

**SCOTTSDALE AIRPORT ADVISORY COMMISSION**  
**\*\*AMENDED\*\* MEETING NOTICE AND**  
**AGENDA**



Wednesday, March 19, 2025  
5:00 p.m.  
Scottsdale Airport Aviation Business Center  
Stearman/Thunderbird Meeting Room  
15000 N. Airport Drive, Second floor  
Scottsdale, AZ



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**\*\*AGENDA ITEM 2 HAS BEEN REMOVED\*\***  
**\*\*AGENDA ITEMS 5 & 6 HAVE BEEN ADDED\*\***

**AIRPORT ADVISORY COMMISSION**

Peter Mier, Chair  
April Beauboeuf, Vice-Chair  
Michael Goode  
Peter Lenton  
David Reid  
John Spalj

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**Call to Order**

**Roll Call**

**Pledge of Allegiance**

**Aviation Director's Report**

The public body may not propose, discuss, deliberate, or take legal action on any matter in the summary unless the specific matter is properly noticed for legal action.

**Approval of Minutes**

Regular Meeting: February 19, 2025

**Public Comment**

Citizens may complete one Request to Speak "Public Comment" card per night and submit it to Aviation Staff. Public Comment time is reserved for citizen comment regarding non-agendized items. No official action can be taken on these items. Public Comment is limited to a total of 15 minutes at the beginning and 15 minutes at the end of the meeting. **Speakers are limited to three minutes to address the Commission during "Public Comment."**

Persons with a disability may request a reasonable accommodation by contacting Airport Administration (480-312-2321). Requests should be made 24 hours in advance or as early as possible to allow time to arrange accommodation. For TTY Users, the Arizona Relay Service (1-800-367-8939) may contact the Aviation Department (480-312-2321).

## REGULAR AGENDA

## ITEMS 1-9

**How the Regular Agenda Works:** The Commission takes a separate action on each item on the Regular Agenda. If you wish to address the Commission regarding any or all of the items on the Regular Agenda, please complete a Comment Card for each topic you wish to address and submit it to Aviation Staff. Speakers will be given three minutes to speak per item. Additional time may be granted to speakers representing two or more persons. Cards for designated speakers and the persons they represent must be submitted together. **Comment cards must be submitted before public testimony has begun on any Regular Agenda or Public Hearing item.**

1. [Annual Scottsdale Area Chamber of Commerce Update](#)

Staff contact: Mark Stanton, President & CEO, 480-355-2709

**\*\*AGENDA ITEM 2 REMOVED\*\***

2. Discussion and Input regarding Airport and Airpark Aeronautical Business Permit Additions, Cancellations and Revocations.

Staff contact: Rick Wielebski, Assistant Aviation Director, 480-312-8475,  
[rwielebski@scottsdaleaz.gov](mailto:rwielebski@scottsdaleaz.gov)

3. [Discussion and Input regarding Monthly Operations Report.](#)

Staff contact: Matthew Johnson, Director - Operations & Maintenance, 480-312-2674,  
[mljohnson@scottsdaleaz.gov](mailto:mljohnson@scottsdaleaz.gov)

4. [Discussion and Input regarding Monthly Financial Report for January 2025.](#)

Staff contact: Rick Wielebski, Assistant Aviation Director, 480-312-8475,  
[rwielebski@scottsdaleaz.gov](mailto:rwielebski@scottsdaleaz.gov)

**\*\*AGENDA ITEM 5 ADDED\*\***

5. [Discussion and Input regarding the Proposed Aviation Enterprise Fund Five-Year Financial Plan for FY25/26-FY29/30.](#)

Staff contact: Rick Wielebski, Assistant Aviation Director, 480-312-8475,  
[rwielebski@scottsdaleaz.gov](mailto:rwielebski@scottsdaleaz.gov)

**\*\*AGENDA ITEM 6 ADDED\*\***

6. [Discussion and Input regarding the Proposed Five-Year Airport Capital Improvement Program for FY25/26-FY29-30.](#)

Staff contact: Rick Wielebski, Assistant Aviation Director, 480-312-8475,  
[rwielebski@scottsdaleaz.gov](mailto:rwielebski@scottsdaleaz.gov)

7. [Discussion and Input regarding Public Outreach Programs and Planning Projects.](#)

Staff contact: Kelli Kuester, Aviation Planning & Outreach Coordinator, 480-312-8482,  
[kkuester@scottsdaleaz.gov](mailto:kkuester@scottsdaleaz.gov)

8. [Discussion and Input regarding the Administrative Report from the Aviation Director, or designee, regarding the status of pending aviation-related items.](#)

Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, [gmascaro@scottsdaleaz.gov](mailto:gmascaro@scottsdaleaz.gov)

9. Discussion and Possible action to modify the Airport Advisory Commission Meeting Schedule and Commission Item Calendar.  
Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, [gmascaro@scottsdaleaz.gov](mailto:gmascaro@scottsdaleaz.gov)

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### **Future Agenda Items**

Discussion and possible action to add Commissioner requested item on a future agenda.

### **Adjournment**



**COMMISSION INFORMATION REPORT**  
**APPROVAL OF MINUTES**

**Meeting Date:** 3/19/25

**Contact:** Gary P. Mascaro,  
Aviation Director

**Phone:** (480) 312-7735

**ACTION**

Approval of Minutes – Regular Meeting

Attachment(s): 1. Draft of minutes of the February 19, 2025 Regular Meeting

Action taken:



**SCOTTSDALE AIRPORT ADVISORY COMMISSION  
REGULAR MEETING**

**Scottsdale Airport Aviation Business Center  
Stearman/Thunderbird Meeting Room  
15000 N. Airport Drive, Second Floor  
Scottsdale, Arizona  
Wednesday, February 19, 2025**

**DRAFT MINUTES**

**PRESENT:** Peter Mier, Chair  
April Beauboeuf, Vice-Chair  
Peter Lenton  
David Reid

**ABSENT:** Michael Goode  
John Spalj

**STAFF:** Gary Mascaro, Aviation Director  
Rick Wielebski, Assistant Aviation Director  
Matthew Johnson, Director of Operations & Maintenance  
Kelli Kuester, Aviation Planning and Outreach Coordinator  
Andrea Kelley, Airport Administrative Coordinator

**GUESTS:** Lupe Nesbitt, CFO of FlyHouse  
Devann-Ray Hamilton, Operations Coordinator

**CALL TO ORDER**

The meeting was called to order at 5:01 p.m.

**ROLL CALL**

A formal roll call confirmed the presence of Commissioners as noted above.

Chair Mier led the Commission in the Pledge of Allegiance.

## **AVIATION DIRECTOR'S REPORT**

Gary Mascaro, Aviation Director, discussed the Airport Commission vacancy, noting the City Council has nominations and appointments scheduled for March. Therefore, a new Commissioner will not be present until the April meeting.

Chair Meir recognized Mr. Mascaro for his fifteen years with the Scottsdale Airport.

### **Regular Meeting: January 15, 2025**

COMMISSIONER REID MADE A MOTION TO APPROVE THE REGULAR MEETING MINUTES OF JANUARY 15, 2025, AS PRESENTED. COMMISSIONER LENTON SECONDED THE MOTION, WHICH CARRIED 4/0 WITH CHAIR MIER, VICE-CHAIR BEAUBOEUF AND COMMISSIONERS LENTON, AND REID VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

### **PUBLIC COMMENT**

There were no public comments.

### **REGULAR AGENDA ITEMS 1-8**

#### **1. Discussion and Possible Action Regarding Application for Airpark Aeronautical Business Permit for Golden West Airlines dba FlyHouse to Conduct Aircraft Charter and Management Services at Scottsdale Airport.**

Rick Wielebski, Assistant Aviation Director, explained that Golden West Airlines dba FlyHouse is seeking ratification of an Airpark Aeronautical Business Permit to conduct aircraft charter and management services. FlyHouse has met the requirements of the airpark aeronautical business permit. He noted Lupe Nesbitt, CFO, and Devann-Ray Hamilton, Operations Coordinator for the company, are present to answer any questions.

