	805-268-4962

ARIZONA AIRCRAFT INTERIOR DESIGN	SPECIALIZED AIRCRAFT REPAIR	SFS	MICHAEL BRYANT	480-832-1330
AVIATION.ONE JET MAINTENANCE LLC	AIRCRAFT MAINTENANCE	SPH	ROB ARCHER	480-923-9135
AZ JET SERVICES	AIRCRAFT MAINTENANCE	SFS	DAVE FERNEAU	602-380-5555
CESSNA AIRCRAFT COMPANY	AIRCRAFT MAINTENANCE	SFS	RANDALL SOUTIERE	480-840-9430
CIRRUS DESIGN CORP DBA CIRRUS AIRCRAFT	AIRCRAFT MAINTENANCE	AASC	RAVI DHARNIDHARKA	865-724-1959
CONSTANT AVIATION, LLC	AIRCRAFT MAINTENANCE	AASC	NATHAN ROMNEY	469-323-4081
DALLAS AIRMOTIVE	AIRCRAFT MAINTENANCE	SFS	DAVID HUTCHISON	214-477-9033
DIRECTMX AVIATION LLC	AIRCRAFT MAINTENANCE	AASC	VAN NGUYEN	520-409-7860
DUNCAN AVIONICS	AIRCRAFT MAINTENANCE	SFS	JIM DAVIS	480-922-3575
G.G.R. AVIATION	MOBILE AIRCRAFT MAINTENANCE	SFS	GUY MILANOVITS	480-614-1166
GULFSTREAM PRODUCT SUPPORT CORPORATION	AIRCRAFT MAINTENANCE/MOBILE MAINTENANCE	JA	BRIAN SOTNER	480-806-6720
HELIPONENTS, INC.	MOBILE AIRCRAFT MAINTENANCE	MOBILE	CHAD BARTA	480-981-8300
INFINITY AIRCRAFT SERVICES, LLC DBA EMPIRE AVIATION USA	AIRCRAFT MAINTENANCE	AA	MIKE BARLEY	561-932-0680
JET EAST AVIATION	AIRCRAFT MAINTENANCE	SFS	SHAWN GEORGE	216-212-8056
LEARJET/BOMBARDIER INC.	AIRCRAFT MAINTENANCE	SFS	SEBASTIAN MOORE	520-746-5100
NJL AVIATION, LLC.	AIRCRAFT MAINTENANCE	ACC	ANDRE LEARY	727-401-2089
PDR SERVICES	SPECIALIZED AIRCRAFT REPAIR	SFS	PHILIP CHAPMAN	480-202-2908
PREMIER AIR CENTER dba WEST STAR AVIATION	AIRCRAFT MAINTENANCE	SFS	RODGER RENAUD	618-258-8020
RUNWAY 3 AVIATION SERVICES, LLC	AIRCRAFT MAINTENANCE	SFS	JEREMY BAILEY	501-762-5816
TRUE STAR AVIATION	MOBILE AIRCRAFT MAINTENANCE	MOBILE	KYLE GOODRICH	623-256-2605
TURBINE ENGINE SPECIALISTS INC.	AIRCRAFT MAINTENANCE	AA	RICKIE RAMEY	817-625-6100
WC AVIATION INC.	AIRCRAFT MAINTENANCE	AA	JORGE DUARTE	323-707-9567

AIRCRAFT WASHING & DETAILING

BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE
AERO PANACHE	AIRCRAFT WASHING	SFS	TODD PUCKETT	602-531-5505
APPEARANCE GROUP	AIRCRAFT WASHING	SFS	DONALD HENRY	480-580-1658
DETAIL BOYS, LLC	AIRCRAFT WASHING	MOBILE	ALEX DAY	866-899-6241
JB'S EXECUTIVE DETAILING	AIRCRAFT WASHING	MOBILE	JEFFREY BURROWS	480-808-4229
SHINY JETS PHOENIX, LLC	AIRCRAFT WASHING	MOBILE	GREG BIRD	480-268-4286
SKYLUXE DETAILING LLC	AIRCRAFT WASHING	MOBILE	MATTHEW BABIASH	623-414-2461
TIME FOR SALE	AIRCRAFT WASHING	MOBILE	CAROLYN NELSON	602-295-7181
WEST COAST WASH STATION	AIRCRAFT WASHING	AANC	MIKE ADAMS	480-443-7320

AUTO RENTAL COMPANIES

BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE
ALAMO/NATIONAL CAR RENTAL	OFF-AIRPORT RENTAL CAR	OFF	MIKE ROLLINS	480-948-4884
AVIS RENT-A-CAR SYSTEMS	OFF-AIRPORT RENTAL CAR	OFF	PETER SERENA	480-948-4993
ENTERPRISE RENT-A-CAR	RENTAL CAR	SFS	ERIC BULLIS	480-315-8051
GO RENTALS	RENTAL CAR	AA	KAVOUS GITIBIN	480-991-0117
HERTZ RENT-A-CAR	OFF-AIRPORT RENTAL CAR	OFF	STEPHEN BLUM	239-301-7794

FIXED BASE OPERATORS

BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE
ATLANTIC AVIATION	FIXED BASE OPERATOR	AA	RICK WIELEBSKI	480-948-2400

JET AVIATION OF AMERICA	FIXED BASE OPERATOR	JA	TIMOTHY VALLOWE	
SIGNATURE FLIGHT SUPPORT	FIXED BASE OPERATOR	SFS	GREG GIBSON	480-951-2525

HANGAR, SHADE & OFFICE LEASING SERVICES				
BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE
OUT WEST AVIATION, LLC	HANGAR LEASING	BOX	SHANNON DAY	
SIGNATURE/TAC PRIVATE HANGARS	HANGAR LEASING	SPH	GREG GIBSON	480-951-2525

IN-FLIGHT CATERING SERVICES				
BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE
AIR CULINAIRE WORLDWIDE, LLC	IN-FLIGHT CATERING	MOBILE	CHRIS EVANS	1-800-247-2433
ATYOURJET LLC	IN-FLIGHT CATERING	MOBILE	DAVID HENNINGER	949-491-3370
BOARD THIS FLIGHT, LLC	IN-FLIGHT CATERING	MOBILE	KATY SALMON	434-825-3087
CATER AZ JETS LLC, DBA CATER AZ	IN-FLIGHT CATERING	MOBILE	KELLEY PRICE	928-442-6088
EMILY'S EVENTS LLC	IN-FLIGHT CATERING	MOBILE	EMILY GARNER	480-361-1800
JETFARE CATERING	IN-FLIGHT CATERING	MOBILE	JONATHAN ALLEN	480-771-4161
KALE CHEF SERVICE	IN-FLIGHT CATERING	MOBILE	KRISTEN MADISON	480-269-4324
SQUARE ONE CONCEPTS, INC.	IN-FLIGHT CATERING	MOBILE	ROLAND WOOD	480-941-0101
VOLANTI PRIVATE JET CATERING	IN-FLIGHT CATERING	MOBILE	DEE DEE MAZA	480-636-1722
GAT AIRLINE GROUND SUPPORT, INC.	OFF-AIRPORT CATERING	NETJETS	MICHAEL RENO	480-259-0402

U.S. GOVERNMENT				
BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE
FAA CONTROL TOWER	SDL AIR TRAFFIC CONTROL	TOWER	JONATHAN WILLIAMS	480-609-7585
U.S. CUSTOMS	U.S. CUSTOMS	OPS	OFF. KENNEDY/ARVIZU	480-312-8483

LEGEND:

Green = New Permit
Yellow = Recently Cancelled Permit
Orange = Suspension/Pending Revocation
Red = Permit Revoked

