City of Scottsdale
Airport Advisory Commission
Regular Meeting
Marked Agenda

5:00p.m., Wednesday, October 21, 2026
Scottsdale Airport Aviation Business Center
Stearman/Thunderbird Meeting Room
15000 N. Airport Dr, Second Floor, Scottsdale, AZ

AIRPORT ADVISORY COMMISSION

Tom Kube, "Acting" Chair
Craig Bennett
Peter Lenton
David Mecartney
John Spalj
Amanda Wigal-Schlosser
Sean Paul Olivier

Call to Order – 5:00 P.M.

Roll Call – PETER LENTON ABSENT, ALL OTHERS PRESENT

Pledge of Allegiance - NONE

Aviation Director's Report
The public body may not propose, discuss, deliberate, or take legal action on any matter in the summary unless the specific matter is properly noticed for legal action.
AVIATION DIRECTOR RICK WIELEBSKI RECOGNIZED PAST COMMISSIONER PETER MIER AND GAVE HIM A SMALL AWARD FOR HIS TIME ON THE AIRPORT ADVISORY COMMISSION, MENTIONED CHAIR APRIL BEAUBOEUF HAS ALSO TERMED OUT ALTHOUGH ABSENT, EXPLAINED THAT VICE CHAIR WILL BE STEPPING INTO THE ROLE OF CHAIR UNTIL NEXT ELECTION IN JANUARY 2027 AND DURING THE NEXT NOVEMBER 2026 MEETING A NEW VICE CHAIR WILL BE VOTED IN, WELCOMED COMMISSIONER WIGAL-SCHLOSSER AND OLIVIER, MENTIONED THAT SCOTTSDALE AIRPORT MADE FORBES NUMBER 8 FOR US AIRPORTS, MENTIONED JSX STARTED FLIGHTS TO AND FROM CABO, MENTIONED BUSY SEASON HAS BEGUN.

Approval of Minutes
Regular Meeting: August 19, 2026

COMMISSIONER JOHN SPALJ MADE A MOTION TO APPROVE THE AUGUST 19, 2026, REGULAR MEETING MINUTES AS PRESENTED. COMMISSIONER WIGAL-SCHLOSSER SECONDED THE MOTION WHICH CARRIED 5/0 WITH CHAIR KUBE, COMMISSIONER BENNETT, AND MECARTNEY VOTING IN THE AFFIRMATIVE. COMMISSIONER OLIVIER OBSTAIN.

Special Meeting: September 21, 2026

COMMISSIONER JOHN SPALJ MADE A MOTION TO APPROVE THE SEPTEMBER 21, 2026, SPECIAL MEETING MINUTES AS PRESENTED. COMMISSIONER MECARTNEY SECONDED THE MOTION WHICH CARRIED 4/0 WITH CHAIR KUBE AND COMMISSIONER BENNETT VOTING IN THE AFFIRMATIVE. COMMISSIONERS OLIVIER AND WIGAL-SCHLOSSER OBSTAIN.

Public Comment – PETER MIER

Citizens may complete one Request to Speak "Public Comment" card per night and submit it to Aviation Staff. Public Comment time is reserved for citizen comment regarding non-agendized items. No official action can be taken on these items. Public Comment is limited to a total of 15 minutes at the beginning and 15 minutes at the end of the meeting. **Speakers are limited to three minutes to address the Commission during "Public Comment."**

REGULAR AGENDA ITEMS 1-11

How the Regular Agenda Works: The Commission takes a separate action on each item on the Regular Agenda. If you wish to address the Commission regarding any or all of the items on the Regular Agenda, please complete a Comment Card for each topic you wish to address and submit it to Aviation Staff. Speakers will be given three minutes to speak per item. Additional time may be granted to speakers representing two or more persons. Cards for designated speakers and the persons they represent must be submitted together. **Comment cards must be submitted before public testimony has begun on any Regular Agenda or Public Hearing item**.

