



**SCOTTSDALE AIRPORT ADVISORY COMMISSION  
PUBLIC MEETING**

**Scottsdale Airport Aviation Business Center  
Stearman/Thunderbird Meeting Room  
15000 N. Airport Drive, Second Floor  
Scottsdale, Arizona  
Wednesday, January 15, 2025**

**PRESENT:** Peter Mier, Chair  
Michael Goode, Vice Chair  
April Beauboeuf  
Peter Lenton (departed at 5:30 p.m.)  
David Reid (telephonic)

**ABSENT:** John Spalj

**STAFF:** Gary Mascaro, Aviation Director  
Rick Wielebski, Assistant Aviation Director  
Matthew Johnson, Director of Operations & Maintenance  
Kelli Kuester, Aviation Planning and Outreach Coordinator  
Andrea Kelley, Airport Administrative Coordinator

**GUESTS:** Michael Reno, GAT Airline Ground Support, Inc.  
Douglas Young, ACE Aircraft Sales, LLC.

**CALL TO ORDER**

The meeting was called to order at 5:00 p.m.

**ROLL CALL**

A formal roll call confirmed the presence of Commissioners as noted above.

Chair Mier led the Commission in the Pledge of Allegiance.

## **AVIATION DIRECTOR'S REPORT**

Gary Mascaro, Aviation Director, noted busy season has begun including record breaking customs activity. The new year brings new and recurring events and updates to the master plan. Director Mascaro informed the Commission of Commissioner Charlie McDermott's resignation and thanked him for his service to the community and the airport.

Assistant Aviation Director Wielebski introduced Andrea Kelley, the new Airport Administrative Coordinator.

## **APPROVAL OF MINUTES**

### **Regular Meeting: November 20, 2024**

COMMISSIONER BEAUBOEUF MADE A MOTION TO APPROVE THE REGULAR MEETING MINUTES OF NOVEMBER 20, 2024, AS PRESENTED. COMMISSIONER LENTON SECONDED THE MOTION, WHICH CARRIED 5/0 WITH CHAIR MIER, VICE CHAIR GOODE AND COMMISSIONERS BEAUBOEUF, LENTON, AND REID VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

## **PUBLIC COMMENT**

There were no public comments.

## **REGULAR AGENDA ITEMS 1-13**

### **1. Election of Officers.**

Director Mascaro reviewed the By-Laws and procedures for electing Chair and Vice-Chair for the calendar year 2025.

CHAIR MIER MADE A MOTION TO APPOINT COMMISSIONER BEAUBOEUF AS VICE-CHAIR. COMMISSIONER LENTON SECONDED THE MOTION WHICH CARRIED 4/1 WITH CHAIR MIER, VICE-CHAIR BEAUBOEUF, COMMISSIONERS LENTON AND REID VOTING IN THE AFFIRMATIVE, AND COMMISSIONER GOODE DISSENTING VOTE.

COMMISSIONER GOODE MADE A MOTION TO APPOINT CHAIR MIER FOR A SECOND TERM. COMMISSIONER LENTON SECONDED THE MOTION WHICH CARRIED 5/0 WITH CHAIR MIER; VICE-CHAIR BEAUBOEUF; AND COMMISSIONERS GOODE, LENTON AND REID VOTING IN THE AFFIRMATIVE, WITH NO DISSENTING VOTES.

### **2. Discussion and Possible Action Regarding Application for Airport Aeronautical Business Permit for GAT Airline Ground Support, Inc to Conduct Off-Airport Catering Services at Scottsdale Airport.**

Rick Wielebski, Assistant Aviation Director, explained GAT Airline Ground Support, Inc. is seeking ratification of an aeronautical business permit to conduct off-airport catering services. GAT Airline Ground Support, Inc. has met the requirements of the aeronautical business permit. Michael Reno, Regional VP of Operations-West, is present to answer any questions.