Ms. Hamilton provided an overview of FlyHouse's background and services.

COMMISSIONER REID MADE A MOTION TO APPROVE THE APPLICATION FOR AIRPARK AERONAUTICAL BUSINESS PERMIT FOR GOLDEN WEST AIRLINES DBA FLYHOUSE TO CONDUCT AIRCRAFT CHARTER AND MANAGEMENT SERVICES AT SCOTTSDALE AIRPORT. VICE-CHAIR BEAUBOEUF SECONDED THE MOTION, WHICH CARRIED 4/0 WITH CHAIR MIER, VICE-CHAIR BEAUBOEUF, AND COMMISSIONERS LENTON AND REID VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

#### **2. Discussion and Possible Action Regarding Airport and Airpark Aeronautical Business Additions, Cancellations, and Renovations.**

Rick Wielebski, Assistant Aviation Director, provided an update, noting the only addition is FlyHouse who is reflected on the list as approved. The one cancellation in February was Board this Flight, LLC, who requested that their permit for inflight catering services be removed.

A brief discussion ensued regarding the request for aeronautical permits.

### **3. Discussion and Input Regarding Monthly Operations Report January 2025.**

Matt Johnson, Director of Operations & Maintenance, noted the current number of aircraft is 439, operations have increased compared to last year, and the IFR numbers are up 8.69 percent. Total operations are also up compared to last year. There were three alerts, seven incidents, and twelve enforcement actions were reviewed. U.S. Customs fees and totals are remaining steady at 278. He reviewed the operations calendar from 2023 to 2025, pointing out the typical increase seen during the busy season going into January 2025. The operation numbers dropped for December. The airport continues to hold the 10<sup>th</sup> position on the FAA Business Jet Report.

In response to the Commission's questions, Mr. Johnson advised that Customs is open from 9:00 a.m. to 7:00 p.m. seven days per week. City code authorizes the director to conduct a revocation hearing for similar violations. The internal policy, called the three-strike rule, is when three incidents of similar violation occur over a twelve-month period, and the enforcement for such is progressive up to and including being asked to leave the airport.

Gary Mascaro, Aviation Director, provided an overview of and discussed the events from the tragic incident that occurred at the airport on February 10, 2025. He commended the Scottsdale Fire and Police Departments, Phoenix Fire Department, the manager and staff of Southwest Jet, the Federal Aviation Administration, the National Transportation Safety Board (NTSB), and airport staff for coming together as a team to provide guidance and support. There will be an after-action meeting, and if something can be implemented to help prevent incidents like this, it will be shared with the Commission at the next meeting.

Mr. Johnson reviewed the damage to airport property and repairs that have occurred. Staff is working with risk management to ensure everything is captured.

Mr. Mascaro explained the NTSB's evaluation of the Learjet can take six to eight months for the production of a preliminary report, and a final report could come in a couple of years. This is a very close airport and community, and many people were impacted by the loss of the pilot. The Police Crisis Intervention Unit has offered to provide support to anyone who is interested.

Chair Meir stated on behalf of this Commission and residents of the City of Scottsdale that it is obvious that these individuals, many who are new, are the face of this airport, and it was a team effort. They came off as a team, professional, polished, and were outstanding representatives of the City of Scottsdale and this airport. That cannot be said loud and often enough, and no one should lose sight of any of those things. It was a serious situation, but many rose to the occasion.

### **4. Discussion and Input Regarding Monthly Financial Report for December 2024**

Rick Wielebski, Assistant Aviation Director, noted this report represents December 2024. The approved budget for revenues was \$3.9 million with actuals totaling \$4.7 million. For expenses, the approved budget was \$1.76 million with actuals totaling \$1.5 million. Compared to last year, revenues are up by approximately \$183,000 while expenses are lower by approximately \$86,000. Year-to-date and monthly revenues were up, and expenses were down. The Aviation Cash Balance is approximately \$11.23 million as of December 31, 2024. He reviewed the

account receivables aging report, showing balances for all City accounts as of January 3, 2025. Fixed-base operator fuel sales accounted for 77.7 percent of total fuel, aviation gas was 2.5 percent, and Airpark Operators was at 20 percent. Approximately 1.6 million gallons were pumped, up by .3 percent from last November. The fiscal year comparison is up 2.7 percent.

In response to the Commissioners' questions, Mr. Wielebski noted expenditure control and futile budgeting aided in lower expenses. It was clarified that this report was for November, and the effects of various events will be reflected in the December and January reports.

## **5. Discussion and Input Regarding Monthly Construction Report**

Matthew Johnson, Director of Operations & Maintenance, provided a construction update for February 2025, announcing this is the final construction report for the Kilo Apron Rehab. It was completed within the time frame and opened three days early on Friday, January 13, 2025.

## **6. Discussion and Input Regarding Public Outreach Programs and Planning Projects**

Kelli Kuester, Aviation Planning and Outreach Coordinator, provided an update on the public programs and planning projects for January 2025. The updates included:

- Noise outreach calls received from residents
- Voluntary curfew outreach letters were sent
- Development within the Airport Influence Areas
- Development adjacent to taxiways
- Airport Master Plan
- Presentations and events
- Social media activity

In response to Commissioner Lenton's inquiry, Ms. Kuester explained the resident is still able to make complaints, but the airport will not engage in further conversation at this time.

## **7. Administrative Report from Aviation Director or Designee Regarding the Status of Pending Aviation-Related Items**

Mr. Mascaro noted there are no updates at this time for items going to the City Council. The items for the Planning Commission have nothing added. The City Council 2025 meeting calendar has been provided.

In response to Chair Meir's inquiry, Mr. Mascaro noted everything has remained status quo with federally funded grants.

## **8. Discussion and Possible Action to Modify the Airport Advisory Commission Meeting Schedule and Commission Item Calendar**

Mr. Mascaro referenced the Commission's 2025 meeting calendar, with the next meeting scheduled for March 19, 2025.

In response to Commissioner Lenton's question, Mr. Mascaro explained on many occasions the Chair has made a decision to cancel summer meetings when the City Council recesses. Chair

Meir noted it is anticipated that will occur again, but it is still early.

## **PUBLIC COMMENT**

There were no public comments.

## **FUTURE AGENDA ITEMS**

There were no future agenda items noted.

## **ADJOURNMENT**

With no further business to discuss, Chair Mier called for a motion to adjourn at 5:40 p.m.

COMMISSIONER LENTON MADE A MOTION TO ADJOURN. COMMISSIONER REID SECONDED THE MOTION, WHICH CARRIED 4/0 WITH CHAIR MIER, VICE-CHAIR BEAUBOEUF, AND COMMISSIONERS LENTON AND REID VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

SUBMITTED BY:

eScribers, LLC



## COMMISSION ACTION REPORT

Annual update from the Scottsdale Area Chamber of Commerce

**Agenda Item No.:** 1

**Meeting Date:** 3/19/25

**Staff Contact:** Mark Stanton,  
President and CEO of Scottsdale  
Area Chamber of Commerce

**Phone:** (480) 355-2709

### INFORMATION

Mark Stanton will provide an annual update to the Airport Advisory Commission.

Action Taken:



## COMMISSION INFORMATION REPORT

Discussion and input regarding Operations Report for February 2025

**Agenda Item No.:** 3

**Meeting Date:** 3/19/25

**Staff Contact:** Matthew Johnson,  
Director – Operations &  
Maintenance

**Phone:** (480) 312-2674

### INFORMATION

Airport Monthly Operations Update for February 2025

### PURPOSE

The purpose of this item is to keep the Airport Advisory Commission informed as to the operational status of the Airport.