ACC = Air Commerce Center; 14605 N. Airport Drive, Scottsdale, AZ 85260
 JA = Jet Aviation; 14650 N. Airport Drive, Scottsdale, AZ 85260
 AA = Atlantic Aviation (Main); 14600 N. Airport Drive, Scottsdale, AZ 85260
 AASC = Atlantic Aviation South Complex; 14700 N. Airport Drive, Scottsdale, AZ 85260
 SFS = Signature Flight Support; 15290 N. 78th Way, Scottsdale, AZ 85260
 AANC = Atlantic Aviation North Complex; 15115 N. Airport Drive, Scottsdale, AZ 85260
 SPH = Signature Private Hangars, 15003 N. Airport Drive, Scottsdale, AZ 85260
 TOWER = FAA Air Traffic Control Tower; 14960 N. 78th Way, Scottsdale, AZ 85260

AIRPARK AERONAUTICAL BUSINESS PERMITS & TENANTS

JANUARY 2025

AIRCRAFT CHARTER, SALES & MANAGEMENT & SPECIALTY SERVICES			
BUSINESS NAME	ACTIVITY	CONTACT	TELEPHONE
ALPHA JET CHARTER INC.	AIRCRAFT CHARTER SERVICES	Deb Sedlak	602-909-5573
COPPER STATE TURBINE ENGINE CO.	AIRCRAFT ENGINE OVERHAUL SERVICES	JIM NORDSTROM	480-500-6677
ELEVAGE FLIGHT TRAVEL, LLC	AIRCRAFT CHARTER/MANAGEMENT	JOEL CLAPICK	602-622-2429
EXECUTIVE JET MANAGEMENT	AIRCRAFT MANAGEMENT	CHRISTINE LEBER	513-979-6709
LEGACY JETS	AIRCRAFT CHARTER/MANAGEMENT	PAUL WOODFORD	480-788-7233
LUXURY AERO COLLECTION, LLC	AIRCRAFT MANAGEMENT/SALES	BRIAN MCNANNA	480-771-2389
PINNACLE AIR GROUP	AIRCRAFT CHARTER/MANAGEMENT/SALES	CURT PAVLICEK	602-618-6200
SAWYER AVIATION	AIRCRAFT CHARTER	CHAD VERDAGLIO	480-922-2723
SIGLO AVIATION	AIRCRAFT MANAGEMENT	EDWARD LANGERVELD	888-908-9398
SILVER AIR, LLC	AIRCRAFT MANAGEMENT	BRANDON MARTIN	800-889-5840
SCOTTSDALE HANGAR ONE	AIRCRAFT MANAGEMENT	MATT BEVERAGE	480-624-9000
BRADLEY MACK AVIATION, INC.	AIRCRAFT MANAGEMENT	MARY RANDOLPH	480-393-0770
ACE AIRCRAFT SALES, LLC	AIRCRAFT SALES	DOUGLAS YOUNG	714-501-9339

HELICOPTER RENTAL, LEASING & FLIGHT TRAINING			
BUSINESS NAME	ACTIVITY	CONTACT	TELEPHONE
H5 PRODUCTIONS, INC. dba H5 HELICOPTERS	SPECIAL COMMERCIAL FLYING	MITCH KELLDORF	480-607-3400
SUNSTATE HELICOPTERS	SPECIAL COMMERCIAL FLYING	CHRIS DOBKINS	602-469-3182
WESTERN SKY HELICOPTERS	SPECIAL COMMERCIAL FLYING	VANESSA CLIFTON	480-416-6415

HANGAR, SHADE & OFFICE LEASING SERVICES			
BUSINESS NAME	ACTIVITY	CONTACT	TELEPHONE
7345 ACOMA LLC	HANGAR/SHADE LEASING	WILL COUNTS	480-483-8107
7689, LLC	HANGAR/SHADE LEASING	BETH AERTS	480-289-5715
AIRPARK LAND, LLC	HANGAR/SHADE LEASING	CRAIG JACKSON	480-421-6694
ASTOR AIRPARK HOLDINGS	HANGAR/SHADE LEASING	REG COOPER	480-483-1999
AVALON ONE	HANGAR/SHADE LEASING	SAMIR KANUGA	480-718-2412
BATES FAMILY TRUST	HANGAR/SHADE LEASING		480-443-8287
BECK LANE HANGARS LLC	HANGAR/SHADE LEASING	RYAN HAMILTON	

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s1 "Airpark"

BCO, LLC	HANGAR/SHADE LEASING	LYNN BABCOCK	480-922-0490
BUILDING D	HANGAR/SHADE LEASING	SCOTT LYON	480-367-6200
CENTRAL IMPLEMENT	HANGAR/SHADE LEASING	PERRY CASE	480-998-8989
CC OFFICE LLC	HANGAR/SHADE LEASING	JOSEPH ODDO	480-998-1444
CWIE MANAGEMENT RESOURCES	HANGAR/SHADE LEASING	FRANK CADWELL	480-449-7751
DEVELOPMENT SERVICES OF AMERICA	HANGAR/SHADE LEASING	RICHARD WILSON	480-927-4888
GRAYSTAR CORPORATION	HANGAR/SHADE LEASING	BETH AERTS	480-483-1985
GREAT AMERICAN HANGAR	HANGAR/SHADE LEASING	MARK BOSCO	916-391-5000
HANGAR THREE	HANGAR/SHADE LEASING	JIM KEELEY	480-596-9000
JJS INVESTMENTS LLC	HANGAR/SHADE LEASING	JOHN J. SHUFELDT	602-399-1514
LARRY COFFEY	HANGAR/SHADE LEASING	LARRY COFFEY	480-607-0140
PACIFIC MARINE MANAGEMENT	HANGAR/SHADE LEASING	AL CHITTENDEN	360-653-4266
SCOTTSDALE HANGAR ONE	HANGAR/SHADE LEASING	MATT BEVERAGE	480-624-9000
SKY HARBOR LEASING, LLC	HANGAR/SHADE LEASING	REG COOPER	480-483-1999
SOUTHWEST JET CENTER	HANGAR/SHADE LEASING	GARY DAICHENDT	949-254-3027
THE EVANS BUSINESS COMPLEX, LLC	HANGAR/SHADE LEASING	GABE LAKATOSH	
VESELY DESCENDANT'S TRUST	HANGAR/SHADE LEASING	BETH AERTS	480-483-1985
VISIONMAKERS INTL LLC	HANGAR/SHADE LEASING	LANE COOK	480-218-1500
WALLACE HOLDINGS	HANGAR/SHADE LEASING	BOB WALLACE	480-998-8861
WATTS INVESTMENTS, LLC	HANGAR/SHADE LEASING	CHRIS NUTE	602-761-4571

LEGEND:

Green = New Permit
Yellow = Recently Cancelled Permit
Orange = Suspension/Pending Revocation
Red = Permit Revoked



COMMISSION INFORMATION REPORT

Discussion and input regarding Operations Report for
November/December 2024

Agenda Item No.: 7

Meeting Date: 01/15/25

Staff Contact: Matthew Johnson,
Director – Operations and
Maintenance

Phone: (480) 312-2674

INFORMATION

Airport Monthly Operations Update for November/December 2024

PURPOSE

The purpose of this item is to keep the Airport Advisory Commission informed as to the operational status of the Airport.

