

# SCOTTSDALE AIRPORT ADVISORY COMMISSION MEETING NOTICE AND AGENDA



Wednesday, May 21, 2025

5:00 p.m.

Scottsdale Airport Aviation Business Center  
Stearman/Thunderbird Meeting Room  
15000 N. Airport Drive, Second floor  
Scottsdale, AZ



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## AIRPORT ADVISORY COMMISSION

Peter Mier, Chair

April Beauboeuf, Vice-Chair

Michael Goode

Thomas Kube

Peter Lenton

David Reid

John Spalj

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### Call to Order

### Roll Call

### Pledge of Allegiance

### Aviation Director's Report


The public body may not propose, discuss, deliberate, or take legal action on any matter in the summary unless the specific matter is properly noticed for legal action.

### Approval of Minutes

[Regular Meeting: April 16, 2025](#)

### Public Comment

Citizens may complete one Request to Speak "Public Comment" card per night and submit it to Aviation Staff. Public Comment time is reserved for citizen comment regarding non-agendized items. No official action can be taken on these items. Public Comment is limited to a total of 15 minutes at the beginning and 15 minutes at the end of the meeting. **Speakers are limited to three minutes to address the Commission during "Public Comment."**

 Persons with a disability may request a reasonable accommodation by contacting Airport Administration (480-312-2321). Requests should be made 24 hours in advance or as early as possible to allow time to arrange accommodation. For TTY Users, the Arizona Relay Service (1-800-367-8939) may contact the Aviation Department (480-312-2321).

## REGULAR AGENDA

## ITEMS 1-7

**How the Regular Agenda Works:** The Commission takes a separate action on each item on the Regular Agenda. If you wish to address the Commission regarding any or all of the items on the Regular Agenda, please complete a Comment Card for each topic you wish to address and submit it to Aviation Staff. Speakers will be given three minutes to speak per item. Additional time may be granted to speakers representing two or more persons. Cards for designated speakers and the persons they represent must be submitted together. **Comment cards must be submitted before public testimony has begun on any Regular Agenda or Public Hearing item.**

1. [Annual Update from Arizona Business Aviation Association.](#)  
Contact: Timothy Vallowe, President of AZBAA, 602-400-7460,  
[timothy.vallowe@jetaviation.com](mailto:timothy.vallowe@jetaviation.com)
2. [Recommend to City Council Adoption of Resolution No. XXXXX authorizing Contract No. 25IFB2610 with J. Banicki Construction, Inc. in the amount of \\$186,500.00 for the Rehabilitation Gate 1 and Bypass Taxilane Pavement and Implement Drainage Improvements at Scottsdale Airport if a grant is offered by the Federal Aviation Administration.](#)  
Staff contact: Matthew Johnson, Director - Operations & Maintenance, 480-312-2674,  
[mljohnson@scottsdaleaz.gov](mailto:mljohnson@scottsdaleaz.gov)
3. [Discussion and Input regarding Monthly Operations Report.](#)  
Staff contact: Matthew Johnson, Director - Operations & Maintenance, 480-312-2674,  
[mljohnson@scottsdaleaz.gov](mailto:mljohnson@scottsdaleaz.gov)
4. [Discussion and Input regarding Monthly Financial Report for March 2025.](#)  
Staff contact: Rick Wielebski, Assistant Aviation Director, 480-312-8475,  
[rwielebski@scottsdaleaz.gov](mailto:rwielebski@scottsdaleaz.gov)
5. [Discussion and Input regarding Public Outreach Programs and Planning Projects.](#)  
Staff contact: Kelli Kuester, Aviation Planning & Outreach Coordinator, 480-312-8482,  
[kkuester@scottsdaleaz.gov](mailto:kkuester@scottsdaleaz.gov)
6. [Discussion and Input regarding the Administrative Report from the Aviation Director, or designee, regarding the status of pending aviation-related items.](#)  
Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, [gmascaro@scottsdaleaz.gov](mailto:gmascaro@scottsdaleaz.gov)
7. [Discussion and Possible Action to modify the Airport Advisory Commission Meeting Schedule and Commission Item Calendar.](#)  
Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, [gmascaro@scottsdaleaz.gov](mailto:gmascaro@scottsdaleaz.gov)

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### **Future Agenda Items**

Discussion and possible action to add Commissioner requested item on a future agenda.

### **Adjournment**



**COMMISSION INFORMATION REPORT**  
**APPROVAL OF MINUTES**

**Meeting Date:** 5/21/25

**Contact:** Gary P. Mascaro,  
Aviation Director

**Phone:** (480) 312-7735

**ACTION**

Approval of Minutes – Regular Meeting

Attachment(s): 1. Draft of minutes of the April 16, 2025 Regular Meeting

Action taken:



**SCOTTSDALE AIRPORT ADVISORY COMMISSION  
PUBLIC MEETING  
Scottsdale Airport Aviation Business Center  
Stearman/Thunderbird Meeting Room  
15000 N. Airport Drive, Second Floor  
Scottsdale, Arizona  
Wednesday, April 16, 2025**

**DRAFT MINUTES**

**PRESENT:** Peter Mier, Chair  
April Beauboeuf, Vice-Chair (telephonic)  
Michael Goode  
Thomas Kube  
David Reid

**ABSENT:** Peter Lenton  
John Spalj

**STAFF:** Gary P. Mascaro, Aviation Director  
Rick Wielebski, Assistant Aviation Director  
Matthew Johnson, Director of Airport Operations & Maintenance  
Kelli Kuester, Aviation Planning and Outreach Coordinator

**GUESTS:** Henry Briggs, CEO of Dapper Services, LLC  
Albert Valicenti, Owner of Splendore Aviation, LLC  
Ben Nematzadeh, Jet Aviation Flight Services, Inc.  
Matt Quick, Coffman Associates, Inc.

**CALL TO ORDER**

The meeting was called to order at 5:00 p.m.

**ROLL CALL**

A formal roll call confirmed the presence of Commissioners as noted above.

Chair Mier led the Commission in the Pledge of Allegiance.

## **AVIATION DIRECTOR'S REPORT**

Aviation Director Gary Mascaro welcomed newly appointed Commissioner Thomas Kube.

## **APPROVAL OF MINUTES**

### **Regular Meeting: March 19, 2025**

COMMISSIONER REID MADE A MOTION TO APPROVE THE MARCH 19, 2025, REGULAR MEETING MINUTES AS PRESENTED. COMMISSIONER GOODE SECONDED THE MOTION, WHICH CARRIED 5/0 WITH CHAIR MIER, VICE-CHAIR BEAUBOEUF, AND COMMISSIONERS GOODE, KUBE, AND REID VOTING IN THE AFFIRMATIVE.

## **PUBLIC COMMENT**

There were no public comments.

## **REGULAR AGENDA            ITEMS 1-11**

### **1. Discussion and Possible Action regarding application for Airport Aeronautical Business Permit for Dapper Services, LLC to conduct Mobile Aircraft Washing services at Scottsdale Airport.**

Assistant Aviation Director Rick Wielebski indicated that Dapper Services has met the requirements for an airport aeronautical business permit. He introduced Henry Briggs, CEO of Dapper Services, who spoke about his company.

COMMISSIONER REID MADE A MOTION TO APPROVE THE APPLICATION FOR AIRPORT AERONAUTICAL BUSINESS PERMIT FOR DAPPER SERVICES, LLC TO CONDUCT MOBILE AIRCRAFT WASHING SERVICES AT SCOTTSDALE AIRPORT. COMMISSIONER GOODE SECONDED THE MOTION, WHICH CARRIED 5/0 WITH CHAIR MIER, VICE-CHAIR BEAUBOEUF, AND COMMISSIONERS GOODE, KUBE, AND REID VOTING IN THE AFFIRMATIVE.

### **2. Discussion and Possible Action regarding application for Airport Aeronautical Business Permit for Splendore Aviation, LLC to conduct Mobile Aircraft Washing services at Scottsdale Airport.**

Assistant Aviation Director Rick Wielebski indicated Splendore Aviation has met the requirements for an airport aeronautical business permit. He introduced Albert Valicenti, Owner of Splendore Aviation, who spoke about his company and confirmed he is local to the area.

COMMISSIONER REID MADE A MOTION TO APPROVE THE APPLICATION FOR AIRPORT AERONAUTICAL BUSINESS PERMIT FOR SPLENDORE AVIATION, LLC TO CONDUCT MOBILE AIRCRAFT WASHING SERVICES AT SCOTTSDALE AIRPORT. COMMISSIONER GOODE SECONDED THE MOTION, WHICH CARRIED 5/0 WITH CHAIR MIER, VICE-CHAIR BEAUBOEUF, AND COMMISSIONERS GOODE, KUBE, AND REID VOTING IN THE AFFIRMATIVE.