#### BASED AIRCRAFT

	<u>Helicopter</u>	<u>Single Piston</u>	<u>Single turboprop</u>	<u>Twin Piston</u>	<u>Twin Turboprop</u>	<u>Jet</u>	<u>Total</u>
Current Month	49	138	24	6	12	212	441
February 2024	49	134	24	8	15	188	418

#### OPERATIONS

	<u>February 2024</u>	<u>February 2025</u>	<u>% Δ</u>	<u>2024 YTD</u>	<u>2025 YTD</u>	<u>% Δ</u>
Total	13,878	13,778	-7	27,892	28,242	1.2
IFR	6,270	6,185	-1.3	12,138	12,447	2.5

#### ALERTS

<u>Date</u>	<u>Type</u>	<u>Description</u>
2/08/25	2	Piper PA 28, electrical/alternator
2/10/25	3	Learjet 35A, landing gear failure
2/18/25	1	Cessna 172, electrical system failure

#### INCIDENTS

<u>Date</u>	<u>Description</u>
2/8/25	Small fuel spill, Jet Aviation ramp
2/25/25	Fuel spill from over fueling, Atlantic Main ramp
2/28/25	Small hydraulic spill from venting on the Atlantic South ramp
2/28/25	Small oil spill, Atlantic North ramp

**ENFORCEMENT ACTIONS**

<u>Date</u>	<u>Violation</u>	<u>Enforcement Method Used</u>	<u>Comments</u>
2/10/25	Vehicle parking violation	N.O.V	1 <sup>st</sup> Violation
2/12/25	Vehicle parking violation	N.O.V.	1 <sup>st</sup> Violation
2/12/25	Auto washing performed on airport without prior approval	N.O.V.	1 <sup>st</sup> Violation
2/16/25	Pilot performed touch and go after hours	N.O.V.	1 <sup>st</sup> Violation
2/17/25	Vehicle parking violation	Verbal	2 <sup>nd</sup> Violation
2/20/25	Smoking area within 50' of fuel trucks	N.O.V.	1 <sup>st</sup> Violation
2/24/25	Vehicle parking violation	Verbal	1 <sup>st</sup> Violation
2/24/25	Aircraft parked in Transient space for more than 14 days	N.O.V	2 <sup>nd</sup> Violation
2/25/25	Atlantic Aviation line tech fueler overfilled wing tank	N.O.V.	1 <sup>st</sup> Violation
2/28/25	Aircraft parked in hangar without Storage Agreement	N.O.V.	1 <sup>st</sup> Violation

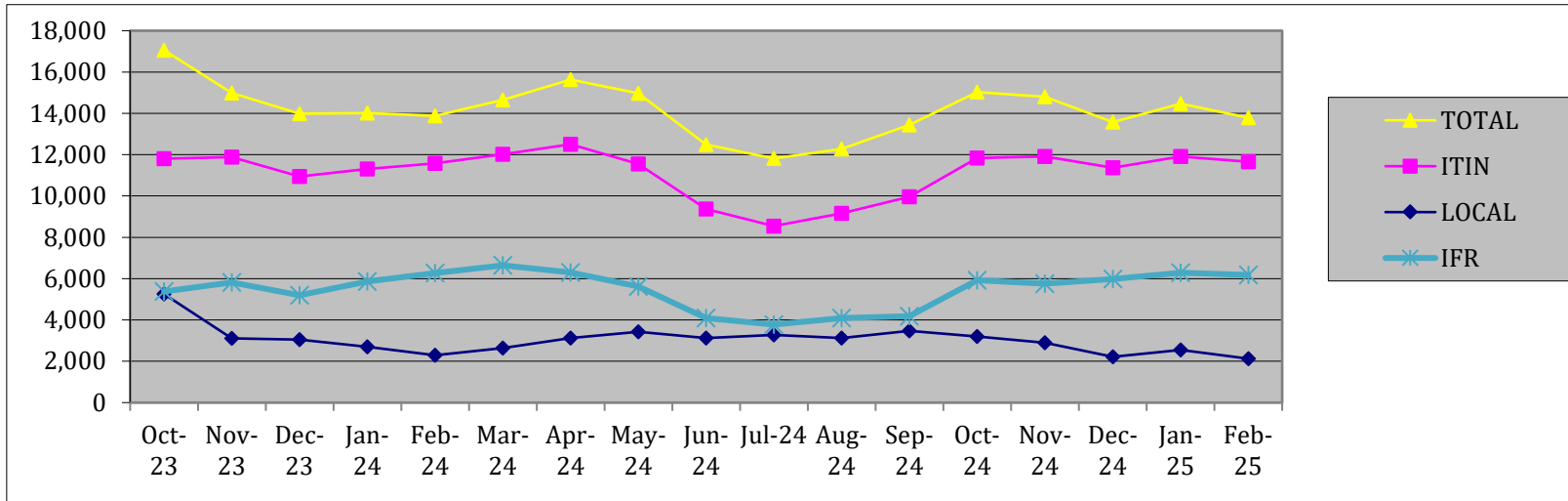
<u>*Revenue (FYTD)</u>		<u>Total Uses Month</u>		<u>Total Uses (FYTD)</u>	
2024/2025	\$787,825	FEBRUARY 2025	190	2024/2025	1,325
2023/2024	\$771,800	FEBRUARY 2024	202	2023/2024	1,307

*\*Revenue = User Fees and Overtime Fees Charged to Users*

# SCOTTSDALE AIRPORT OPERATIONS 2023-2025



	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25
ITIN	11,805	11,885	10,945	11,315	11,585	12,014	12,503	11,546	9,371	8,544	9,153	9,964	11,840	11,907	11,361	11,917	11,661
LOCAL	5,254	3,105	3,042	2,699	2,293	2,644	3,124	3,423	3,122	3,273	3,118	3,477	3,195	2,901	2,213	2,547	2,127
IFR	5,382	5,823	5,197	5,867	6,270	6,643	6,308	5,622	4,096	3,776	4,095	4,177	5,928	5,754	5,984	6,292	6,185
TOTAL	17,059	14,990	13,987	14,014	13,878	14,658	15,627	14,969	12,493	11,817	12,271	13,441	15,035	14,808	13,574	14,464	13,788



ITIN - Itinerant - an operation is arriving from outside the traffic pattern or departs the airport traffic pattern

LOCAL - an operation that stays within the traffic pattern airspace (non-itinerant)

IFR - an operation that is conducted under instrument flight rules. IFR operations are a sub-category of the total number of operations as they can either Local or Itinerant.

Total Operations = Itinerant Operations + Local Operations



1.Total Business Jet Operations



Source: ETMSC  
Note: Operations refer to arrivals and departures.

4.Overall Trends (Calendar Year)

Year	Total			Domestic		International	
	Operations	Change	Operations	Change	Operations	Change	
2015	4,291,174		3,605,060		686,114		
2016	4,349,740	1.36%	3,667,338	1.73%	682,402	-0.54%	
2017	4,483,614	3.08%	3,793,700	3.45%	689,914	1.10%	
2018	4,520,968	0.83%	3,824,528	0.81%	696,440	0.95%	
2019	4,533,920	0.29%	3,836,578	0.32%	697,342	0.13%	
2020	3,501,192	-22.78%	3,033,148	-20.94%	468,044	-32.88%	
2021	5,099,528	45.65%	4,421,070	45.76%	678,458	44.96%	
2022	5,369,454	5.29%	4,577,730	3.54%	791,724	16.69%	
2023	5,139,626	-4.28%	4,362,470	-4.70%	777,156	-1.84%	
2024	5,134,988	-0.09%	4,399,320	0.84%	735,668	-5.34%	
2025*	416,674		346,720		69,954		

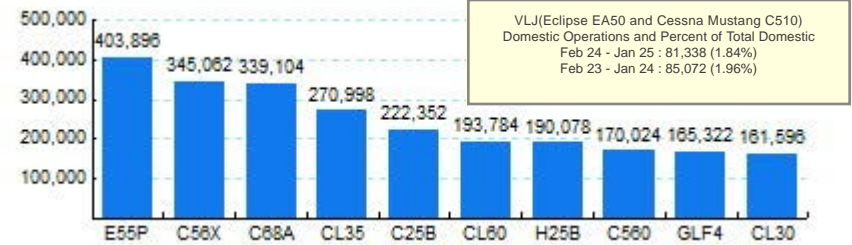
\* - Year to date  
Source: ETMSC  
Note: International flights include US to Foreign, Foreign to US and all foreign operations.