BASED AIRCRAFT

	Helicopter	Single Piston	Single turboprop	Twin Piston	Twin Turboprop	Jet	Total
Current Month	48	137	24	6	14	208	437
December 2023	48	137	14	8	14	185	406

OPERATIONS

	December 2023	December 2024	% Δ	2023 YTD	2024 YTD	% Δ
Total	13,987	13,574	-2.9	174,852	166,585	-4.7
IFR	5,197	5,984	15.1	61,470	64,521	5.0

ALERTS

Date	Type	Description
11/04/24	2	Bombardier Challenger 600, pressurization problem
11/14/24	1	Piper Cherokee PA28-181, avionics failure
11/14/24	1	Game Composites GB 1 Gamebird, no throttle control
11/16/24	2	Cessna 150, rough running engine
12/10/24	2	Cessna Citation 560, engine failure
12/19/24	1	Cirrus SR-22, flap issue
12/26/24	2	Gulfstream G200, smoke in the cockpit

INCIDENTS

Date	Description
11/04/24	Pitts S-C2, taxied off runway into the safety area
11/05/24	Small fuel leak, Atlantic north ramp
11/07/24	Fuel nozzle leak from fuel truck, Jet Aviation ramp
11/08/24	Small hydraulic leak, Atlantic south ramp

INCIDENTS CONTINUED

Date	Description
11/11/24	Small fuel leak from a defective vent valve on Challenger 600
11/14/24	Small hydraulic leak on Taxiway A15
11/17/24	Small fuel leak south of Taxiway A16
11/28/24	Leaking filter housing at Atlantic north fuel farm
12/06/24	Small hydraulic spill, Atlantic south ramp
12/16/24	Small fuel leak from venting, Jet Aviation ramp
12/23/24	Small fuel spill, Atlantic south ramp
12/26/24	Small fuel leak from fuel truck, Atlantic north ramp
12/28/24	Leaking hose reel from fuel truck, Atlantic north fuel farm
12/28/24	Fuel vented from Challenger 600, Signature main ramp
12/28/24	Small hydraulic spill, Atlantic south ramp
12/30/24	Cessna 172, flat nose tire after landing

ENFORCEMENT ACTIONS

Date	Violation	Enforcement Method Used	Comments
11/02/24	Engine run up performed in unauthorized area	Verbal	1 st Violation
11/05/24	Unauthorized use of gate access device	N.O.V.	1 st Violation
11/05/24	Failure to submit an Aircraft Visiting Airpark Notice	N.O.V.	1 st Violation
11/05/24	Vehicle parking violation (2)	N.O.V.	1 st Violation
11/05/24	Failure to display vehicle permit	Verbal	1 st Violation
11/06/24	Speeding	Verbal	1 st Violation
11/07/24	Speeding	Verbal	1 st Violation
11/17/24	Failure to display vehicle permit	Verbal	1 st Violation
11/17/24	Vehicle control plan violation	N.O.V.	2 nd Violation
11/21/24	Vehicle parking violation	Verbal	1 st Violation
11/21/24	Vehicle parking violation	N.O.V.	1 st Violation
11/25/24	Touch and go performed after hours	N.O.V.	1 st Violation
12/01/24	Aircraft parked in transient area for more than 14 days	Verbal	1 st Violation
12/03/24	Storage of non-operational aircraft	N.O.V.	1 st Violation
12/05/24	Vehicle parking violation	N.O.V.	2 nd Violation
12/06/24	Driver entered Taxiway A	N.O.V.	1 st Violation
12/06/24	Aircraft parked in transient area for more than 14 days	Verbal	1 st Violation
12/06/24	Vehicle parking violation	N.O.V.	1 st Violation
12/12/24	Aircraft parked in transient area for more than 14 days	N.O.V.	1 st Violation
12/14/24	Aircraft parked in transient area for more than 14 days	N.O.V.	1 st Violation
12/16/24	Vehicle parking violation (2)	N.O.V.	1 st Violation
12/17/24	Touch and go performed after hours	N.O.V.	1 st Violation
12/20/24	Trailer parked in Airpark taxilane safety area	N.O.V.	1 st Violation

NOVEMBER U.S. CUSTOMS & BORDER PROTECTION

<u>*Revenue (FYTD)</u>	<u>Total Uses Month</u>	<u>Total Uses (FYTD)</u>
2024/2025 \$375,622	November 2024 228	2024/2025 619
2023/2024 \$390,700	November 2023 234	2023/2024 672

DECEMBER U.S. CUSTOMS & BORDER PROTECTION

<u>*Revenue (FYTD)</u>	<u>Total Uses Month</u>	<u>Total Uses (FYTD)</u>
2024/2025 \$509,475	December 2024 238	2024/2025 857
2023/2024 \$519,175	December 2023 210	2023/2024 882

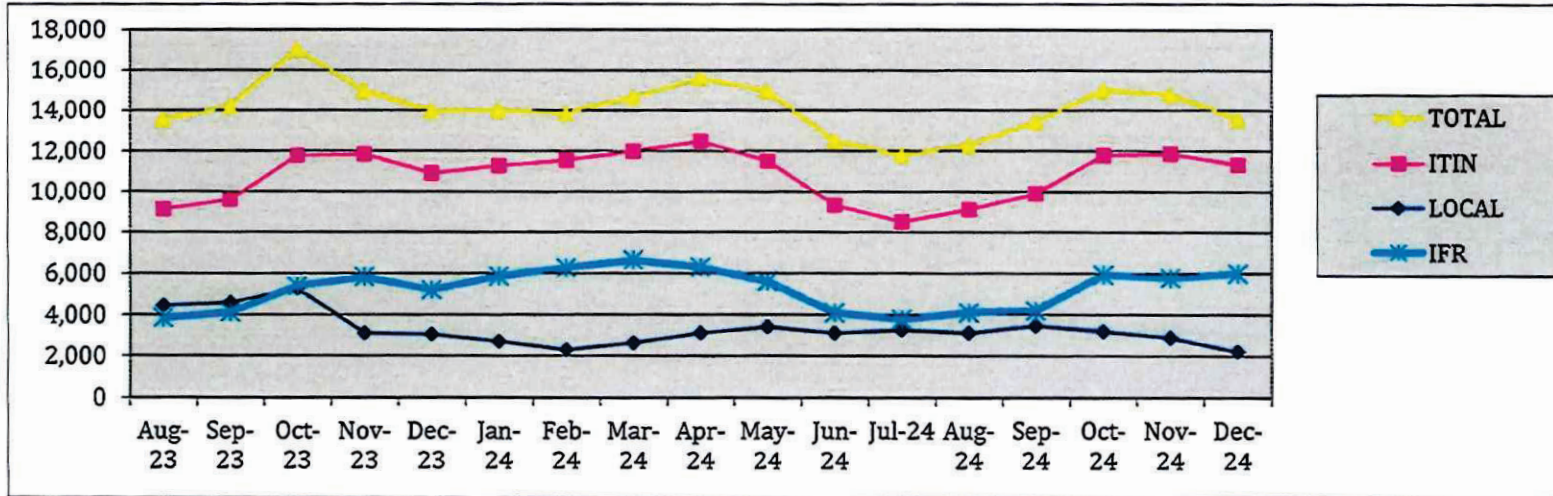
**Revenue = User Fees and Overtime Fees Charged to Users*

75,000 lbs. + PPR = 122 (calendar year 2024)

SCOTTSDALE AIRPORT OPERATIONS 2023-2024



	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24
ITIN	9,139	9,636	11,805	11,885	10,945	11,315	11,585	12,014	12,503	11,546	9,371	8,544	9,153	9,964	11,840	11,907	11,361
LOCAL	4,419	4,561	5,254	3,105	3,042	2,699	2,293	2,644	3,124	3,423	3,122	3,273	3,118	3,477	3,195	2,901	2,213
IFR	3,835	4,105	5,382	5,823	5,197	5,867	6,270	6,643	6,308	5,622	4,096	3,776	4,095	4,177	5,928	5,754	5,984
TOTAL	13,558	14,197	17,059	14,990	13,987	14,014	13,878	14,658	15,627	14,969	12,493	11,817	12,271	13,441	15,035	14,808	13,574



ITIN - Itinerant - an operation is arriving from outside the traffic pattern or departs the airport traffic pattern

LOCAL - an operation that stays within the traffic pattern airspace (non-itinerant)

IFR - an operation that is conducted under instrument flight rules. IFR operations are a sub-category of the total number of operations as they can either Local or Itinerant.