**3. Discussion and Possible Action regarding application for Airpark Aeronautical Business Permit for Jet Aviation Flight Services, Inc. to conduct Aircraft Charter and Management services at Scottsdale Airport.**

Assistant Aviation Director Rick Wielebski indicated Jet Aviation Flight services has met the requirements for an airpark aeronautical business permit. He introduced Client Aviation Director Ben Nematzadeh, who spoke about his company. In response to Commissioner questions, he said almost 200 planes throughout the country were under management by Jet Aviation, and they would manage two local planes.

COMMISSIONER KUBE MADE A MOTION TO APPROVE THE APPLICATION FOR AIRPARK AERONAUTICAL BUSINESS PERMIT FOR JET AVIATION FLIGHT SERVICES, INC, TO CONDUCT MOBILE AIRCRAFT CHARTER AND MANAGEMENT SERVICES AT SCOTTSDALE AIRPORT. COMMISSIONER REID SECONDED THE MOTION, WHICH CARRIED 5/0 WITH CHAIR MIER, VICE-CHAIR BEAUBOEUF, AND COMMISSIONERS GOODE, KUBE, AND REID VOTING IN THE AFFIRMATIVE.

**4. Discussion and Input regarding Airport and Airpark Aeronautical Business Permit Additions, Cancellations and Revocations.**

Assistant Aviation Director Rick Wielebski noted the three businesses whose permits were just approved appear on the list. Three other businesses who cancelled their permits since the last Commission meeting are listed in yellow, and Runway 3 Aviation Services, LLC, whose permit was revoked, is listed in red. In response to Commissioner queries, he stated the Airport will not experience significant exposure due to Runway 3's nonpayment.

**5. Discussion and Input regarding Monthly Operations Report.**

Matthew Johnson, Director of Airport Operations & Maintenance, reviewed the Monthly Operations Report included in the agenda packet, noting jet aircraft numbers have risen and instrument flight rules (IFR) numbers remain strong. He went over the year-to-date numbers and noted the plane involved in the high engine oil pressure incident landed safely. He mentioned that proactive measures by fixed-based operators are gradually reducing fuel spills.

Mr. Johnson spoke about a recent cease-and-desist letter issued by the City Attorney outlining all prior touch-and-go violations, affirming that the Airport remains proactive with progressive enforcement. He stated customs numbers are holding strong compared to the prior year.

Responding to Commissioner questions, he said the touch-and-go incident was by an operator out of Deer Valley Airport. Touch-and-goes are not allowed between 9:30 p.m. and 6:00 a.m., and the cease-and-desist action goes to the flight school. He detailed how the letter was sent, adding that this is the third violation received by that company. Should the company amass further violations, more legal action could occur, including criminal citations, trespassing, and significant fines. He repeated that the desist action is against the flight school, not against individual students. He will provide updates to the Commission on this matter as he is made aware of them.

Mr. Johnson mentioned the increase in airport operations has continued since November of 2023, and the Airport is holding their position on the Federal Aviation Administration's Business

Jet Report. He was unsure if Scottsdale Airport is the highest-ranking single-runway airport, but he would investigate that.

## **6. Discussion and Input regarding Monthly Financial Report for February 2025.**

Assistant Aviation Director Rick Wielebski reviewed the Monthly Financial Report in the agenda packet, including the year-to-date revenues and expenses, as well as fuel flow statistics. In response to Chair Mier's questions, the increase in the aviation fund cash balance can be used for future capital projects. Aviation Director Gary Mascaro added that the Master Plan will address this buildup and confirmed that the excess funds prove that the airport is self-sufficient.

## **7. Discussion and Input regarding Public Outreach Programs and Planning Projects.**

Kelli Kuester, Aviation Planning & Outreach Coordinator, reviewed the Monthly Public Outreach Program update provided in the agenda packet. Both the FAA Pilot Briefing and Runway Safety Action Team meetings are expected to take place in the Scottsdale Airport Aviation Business Center and are scheduled. She reported that the two projects located within airport influence areas are currently in the initial review stage. She said she will keep the Commission updated on any future public house information that will come forward in the fall.

Ms. Kuester described the National Business Aviation Association Schedulers and Dispatchers Conference as one of the best events they have participated in and spoke about some of the conversations she had with companies looking to begin or resume operations in the area. More than 400 people attended the last movie event, she noted. She detailed recent media events, and the feedback received from them. She showed two short videos to the Commission.

In response to Commissioner queries, Ms. Kuester said more than 15 people attended the Master Plan open house.

## **8. Discussion and Input regarding Quarterly Noise Complaint Summary.**

Kelli Kuester, Aviation Planning & Outreach Coordinator, reviewed the Quarterly Noise Complaint Report provided in the agenda packet. The significant decrease in complaints was due in part to one complainant using the system heavily in 2024. That individual can still make complaints, she continued, but they will not be reflected in the report because it is unknown whether the complaints are accurate. Ms. Kuester stated the nature of the complaints received were about flight patterns, low flights, and flights occurring during the voluntary first few hours.

Commissioner Reid suggested removing the frequent complainant from 2024's numbers to reflect a better comparison of complaints. She reiterated that he would not appear in future reports. She estimated he has filed more than 20,000 complaints in just over a year, most of which are about flights happening within a certain proximity of his home. Staff are not required to respond to these complaints, though if the complainant mentions a new concern, they will address it.

Aviation Director Gary Mascaro discussed the policy he implemented regarding this situation. He did not feel it constituted harassment because the individual is filing complaints electronically. There have been no threats to aircraft; should that occur, law enforcement would be contacted. Ms. Kuester explained the online complaint system, confirming that staff does not receive a

notification for each complaint filed in the system. The belief is that these complaints are being generated by a bot. Mr. Mascaro discussed the decision not to take away this individual's ability to lodge complaints.

## **9. Discussion and Input regarding the Airport Master Plan.**

Matt Quick with Coffman Associates Inc. reviewed some of the consultants that are part of the Master Plan process and how their individual areas of expertise contribute to the plan. These areas include GIS data, public outreach, an energy audit, economic impact analysis, cultural resource literature review, and engineering consultation.

Mr. Quick discussed the history of the Master Plan process beginning with a Planning and Advisory Committee meeting in October 2024. The process is now entering Phase II where forecasts will be translated to an analysis of facility needs and requirements. In Phase III, all alternatives will be compiled into one concept recommendation and a capital improvement program (CIP) that supports the concept, including projects revolving around safety, demand, and pavement maintenance. The CIP will encompass 20 years with a focus on the first five. He commented that any project for which the airport hopes to receive grant funding assistance will need to appear on the airport layout plan.

Mr. Quick explained the timeline for Phases II and III and when the final draft of the Master Plan will appear before the Commission to make a recommendation to the City Council. He expected the process to continue for more than a year.

Aviation Director Gary Mascaro spoke about the Planning Advisory Committee (PAC), a group of 20 individuals made up of business partners, stakeholders, and operators. While the meetings are not public, there will be two more open house workshops. In response to the Commissioner questions, Mr. Quick rephrased the purpose of the Master Plan, starting with forecasts and proceeding to an analysis of needs, the preparation of a concept, and finally the recommendation of projects.

Commissioner Kube wondered about the potential impact of electric aircraft on this process. Mr. Quick indicated electric aircraft are being considered in the forecasts, and it will be incorporated into the development concept if it is determined to be a fit for this airport. He noted no flight schools are included in the PAC, but he encouraged people with information on or questions about electrification to attend the workshops. Discussion ensued regarding the structure of the workshops, with Mr. Quick saying he is open to suggestions. Mr. Mascaro pointed out this agenda item is a higher-level version of the presentation made to the PAC.

Mr. Quick conducted a slideshow presentation and reviewed slides with the following titles: Chapter 2 Forecasts; Historical Activity Statistics; Forecast Process; and 2024 Based Aircraft Forecast Summary. He detailed the type of inventory information that is available on the website. He mentioned that the planning process is limited because, although the focus will be on airport property, the Scottsdale Airpark will also be considered.

Mr. Quick reviewed some of the forecasts already completed, noting 2024 was used as a baseline year for activity in the airport. He stated 75 percent of the operations in the airport were itinerant. He expected forecasts to cover the total numbers of based aircraft, the fleet mix, general aviation operations, air taxiing operations, charter activity, peaking characteristics, and

the critical aircraft determination. He reviewed the forecasting methodologies utilized and the importance of assessing the ultimate forecasts with the Federal Aviation Administration's (FAA's) terminal area forecast (TAF).