2.Year Over Year Change in Business Jet Operations  
Feb 24 - Jan 25 vs. Feb 23 - Jan 24



Source: ETMSC

5.Top Ten Aircraft for Domestic Business Jet Operations  
Feb 24 - Jan 25



Source: ETMSC

3.Monthly Trends

Month	Total			Domestic			International		
	2024-2025	2023-2024	Change	2024-2025	2023-2024	Change	2024-2025	2023-2024	Change
Feb	407,026	396,146	2.75%	343,466	334,066	2.81%	63,560	62,080	2.38%
Mar	440,950	450,536	-2.13%	365,530	376,892	-3.01%	75,420	73,644	2.41%
Apr	434,356	432,482	0.43%	368,116	363,492	1.27%	66,240	68,990	-3.99%
May	445,256	446,806	-0.35%	384,132	379,868	1.12%	61,124	66,938	-8.69%
Jun	414,904	428,102	-3.08%	357,112	363,440	-1.74%	57,792	64,662	-10.62%
Jul	414,196	413,462	0.18%	360,864	349,292	3.31%	53,332	64,170	-16.89%
Aug	417,066	422,236	-1.22%	365,200	362,910	0.63%	51,866	59,326	-12.57%
Sep	422,950	425,780	-0.66%	373,296	369,168	1.12%	49,654	56,612	-12.29%
Oct	464,564	459,446	1.11%	411,040	398,786	3.07%	53,524	60,660	-11.76%
Nov	431,786	441,062	-2.10%	368,504	375,362	-1.83%	63,282	65,700	-3.68%
Dec	450,052	413,422	8.86%	377,824	346,972	8.89%	72,228	66,450	8.70%
Jan	416,674	391,882	6.33%	346,720	324,236	6.93%	69,954	67,646	3.41%
Total	5,159,780	5,121,362	0.75%	4,421,804	4,344,484	1.78%	737,976	776,878	-5.01%

Source: ETMSC  
Note: International flights include US to Foreign, Foreign to US and all foreign operations.

6.Top Ten Airports for Domestic Business Jet Operations  
Feb 24 - Jan 25



Source: ETMSC



## COMMISSION INFORMATION REPORT

Discussion and Input Regarding Monthly  
Financial Report for January 2025

Agenda Item No.: 4

Meeting Date: 3/19/25

Staff Contact: Rick Wielebski  
Assistant Aviation Director

Phone: (480) 312-8475

### AVIATION OPERATING BUDGET FISCAL YEAR 2024/25

	FY 2024/25		FY 2024/25 Year to Date (through January 2025)			
	Adopted Budget	FY 2024/25 Approved Budget	Approved Budget	Actual	Dollar Variance	% Variance
Revenue	\$9,383,322	\$9,383,322	\$4,802,665	\$5,689,837	\$887,172	18%
Expenses	\$3,343,715	\$3,293,426	\$2,100,627	\$1,781,986	-\$318,641	-15%
Net	\$6,039,607	\$6,089,896	\$2,702,038	\$3,907,851	\$1,205,813	

### AVIATION FUND CASH BALANCE

	Operating	CIP Funds	Total
As of 1/31/25	\$17,290,424	\$1,540,168	\$18,830,592
As of 1/31/24	\$11,901,285	\$1,080,189	\$12,981,474

### MONTHLY REVENUE AND EXPENDITURE COMPARISON (ACTUALS)

	January 2024	January 2025	Dollar Variance	% Variance
Revenue	\$821,174	\$971,912	\$150,738	18%
Expenses	\$201,518	\$233,744	\$32,226	16%
Net	\$619,656	\$738,168	\$118,512	

### ACCOUNTS RECEIVABLE AGING REPORT

Aging Report Data as of 2/4/2025

	Current	1-30 Days	31-60 Days	61-90 Days	91-120 Days	>120 Days	Total Amt Due
All Accounts	241,283.73	-464.70	-94.83	-156.71	-1.37	-38.13	240,527.99

### Fuel Flowage (@ \$0.10 per gallon)

	January 2024			January 2025			% Change From Last Yr	
	Revenue	DEC Gallons	% Total	Revenue	DEC Gallons	% Total		
Airport JET	\$107,741	1,077,405	75.4%	\$144,267	1,442,671	81.6%	33.9%	Gal
Airport AVGAS	\$3,916	39,158	2.7%	\$3,587	35,873	2.0%	-8.4%	Gal
Airpark	\$31,316	313,157	21.9%	\$28,868	288,681	16.3%	-7.8%	Gal
<b>Total</b>	<b>\$142,972</b>	<b>1,429,719</b>	<b>100.0%</b>	<b>\$176,723</b>	<b>1,767,226</b>	<b>100.0%</b>	<b>23.6%</b>	<b>Gal</b>

	Fiscal YTD 2023/24			Fiscal YTD 2024/25			% Change From Last Yr	
	Revenue	Gallons	% Total	Revenue	Gallons	% Total		
Airport JET	\$623,832	6,238,315	71.4%	\$706,314	7,063,140	76.2%	13.2%	Gal
Airport AVGAS	\$27,726	277,259	3.2%	\$26,080	260,796	2.8%	-5.9%	Gal
Airpark	\$222,177	2,221,766	25.4%	\$194,457	1,944,565	21.0%	-12.5%	Gal
<b>Total</b>	<b>\$873,734</b>	<b>8,737,340</b>	<b>100.0%</b>	<b>\$926,850</b>	<b>9,268,501</b>	<b>100.0%</b>	<b>6.1%</b>	<b>Gal</b>

Scottsdale Airport Fuel Flowage (@ \$0.10 per gallon) - Fiscal Year-to-Date





## COMMISSION ACTION REPORT

Discussion and Input of the Proposed Aviation Enterprise Fund  
Five-Year Financial Plan for FY25/26 – FY29/30

**Agenda Item No.:** 5

**Meeting Date:** 3/19/25

**Staff Contact:** Rick Wielebski,  
Assistant Aviation Director

**Phone:** (480) 312-8475

### INFORMATION

Discussion and input of the proposed Aviation Enterprise Fund Five-Year Financial Plan for FY25/26 – FY29/30.

### PURPOSE

To review the Airport's overall revenues and expenditures forecast (including capital improvements) and to identify any necessary adjustments.

Please note the attached financial plan was finalized and submitted to the City in early March. Upon direction by the City Manager, staff will review the budget plan and make adjustments as needed.