Total Operations = Itinerant Operations + Local Operations



1.Total Business Jet Operations



Source: ETMSC
Note: Operations refer to arrivals and departures.

2.Year Over Year Change in Business Jet Operations
Dec 23 - Nov 24 vs. Dec 22 - Nov 23



Source: ETMSC

3.Monthly Trends

Month	Total			Domestic			International		
	2023-2024	2022-2023	Change	2023-2024	2022-2023	Change	2023-2024	2022-2023	Change
Dec	413,422	427,326	-3.25%	346,972	357,666	-2.99%	66,450	69,660	-4.61%
Jan	391,882	410,146	-4.45%	324,236	342,222	-5.26%	67,646	67,924	-0.41%
Feb	407,026	396,146	2.75%	343,466	334,066	2.81%	63,560	62,080	2.38%
Mar	440,950	450,536	-2.13%	365,530	376,892	-3.01%	75,420	73,644	2.41%
Apr	434,356	432,482	0.43%	368,116	363,492	1.27%	66,240	68,990	-3.99%
May	445,256	446,806	-0.35%	384,132	379,868	1.12%	61,124	66,938	-8.69%
Jun	414,904	428,102	-3.08%	357,112	363,440	-1.74%	57,792	64,662	-10.62%
Jul	414,196	413,462	0.18%	360,864	349,292	3.31%	53,332	64,170	-16.89%
Aug	417,066	422,236	-1.22%	365,200	362,910	0.63%	51,866	59,326	-12.57%
Sep	422,950	425,780	-0.66%	373,296	369,168	1.12%	49,654	56,612	-12.29%
Oct	464,564	459,446	1.11%	411,040	398,786	3.07%	53,524	60,660	-11.76%
Nov	430,378	441,062	-2.42%	367,268	375,362	-2.16%	63,110	65,700	-3.94%
Total	5,096,950	5,153,530	-1.10%	4,367,232	4,373,164	-0.14%	729,718	780,366	-6.49%

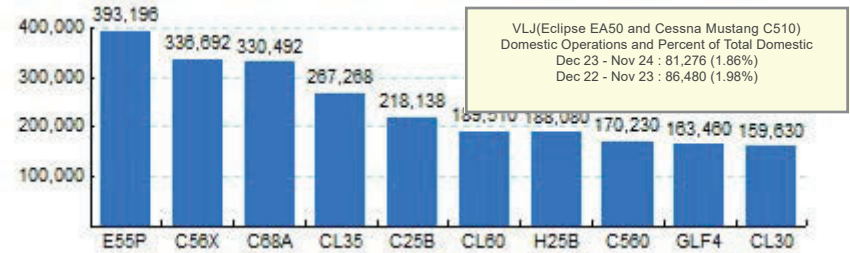
Source: ETMSC
Note: International flights include US to Foreign, Foreign to US and all foreign operations.

4.Overall Trends (Calendar Year)

Year	Total			Domestic		International	
	Operations	Change	Operations	Change	Operations	Change	
2014	4,235,910		3,627,038		708,872		
2015	4,291,174	1.30%	3,805,060	2.21%	686,114	-3.21%	
2016	4,349,740	1.36%	3,667,338	1.73%	682,402	-0.54%	
2017	4,483,614	3.08%	3,793,700	3.45%	689,914	1.10%	
2018	4,520,968	0.83%	3,824,528	0.81%	696,440	0.95%	
2019	4,533,920	0.29%	3,836,578	0.32%	697,342	0.13%	
2020	3,501,192	-22.78%	3,033,148	-20.94%	468,044	-32.88%	
2021	5,099,528	45.65%	4,421,070	45.76%	678,458	44.96%	
2022	5,369,454	5.29%	4,577,730	3.54%	791,724	16.69%	
2023	5,139,626	-4.28%	4,362,470	-4.70%	777,156	-1.84%	
2024*	4,683,528		4,020,260		663,268		

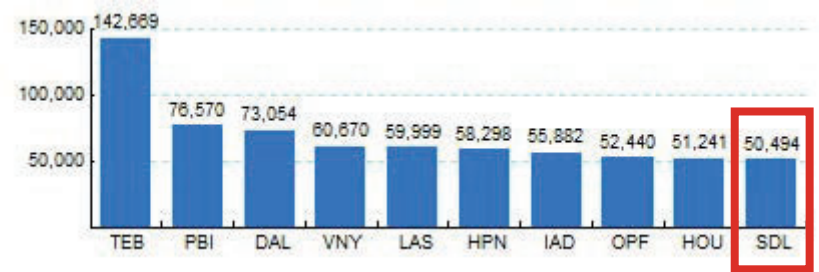
* - Year to date
Source: ETMSC
Note: International flights include US to Foreign, Foreign to US and all foreign operations.

5.Top Ten Aircraft for Domestic Business Jet Operations
Dec 23 - Nov 24



Source: ETMSC

6.Top Ten Airports for Domestic Business Jet Operations
Dec 23 - Nov 24



Source: ETMSC



COMMISSION INFORMATION REPORT

Discussion and Input Regarding Monthly
Financial Report for October 2024

Agenda Item No.: 8

Meeting Date: 01/15/25

Staff Contact: Rick Wielebski
Assistant Aviation Director

Phone: (480) 312-8475

**AVIATION OPERATING BUDGET
FISCAL YEAR 2024/25**

	FY 2024/25		FY 2024/25 Year to Date (through October 2024)			
	Adopted Budget	FY 2024/25 Approved Budget	Approved Budget	Actual	Dollar Variance	% Variance
Revenue	\$9,383,322	\$9,383,322	\$2,374,131	\$2,948,369	\$574,238	24%
Expenses	\$3,343,715	\$3,293,426	\$1,293,406	\$1,038,937	-\$254,469	-20%
Net	\$6,039,607	\$6,089,896	\$1,080,725	\$1,909,432	\$828,707	

AVIATION FUND CASH BALANCE

	Operating	CIP Funds	Total
As of 10/31/24	\$15,177,822	767,741.88	\$15,945,564
As of 10/31/23	\$9,898,159	\$1,788,964	\$11,687,123

MONTHLY REVENUE AND EXPENDITURE COMPARISON (ACTUALS)

	October 2023	October 2024	Dollar Variance	% Variance
Revenue	\$700,332	\$711,424	\$11,092	2%
Expenses	\$174,472	\$189,518	\$15,046	9%
Net	\$525,860	\$521,906	-\$3,954	

**ACCOUNTS RECEIVABLE AGING REPORT
Aging Report Data as of 11/4/2024**

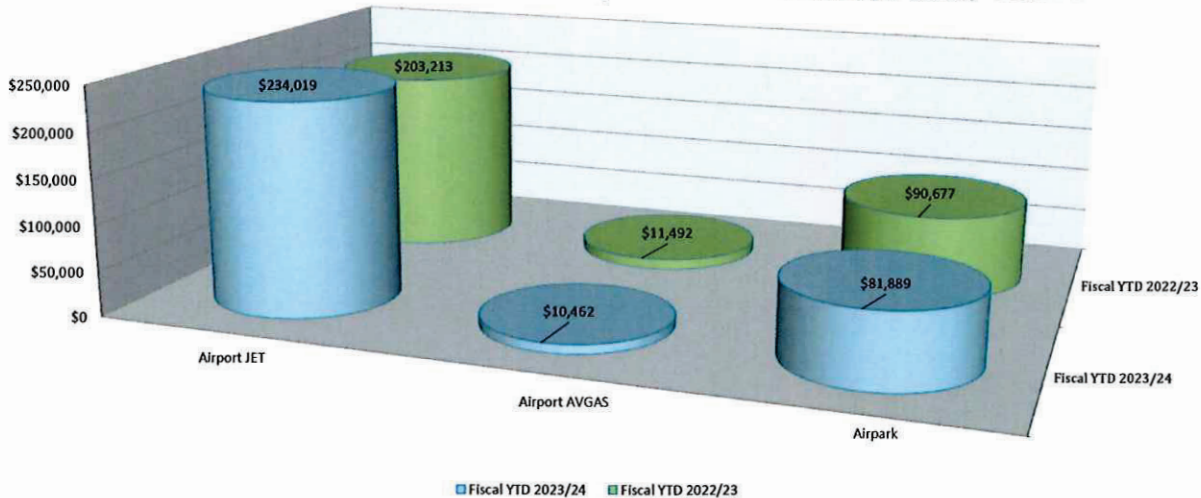
	Current	1-30 Days	31-60 Days	61-90 Days	91-120 Days	>120 Days	Total Amt Due
All Accounts	203,504.37	709.68	-178.45	-39.97	-73.88	-637.55	203,284.20