Regarding based aircraft, Mr. Quick pointed out that more than 400 aircraft are based in the airport and the Airpark. However, they are only using 333 aircraft because that is the FAA's validated based aircraft number, which was calculated without Airpark aircraft. Mr. Quick assured the Commission that the overall facility needs will take the Airpark into account. Mr. Mascaro said based aircraft totals are not used for grant purposes, but rather to inform them of the projects that need to be built. Mr. Quick remarked that Scottsdale Airport is one of fewer than 100 airports categorized as a national airport, which puts it above thresholds to qualify for funding assistance.

Mr. Quick continued the presentation and reviewed slides with the following titles: Based Aircraft Forecast and Fleet Mix; Operations Forecasts; Itinerant General Aviation Operations Forecast; Local General Aviation Operations Forecast; Air Taxi Operations Forecast; and Total Operations Forecast.

Mr. Quick forecasted up to 462 based aircraft over the next 20 years, reflecting a 1.65 percent annual growth rate. He mentioned that the forecasts do not include limitations on the number of hangars and parking spaces at the airport. He reviewed the breakdown of aircraft categories forecasted, as well as the 20-year forecasts for itinerant flights, local general aviation operations, and air taxi operations.

In response to Commissioner queries, Mr. Quick did not know the outcome of airlines' pushback on private charter operators like JSX, NetJet, and Flexjet. Mr. Mascaro noted the National Air Transportation Association, who represents charters, voiced no concerns about continuing current operations.

Mr. Quick continued the presentation by reviewing the Charter Enplanement Forecast slide. He emphasized that Scottsdale Airport is not a commercial airport, but it has exceeded the 10,000-enplanement threshold. Mr. Mascaro clarified the threshold was only just hit for the first time, triggering an increase in available entitlement funds from \$150,000 to over \$1 million. Responding to further questions, he said the Master Plan will address constraints. He spoke about the decisions of charter companies to voluntarily submit any enplanements out of Scottsdale Airport, commenting that NetJet chose not to.

Mr. Quick concluded the presentation by reviewing the following slides: Forecast Summary; Forecast Comparison to the 2024 FAA TAF; Critical Aircraft Analysis; Aircraft Reference Codes; Historical Jet and Turboprop Operations; and Next Steps in the Master Plan Process.

Mr. Quick noted their forecasts all fall within the 10 to 15 percent parameters of the TAF. He defined critical aircraft as the most demanding aircraft at the airport, operating at least 500 times a year based upon approach speed and wingspan. He reviewed the classification parameters used to determine what is considered critical aircraft, pointing out that certain parameters are not considered at this airport versus larger ones. He said the biggest growth in general aviation activity across the country was in turbine operations. His objective is to analyze all the forecast data in each of the high-demand categories surpassing the 500-flight threshold and translate it

into the facility requirements that will be examined in Phase III. The last approved Master Plan will be reevaluated considering changes to FAA standards and regulations.

In response to Commissioner questions, Mr. Mascaro said little will be included about instrument approaches, but the FAA will consider the overall airspace. He said the Master Plan is a technical document that will contemplate larger aircraft as well as the capital improvements needed to meet the area's needs. Mr. Quick said larger-wingspan aircraft will be considered in the next phase. Mr. Mascaro agreed that there is a significant demand for that in this facility, but the City will not support an operational restriction that would reduce capacity just to allow larger aircraft. However, they will absolutely continue to consider proposals if operations are safe and no capacity constraints. This will be analyzed during the Master Plan process.

**10. Discussion and Input regarding the Administrative Report from the Aviation Director, or designee, regarding the status of pending aviation-related items.**

Aviation Director Gary Mascaro said he plans to provide topics in the next couple of months for the Commission's blessing, including a proposed Flexjet hangar and the Ty Jenkins Hangar.

**11. Discussion and Possible Action to modify the Airport Advisory Commission Meeting Schedule and Commission Item Calendar.**

Aviation Director Gary Mascaro reviewed the Commission's 2025 meeting calendar. The next meeting being May 21, 2025, where an Arizona Business Aviation Association update will be provided.

**PUBLIC COMMENT**

There were no public comments.

**FUTURE AGENDA ITEMS**

There were no future agenda items noted.

**ADJOURNMENT**

With no further business to discuss, Chair Mier called for a motion to adjourn at 6:31 p.m.

COMMISSIONER GOODE MADE A MOTION TO ADJOURN. COMMISSIONER REID SECONDED THE MOTION, WHICH CARRIED 5/0 WITH CHAIR MIER, VICE-CHAIR BEAUBOEUF, AND COMMISSIONERS GOODE, KUBE, AND REID VOTING IN THE AFFIRMATIVE.

SUBMITTED BY:

eScribers, LLC

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## Airport Advisory Commission Public Comment

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**Name:** Tamara Goulden

**Address:** 8077 E Theresa Dr., Scottsdale 85255

**Email:** tamaragoulden@yahoo.com

**Comment:**

**When did the facts stop mattering in Arizona? That's the question residents of North Scottsdale are asking after Governor Katie Hobbs approved Axon's massive corporate campus project—despite overwhelming opposition from homeowners, a recommendation of denial from the Scottsdale Airport Commission, and a unanimous vote by city leadership to put this issue to a public vote. Let's be clear: this isn't just disappointing. It's a betrayal. And it raises serious questions about what—or who—really drove the Governor's decision. The project ignores established zoning laws. It overrides the voices of thousands of Scottsdale residents who followed the democratic process. And it silences city leaders midstream by fast-tracking legislation that strips their authority. What were the facts Governor Hobbs used to justify this? Were they disguised as campaign contributions? Because the facts the public sees are crystal clear: The Scottsdale Airport Commission said no. Local zoning laws were bypassed. Community voices were silenced. And the city council—along with the mayor—rejected this project. But Axon's CEO Rick Smith didn't like hearing "no." So he changed the rules. He lobbied the legislature, pushed through a carveout bill, and now his company is set to bulldoze a neighborhood that never wanted this in the first place. Smith frequently tells the story of how he founded Axon in response to the gun violence that took his friend's life. A mission, he says, about saving lives and building safer communities. But here's a question for Rick Smith: would your friend be proud of you now? Would he be proud to see you steamrolling a city to build your empire—while hiding behind a PR message about saving lives? Because from where we sit, your behavior doesn't match your company's vision. And your silence in the face of community concern speaks volumes. You didn't respond when residents raised legitimate questions. You didn't collaborate with the city. You didn't lead with courage—you led with force. Arizona doesn't need more corporations that operate in the shadows, behind closed doors, greased by influence. We need transparency. We need leaders who respect the rule of law. And we need a governor who represents people, not just powerful donors. Governor Hobbs and Rick Smith: you both had a chance to do the right thing. Instead, you told the people of Arizona that our voices don't matter. We won't forget that.**



## COMMISSION ACTION REPORT

Annual update from the Arizona Business Aviation Association

**Agenda Item No.:** 1

**Meeting Date:** 5/21/25

**Staff Contact:** Timothy Vallowe,  
President of the Arizona Business  
Aviation Association

**Phone:** (602) 400-7460

### INFORMATION

Timothy Vallowe will provide an annual update to the Airport Advisory Commission.

Action Taken:



## COMMISSION ACTION REPORT

Recommend to City Council Adoption of Resolution No. XXXXX authorizing Contract No. 25IFB2610 with J. Banicki Construction, Inc. in the amount of \$186,500.00 for the Rehabilitation Gate 1 and Bypass Taxilane Pavement and Implement Drainage Improvements if a grant is offered by the Federal Aviation Administration (FAA).

**Agenda Item No.:** 2

**Meeting Date:** 5/21/25

**Staff Contact:** Matthew Johnson,  
Director – Operations and  
Maintenance

**Phone:** (480) 312-2674

### ACTION

Airport Advisory Commission considers possible action to recommend to the City Council Adoption of Resolution No. XXXXX authorizing the award of contract No. 25IFB2610 with J. Banicki Construction, Inc. in the amount of \$186,500.00 for the Rehabilitation Gate 1 and Bypass Taxilane Pavement and Implement Drainage Improvements project if a grant is offered by the FAA.

### PURPOSE

This contract will provide the services necessary to rehabilitate the section of taxilane pavement in front of Aircraft Access Gate 1 and the bypass taxilane between A7 to A8. No drainage improvements will be necessary for this project.