Attachment(s): 1. Aviation Enterprise Fund Five-Year Financial Plan

**CITY OF SCOTTSDALE  
AVIATION FUND  
FIVE YEAR FINANCIAL FORECAST**

	Actual 2023/24	Adopted 2024/25	Forecast 2024/25	Proposed 2025/26	Variance	%	Forecast 2026/27	%	Forecast 2027/28	%	Forecast 2028/29	%	Forecast 2029/30	%
<b>Beginning Fund Balance</b>														
Debt Service Reserve	-	430,675	430,675	430,175	(500)	(0.1)	430,300	0.0	429,800	(0.1)	429,800	0	430,300	0.1
Fleet Replacement Reserve	1,396,300	1,890,800	1,890,800	3,755,000	1,864,200	98.6	3,867,650	3.0	3,983,680	3.0	4,103,190	3.0	4,226,286	3.0
Future Capital Replacement	8,338,650	11,973,129	11,071,464	10,733,156	(338,308)	(3.1)	14,476,287	34.9	18,069,150	24.8	21,373,190	18.3	24,437,019	14.3
Operating Reserve	925,597	959,499	979,324	989,536	10,212	1.0	1,054,143	6.5	1,098,050	4.2	1,154,700	5.2	1,176,375	1.9
Undesignated, Unreserved Fund Balance	-	-	0	-	-	0	0	0	0	0	0	0	0	0
<b>Total Beginning Fund Balance</b>	<b>10,660,547</b>	<b>15,254,103</b>	<b>14,372,263</b>	<b>15,907,867</b>	<b>1,535,604</b>	<b>10.7</b>	<b>19,828,380</b>	<b>24.6</b>	<b>23,580,680</b>	<b>18.9</b>	<b>27,060,880</b>	<b>14.8</b>	<b>30,269,980</b>	<b>11.9</b>
<b>Revenues</b>														
Airport Fees	9,365,107	8,958,864	9,208,864	9,391,985	183,121	2.0	9,490,400	1.0	9,585,100	1.0	9,680,800	1.0	9,777,400	1.0
Interest Earnings	346,785	448,314	448,314	577,458	129,144	28.8	575,100	(0.4)	564,100	(1.9)	565,500	0.2	580,400	2.6
Jet Fuel	233,473	233,000	233,000	259,461	26,461	11.4	262,100	1.0	264,700	1.0	267,300	1.0	270,000	1.0
Property Rental	188,587	191,458	191,458	196,493	5,035	2.6	195,700	(0.4)	197,700	1.0	199,700	1.0	201,600	1.0
Federal Grants	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Miscellaneous	314,246	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Subtotal</b>	<b>10,448,198</b>	<b>9,831,636</b>	<b>10,081,636</b>	<b>10,425,397</b>	<b>343,761</b>	<b>3.4</b>	<b>10,523,300</b>	<b>0.9</b>	<b>10,611,600</b>	<b>0.8</b>	<b>10,713,300</b>	<b>1.0</b>	<b>10,829,400</b>	<b>1.1</b>
<b>Transfers In</b>														
CIP	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Debt Svc MPC Bonds	647,645	599,100	599,100	547,100	(52,000)	(8.7)	492,600	(10.0)	435,500	(11.6)	375,400	(13.8)	310,900	(17.2)
Operating	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Subtotal</b>	<b>647,645</b>	<b>599,100</b>	<b>599,100</b>	<b>547,100</b>	<b>(52,000)</b>	<b>(8.7)</b>	<b>492,600</b>	<b>(10.0)</b>	<b>435,500</b>	<b>(11.6)</b>	<b>375,400</b>	<b>(13.8)</b>	<b>310,900</b>	<b>(17.2)</b>
<b>Total Sources</b>	<b>11,095,843</b>	<b>10,430,736</b>	<b>10,680,736</b>	<b>10,972,497</b>	<b>291,761</b>	<b>2.7</b>	<b>11,015,900</b>	<b>0.4</b>	<b>11,047,100</b>	<b>0.3</b>	<b>11,088,700</b>	<b>0.4</b>	<b>11,140,300</b>	<b>0.5</b>
<b>Expenditures</b>														
Capital Outlays	400	63,193	63,193	12,000	(51,193)	(81.0)	12,500	4.2	13,000	4.0	13,500	3.8	14,000	3.7
Commodities	48,805	58,800	58,800	68,300	9,500	16.2	71,400	4.5	71,900	0.7	72,500	0.8	73,000	0.7
Contractual Services	1,294,204	1,454,325	1,454,325	1,696,461	242,136	16.6	1,769,900	4.3	1,815,800	2.6	1,863,000	2.6	1,913,200	2.7
Personnel Services	1,783,021	1,797,397	1,767,605	1,861,133	93,528	5.3	1,932,100	3.8	2,083,000	7.8	2,091,200	0.4	2,178,500	4.2
Citywide Direct Cost Allocation	516,947	440,265	440,265	462,278	22,013	5.0	485,400	5.0	509,700	5.0	535,100	5.0	561,900	5.0
Citywide Indirect Cost Allocation	127,452	169,051	169,051	138,476	(30,575)	(18.1)	142,600	3.0	146,900	3.0	151,300	3.0	155,900	3.0
Citywide Pay Program/Citywide Pay Program Tail	-	-	-	4,350	4,350	100.0	4,400	1.1	4,400	0	4,400	0	4,400	0
Class and Comp Study	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Leave Accrual Payments / Parental Leave	-	13,572	13,572	13,572	-	0	13,900	2.4	14,100	1.4	14,500	2.8	14,800	2.1
Savings from Vacant Positions	-	(40,000)	(40,000)	(40,000)	-	0	(40,000)	0	(40,000)	0	(40,000)	0	(40,000)	0
Vacation Trade	-	1,541	-	-	-	-	-	-	-	-	-	-	-	-
<b>Subtotal</b>	<b>3,770,829</b>	<b>3,958,144</b>	<b>3,926,811</b>	<b>4,216,570</b>	<b>289,759</b>	<b>7.4</b>	<b>4,392,200</b>	<b>4.2</b>	<b>4,618,800</b>	<b>5.2</b>	<b>4,705,500</b>	<b>1.9</b>	<b>4,875,700</b>	<b>3.6</b>
<b>Debt Service</b>														
MPC Bonds Debt Svc - Airport	1,722,244	1,722,744	1,722,744	1,720,744	(2,000)	(0.1)	1,721,200	0.0	1,719,000	(0.1)	1,719,000	0	1,721,000	0.1
<b>Subtotal</b>	<b>1,722,244</b>	<b>1,722,744</b>	<b>1,722,744</b>	<b>1,720,744</b>	<b>(2,000)</b>	<b>(0.1)</b>	<b>1,721,200</b>	<b>0.0</b>	<b>1,719,000</b>	<b>(0.1)</b>	<b>1,719,000</b>	<b>0</b>	<b>1,721,000</b>	<b>0.1</b>
<b>TOTAL OPERATING BUDGET</b>	<b>5,493,073</b>	<b>5,680,888</b>	<b>5,649,555</b>	<b>5,937,314</b>	<b>287,759</b>	<b>5.1</b>	<b>6,113,400</b>	<b>3.0</b>	<b>6,337,800</b>	<b>3.7</b>	<b>6,424,500</b>	<b>1.4</b>	<b>6,596,700</b>	<b>2.7</b>
<b>Transfers Out</b>														
CIP	1,206,507	2,820,439	2,820,439	514,919	(2,305,520)	(81.7)	600,700	16.7	773,800	28.8	1,044,300	35.0	-	-
CIP Technology	36,901	76,038	76,038	52,651	(23,387)	(30.8)	56,900	8.1	19,800	(65.2)	35,400	78.8	-	-
Debt Svc MPC Bonds	647,645	599,100	599,100	547,100	(52,000)	(8.7)	492,600	(10.0)	435,500	(11.6)	375,400	(13.8)	310,900	(17.2)
<b>Subtotal</b>	<b>1,891,053</b>	<b>3,495,577</b>	<b>3,495,577</b>	<b>1,114,670</b>	<b>(2,380,907)</b>	<b>(68.1)</b>	<b>1,150,200</b>	<b>3.2</b>	<b>1,229,100</b>	<b>6.9</b>	<b>1,455,100</b>	<b>18.4</b>	<b>310,900</b>	<b>(78.6)</b>
<b>Total Uses</b>	<b>7,384,126</b>	<b>9,176,465</b>	<b>9,145,132</b>	<b>7,051,984</b>	<b>(2,093,148)</b>	<b>(22.9)</b>	<b>7,263,600</b>	<b>3.0</b>	<b>7,566,900</b>	<b>4.2</b>	<b>7,879,600</b>	<b>4.1</b>	<b>6,907,600</b>	<b>(12.3)</b>
<b>Sources Over/(Under) Uses</b>	<b>3,711,717</b>	<b>1,254,271</b>	<b>1,535,604</b>	<b>3,920,513</b>	<b>2,384,909</b>	<b>155.3</b>	<b>3,752,300</b>	<b>(4.3)</b>	<b>3,480,200</b>	<b>(7.3)</b>	<b>3,209,100</b>	<b>(7.8)</b>	<b>4,232,700</b>	<b>31.9</b>
<b>Ending Fund Balance</b>														
Debt Service Reserve	430,675	430,175	430,175	430,300	125	0.0	429,800	(0.1)	429,800	0	430,300	0.1	430,300	0
Fleet Replacement Reserve	1,890,800	3,755,000	3,755,000	3,867,650	112,650	3.0	3,983,680	3.0	4,103,190	3.0	4,226,286	3.0	4,353,074	3.0
Future Capital Replacement	11,071,464	11,333,663	10,733,156	14,476,287	3,743,131	34.9	18,069,150	24.8	21,373,190	18.3	24,437,019	14.3	28,500,381	16.6
GO Debt Service Reserve - Non Preserve	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Operating Reserve	979,324	989,536	989,536	1,054,143	64,607	6.5	1,098,050	4.2	1,154,700	5.2	1,176,375	1.9	1,218,925	3.6
Water & WasteWater Asset Replacement Reserve	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Undesignated, Unreserved Fund Balance	0	-	0	-	-	0	0	0	0	0	0	0	0	0
<b>Total Ending Fund Balance</b>	<b>14,372,263</b>	<b>16,508,374</b>	<b>15,907,867</b>	<b>19,828,380</b>	<b>3,920,513</b>	<b>24.6</b>	<b>23,580,680</b>	<b>18.9</b>	<b>27,060,880</b>	<b>14.8</b>	<b>30,269,980</b>	<b>11.9</b>	<b>34,502,680</b>	<b>14.0</b>



