



City of Scottsdale
Airport Advisory Commission
Regular Meeting
Marked Agenda

5:00p.m., Wednesday, August 19, 2026
Scottsdale Airport Aviation Business Center
Stearman/Thunderbird Meeting Room
15000 N. Airport Dr, Second Floor, Scottsdale, AZ

AIRPORT ADVISORY COMMISSION

April Beauboeuf, Chair
Tom Kube, Vice-Chair
Craig Bennett
Peter Lenton
David Mecartney
Peter Mier
John Spalj

Call to Order – 5:00 P.M.

Roll Call – JOHN SPALJ ABSENT, CRAIG BENNETT CALLED IN AT 5:12 P.M. – ALL OTHERS PERSENT

Pledge of Allegiance - NONE

Aviation Director's Report

The public body may not propose, discuss, deliberate, or take legal action on any matter in the summary unless the specific matter is properly noticed for legal action.

AVIATION DIRECTOR RICK WIELEBSKI WELCOMED THE COMMISSIONERS AFTER A TWO-MONTH BREAK FOR THE SUMMER, WELCOMED MIA NOTORIO TO THE AIRPORT ADMINISTRATION TEAM, AND MENTIONED THE UPCOMING RUNWAY CLOSURE IN OCTOBER.

Approval of Minutes

Regular Meeting: May 20, 2026

VICE-CHAIR KUBE MADE A MOTION TO APPROVE THE MAY 20, 2026, REGULAR MEETING MINUTES AS PRESENTED. COMMISSIONER MIER SECONDED THE MOTION WHICH CARRIED 5/0 WITH CHAIR BEAUBOEUF, COMMISSIONER LENTON, AND MECARTNEY VOTING IN THE AFFIRMATIVE.

Public Comment - NONE

Citizens may complete one Request to Speak "Public Comment" card per night and submit it to Aviation Staff. Public Comment time is reserved for citizen comment regarding non-agendized items. No official action can be taken on these items. Public Comment is limited to a total of 15 minutes at the beginning and 15 minutes at the end of the meeting. **Speakers are limited to three minutes to address the Commission during "Public Comment."**

 Persons with a disability may request a reasonable accommodation by contacting Airport Administration (480-312-2321). Requests should be made 24 hours in advance or as early as possible to allow time to arrange accommodation. For TTY Users, the Arizona Relay Service (1-800-367-8939) may contact the Aviation Department (480-312-2321).

REGULAR AGENDA

ITEMS 1-15

How the Regular Agenda Works: The Commission takes a separate action on each item on the Regular Agenda. If you wish to address the Commission regarding any or all of the items on the Regular Agenda, please complete a Comment Card for each topic you wish to address and submit it to Aviation Staff. Speakers will be given three minutes to speak per item. Additional time may be granted to speakers representing two or more persons. Cards for designated speakers and the persons they represent must be submitted together. **Comment cards must be submitted before public testimony has begun on any Regular Agenda or Public Hearing item.**

1. Annual Update from City of Scottsdale Risk Management.
Staff contact: George Woods, Safety & Risk Management Director, (480) 312-7040, gwoods@scottsdaleaz.gov
2. Discussion and Possible Action regarding application for Airport Aeronautical Business Permit for Mach One Structural Solutions, LLC to conduct Mobile Aircraft Maintenance services at Scottsdale Airport.
Staff contact: Rick Wielebski, Airport Director, 480-312-8475, rwielebski@scottsdaleaz.gov
COMMISSIONER LENTON MADE A MOTION TO APPROVE THE APPLICATION FOR AIRPORT AERONAUTICAL BUSINESS PERMIT FOR MACH ONE STRUCTURAL SOLUTIONS, LLC TO CONDUCT MOBILE AIRCRAFT MAINTENANCE SERVICES AT SCOTTSDALE AIRPORT. COMMISSIONER MECARTNEY SECONDED THE MOTION WHICH CARRIED 6/0 WITH CHAIR BEAUBOEUF, VICE-CHAIR KUBE, COMMISSIONERS BENNETT, AND MIER, VOTING IN THE AFFIRMATIVE.
3. Discussion and Possible Action regarding application for Airport Aeronautical Business Permit for Bright Wing, LLC to conduct Mobile Aircraft Washing services at Scottsdale Airport.
Staff contact: Rick Wielebski, Airport Director, 480-312-8475, rwielebski@scottsdaleaz.gov
COMMISSIONER KUBE MADE A MOTION TO APPROVE THE APPLICATION FOR AIRPORT AERONAUTICAL BUSINESS PERMIT FOR BRIGHT WING, LLC TO CONDUCT MOBILE AIRCRAFT WASHING SERVICES AT SCOTTSDALE AIRPORT. COMMISSIONER MIER SECONDED THE MOTION WHICH CARRIED 6/0 WITH CHAIR BEAUBOEUF, COMMISSIONERS BENNETT, LENTON, AND MECARTENY VOTING IN THE AFFIRMATIVE.