Fuel Flowage (@ \$0.10 per gallon)

	October 2023			October 2024			% Change From Last Yr	
	Revenue	SEPT Gallons	% Total	Revenue	SEPT Gallons	% Total		
Airport JET	\$69,859	698,587	68.7%	\$79,903	799,034	72.3%	14.4%	Gal
Airport AVGAS	\$3,830	38,304	3.8%	\$3,581	35,812	3.2%	-6.5%	Gal
Airpark	\$28,027	280,269	27.6%	\$27,026	270,259	24.5%	-3.6%	Gal
Total	\$101,716	1,017,160	100.0%	\$110,510	1,105,105	100.0%	8.6%	Gal

	Fiscal YTD 2023/24			Fiscal YTD 2024/25			% Change From Last Yr	
	Revenue	Gallons	% Total	Revenue	Gallons	% Total		
Airport JET	\$203,213	2,032,134	66.5%	\$234,019	2,340,194	71.7%	15.2%	Gal
Airport AVGAS	\$11,492	114,917	3.8%	\$10,462	104,618	3.2%	-9.0%	Gal
Airpark	\$90,677	906,767	29.7%	\$81,889	818,891	25.1%	-9.7%	Gal
Total	\$305,382	3,053,817	100.0%	\$326,370	3,263,703	100.0%	6.9%	Gal

Scottsdale Airport Fuel Flowage (@ \$0.10 per gallon) - Fiscal Year-to-Date





COMMISSION INFORMATION REPORT

Discussion and Input Regarding Monthly
Financial Report for November 2024

Agenda Item No.: 8

Meeting Date: 01/15/25

Staff Contact: Rick Wielebski
Assistant Aviation Director

Phone: (480) 312-8475

**AVIATION OPERATING BUDGET
FISCAL YEAR 2024/25**

	FY 2024/25		FY 2024/25 Year to Date (through November 2024)			
	Adopted Budget	Approved Budget	Approved Budget	Actual	Dollar Variance	% Variance
Revenue	\$9,383,322	\$9,383,322	\$3,130,576	\$3,678,988	\$548,412	18%
Expenses	\$3,343,715	\$3,293,426	\$1,521,399	\$1,304,621	-\$216,778	-14%
Net	\$6,039,607	\$6,089,896	\$1,609,177	\$2,374,367	\$765,190	

AVIATION FUND CASH BALANCE

	Operating	CIP Funds	Total
As of 11/31/24	\$15,674,949	\$720,951	\$16,395,899
As of 11/31/23	\$10,643,944	\$1,266,109	\$11,910,054

MONTHLY REVENUE AND EXPENDITURE COMPARISON (ACTUALS)

	November 2023	November 2024	Dollar Variance	% Variance
	Revenue	\$829,431	\$730,620	-\$98,811
Expenses	\$196,494	\$265,684	\$69,190	35%
Net	\$632,937	\$464,936	-\$168,001	

ACCOUNTS RECEIVABLE AGING REPORT

Aging Report Data as of 12/3/2024

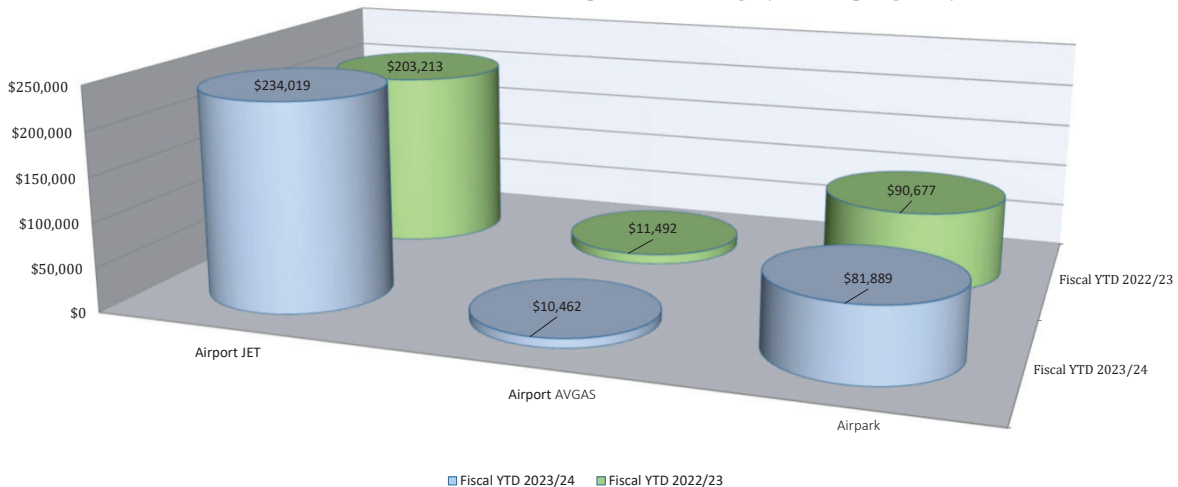
	All Accounts	Total	Current	1-30 Days	31-60 Days	61-90 Days	91-120 Days	>120 Days	Total Amt Due
				226,807.46	1,063.05	571.01	-153.62	-37.74	-345.62

Fuel Flowage (@ \$0.10 per gallon)

	November 2023			November 2024			% Change From Last Yr	
	Revenue	OCT Gallons	% Total	Revenue	OCT Gallons	% Total		
Airport JET	\$108,495	1,084,945	72.6%	\$120,236	1,202,361	77.4%	10.8%	Gal
Airport AVGAS	\$4,277	42,765	2.9%	\$4,023	40,233	2.6%	-5.9%	Gal
Airpark	\$36,629	366,287	24.5%	\$31,046	310,462	20.0%	-15.2%	Gal
Total	\$149,400	1,493,997	100.0%	\$155,306	1,553,056	100.0%	4.0%	Gal

	Fiscal YTD 2023/24			Fiscal YTD 2024/25			% Change From Last Yr	
	Revenue	Gallons	% Total	Revenue	Gallons	% Total		
Airport JET	\$389,084	3,890,842	68.6%	\$434,834	4,348,339	74.2%	11.8%	Gal
Airport AVGAS	\$19,638	196,382	3.5%	\$18,467	184,671	3.2%	-6.0%	Gal
Airpark	\$158,510	1,585,097	27.9%	\$132,860	1,328,602	22.7%	-16.2%	Gal
Total	\$567,232	5,672,321	100.0%	\$586,161	5,861,612	100.0%	3.3%	Gal

Scottsdale Airport Fuel Flowage (@ \$0.10 per gallon) - Fiscal Year-to-Date







COMMISSION INFORMATION REPORT

Discussion and Input Regarding
Public Outreach Programs and Planning Projects

Agenda Item No: 10

Meeting Date: 1/15/25

Staff Contact: Kelli Kuester,
Aviation Planning & Outreach
Coordinator

Phone: (480) 312-8482

INFORMATION

Monthly update of the marketing, community, planning and pilot outreach programs at Scottsdale Airport.