## COMMISSION ACTION REPORT

Five-Year Capital Improvement Program for  
Fiscal Years 25/26 through 29/30.

**Agenda Item No.:** 6

**Meeting Date:** 3/19/25

**Staff Contact:** Rick Wielebski,  
Assistant Aviation Director

**Phone:** (480) 312-8475

### ACTION

Discussion and input of the Five-Year Airport Capital Improvement Program for Fiscal Years 25/26 through FY29/30.

### PURPOSE

The Aviation Department's Five-Year Capital Improvement Program provides a basis for controlling expenditures for the acquisition of significant aviation assets and construction of capital items at Scottsdale Airport. A presentation of the proposed program to the Airport Advisory Commission is part of the annual budget approval process. Following this action, the program will be incorporated into the overall City budget process before final adoption by the City Council. The program is developed and updated annually.

### KEY CONSIDERATIONS

- All recommended aviation capital improvement projects would be funded by the Aviation Enterprise Fund, federal and/or state grants which will result in no impact to the General Fund.
- If grant funding is not realized for a project, it will be pulled for future consideration or pushed to the following year.
- The proposed adoption date by the City Council is June 2025 for implementation on July 1, 2025.

Attachment(s):           1. Proposed Five-Year Airport Capital Improvement Program FY25/26 through 29/30

Action taken:



Transportation

Aviation/Aviation Improvements

Aviation Annual Pavement Preservation - (AI01)

Est. Completion: 06/99

Location: Scottsdale Airport

Project Type: Construction Related

Description: Maintain airport pavement per our grant assurances. The scope varies each year depending on needs but will typically include crack sealing, seal coating, and asphalt pavement repairs.

Funding Sources (In thousands of dollars)	Total Project Cost	ITD Expenditures (Thru 02/25)	Proposed 2025/26	Forecast 2026/27	Forecast 2027/28	Forecast 2028/29	Forecast 2029/30	Future	Total Remaining Budget
Aviation Funds	1,600.0	(396.6)	295.0	227.1	227.1	227.1	227.1	-	1,203.4
<b>Total:</b>	<b>1,600.0</b>	<b>(396.6)</b>	<b>295.0</b>	<b>227.1</b>	<b>227.1</b>	<b>227.1</b>	<b>227.1</b>	<b>-</b>	<b>1,203.4</b>

Aviation Match Contingency - (ZB52)

Est. Completion: N/A

Location: Scottsdale Airport

Project Type: Construction Related

Description: Provide budget appropriation set aside for the city's matching portion of unforeseen grants not otherwise budgeted.

Funding Sources (In thousands of dollars)	Total Project Cost	ITD Expenditures (Thru 02/25)	Proposed 2025/26	Forecast 2026/27	Forecast 2027/28	Forecast 2028/29	Forecast 2029/30	Future	Total Remaining Budget
Aviation Funds	900.0	-	900.0	-	-	-	-	-	900.0
<b>Total:</b>	<b>900.0</b>	<b>-</b>	<b>900.0</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>900.0</b>

Construct - Airport Vehicle Parking Structure - Phase I - (TEMP3113-F)

Est. Completion: 07/29

Location: Scottsdale Airport

Project Type: Construction Related

Description: Construct Phase I of a multi-level vehicle parking structure associated with the Aviation Business Center.

Funding Sources (In thousands of dollars)	Total Project Cost	ITD Expenditures (Thru 02/25)	Proposed 2025/26	Forecast 2026/27	Forecast 2027/28	Forecast 2028/29	Forecast 2029/30	Future	Total Remaining Budget
Aviation Funds	301.3	-	-	-	-	301.3	-	-	301.3
Grant	6,438.7	-	-	-	-	6,438.7	-	-	6,438.7
<b>Total:</b>	<b>6,740.0</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>6,740.0</b>	<b>-</b>	<b>-</b>	<b>6,740.0</b>

Design Vehicle Parking Structure - (TEMP2943-F)

Est. Completion: 06/28

Location: Scottsdale Airport

Project Type: Construction Related

Description: Design a multi-level vehicle parking structure associated with the Aviation Business Center.

Funding Sources (In thousands of dollars)	Total Project Cost	ITD Expenditures (Thru 02/25)	Proposed 2025/26	Forecast 2026/27	Forecast 2027/28	Forecast 2028/29	Forecast 2029/30	Future	Total Remaining Budget
Aviation Funds	90.0	-	-	-	90.0	-	-	-	90.0
Grant	810.0	-	-	-	810.0	-	-	-	810.0
<b>Total:</b>	<b>900.0</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>900.0</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>900.0</b>



Transportation

Aviation/Aviation Improvements

**Reconstruct Atlantic Main Apron - Design/Construct - (TEMP2941-F)**

Est. Completion: 12/26

Location: Scottsdale Airport

Project Type: Construction Related

Description: Design and reconstruct the Atlantic main apron (465' x 380'), approximately 19,650 square yards of asphalt, located adjacent to the south side of the main apron area, southwest quadrant of the airport property.

Funding Sources (In thousands of dollars)	Total Project Cost	ITD Expenditures (Thru 02/25)	Proposed 2025/26	Forecast 2026/27	Forecast 2027/28	Forecast 2028/29	Forecast 2029/30	Future	Total Remaining Budget
Aviation Funds	154.4	-	7.8	146.5	-	-	-	-	154.4
Grant	3,299.1	-	167.2	3,131.9	-	-	-	-	3,299.1
<b>Total:</b>	<b>3,453.5</b>	<b>-</b>	<b>175.0</b>	<b>3,278.5</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,453.5</b>

**Reconstruct Atlantic South Apron - Design/Construct - (TEMP2681-F)**

Est. Completion: 07/27

Location: Scottsdale Airport

Project Type: Construction Related

Description: Design and reconstruct the Atlantic south apron (300' x 190'), approximately 6300 square yards of asphalt in the southwest quadrant of the airport property.