### KEY CONSIDERATIONS

- The Aircraft Gate 1 pavement and the bypass taxilane are exhibiting moderate cracking, raveling and distressed pavement surfaces.
- The rehabilitation will involve milling off the pavement, repaving in-kind, and finally replacing the pavement markings.
- The existing small section of service road between the bypass taxilane and the Airport Operations center will be removed and replaced with crushed aggregate.
- This Project will be funded with a grant from the FAA that will cover 91.06% (\$169,827) of the construction costs. The Arizona Department of Transportation will also provide a grant that will cover 4.47% (\$8,336). Finally, the Aviation Enterprise Fund will provide a match of 4.47% (\$8,337)
- If the contract is awarded as scheduled, the work associated with this project will begin in November.
- The project will take 6 working days to complete. No overnight runway closures will be needed.
- The Aviation Department typically waits to award construction projects after a grant has been provided by the FAA. However, in order to expedite the start of the work for this project, the Aviation Department is taking this project to the Commission prior to receiving the grant.
- If the FAA does not offer the grant this summer, the Notice of Proceed will not be issued to the contractor.
- The Aviation Department worked with the City's Purchasing Department to ensure that the project was bid in accordance with Federal, State and local procurement regulations/codes.

Attachment(s): Draft Resolution No. XXXX  
Draft Construction Contract  
Project Area Maps

Action Taken:

RESOLUTION NO. XXXX

A RESOLUTION OF THE COUNCIL OF THE CITY OF SCOTTSDALE, ARIZONA AUTHORIZING CONSTRUCTION BID AWARD NO. 25IFB2610 WITH J. BANICKI CONSTRUCTION, INC. FOR THE CONSTRUCTION SERVICES TO REHABILITATE GATE 1 AND BYPASS TAXILANE PAVEMENT AND TO IMPLEMENT DRAINAGE IMPROVEMENTS

WHEREAS, the City of Scottsdale desires to construct Gate 1 and Bypass Taxilane pavement and to implement drainage improvements at Scottsdale airport; and

WHEREAS, J. Banicki Construction, Inc., has offered to provide the City the requisite construction services necessary to rehabilitate Gate 1 and Bypass Taxilane pavement and to implement drainage improvements.

BE IT RESOLVED by the Council of the City of Scottsdale as follows:

Section 1. That the Mayor of the City of Scottsdale is hereby authorized and directed to execute Construction Bid Award No. 25IFB2610 in the amount of one-hundred eighty-six thousand, five-hundred and 0/100 dollars (\$186,500.00) between the City and J. Banicki Construction, Inc. for construction services to rehabilitate Gate 1 and Bypass Taxilane pavement and to implement drainage improvements.

PASSED AND ADOPTED by the Council of the City of Scottsdale, Arizona, this 9<sup>th</sup> day of September 2025.

ATTEST:

CITY OF SCOTTSDALE,  
an Arizona municipal corporation

\_\_\_\_\_  
Ben Lane, City Clerk

\_\_\_\_\_  
Lisa Borowsky, Mayor

APPROVED AS TO FORM:

\_\_\_\_\_  
Sherry R. Scott, City Attorney  
By: Angela M. Calabresi  
Assistant City Attorney II



**CITY OF SCOTTSDALE  
CONSTRUCTION CONTRACT**

**BID NUMBER:** IFB-032025-249    **ADOT PROJECT#:** E6S1A 01C    **FEDERAL PROJECT#:** #049-2025

**PROJECT NAME:** Rehabilitate Gate 1 Taxilane & Bypass Taxilane & Implement Drainage Improvements

THIS CONTRACT, entered into this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, between J. Banicki, Construction, Inc. herein after designated "Contractor" and the City of Scottsdale, County of Maricopa, and State of Arizona, a municipal corporation, organized and existing under and by virtue of the laws of the State of Arizona, the "City".

WITNESSETH:

The Contractor, in consideration of the sum to be paid Contractor by the City, in the manner and at the time provided, and of the other covenants and agreements contained in this Contract and under the penalties expressed in the bonds provided, agrees, for itself, its heirs, executors, administrators, successors, and assigns as follows:

**SECTION 1 - SCOPE OF WORK:** The Contractor will furnish any and all labor, materials, equipment, transportation, utilities, services and facilities required to perform all work for Bid No. IFB-032025-249, ADOT Project No. E6S1A 01C , Federal Project No. #049-2025, and to completely and totally construct the project and install the material in the project for the City, in a good workmanlike and substantial manner to the satisfaction of the City and under the oversight of the City, or other properly authorized agents and strictly in accordance with the Plans and Specifications prepared for the City, and with any modifications of the Plans and Specifications and other documents that may be made by the City or other properly authorized agents, as provided in this Contract.

The Contractor agrees that this Contract, as awarded, is for Bid No. IFB-032025-249, ADOT Project No. E6S1A 01C , Federal Project No. #049-2025, SOLICITATION title, Rehabilitate Gate 1 Taxilane & Bypass Taxilane & Implement Drainage Improvements, project address, 15000 N. Airport Drive, Scottsdale, AZ, 85260, in the amount of \$186,500.00 and understands that payment for the total work will be made on the basis of the indicated amount(s), as bid in the Bid Form.

**SECTION 2 - CONTRACT DOCUMENTS:** The Contract Documents consist of the Invitation for Bid, Bid No. IFB-032025-249, Plans, Standard Specifications and Details, Project Manuals, General and Special Provisions, Addenda, if any, and Contractor's Bid, as accepted by the Mayor and Council. Performance Bond, Payment Bond, Certificates of Insurance, and Change Orders, if any, are by this reference made a part of this Contract.

**SECTION 3 - TIME OF COMPLETION:** The Contractor further covenants and agrees at its own proper cost and expense, to do all work as required for the construction of the improvements and to completely construct the project and install the materials, as called for by the Contract Documents free and clear of all claims, liens, and charges whatsoever, in the manner and under the conditions specified within the time, or times, stated in the bid documents.

**BID NUMBER:** IFB-032025-249    **ADOT PROJECT#:** E6S1A 01C    **FEDERAL PROJECT#:** #049-2025

**PROJECT NAME:** Rehabilitate Gate 1 Taxilane & Bypass Taxilane & Implement Drainage Improvements

**SECTION 4 - PAYMENTS:** In consideration of the faithful performance of the work as stated in the Contract Documents, which have been made a part of this Contract by reference, and in accordance with the directions of the City, through its Contract Administrator or other properly authorized agent and to City’s satisfaction, the City agrees to pay the Contractor the amount earned, computed from actual quantities of work performed and accepted or materials furnished at the unit bid and/or lump sum price on the Bid Form. Any progress payments made must be in accordance with the General Terms and Conditions as stated in the Contract Documents and final payment will be made within 60 days after final inspection and acceptance of the work.

**SECTION 5 - CONTRACT ADMINISTRATOR IS:** Matthew Johnson or designee.

IN WITNESS WHEREOF, 2 identical counterparts of this contract, each of which are for all purposes considered an original, have been duly executed by the parties on the date and year first above written.

**ATTEST:**

**CITY OF SCOTTSDALE**

By: \_\_\_\_\_  
Lisa Borowsky, Mayor

BY: \_\_\_\_\_  
Ben Lane, City Clerk

**CONTRACTOR:**

J. Banicki Construction, Inc.  
4720 E Cotton Gin Loop, Ste. 240  
Phoenix, AZ 85040

**REVIEWED:**

\_\_\_\_\_  
George Woods  
Risk Management Director

Mike Abraham / President

\_\_\_\_\_  
(printed awardee name / title)

\_\_\_\_\_  
Jenn Myers, MPA, CPPO, NIGP-CPP, CPPB  
Purchasing Director

By: \_\_\_\_\_  
(signature of authorized representative)

\_\_\_\_\_  
Matthew Johnson  
Contract Administrator

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Sherry R. Scott, City Attorney  
By: Shane Morrison  
Assistant City Attorney

**Rehabilitation Gate 1 and Bypass Taxilane  
Pavement and Implement Drainage  
Improvements Project Area Map**

Work Area 1

Work Area 2

Image © 2025 Airbus

Google Earth

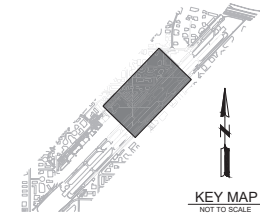
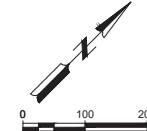
33°37'25.57" N 111°54'43.08" W elev 1479 ft eye alt 2959 ft