PURPOSE

The purpose of this item is to keep the Airport Advisory Commission informed of the airport's marketing, outreach, and planning projects efforts.

Noise Program Related Items		
Topic	Purpose	Status
Phoenix Terminal Area Procedure	The FAA Performance Based Navigation team held initial procedure design meetings. Virtual attendance at Phoenix Terminal Area PBN Design meeting. More info to come.	In progress
Pilot Briefing & Outreach	Will conduct as necessary; annual meeting with pilots and operators will be scheduled for 2025.	In progress
Noise Outreach	Calls with residents related to noise concerns- November: 5 December: 2	Completed
Voluntary Curfew Outreach (10:00 p.m.- 6:00 a.m.)	The Voluntary Curfew Program is designed to respond to a complaint received for an operation between 10 p.m. and 6 a.m. If a flight is confirmed, a letter is sent out to the operator to ask them for their cooperation in flying outside these hours when possible. The following Voluntary Curfew letters were sent out in- November: 2 December: 4	Completed

Planning Projects		
Topic	Purpose	Status
Property Development within Airport Influence Areas	Working with the Planning Department to protect the airspace and development uses near Scottsdale Airport. The Planning and Zoning reports listed the following number of projects within the Airport Influence Area in- November: 2 – Cavasson Living and Office Building December: 0	Completed
Development Adjacent to Taxiways	Working with the Planning Department to protect the airspace and development uses near Scottsdale Airport. The Planning and Zoning reports listed the following number of projects adjacent to airport taxiways in- November: 1 – Ty Jenkins Hangar December: 1 – FlexJet Terminal/Office/Hangar	Completed
Airport Master Plan	Will update as necessary.	In progress
Community Outreach and Marketing		
Topic	Purpose	Status
Presentations, and events	Presentations: Scottsdale Chamber Economic Development Advisory Committee, Tour w/ City Emerging Leaders Group, Leisure Education Tour Events: Movie Night 11/23/24	Completed
Media, social media, & list serve notices	Media: Social Media: Emerging Leaders, Airport Maintenance Tech Paul Diaz, Movie night recap and vote, Tiffany Domingo departure, Andrea Kelley Administrative Coordinator List Serves: Airport Maintenance Tech Paul Diaz, Movie night recap and vote, Tiffany Domingo departure, promotion of Brian Barr to Operations Supervisor, Happy Holidays 2024, Andrea Kelley Administrative Coordinator, Kilo Ramp Rehabilitation Project	In progress
Brochures, flyers, other print materials, webpages & videos	Will conduct as necessary.	In progress



COMMISSION INFORMATION REPORT

Discussion and input regarding Quarterly Noise Complaint Summary

Agenda Item No.: 11

Meeting Date: 1/15/25

Staff Contact: Kelli Kuester,
Aviation Planning & Outreach
Coordinator

Phone: (480) 312-8482

INFORMATION

Aviation staff will update the Airport Advisory Commission regarding aircraft noise complaints received during the fourth quarter of 2024.

PURPOSE

Community members that wish to report their concerns pertaining to aircraft noise and overflight activity associated with Scottsdale Airport air traffic may do so anytime by calling the aircraft noise report line or by submitting their complaint(s) via the Scottsdale Airport website. Each quarter a summary report is generated to depict the number of noise complaints that were received, along with the number of people who submitted complaints and a map depicting the location of where the complaints were generated.

KEY CONSIDERATIONS

- The quarterly noise complaint summary is used to identify and evaluate trends. It is not used to change flight procedures or restrict aircraft operating activity.
- It is normal to see increases and decreases in aircraft noise complaints associated with changes in weather and seasonal conditions.
- Aviation staff will respond to noise complaints within the Airport Noise Influence Area only when there is a specific request for a callback, or if the complainant is new.

STAFF RESPONSE

The following are callback or email responses by staff, which are responded to outside of the noise complaint system:

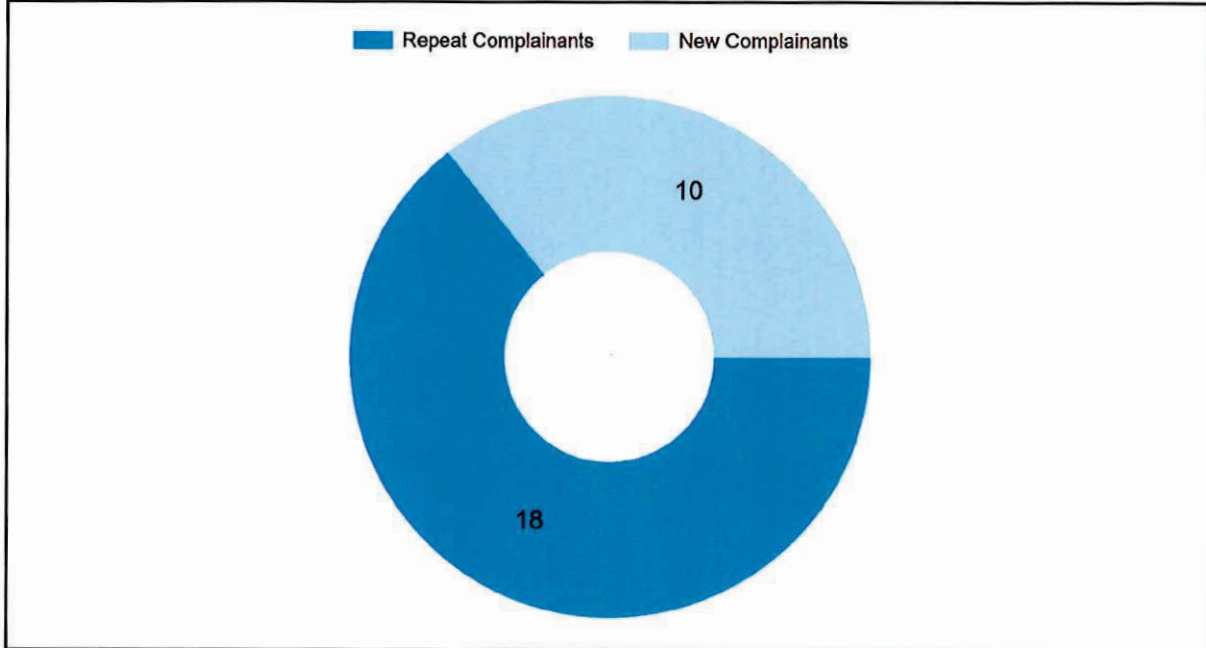
Callbacks: 10	Emails: 0	Total: 10
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Attachment(s): 1. Noise Complaint Summary for October 1 – December 31, 2024