Mr. Reno provided an overview of GAT Airline Ground Support, Inc.'s background and the services they would provide.

COMMISSIONER GOODE MADE A MOTION TO APPROVE APPLICATION FOR AIRPORT AERONAUTICAL BUSINESS PERMIT FOR GAT AIRLINE GROUND SUPPORT, INC. TO CONDUCT OFF-AIRPORT CATERING SERVICES AT SCOTTSDALE AIRPORT. VICE-CHAIR BEAUBOEUF SECONDED THE MOTION, WHICH CARRIED 5/0 WITH CHAIR MIER, VICE CHAIR BEAUBOEUF AND COMMISSIONERS GOODE, LENTON, AND REID VOTING IN THE AFFIRMATIVE, WITH NO DISSENTING VOTES.

**3. Discussion and Possible Action Regarding Application for Airpark Aeronautical Business Permit for ACE Aircraft Sales, LLC to Conduct Aircraft Sales Services at Scottsdale Airport**

Rick Wielebski, Assistant Aviation Director, explained ACE Aircraft Sales, LLC, is seeking ratification of an aeronautical business permit to conduct aircraft sales services. ACE Aircraft Sales, LLC, has met the requirements of the aeronautical business permit. Douglas Young, President of ACE Aircraft Sales, LLC, was present to answer any questions.

Mr. Young provided an overview of ACE Aircraft Sales, LLC's background and the services they would provide.

COMMISSIONER GOODE MADE A MOTION TO APPROVE APPLICATION FOR AIRPARK AERONAUTICAL BUSINESS PERMIT FOR ACE AIRCRAFT SALES, LLC, TO CONDUCT AIRCRAFT SALES SERVICES AT SCOTTSDALE AIRPORT. COMMISSIONER LENTON SECONDED THE MOTION, WHICH CARRIED 5/0 WITH CHAIR MIER, VICE CHAIR BEAUBOEUF, AND COMMISSIONERS GOODE, LENTON, AND REID VOTING IN THE AFFIRMATIVE, WITH NO DISSENTING VOTES.

**4. Discussion and Possible Action Regarding Airport Advisory Commission By-Laws**

Director Mascaro explained the By-Laws are reviewed annually to allow for adjustments, changes, and any actions. Staff did not have any proposed changes, and no changes were recommended by the Commission.

**5. Discussion and Possible Action Regarding Airport Advisory Commission Annual Report**

Director Mascaro explained the Annual Report is prepared by all boards and commissions using the template provided to update the City Council on the previous year's events and attendance, as well as anticipated key events for the coming year. The Commission has an opportunity to make recommendations or additional comments.

Chair Mier recommended the Commissioners review the major topics and attendance for accuracy, because the City Council wants to see an active and professional commission.

CHAIR MIER MADE A MOTION TO APPROVE THE AIRPORT ADVISORY COMMISSION ANNUAL REPORT FOR 2024. COMMISSIONER GOODE SECONDED THE MOTION, WHICH

CARRIED 5/0 WITH CHAIR MIER, VICE-CHAIR BEAUBOEUF, AND COMMISSIONERS GOODE, LENTON, AND REID VOTING IN THE AFFIRMATIVE, WITH NO DISSENTING VOTES.

**6. Discussion and Input Regarding Airport and Airpark Aeronautical Business Permit Additions, Cancellations, and Revocations.**

Rick Wielebski, Assistant Aviation Director, provided an update noting the only changes are the addition of GAT Airline Ground Support, Inc. and ACE Aircraft Sales, LLC.

A brief discussion ensued regarding requests for aeronautical permits.

**7. Discussion and Input Regarding Monthly Operations Report December 2024.**

Matt Johnson, Director of Operations & Maintenance, indicated aircraft numbers are at 437. Operations have dropped compared to last year, and there is a 4.7% overall decrease compared to last year. IFR is up 15.1% for the month of December from 2023, and the year total is up 5%. The 7 alerts, 16 incidents, and 23 enforcement actions over the past two months were reviewed. Mr. Johnson discussed the policy related to nonoperation of aircraft which was implemented in 2023. U.S. Customs fees and totals are remaining steady with 228 for November and 238 for December.