# Rehabilitation Gate 1 and Bypass Taxilane Pavement and Implement Drainage Improvements Project Area Map

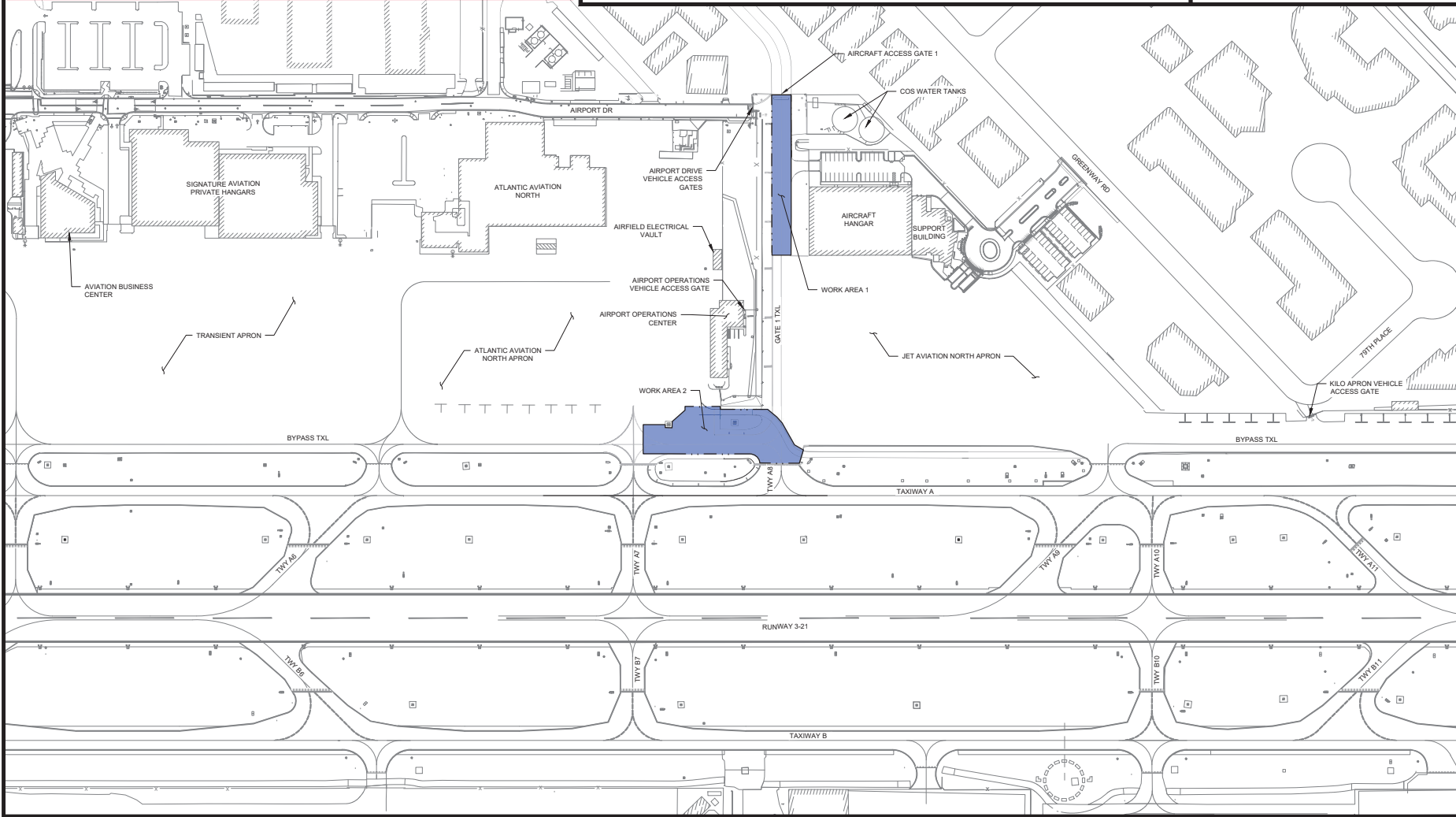
### PROJECT SCOPE:

- WORK AREA 1**
- PLACE TRAFFIC CONES AND BARRICADES
  - TAXILANE PAVEMENT REMOVAL, 3-INCH DEPTH
  - REMOVE AIRCRAFT ACCESS GATE LOOP DETECTOR
  - PAVE ASPHALT SURFACE COURSE, 3-INCH DEPTH
  - REPLACE AIRCRAFT ACCESS GATE LOOP DETECTOR
  - APPLY PAVEMENT MARKINGS
- WORK AREA 2**
- PLACE TRAFFIC CONES AND BARRICADES
  - PERIMETER ROAD PAVEMENT REMOVAL, FULL DEPTH
  - TAXILANE PAVEMENT REMOVAL, 2.5-INCH DEPTH
  - PAVE ASPHALT SURFACE COURSE, 2.5-INCH DEPTH
  - SCARIFY AND GRADE FULL DEPTH PAVEMENT REMOVAL AREA
  - PLACE AND COMPACT NEW CASPR WITHIN EXISTING PERIMETER ROAD
  - APPLY PAVEMENT MARKINGS

**LEGEND:**  
 PROJECT AREA



**Mead & Hunt**  
 Mead and Hunt, Inc.  
 8800 E Raintree Dr. Ste 285  
 Scottsdale, AZ 85260  
 phone: 480-718-1896  
 meadhunt.com

**SCOTTSDALE AIRPORT**  
 REHABILITATE GATE 1 TAXILANE AND BYPASS TAXILANE AND  
 IMPLEMENT DRAINAGE IMPROVEMENTS  
 15000 N AIRPORT DRIVE  
 SCOTTSDALE, ARIZONA, 85260

ISSUED FOR CONSTRUCTION

**ISSUE FOR BID**

JOB NO: 3-04-0032-048-2025  
 MSH#: 2885300-242372.01  
 DATE: MARCH 2025  
 DESIGNED BY: CLH  
 DRAWN BY: CLH  
 CHECKED BY: BJM  
 DO NOT SCALE DRAWINGS

**SHEET CONTENTS**  
 PROJECT LAYOUT PLAN

SHEET NO. 4 of 14  
**G-021**

X:\88888888\242372\01TECHCAD\DRAWINGS\G-01 PROJECT LAYOUT PLANNING 3/18/2025 1:37:23 PM



**COMMISSION INFORMATION REPORT**

Discussion and input regarding Operations Report for April 2025

**Agenda Item No.:** 3

**Meeting Date:** 5/21/25

**Staff Contact:** Matthew Johnson,  
Director – Operations &  
Maintenance

**Phone:** (480) 312-2674

**INFORMATION**

Airport Monthly Operations Update for April 2025

**PURPOSE**

The purpose of this item is to keep the Airport Advisory Commission informed as to the operational status of the Airport.

**BASED AIRCRAFT**

	<u>Helicopter</u>	<u>Single Piston</u>	<u>Single turboprop</u>	<u>Twin Piston</u>	<u>Twin Turboprop</u>	<u>Jet</u>	<u>Total</u>
Current Month	54	139	27	4	13	212	449
April 2024	47	133	24	7	14	196	421

**OPERATIONS**

	<u>April 2024</u>	<u>April 2025</u>	<u>% Δ</u>	<u>2024 YTD</u>	<u>2025 YTD</u>	<u>% Δ</u>
Total	15,548	14,706	-5.4	58,177	57,667	-8
IFR	6,308	6,303	-0.07	25,089	25,680	2.3

**ALERTS**

<u>Date</u>	<u>Type</u>	<u>Description</u>
4/11/25	2	Swearingen SA226 Merlin, faulty gear indication
4/17/25	2	Cessna 172, rough running engine
4/18/25	3	Raytheon Premier 390, brake failure

**INCIDENTS**

<u>Date</u>	<u>Description</u>
4/7/25	Large fuel spill, Atlantic Aviation main ramp
4/7/25	Piper PA44, engines stalled on takeoff roll and failed to restart
4/16/25	Cirrus SR 22, flat main tire after landing
4/24/25	Cessna Citation 650, small fuel spill from volumetric top-off failure, Jet Aviation ramp
4/29/25	Piper PA28, flat right main tire after landing
4/30/25	Cessna 172, oil filter seal failed at runup area