Funding Sources (In thousands of dollars)	Total Project Cost	ITD Expenditures (Thru 02/25)	Proposed 2025/26	Forecast 2026/27	Forecast 2027/28	Forecast 2028/29	Forecast 2029/30	Future	Total Remaining Budget
Aviation Funds	100.2	-	-	100.2	-	-	-	-	100.2
Grant	2,142.1	-	-	2,142.1	-	-	-	-	2,142.1
<b>Total:</b>	<b>2,242.3</b>	<b>-</b>	<b>-</b>	<b>2,242.3</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,242.3</b>

**Reconstruct Gate 1 Taxilane and Taxiway Alpha By-Pass - (AK05)**

Est. Completion: 07/25

Location: Scottsdale Airport

Project Type: Construction Related

Description: Design and reconstruct portions of existing Gate 1 Taxilane (330' x 60') and Taxiway Alpha by-pass (150' x 35'). This involves the reconfiguration of the taxilane and Airport service road in front of the Airport Operations building. Drainage improvements will also be implemented in the area associated with the bypass.

Funding Sources (In thousands of dollars)	Total Project Cost	ITD Expenditures (Thru 02/25)	Proposed 2025/26	Forecast 2026/27	Forecast 2027/28	Forecast 2028/29	Forecast 2029/30	Future	Total Remaining Budget
Aviation Funds	37.5	(3.5)	33.9	-	-	-	-	-	33.9
Grant	800.5	(75.4)	725.1	-	-	-	-	-	725.1
<b>Total:</b>	<b>837.9</b>	<b>(78.9)</b>	<b>759.0</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>759.0</b>

**Reconstruct Transient Apron- Design/Construct - (TEMP3115-F)**

Est. Completion: 07/29

Location: Scottsdale airport

Project Type: Construction Related

Description: Design and construct the rehab of the transient apron (approx 24,200 sy) located adjacent to the Aviation Business Center, on the west side of airport property.

Funding Sources (In thousands of dollars)	Total Project Cost	ITD Expenditures (Thru 02/25)	Proposed 2025/26	Forecast 2026/27	Forecast 2027/28	Forecast 2028/29	Forecast 2029/30	Future	Total Remaining Budget
Aviation Funds	277.5	-	-	-	11.2	138.7	127.6	-	277.5
Grant	5,931.3	-	-	-	238.8	2,964.5	2,728.0	-	5,931.3
<b>Total:</b>	<b>6,208.8</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>250.0</b>	<b>3,103.2</b>	<b>2,855.7</b>	<b>-</b>	<b>6,208.8</b>

Transportation

Aviation/Aviation Improvements

Rehabilitate Atlantic North Apron- Design/Construct - (TEMP3117-F)

Est. Completion: 12/27

Location: Scottsdale Airport

Project Type: Construction Related

Description: Design and reconstruct the Atlantic North apron (730' x 440'), approximately 19,550 square yards of asphalt, located adjacent to the south side of the main apron area, northwest quadrant of the airport property.

Funding Sources (In thousands of dollars)	Total Project Cost	ITD Expenditures (Thru 02/25)	Proposed 2025/26	Forecast 2026/27	Forecast 2027/28	Forecast 2028/29	Forecast 2029/30	Future	Total Remaining Budget
Aviation Funds	176.8	-	-	14.2	162.7	-	-	-	176.8
Grant	3,779.5	-	-	302.7	3,476.7	-	-	-	3,779.5
<b>Total:</b>	<b>3,956.3</b>	<b>-</b>	<b>-</b>	<b>316.9</b>	<b>3,639.4</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,956.3</b>

Rehabilitate Runway 03/21 Pavement - Design/Construct - (AK03)

Est. Completion: 01/26

Location: Scottsdale Airport

Project Type: Construction Related

Description: Design and construct the rehabilitation of Runway 03/21 pavement.

Funding Sources (In thousands of dollars)	Total Project Cost	ITD Expenditures (Thru 02/25)	Proposed 2025/26	Forecast 2026/27	Forecast 2027/28	Forecast 2028/29	Forecast 2029/30	Future	Total Remaining Budget
Aviation Funds	30.1	-	30.1	-	-	-	-	-	30.1
Grant	643.9	-	643.9	-	-	-	-	-	643.9
<b>Total:</b>	<b>674.0</b>	<b>-</b>	<b>674.0</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>674.0</b>

Rehabilitate Taxiway A and Connectors A1-A10 Pavement - Design/Construct - (TEMP2942-F)

Est. Completion: 12/27

Location: Scottsdale Airport

Project Type: Construction Related

Description: Design and construct the rehabilitation, including mill and overlay, of approximately 45,570 square yards of asphalt pavement for the connector of Taxiways A1 through A10 (8,340' x 40').

Funding Sources (In thousands of dollars)	Total Project Cost	ITD Expenditures (Thru 02/25)	Proposed 2025/26	Forecast 2026/27	Forecast 2027/28	Forecast 2028/29	Forecast 2029/30	Future	Total Remaining Budget
Aviation Funds	323.1	-	-	13.4	309.7	-	-	-	323.1
Grant	6,905.1	-	-	286.6	6,618.5	-	-	-	6,905.1
<b>Total:</b>	<b>7,228.2</b>	<b>-</b>	<b>-</b>	<b>300.0</b>	<b>6,928.2</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>7,228.2</b>

Rehabilitate Taxiway B and Connector Taxiway Pavement - Design/Construct - (TEMP2940-F)

Est. Completion: 07/26

Location: Scottsdale Airport

Project Type: Construction Related

Description: Design and construct the rehabilitation (mill and overlay) of approximately 64,460 square yards of asphalt pavement for Taxiway Bravo and connectors (8,240' x 40').

Funding Sources (In thousands of dollars)	Total Project Cost	ITD Expenditures (Thru 02/25)	Proposed 2025/26	Forecast 2026/27	Forecast 2027/28	Forecast 2028/29	Forecast 2029/30	Future	Total Remaining Budget
Aviation Funds	240.0	-	13.4	226.6	-	-	-	-	240.0
Grant	5,130.1	-	286.6	4,843.5	-	-	-	-	5,130.1
<b>Total:</b>	<b>5,370.2</b>	<b>-</b>	<b>300.0</b>	<b>5,070.2</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,370.2</b>

Transportation

Aviation/Aviation Improvements

Rehabilitate Taxiways A11, A12 Pavement - Design/Construct - (AL02)

Est. Completion: 07/27

Location: Scottsdale Airport

Project Type: Construction Related

Description: Design and construct the rehabilitation of approximately 4450 square yards of asphalt pavement for connector Taxiways A11 and A12 (1,000' x 40'). Project includes geometry improvements to meet FAA standards and to improve efficiency of aircraft ground operations serving the west side of Runway 03/21.

Funding Sources (In thousands of dollars)	Total Project Cost	ITD Expenditures (Thru 02/25)	Proposed 2025/26	Forecast 2026/27	Forecast 2027/28	Forecast 2028/29	Forecast 2029/30	Future	Total Remaining Budget
Aviation Funds	181.5	-	-	181.5	-	-	-	-	181.5
Grant	3,879.9	-	-	3,879.9	-	-	-	-	3,879.9
<b>Total:</b>	<b>4,061.4</b>	<b>-</b>	<b>-</b>	<b>4,061.4</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,061.4</b>



**COMMISSION INFORMATION REPORT**

Discussion and Input Regarding  
Public Outreach Programs and Planning Projects

**Agenda Item No:** 7

**Meeting Date:** 3/19/25

**Staff Contact:** Kelli Kuester,  
Aviation Planning & Outreach  
Coordinator

**Phone:** (480) 312-8482

**INFORMATION**

Monthly update of the marketing, community, planning and pilot outreach programs at Scottsdale Airport.

**PURPOSE**

The purpose of this item is to keep the Airport Advisory Commission informed of the airport’s marketing, outreach, and planning projects efforts.