Mr. Johnson reported that January 5, 2025 saw 26 arrivals through customs, breaking the all-time record. PPRs for the calendar year are 122, which is average compared to last year's 138. The operation numbers dropped for December, though the airport continues to hold the 10<sup>th</sup> position on the FAA Business Jet Report.

**8. Discussion and Input Regarding Monthly Financial Report for October and November 2024**

Rick Wielebski, Assistant Aviation Director, noted this report represents October and November 2024. This presentation will focus on November; however, October was a normal month with slightly high revenues, high expenses, and regular fuel growth. The approved budget for revenues was \$3.13 million with actuals totaling \$3.67 million. For expenses, the approved budget was \$1.52 million with actuals totaling \$1.3 million. Compared to last year, revenues are slightly lower by approximately \$99,000. Expenses are higher by approximately \$70,000. The Aviation Cash Balance is approximately \$15.6 million as of November 31. The account receivables aging report showed balances for all city accounts as of December 3, 2024. FBO fuel sales accounted for 77.4 percent of total revenue, with AVGAS being at 2.6 percent and Airpark Operators at 20 percent. Approximately 1.5 million gallons were pumped, up 4 percent from last October. The fiscal year comparison is up 3.3 percent.

**9. Discussion and Input Regarding Monthly Construction Report**

Matthew Johnson, Director of Operations & Maintenance, provided a construction update for January 2025, announcing that the construction on the Kilo Apron Rehabilitation has begun. An overview of the project was provided.

## **10. Discussion and Input Regarding Public Outreach Programs and Planning Projects**

Kelli Kuester, Aviation Planning and Outreach Coordinator, provided an update on the public programs and planning projects for November and December 2024. The updates included:

- Noise outreach calls received from residents
- Voluntary curfew outreach letters sent
- Development within the airport influence areas
- Development adjacent to taxiways
- Presentations and events
- Recap on November's Movie Night
- Social media activity
- Listserv notices

## **11. Discussion and Input Regarding Quarterly Noise Complaint Summary**

Kelli Kuester, Aviation Planning and Outreach Coordinator, provided the fourth quarter noise complaint summary. There were ten call backs and zero email responses made by staff. There were 28 complainants for the quarter, of which 18 were repeats. Total complaints received this quarter were 108 compared to last year's 426. The top influence areas are F6, J2, D6, and E10, related to pattern work and low flights occurring during voluntary curfew hours. In comparison with 2023, the total number of complaints in 2024 has decreased by 318.

## **12. Administrative Report from Aviation Director or Designee Regarding the Status of Pending Aviation-Related Items**

Mr. Mascaro noted there are no updates at this time for items going to the City Council, nor for Planning Commission items. The City Council 2025 meeting calendar was provided.

## **13. Discussion and Possible Action to Modify the Airport Advisory Commission Meeting Schedule and Commission Item Calendar**

Next meeting date is February 19, 2025.

### **PUBLIC COMMENT**

There were no public comments.

### **FUTURE AGENDA ITEMS**

There were no future agenda items noted.

### **ADJOURNMENT**

With no further business to discuss, Chair Mier called for a motion to adjourn at 5:49 p.m.

COMMISSIONER GOODE MADE A MOTION TO ADJOURN. VICE\_-CHAIR BEAUBOEUF SECONDED THE MOTION, WHICH CARRIED 4/0 WITH CHAIR MIER, VICE CHAIR

BEAUBOEUF, AND COMMISSIONERS GOODE AND REID VOTING IN THE AFFIRMATIVE,  
WITH NO DISSENTING VOTES.

SUBMITTED BY:

eScribers, LLC