Quarterly Noise Report

October 1 through December 31, 2024

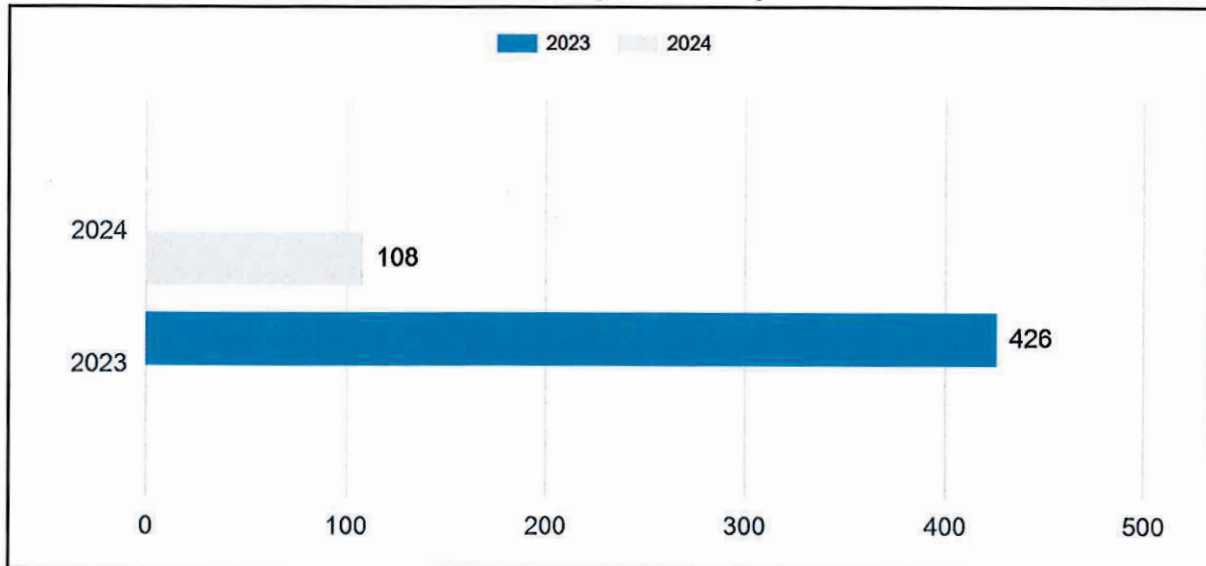
Total Complainant Summary



Year-Quarter	Complainants (Repeat)	Complainants (New)	Total	Percent New
2024 - Qtr 4	18	10	28	36%

This table reflects the number of complainants for "local" complaints received this quarter.

4th Quarter Complaint Comparison



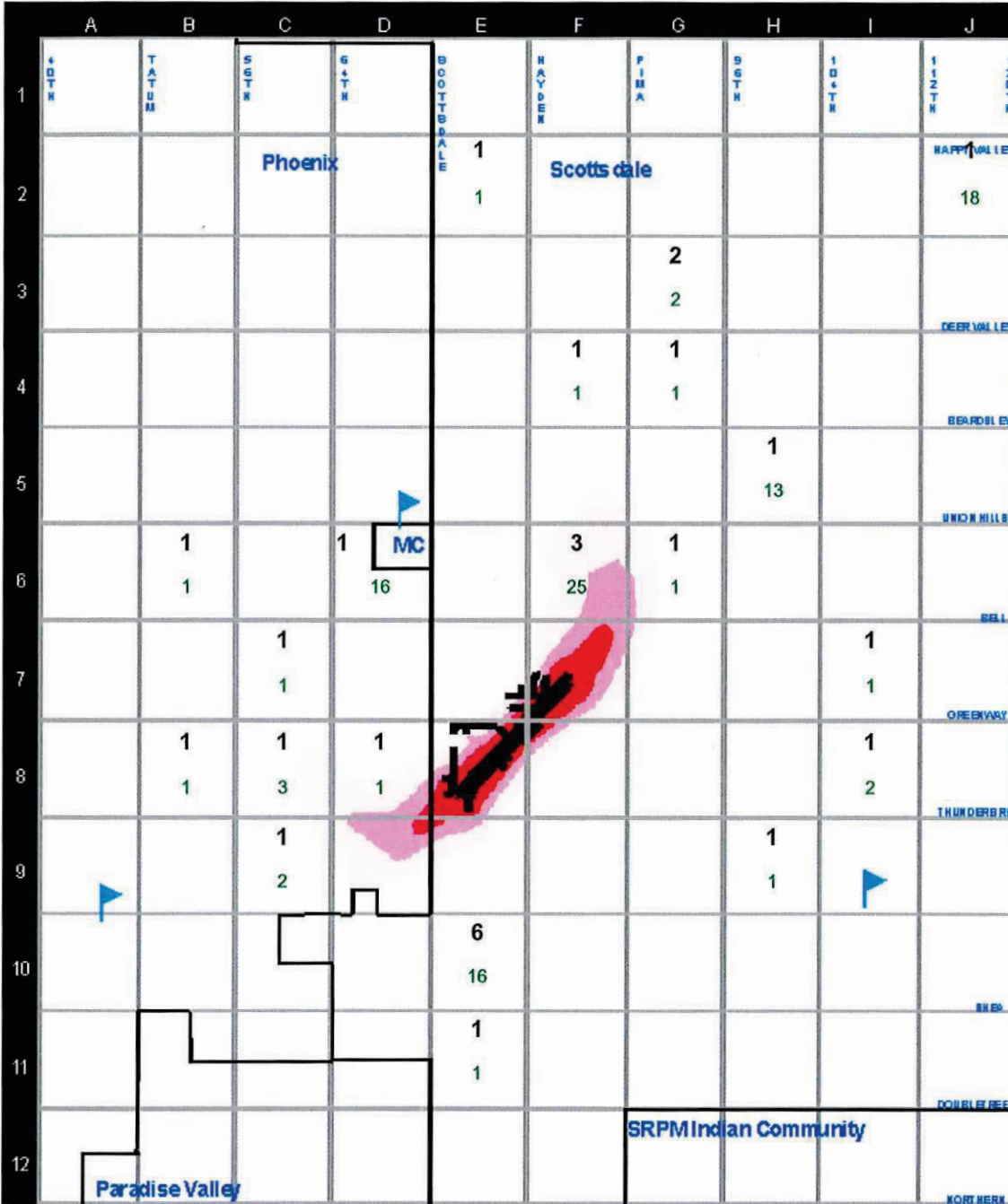
This table shows the total complaints received in the "local" area for this quarter along with a comparison of the same quarter the previous year.

Aircraft Noise Complaint Map

Complaints and complainants within the Airport Influence Area

October 1 through December 31, 2024

The map below represents the Scottsdale Airport Influence Area. Each grid block indicates the total number of complaints (green - on bottom) received per square mile for the summary period, and the number of complainants or people (black - on top) who filed them. Please refer to the map legend below for other map features.



GRIDS NOT SHOWN: UNKNOWN=2/1, BEYOND GRID=2/8

LEGEND		55 DNL Contour	Complainants
		60 DNL Contour	
		65 DNL Contour	Complaints
		Reporting Point	
		City Limits	

Monthly Noise Complaint History

Through December 31, 2024

The following table lists monthly data on the number of complaints and complainants recorded within the "local" or Airport Influence Area (see grid on page two of this report).