Noise Program Related Items		
Topic	Purpose	Status
<b>Phoenix Terminal Area Procedure</b>	The FAA Performance Based Navigation team held initial procedure design meetings. Virtual attendance at Phoenix Terminal Area PBN Design meeting. <b>FAA sent final minutes for design meeting to all participants.</b>	<b>In progress</b>
<b>Pilot Briefing &amp; Outreach</b>	Will conduct as necessary; annual meeting with pilots and operators will be scheduled for 2025.	In progress
<b>Noise Outreach</b>	Calls with residents related to noise concerns- <b>February: 8</b>	<b>Completed</b>
<b>Voluntary Curfew Outreach (10:00 p.m.- 6:00 a.m.)</b>	The Voluntary Curfew Program is designed to respond to a complaint received for an operation between 10 p.m. and 6 a.m. If a flight is confirmed, a letter is sent out to the operator to ask them for their cooperation in flying outside these hours when possible. The following Voluntary Curfew letters were sent out in- <b>February: 5</b>	<b>Completed</b>

<b>Planning Projects</b>		
<b>Topic</b>	<b>Purpose</b>	<b>Status</b>
<b>Property Development within Airport Influence Areas</b>	Working with the Planning Department to protect the airspace and development uses near Scottsdale Airport. The Planning and Zoning reports listed the following number of projects within the Airport Influence Area in- <b>February: 1- Cosanti Commons mixed-use development</b>	<b>Completed</b>
<b>Development Adjacent to Taxiways</b>	Working with the Planning Department to protect the airspace and development uses near Scottsdale Airport. The Planning and Zoning reports listed the following number of projects adjacent to airport taxiways in- <b>February: 0</b>	<b>Completed</b>
<b>Airport Master Plan</b>	<b>Public Information Workshop Thursday, March 20 5:00 – 6:30 p.m. Second floor of the Aviation Business Center Commission Item at April meeting</b>	<b>In progress</b>
<b>Community Outreach and Marketing</b>		
<b>Topic</b>	<b>Purpose</b>	<b>Status</b>
<b>Presentations, and events</b>	<b>Tours: City of Scottsdale Adaptive Recreation Kindergarteners from local Montessori school Red Hat Ladies Group</b>	<b>Completed</b>
<b>Media, social media, &amp; list serve notices</b>	Media:  <b>Social media: Airport Master Plan Public Information Workshop, CH-53/F-18, Movie Night vote</b>  <b>List Serves: Movie night vote, Airport Master Plan Public Information Workshop</b>	<b>Completed</b>
<b>Brochures, flyers, other print materials, webpages &amp; videos</b>	Will conduct as necessary.	<b>In progress</b>



## COMMISSION INFORMATION REPORT

Administrative report from the Aviation Director, or designee, regarding the status of pending aviation-relative items

**Agenda Item No:** 8

**Meeting Date:** 3/19/25

**Staff Contact:** Gary P. Mascaro,  
Aviation Director

**Phone:** (480) 312-7735

### INFORMATION

Discussion regarding status of the Airport Advisory Commission's items to City Council, and aviation-related items approved by Planning Commission, Design Review Board, or City Council.

Attachment(s):

1. Airport Advisory Commission Items to City Council.
2. Aviation-related items to Planning Commission, Design Review Board, or City Council.
3. City Council Meeting Calendar.

**AIRPORT ADVISORY COMMISSION AVIATION ITEMS TO CITY COUNCIL  
2025**

AIRPORT COMMISSION DATE	APPROVED	ITEM DESCRIPTION	CITY COUNCIL DATE	APPROVED

**AVIATION-RELATED ITEMS TO PLANNING COMMISSION, DESIGN REVIEW BOARD OR CITY COUNCIL  
(Projects that may be on airport, have taxi lane access, have height implications, or have sensitive noise uses)  
2025**

AIRPORT COMMISSION DATE	APPROVED	ITEM DESCRIPTION	PLANNING, DRB, OR CITY COUNCIL	APPROVED
?	?	<p><b>Banner Health Medical Campus</b> Request by owner for a zoning district map amendment from Planned Community Development with P-C comparable Central Business District (P-C C-2) and comparable Industrial Park District (P-C I-1) to Special Campus (S-C) District, including development plan, for a new medical campus including full-service hospital with helipad, on a +/- 48-acre site located at 18400 N. Hayden Road. 5-ZN-2023</p>	PC CC	? ?
N/A	N/A	<p><b>Sky Harbor Center</b> Addition of 6,215 sf hangar storage building to existing lot with minor site work. 646-PA-2023.</p>	?	?
?	?	<p><b>One Scottsdale</b> Request to amend the existing Planned Community District (P-C) with comparable Planned Regional Center (PRC) zoning, Development Plan, and Amended Development Standards approved in case 20-ZN-2002#5, along with an amendment to the Development Plan and Development Agreement.</p>	PC CC	? ?
N/A	N/A	<p><b>YAM Hangars at SDL</b> Request by owner for approval of a site plan, landscape plan, and building elevations for three (3) new aircraft hangars totaling 165,000 square feet of overall building area on a property located at APN 215-56-421B and 14930 N. 78th Way with Industrial Park (I-1) zoning. 10-DR-2024</p>	DR	?



# 2025 City Council Meeting Calendar

**JANUARY**

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**FEBRUARY**

S	M	T	W	T	F	S
						1
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

**MARCH**

S	M	T	W	T	F	S
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**APRIL**

S	M	T	W	T	F	S
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5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

**MAY**

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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**JUNE**

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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

**JULY**

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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

**AUGUST**

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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**SEPTEMBER**

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

- Jan 16-MLK Dinner
- Feb 26-Mayor's State of the City Address
- Mar 10-12-NLC Congressional City Conference
- Apr 3-Retreat
- 10-History Hall of Fame Ceremony
- 22-Proposed Budget and CIP Presentation
- May 20-Tentative Budget Adoption
- Jun 10-Final Budget Adoption
- 17-Charter Officer Evaluations (3pm)
- 24-Property Tax Adoption
- Aug 19-22-AZ League Annual Conference (Scottsdale Princess)
- Nov 4-Election Day
- 19-22-NLC Summit

**OCTOBER**

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**NOVEMBER**

S	M	T	W	T	F	S
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16	17	18	19	20	21	22
23	24	25	26	27	28	29

**DECEMBER**

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

30

Revised: 11/12/24

**Key**

- Council Meeting
  - Special Meeting
  - Optional Additional Mtg and/or Work Study Session
  - Election
  - No meetings will be scheduled
  - Retreat
  - City of Scottsdale Holiday
- Events **\*\*Dates are subject to change\*\***



## COMMISSION ACTION REPORT

Discussion and possible action to modify the Airport Advisory Commission meeting schedule and Commission item calendar

**Agenda Item No.:** 9

**Meeting Date:** 3/19/25

**Staff Contact:** Gary P. Mascaro,  
Aviation Director

**Phone:** (480) 312-7735

### ACTION

Review Airport Advisory Commission meeting schedule.

### PURPOSE

Pursuant to By-Laws of the Scottsdale Airport Advisory Commission, Section 202, *"Regular meetings of the Commission shall be held on the third Wednesday of each month immediately following the study session, unless otherwise scheduled by majority vote of its members. In the event the Commission desires not to hold the preceding study session, the regular meeting shall begin at 5:00 p.m., unless otherwise scheduled by majority vote of its members."*

Attachment(s): 1. Airport Advisory Commission meeting schedule

Action taken:

## Airport Advisory Commission Meetings 2025

January						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Election of Officers

By-Laws Review

Quarterly Noise Program Update

February						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March						
Su	Mo	Tu	We	Th	Fr	Sa
						1
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
31						

Chamber of Commerce Update

April						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Quarterly Noise Program Update

May						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

AZBAA Update

June						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Risk Management Update

July						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Experience Scottsdale Update

October						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Quarterly Noise Program Update

November						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			