**ENFORCEMENT ACTIONS**

<u>Date</u>	<u>Violation</u>	<u>Enforcement Method Used</u>	<u>Comments</u>
4/3/25	Aircraft parked in Transient space for more than 14 days	N.O.V.	1 <sup>st</sup> Violation
4/4/25	Vehicle parking violation (4)	N.O.V.	1 <sup>st</sup> Violation
4/8/25	Vehicle parking violation	N.O.V.	1 <sup>st</sup> Violation
4/10/25	Airpark security violation, door propped open	N.O.V.	1 <sup>st</sup> Violation
4/17/25	Vehicle parking violation	N.O.V.	1 <sup>st</sup> Violation
4/17/25	Aircraft washing violation	Verbal	1 <sup>st</sup> Violation
4/17/25	Failure to wait for vehicle gate to close before proceeding to destination	Verbal	1 <sup>st</sup> Violation
4/18/25	Vehicle parking violation (2)	N.O.V.	1 <sup>st</sup> Violation
4/23/25	Failure to wait for aircraft gate to close before proceeding to destination	N.O.V.	1 <sup>st</sup> Violation
4/24/25	Vehicle parking violation	N.O.V.	1 <sup>st</sup> Violation
4/30/25	Aircraft parked in Transient space for more than 14 days	N.O.V.	2 <sup>nd</sup> Violation

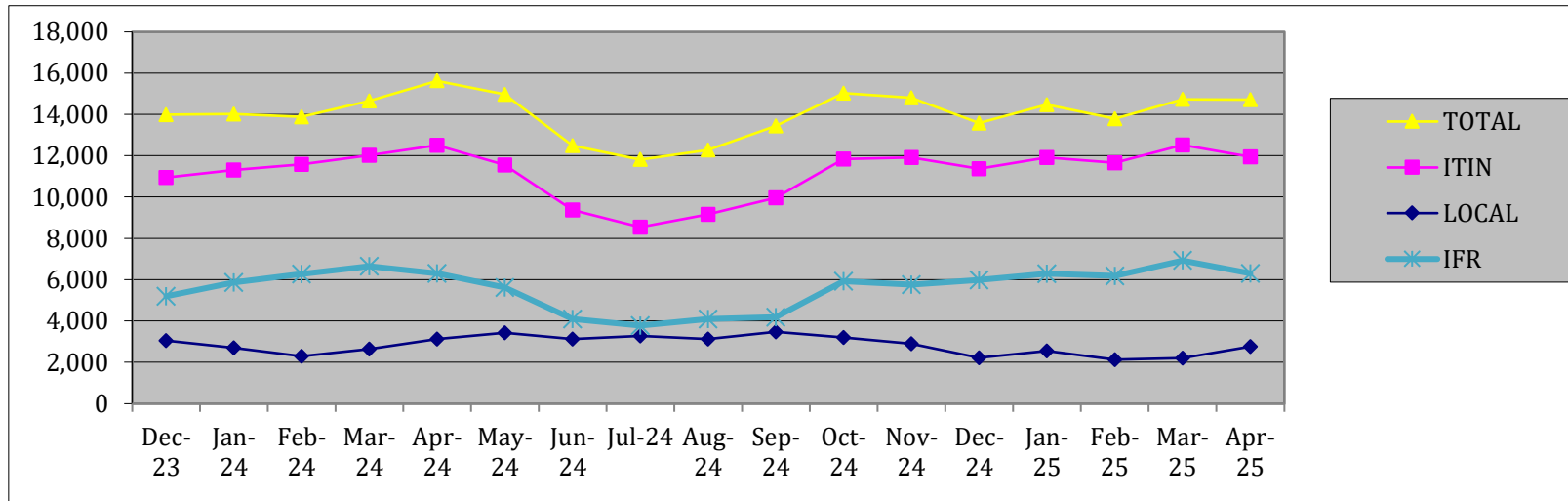
<u>*Revenue (FYTD)</u>	<u>Total Uses Month</u>	<u>Total Uses (FYTD)</u>
2024/2025    \$1,081,650	APRIL 2025    234	2024/2025    1,801
2023/2024    \$1,043,675	APRIL 2024    221	2023/2024    1,779

*\*Revenue = User Fees and Overtime Fees Charged to Users*

# SCOTTSDALE AIRPORT OPERATIONS 2023-2025



	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25
ITIN	10,945	11,315	11,585	12,014	12,503	11,546	9,371	8,544	9,153	9,964	11,840	11,907	11,361	11,917	11,661	12,518	11,945
LOCAL	3,042	2,699	2,293	2,644	3,124	3,423	3,122	3,273	3,118	3,477	3,195	2,901	2,213	2,547	2,127	2,201	2,761
IFR	5,197	5,867	6,270	6,643	6,308	5,622	4,096	3,776	4,095	4,177	5,928	5,754	5,984	6,292	6,185	6,930	6,303
TOTAL	13,987	14,014	13,878	14,658	15,627	14,969	12,493	11,817	12,271	13,441	15,035	14,808	13,574	14,464	13,788	14,719	14,706



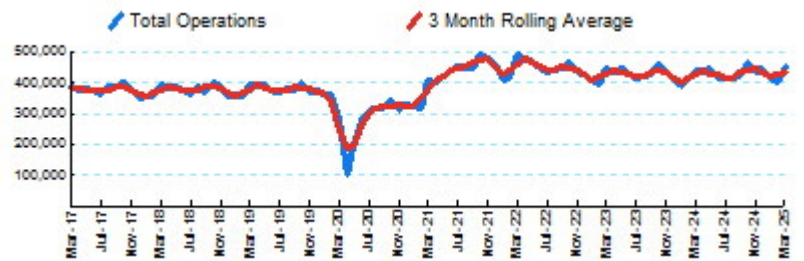
ITIN - Itinerant - an operation is arriving from outside the traffic pattern or departs the airport traffic pattern

LOCAL - an operation that stays within the traffic pattern airspace (non-itinerant)

IFR - an operation that is conducted under instrument flight rules. IFR operations are a sub-category of the total number of operations as they can either Local or Itinerant.

Total Operations = Itinerant Operations + Local Operations

1.Total Business Jet Operations



Source: ETMSC  
Note: Operations refer to arrivals and departures.

4.Overall Trends (Calendar Year)

Year	Total			Domestic		International	
	Operations	Change	Operations	Change	Operations	Change	
2015	4,291,174		3,605,060		686,114		
2016	4,349,740	1.36%	3,667,338	1.73%	682,402	-0.54%	
2017	4,483,614	3.08%	3,793,700	3.45%	689,914	1.10%	
2018	4,520,968	0.83%	3,824,528	0.81%	696,440	0.95%	
2019	4,533,920	0.29%	3,836,578	0.32%	697,342	0.13%	
2020	3,501,192	-22.78%	3,033,148	-20.94%	468,044	-32.88%	
2021	5,099,528	45.65%	4,421,070	45.76%	678,458	44.96%	
2022	5,369,454	5.29%	4,577,730	3.54%	791,724	16.69%	
2023	5,139,626	-4.28%	4,362,470	-4.70%	777,156	-1.84%	
2024	5,134,988	-0.09%	4,399,320	0.84%	735,668	-5.34%	
2025*	1,275,204		1,067,142		208,062		

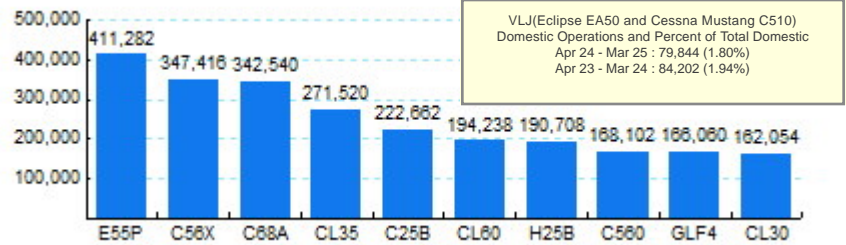
\* - Year to date  
Source: ETMSC  
Note: International flights include US to Foreign, Foreign to US and all foreign operations.