4. Discussion and Possible Action regarding application for Airport Aeronautical Business Permit for ROMF Solutions, LLC dba Real Clean Greater Phoenix to conduct Mobile Aircraft Washing services at Scottsdale Airport.
Staff contact: Rick Wielebski, Airport Director, 480-312-8475, rwielebski@scottsdaleaz.gov
COMMISSIONER LENTON MADE A MOTION TO APPROVE THE APPLICATION FOR AIRPORT AERONAUTICAL BUSINESS PERMIT FOR ROMF SOLUTIONS, LLC DBA REAL CLEAN GREATER PHOENIX TO CONDUCT MOBILE AIRCRAFT WASHING SERVICES AT SCOTTSDALE AIRPORT. COMMISSIONER MECARTNEY SECONDED THE MOTION WHICH CARRIED 6/0 WITH CHAIR BEAUBOEUF, VICE-CHAIR KUBE, COMMISSIONERS BENNETT, AND MIER, VOTING IN THE AFFIRMATIVE.
5. Discussion and Possible Action regarding application for Airport Aeronautical Business Permit for DTA Americas Inc. to conduct Aircraft Sales at Scottsdale Airport.
Staff contact: Rick Wielebski, Airport Director, 480-312-8475, rwielebski@scottsdaleaz.gov
COMMISSIONER MIER MADE A MOTION TO MOVE THE RATIFICATION OF AIRPORT AERONAUTICAL BUSINESS PERMIT FOR DTA AMERICAS INC. TO CONDUCT AIRCRAFT SALES SERVICES AT SCOTTSDALE AIRPORT TO THE SEPTMEBER 16TH REGULAR MEETING. COMMISSIONER LENTON SECONDED THE MOTION WHICH CARRIED 6/0 WITH CHAIR BEAUBOEUF, VICE-CHAIR KUBE, COMMISSIONERS BENNETT, AND MECARTNEY VOTING IN THE AFFIRMATIVE.
6. Discussion and Input regarding Airport and Airpark Aeronautical Business Permit Additions, Cancellations, and Revocations.
Staff contact: Rick Wielebski, Airport Director, 480-312-8475, rwielebski@scottsdaleaz.gov
7. Discussion and Possible Action to Adopt Resolution No. 13764 and authorize Contract 2026-145-COS a Memorandum of Agreement with U.S. Customs and Border Protection at Scottsdale Airport.
Staff contact: Rick Wielebski, Airport Director, 480-312-8475, rwielebski@scottsdaleaz.gov
COMMISSIONER MIER MADE A MOTION TO RECOMMEND ADOPTION OF RESOLUTION NO. 13764, AUTHORIZING THE MEMORANDUM OF AGREEMENT WITH U.S. CUSTOMS AND BORDER PROTENTION. (2026-145-COS) FOR AN ADDITIONAL OFFICER AT SCOTTSDALE AIRPORT. VICE-CHAIR KUBE SECONDED THE MOTION WHICH CARRIED 6/0 WITH CHAIR BEAUBOEUF, COMMISSIONERS BENNETT, LENTON, AND MECARTNEY VOTING IN THE AFFIRMATIVE.
8. Discussion and possible action to recommend to City Council adoption of Resolution No. 13768, Authorizing Contract No. 2026-147-COS with DMD Real Estate Group, LLC for Aviation Real Estate Brokerage Consulting Services
Staff contact: Rick Wielebski, Airport Director, 480-312-8475, rwielebski@scottsdaleaz.gov
VICE-CHAIR KUBE MADE A MOTION TO RECOMMEND ADOPTION OF RESOLUTION NO. 13768, AUTHORIZING THE CONTRACT WITH DMD REAL ESTATE GROUP, LLC. (2026-147-COS) FOR THE RENEWAL OF REAL ESTATE SERVICES AT SCOTTSDALE AIRPORT. COMMISSIONER MECARTNEY SECONDED THE MOTION WHICH CARRIED 6/0 WITH CHAIR BEAUBOEUF, COMMISSIONERS BENNETT, LENTON, AND MIER VOTING IN THE AFFIRMATIVE.
9. Discussion and Input regarding Monthly Financial Reports April, May, and June 2026.
Staff contact: Rick Wielebski, Airport Director, 480-312-8475, rwielebski@scottsdaleaz.gov

10. Discussion and Input regarding Monthly Operations Report.
Staff contact: Matthew Johnson, Director - Operations & Maintenance, 480-312-2674, mljohnson@scottsdaleaz.gov
11. Discussion and Input regarding Public Outreach Programs and Planning Projects.
Staff contact: Kelli Kuester, Aviation Planning & Outreach Coordinator, 480-312-8482, kkuester@scottsdaleaz.gov
12. Discussion and Input regarding Quarterly Noise Complaint Summary
Staff contact: Kelli Kuester, Aviation Planning & Outreach Coordinator, 480-312-8482, kkuester@scottsdaleaz.gov
13. Discussion and Input regarding Monthly Construction Report.
Staff contact: Matthew Johnson, Director - Operations & Maintenance, 480-312-2674, mljohnson@scottsdaleaz.gov
14. Summary of the Administrative Report from the Aviation Director, or designee, regarding the status of pending aviation-related items. The Commission may not propose, discuss, deliberate, or take legal action on any matter in the summary unless the specific matter is properly noticed for legal action.
Staff contact: Rick Wielebski, Airport Director, 480-312-8475, rwielebski@scottsdaleaz.gov
15. Discussion and Possible Action to modify the Airport Advisory Commission Meeting Schedule and Commission Item Calendar.
Staff contact: Rick Wielebski, Airport Director, 480-312-8475, rwielebski@scottsdaleaz.gov
NO ACTION

Public Comment – NONE

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Future Agenda Items – NO ACTION

Discussion and possible action to add Commissioner requested item on a future agenda.

Adjournment – 6:19 P.M. COMMISSIONER LENTON MADE A MOTION TO ADJOURN. COMMISSIONER MECARTNEY SECONDED THE MOTION WHICH CARRIED 6/0 WITH CHAIR BEAUBOEUF, VICE-CHAIR KUBE, COMMISSIONERS BENNETT, AND MIER VOTING IN THE AFFIRMATIVE.