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Total
2005 Complainants	33	59	44	26	25	14	42	19	17	46	33	14	372
2005 Complaints	1,083	1,016	853	709	721	664	1,232	1,270	1,269	2,437	2,195	2,140	15,589
2006 Complainants	18	18	42	29	19	23	19	20	24	33	30	22	297
2006 Complaints	3,101	2,932	2,117	840	478	353	333	474	502	619	551	470	12,770
2007 Complainants	19	26	23	39	15	9	11	21	16	28	89	24	320
2007 Complaints	537	535	405	534	457	169	502	533	599	602	556	541	5,970
2008 Complainants	23	70	70	14	20	8	7	8	8	18	23	16	285
2008 Complaints	476	609	452	31	26	16	11	29	15	55	54	34	1,808
2009 Complainants	11	14	25	10	7	10	13	12	14	29	20	13	178
2009 Complaints	85	72	39	15	23	28	117	38	53	158	85	45	758
2010 Complainants	13	22	19	25	15	7	6	7	10	18	24	22	188
2010 Complaints	63	136	191	125	57	27	19	35	35	77	94	145	1,004
2011 Complainants	16	16	15	15	9	7	12	9	11	16	39	10	175
2011 Complaints	141	190	140	34	24	32	55	53	79	87	77	36	948
2012 Complainants	10	14	14	13	9	20	4	7	7	17	27	17	159
2012 Complaints	65	63	39	35	24	26	7	13	31	62	63	40	468
2013 Complainants	34	21	21	15	8	13	9	10	17	10	34	18	210
2013 Complaints	80	78	67	63	100	127	100	148	164	168	186	147	1,428
2014 Complainants	16	45	23	13	14	11	12	14	6	26	37	23	240
2014 Complaints	173	247	171	144	114	110	123	86	99	165	219	127	1,778
2015 Complainants	37	69	78	35	33	21	19	21	21	33	39	15	421
2015 Complaints	262	239	287	162	199	130	124	117	171	351	306	150	2,498
2016 Complainants	35	40	25	30	22	18	18	28	21	45	55	48	385
2016 Complaints	272	255	275	327	288	165	139	780	467	723	2,139	657	6,487
2017 Complainants	64	77	37	49	34	18	26	18	21	34	43	22	443
2017 Complaints	869	989	1,150	780	543	303	300	312	297	587	766	315	7,211
2018 Complainants	31	32	43	37	33	25	22	26	24	55	50	62	440
2018 Complaints	589	550	746	622	387	189	178	209	134	292	227	30	4,153
2019 Complainants	61	37	34	76	36	27	19	23	37	25	46	41	462
2019 Complaints	262	160	190	743	223	103	83	84	168	132	179	92	2,419
2020 Complainants	39	55	48	39	42	21	39	20	24	25	36	21	409
2020 Complaints	101	130	191	121	98	96	120	66	54	73	82	62	1,194
2021 Complainants	24	27	29	41	27	27	7	14	20	38	40	46	340
2021 Complaints	45	70	106	91	257	89	12	37	114	229	391	346	1,787
2022 Complainants	24	25	34	24	15	11	16	15	16	30	20	34	264
2022 Complaints	115	71	135	225	113	51	85	152	128	195	159	155	1,584
2023 Complainants	19	15	23	16	19	8	9	11	10	18	28	24	200
2023 Complaints	228	94	156	62	81	39	33	54	75	195	174	57	1,248
2024 Complainants	28	21	32	22	12	7	11	14	12	10	15	13	197
2024 Complaints	124	149	141	48	22	19	25	30	25	41	40	27	691



COMMISSION INFORMATION REPORT

Administrative report from the Aviation Director, or designee, regarding the status of pending aviation-relative items

Agenda Item No: 12

Meeting Date: 1/15/25

Staff Contact: Gary P. Mascaro,
Aviation Director

Phone: (480) 312-7735

INFORMATION

Discussion regarding status of the Airport Advisory Commission's items to City Council, and aviation-related items approved by Planning Commission, Design Review Board, or City Council.

Attachment(s):

1. Airport Advisory Commission Items to City Council.
2. Aviation-related items to Planning Commission, Design Review Board, or City Council.
3. City Council Meeting Calendar.

**AIRPORT ADVISORY COMMISSION AVIATION ITEMS TO CITY COUNCIL
2025**

AIRPORT COMMISSION DATE	APPROVED	ITEM DESCRIPTION	CITY COUNCIL DATE	APPROVED

**AVIATION-RELATED ITEMS TO PLANNING COMMISSION, DESIGN REVIEW BOARD OR CITY COUNCIL
(Projects that may be on airport, have taxi lane access, have height implications, or have sensitive noise uses)
2025**

AIRPORT COMMISSION DATE	APPROVED	ITEM DESCRIPTION	PLANNING, DRB, OR CITY COUNCIL	APPROVED
02-21-24	Approved 6-0	<p>Cosanti Commons Request by owner for a Zoning District Map Amendment from Central Business (Conditional) (C-2 (C)) to Planned Unit Development, Planned-shared District (PUD PSD) Zoning with a Development Plan on a +/- 8.5 acre site located at 7000 E. Shea Boulevard for a mixed use development including +/- 239 multi-family units and existing commercial buildings. 6-ZN-2023 and 2-GP-2023</p>	<p>DR PC CC 12-3-2024</p>	<p>Approved 7-0 Approved 7-0 Approved 7-0</p>
?	?	<p>Banner Health Medical Campus Request by owner for a zoning district map amendment from Planned Community Development with P-C comparable Central Business District (P-C C-2) and comparable Industrial Park District (P-C I-1) to Special Campus (S-C) District, including development plan, for a new medical campus including full-service hospital with helipad, on a +/- 48-acre site located at 18400 N. Hayden Road. 5-ZN-2023</p>	<p>PC CC</p>	<p>? ?</p>
N/A	N/A	<p>Sky Harbor Center Addition of 6,215 sf hangar storage building to existing lot with minor site work. 646-PA-2023.</p>	<p>?</p>	<p>?</p>
?	?	<p>One Scottsdale Request to amend the existing Planned Community District (P-C) with comparable Planned Regional Center (PRC) zoning, Development Plan, and Amended Development Standards approved in case 20-ZN-2002#3, along with an amendment to the Development Plan and Development Agreement.</p>	<p>PC CC</p>	<p>? ?</p>
N/A	N/A	<p>YAM Hangars at SDL Request by owner for approval of a site plan, landscape plan, and building elevations for three (3) new aircraft hangars totaling 165,000 square feet of overall building area on a property located at APN 215-56-421B and 14930 N. 78th Way with Industrial Park (I-1) zoning. 10-DR-2024</p>	<p>DR</p>	<p>?</p>



2025 City Council Meeting Calendar

JANUARY

S	M	T	W	T	F	S
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5	6	7	8	9	10	11
12	13	14	15	16	17	18
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FEBRUARY

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MARCH

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30	31					

APRIL

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MAY

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JUNE

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29	30					

JULY

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27	28	29	30	31		

AUGUST

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31						

SEPTEMBER

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28	29	30				

OCTOBER

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26	27	28	29	30	31	

NOVEMBER

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DECEMBER

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- Jan 16-MLK Dinner
- Feb 26-Mayor's State of the City Address
- Mar 10-12-NLC Congressional City Conference
- Apr 3-Retreat
- 10-History Hall of Fame Ceremony
- 22-Proposed Budget and CIP Presentation
- May 20-Tentative Budget Adoption
- Jun 10-Final Budget Adoption
- 17-Charter Officer Evaluations (3pm)
- 24-Property Tax Adoption
- Aug 19-22-AZ League Annual Conference (Scottsdale Princess)
- Nov 4-Election Day
- 19-22-NLC Summit

Revised: 11/12/24

Key

- Council Meeting
- Special Meeting
- Optional Additional Mtg and/or Work Study Session
- Events ****Dates are subject to change****

- Election
- No meetings will be scheduled
- Retreat
- City of Scottsdale Holiday



COMMISSION ACTION REPORT

Discussion and possible action to modify the Airport Advisory Commission meeting schedule and Commission item calendar

Agenda Item No.: 13

Meeting Date: 01/15/2025

Staff Contact: Gary P. Mascaro,
Aviation Director

Phone: (480) 312-7735

ACTION

Review Airport Advisory Commission meeting schedule.

PURPOSE

Pursuant to By-Laws of the Scottsdale Airport Advisory Commission, Section 202, *"Regular meetings of the Commission shall be held on the third Wednesday of each month immediately following the study session, unless otherwise scheduled by majority vote of its members. In the event the Commission desires not to hold the preceding study session, the regular meeting shall begin at 5:00 p.m., unless otherwise scheduled by majority vote of its members."*

Attachment(s): 1. Airport Advisory Commission meeting schedule

Action taken:

Airport Advisory Commission Meetings 2025

January						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
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Election of Officers
By-Laws Review
Quarterly Noise Program Update

February						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
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March						
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23	24	25	26	27	28	29
31						

Annual AZBAA Update

April						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Risk Management Update
Quarterly Noise Program Update

May						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
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25	26	27	28	29	30	31

June						
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29	30					

July						
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27	28	29	30	31		

August						
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24	25	26	27	28	29	30
31						

September						
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28	29	30				

Experience Scottsdale Update

October						
Su	Mo	Tu	We	Th	Fr	Sa
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5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Quarterly Noise Program Update

November						
Su	Mo	Tu	We	Th	Fr	Sa
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			