2.Year Over Year Change in Business Jet Operations  
Apr 24 - Mar 25 vs. Apr 23 - Mar 24



Source: ETMSC

5.Top Ten Aircraft for Domestic Business Jet Operations  
Apr 24 - Mar 25



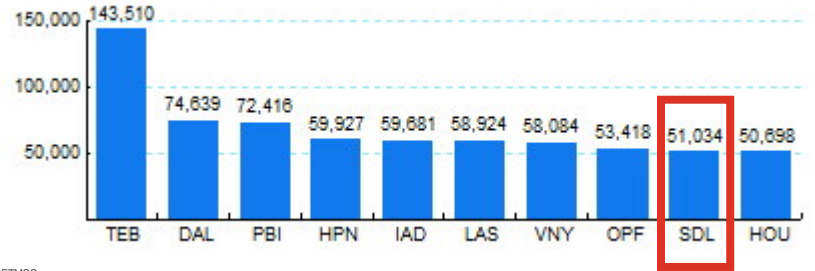
Source: ETMSC

3.Monthly Trends

Month	Total			Domestic			International		
	2024-2025	2023-2024	Change	2024-2025	2023-2024	Change	2024-2025	2023-2024	Change
Apr	434,356	432,482	0.43%	368,116	363,492	1.27%	66,240	68,990	-3.99%
May	445,256	446,806	-0.35%	384,132	379,868	1.12%	61,124	66,938	-8.69%
Jun	414,904	428,102	-3.08%	357,112	363,440	-1.74%	57,792	64,662	-10.62%
Jul	414,196	413,462	0.18%	360,864	349,292	3.31%	53,332	64,170	-16.89%
Aug	417,066	422,236	-1.22%	365,200	362,910	0.63%	51,866	59,326	-12.57%
Sep	422,950	425,780	-0.68%	373,296	369,168	1.12%	49,654	56,612	-12.29%
Oct	464,564	459,446	1.11%	411,040	398,786	3.07%	53,524	60,660	-11.76%
Nov	431,786	441,062	-2.10%	368,504	375,362	-1.83%	63,282	65,700	-3.68%
Dec	450,052	413,422	8.86%	377,824	346,972	8.89%	72,228	66,450	8.70%
Jan	417,750	391,882	6.60%	347,632	324,236	7.22%	70,118	67,646	3.65%
Feb	403,938	407,026	-0.76%	340,166	343,466	-0.96%	63,772	63,560	0.33%
Mar	453,516	440,950	2.85%	379,344	365,530	3.78%	74,172	75,420	-1.65%
Total	5,170,334	5,122,656	0.93%	4,433,230	4,342,522	2.09%	737,104	780,134	-5.52%

Source: ETMSC  
Note: International flights include US to Foreign, Foreign to US and all foreign operations.

6.Top Ten Airports for Domestic Business Jet Operations  
Apr 24 - Mar 25



Source: ETMSC

Comments:



**COMMISSION INFORMATION REPORT**

Discussion and Input Regarding Monthly  
Financial Report for March 2025

**Agenda Item No:** 4

**Meeting Date:** 5/21/25

**Staff Contact:** Rick Wielebski,  
Assistant Aviation Director

**Phone:** (480) 312-8475

**AVIATION OPERATING BUDGET  
FISCAL YEAR 2024/25**

	FY 2024/25		FY 2024/25		FY 2024/25 Year to Date (through March 2025)			
	Adopted Budget	Approved Budget	Adopted Budget	Approved Budget	Approved Budget	Actual	Dollar Variance	% Variance
Revenue	\$9,383,322	\$9,383,322	\$9,383,322	\$9,383,322	\$6,541,238	\$7,619,869	\$1,078,631	16%
Expenses	\$3,343,715	\$3,293,426	\$3,293,426	\$3,293,426	\$2,589,766	\$2,269,977	-\$319,789	-12%
Net	\$6,039,607	\$6,089,896	\$6,089,896	\$6,089,896	\$3,951,472	\$5,349,892	\$1,398,420	

**AVIATION FUND CASH BALANCE**

	Operating	CIP Funds	Total
As of 3/31/25	\$18,974,614	\$337,518	\$19,312,132
As of 3/31/24	\$13,175,654	\$1,463,927	\$14,639,581

**MONTHLY REVENUE AND EXPENDITURE COMPARISON (ACTUALS)**

	March 2024	March 2025	Dollar Variance	% Variance
	Revenue	\$939,523	\$1,001,861	\$62,338
Expenses	\$356,371	\$295,575	-\$60,796	-17%
Net	\$583,152	\$706,286	\$123,134	

**ACCOUNTS RECEIVABLE AGING REPORT**

Aging Report Data as of 5/6/2025

	Current	1-30 Days	31-60 Days	61-90 Days	91-120 Days	>120 Days	Total Amt Due
All Accounts Total	227,963.40	168.10	-264.37	-700.00	-473.04	-115.87	226,578.22

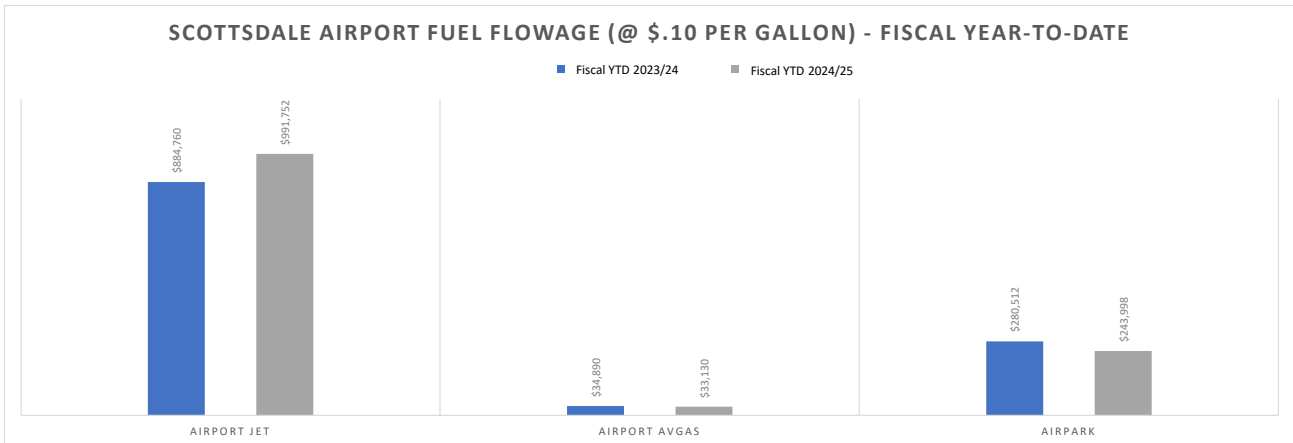
**Fuel Flowage (@ \$.10 per gallon)**

	March 2024			March 2025			% Change From Last Yr	
	Revenue	FEB Gallons	% Total	Revenue	FEB Gallons	% Total		
Airport JET	\$137,478	1,374,783	81.0%	\$142,467	1,424,670	81.4%	3.6%	Gal
Airport AVGAS	\$3,544	35,441	2.1%	\$3,543	35,426	2.0%	0.0%	Gal
Airpark	\$28,741	287,415	16.9%	\$28,931	289,310	16.5%	0.7%	Gal
<b>Total</b>	<b>\$169,764</b>	<b>1,697,639</b>	<b>100.0%</b>	<b>\$174,941</b>	<b>1,749,407</b>	<b>100.0%</b>	<b>3.0%</b>	<b>Gal</b>

	Fiscal YTD 2023/24			Fiscal YTD 2024/25			% Change From Last Yr	
	Revenue	Gallons	% Total	Revenue	Gallons	% Total		
Airport JET	\$884,760	8,847,604	73.7%	\$991,752	9,917,521	78.2%	12.1%	Gal
Airport AVGAS	\$34,890	348,895	2.9%	\$33,130	331,303	2.6%	-5.0%	Gal
Airpark	\$280,512	2,805,117	23.4%	\$243,998	2,439,983	19.2%	-13.0%	Gal
<b>Total</b>	<b>\$1,200,162</b>	<b>12,001,616</b>	<b>100.0%</b>	<b>\$1,268,881</b>	<b>12,688,807</b>	<b>100.0%</b>	<b>5.7%</b>	<b>Gal</b>

**SCOTTSDALE AIRPORT FUEL FLOWAGE (@ \$.10 PER GALLON) - FISCAL YEAR-TO-DATE**





**COMMISSION INFORMATION REPORT**

Discussion and Input Regarding  
Public Outreach Programs and Planning Projects

**Agenda Item No:** 5

**Meeting Date:** 5/21/25

**Staff Contact:** Kelli Kuester,  
Aviation Planning & Outreach  
Coordinator

**Phone:** (480) 312-8482

**INFORMATION**

Monthly update of the marketing, community, planning and pilot outreach programs at Scottsdale Airport.

**PURPOSE**

The purpose of this item is to keep the Airport Advisory Commission informed of the airport's marketing, outreach, and planning projects efforts.

Noise Program Related Items		
Topic	Purpose	Status
<b>Phoenix Terminal Area Procedure</b>	The FAA Performance Based Navigation team held initial procedure design meetings. Virtual attendance at Phoenix Terminal Area PBN Design meeting. FAA sent final minutes for design meeting to all participants.	In progress
<b>Pilot Briefing &amp; Outreach</b>	Annual meeting with pilots and operators to discuss noise abatement scheduled for August 14; Runway Safety Action Team (RSAT) meeting scheduled September 9.	In progress
<b>Noise Outreach</b>	Calls with residents related to noise concerns- <b>April: 7</b>	<b>Completed</b>
<b>Voluntary Curfew Outreach (10:00 p.m.- 6:00 a.m.)</b>	The Voluntary Curfew Program is designed to respond to a complaint received for an operation between 10 p.m. and 6 a.m. If a flight is confirmed, a letter is sent out to the operator to ask them for their cooperation in flying outside these hours when possible. The following Voluntary Curfew letters were sent out in- <b>April: 9</b>	<b>Completed</b>

<b>Planning Projects</b>		
<b>Topic</b>	<b>Purpose</b>	<b>Status</b>
<b>Property Development within Airport Influence Areas</b>	Working with the Planning Department to protect the airspace and development uses near Scottsdale Airport. The Planning and Zoning reports listed the following number of projects within the Airport Influence Area in- <b>April: 1 – One Scottsdale Starbucks</b>	<b>Completed</b>
<b>Development Adjacent to Taxiways</b>	Working with the Planning Department to protect the airspace and development uses near Scottsdale Airport. The Planning and Zoning reports listed the following number of projects adjacent to airport taxiways in- <b>April: 0</b>	<b>Completed</b>
<b>Airport Master Plan</b>	<b>Economic Benefit Analysis site survey with Kimley-Horn</b>	<b>In progress</b>
<b>Community Outreach and Marketing</b>		
<b>Topic</b>	<b>Purpose</b>	<b>Status</b>
<b>Presentations, and events</b>	<b>Presentations: Fire Department Battalion Chief Academy, Leisure Education Tour, Airport Tour w/ Deputy Administrator from Wasilla Alaska, Blood Drive</b>	<b>Completed</b>
<b>Media, social media, &amp; list serve notices</b>	<b>Social media: Blood Drive, re-sharing photos/videos, Gary Mascaro retirement announcement</b>  <b>List Serves: Upcoming overnight runway closure for striping, runway closure/re-opening following incident, Economic Benefit Analysis to airport businesses, Gary Mascaro retirement announcement</b>	<b>Completed</b>
<b>Brochures, flyers, other print materials, webpages &amp; videos</b>	Will conduct as necessary.	<b>In progress</b>



## COMMISSION INFORMATION REPORT

Administrative report from the Aviation Director, or designee, regarding the status of pending aviation-relative items

**Agenda Item No:** 6

**Meeting Date:** 5/21/25

**Staff Contact:** Gary P. Mascaro,  
Aviation Director

**Phone:** (480) 312-7735

### INFORMATION

Discussion regarding status of the Airport Advisory Commission's items to City Council, and aviation-related items approved by Planning Commission, Design Review Board, or City Council.

Attachment(s):

1. Airport Advisory Commission Items to City Council.
2. Aviation-related items to Planning Commission, Design Review Board, or City Council.
3. City Council Meeting Calendar.

**AIRPORT ADVISORY COMMISSION AVIATION ITEMS TO CITY COUNCIL  
2025**

AIRPORT COMMISSION DATE	APPROVED	ITEM DESCRIPTION	CITY COUNCIL DATE	APPROVED
5/21/25	?	Recommend to City Council Adoption of Resolution No. XXXXX authorizing Contract No. IFB-032025-249 with J. Banicki Construction, Inc. in the amount of \$186,500.00 for the Rehabilitation Gate 1 and Bypass Taxiway Pavement and Implement Drainage Improvements at Scottsdale Airport.	?	?

**AVIATION-RELATED ITEMS TO PLANNING COMMISSION, DESIGN REVIEW BOARD OR CITY COUNCIL  
(Projects that may be on airport, have taxi lane access, have height implications, or have sensitive noise uses)  
2025**

AIRPORT COMMISSION DATE	APPROVED	ITEM DESCRIPTION	PLANNING, DRB, OR CITY COUNCIL	APPROVED
?	?	<p><b>Banner Health Medical Campus</b></p> <p>Request by owner for a zoning district map amendment from Planned Community Development with P-C comparable Central Business District (P-C C-2) and comparable Industrial Park District (P-C I-1) to Special Campus (S-C) District, including development plan, for a new medical campus including full-service hospital with helipad, on a +/- 48-acre site located at 18400 N. Hayden Road. 5-ZN-2023</p>	PC CC	? ?
N/A	N/A	<p><b>Sky Harbor Center</b></p> <p>Addition of 6,215 sf hangar storage building to existing lot with minor site work. 646-PA-2023.</p>	?	?
?	?	<p><b>One Scottsdale</b></p> <p>Request to amend the existing Planned Community District (P-C) with comparable Planned Regional Center (PRC) zoning, Development Plan, and Amended Development Standards approved in case 20-ZN-2002#5, along with an amendment to the Development Plan and Development Agreement.</p>	PC CC	? ?
N/A	N/A	<p><b>YAM Hangars at SDL</b></p> <p>Request by owner for approval of a site plan, landscape plan, and building elevations for three (3) new aircraft hangars totaling 165,000 square feet of overall building area on a property located at APN 215-56-421B and 14930 N. 78th Way with Industrial Park (I-1) zoning. 10-DR-2024</p>	DR	?
N/A	N/A	<p><b>FlexJet PAX Terminal/Office/Hangar</b></p> <p>Request by applicant for approval of a site plan, landscape plan, and building elevations, for a new two-story aircraft terminal, hangar, and office building, with below grade parking, on a site with Industrial Park (I-1) zoning, located at 15115 N. Airport Drive. 11-DR-2024</p>	DR 6/5/25	?

N/A	N/A	<b>TY Jenkins Hangar</b> Request for approval of a site plan, landscape plan, and building elevations for a new aircraft hangar/office building totaling +/- 13,748 square feet of overall building area on a vacant +/- 1.2-acre site with direct taxiway access located at 16061 N. 81 <sup>st</sup> Street with Industrial Park (I-1) zoning. 36-DR-2024	DR 6/5/25	?
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17472676



# 2025 City Council Meeting Calendar

**JANUARY**

S	M	T	W	T	F	S
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**FEBRUARY**

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

**MARCH**

S	M	T	W	T	F	S
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2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**APRIL**

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

**MAY**

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**JUNE**

S	M	T	W	T	F	S
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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

**JULY**

S	M	T	W	T	F	S
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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

**AUGUST**

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**SEPTEMBER**

S	M	T	W	T	F	S
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

- Jan 16-MLK Dinner
- Feb 26-Mayor's State of the City Address
- Mar 10-12-NLC Congressional City Conference
- Apr 3-Retreat
- 10-History Hall of Fame Ceremony
- 22-Proposed Budget and CIP Presentation
- May 20-Tentative Budget Adoption
- Jun 10-Final Budget Adoption
- 17-Charter Officer Evaluations (3pm)
- 24-Property Tax Adoption
- Aug 19-22-AZ League Annual Conference (Scottsdale Princess)
- Nov 4-Election Day
- 19-22-NLC Summit

**OCTOBER**

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**NOVEMBER**

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

**DECEMBER**

S	M	T	W	T	F	S
	1	2	3	4	5	6
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

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Revised: 11/12/24

**Key**

- Council Meeting
  - Special Meeting
  - No meetings will be scheduled
  - Optional Additional Mtg and/or Work Study Session
  - Retreat
  - City of Scottsdale Holiday
  - Election
- Events **\*\*Dates are subject to change\*\***



## COMMISSION ACTION REPORT

Discussion and possible action to modify the Airport Advisory Commission meeting schedule and Commission item calendar

**Agenda Item No:** 7

**Meeting Date:** 5/21/25

**Staff Contact:** Gary P. Mascaro,  
Aviation Director

**Phone:** (480) 312-7735

### ACTION

Review Airport Advisory Commission meeting schedule.

### PURPOSE

Pursuant to By-Laws of the Scottsdale Airport Advisory Commission, Section 202, *“Regular meetings of the Commission shall be held on the third Wednesday of each month immediately following the study session, unless otherwise scheduled by majority vote of its members. In the event the Commission desires not to hold the preceding study session, the regular meeting shall begin at 5:00 p.m., unless otherwise scheduled by majority vote of its members.”*

Attachment(s): 1. Airport Advisory Commission meeting schedule

Action taken:

## Airport Advisory Commission Meetings

# 2025

January						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**Election of Officers**

**By-Laws Review**

**Quarterly Noise Program Update**

February						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

**Five-Year Financial Plan**

March						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
31						

**Chamber of Commerce Update**

April						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

**Quarterly Noise Program Update**

May						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**AZBAA Update**

June						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

**Risk Management Update**

July						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

**Experience Scottsdale Update**

October						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**Quarterly Noise Program Update**

November						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

**Five-Year CIP Budget**

December						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			