1. Annual Update from Scottsdale Area Chamber of Commerce.
   Presenter contact: Mark Stanton, President & CEO, 480-355-2709, mstanton@scottsdalechamber.com

2. Discussion and Input regarding Airport and Airpark Aeronautical Business Permit Additions, Cancellations, and Revocations.
   Staff contact: Richard Formo, Assistant Aviation Director, 480-312-7735, rformo@scottsdaleaz.gov

3. Discussion and Possible Action to recommend to City Council, Adoption of Resolution No. 13792 authorizing Office Lease Agreement No. 2026-157-COS with Volanti Restaurant and Lounge LLC, at Scottsdale Airport.
   Staff contact: Richard Formo, Assistant Aviation Director, 480-312-7735, rformo@scottsdaleaz.gov
   COMMISSIONER SPALJ MADE A MOTION TO RECOMMEND ADOPTION OF RESOLUTION NO. 13792, AUTHORIZING OFFICE LEASE AGREEMENT 2026-157-COS FOR VOLANTI RESTAURANT AND LOUNGE, LLC AT SCOTTSDALE AIRPORT. COMMISSIONER OLIVIER SECONDED THE MOTION WHICH CARRIED 6/0 WITH CHAIR KUBE, COMMISSIONERS BENNETT, MECARTNEY, AND WIGAL-SCHLOSSER VOTING IN THE AFFIRMATIVE.

4. Discussion and Possible Action to recommend to City Council, Adoption of Resolution No. 13815 authorizing Design Contract No. 2026-174-COS with Mead and Hunt, Inc., in the amount of $149,179.33 for the demolition and construction of parking area project at Scottsdale Airport. A Fiscal Year 2026/27 appropriation transfer from the Aviation Capital Contingency of up to $149,180.00 to a newly established capital improvement project named Airport Parking Lot Project to be funded with Aviation funds. A Fiscal Year 2026/27 cash transfer of $149,179.33 from the operating Aviation Fund to the newly created capital project.
   Staff contact: Richard Formo, Assistant Aviation Director, 480-312-7735, rformo@scottsdaleaz.gov
   COMMISSIONER CHAIR KUBE MADE A MOTION TO RECOMMEND ADOPTION OF RESOLUTION NO. 13815, AUTHORIZING DESIGN CONTRACT NO. 2026-174-COS WITH MEAD AND HUNT FOR THE DEMOLITION AND CONSTRUCTION OF PARKING AREA PROJECT AT SCOTTSDALE AIRPORT. COMMISSIONER BENNETT SECONDED THE MOTION WHICH CARRIED 6/0 WITH COMMISSIONERS SPALJ, MECARTNEY, OLIVER AND WIGAL-SCHLOSSER VOTING IN THE AFFIRMATIVE.

5. Discussion and Input regarding Monthly Financial Reports for August and September 2026.
   Staff contact: Richard Formo, Assistant Aviation Director, 480-312-7735, rformo@scottsdaleaz.gov

6. Discussion and Input regarding Monthly Operations Report.
   Staff contact: Rick Wielebski, Aviation Director, 480-312-8475, rwielebski@scottsdaleaz.gov

7. Discussion and Input regarding Monthly Construction Report.
   Staff contact: Rick Wielebski, Aviation Director, 480-312-8475, rwielebski@scottsdaleaz.gov

8. Discussion and Input regarding Public Outreach Programs and Planning Projects.
   Staff contact: Rick Wielebski, Aviation Director, 480-312-8475, rwielebski@scottsdaleaz.gov

9. Discussion and Input regarding Quarterly Noise Complaint Summary.
   Staff contact: Rick Wielebski, Aviation Director, 480-312-8475, rwielebski@scottsdaleaz.gov

10. Summary of the Administrative Report from the Aviation Director, or designee, regarding the status of pending aviation-related items. The Commission may not propose, discuss, deliberate, or take legal action on any matter in the summary unless the specific matter is properly noticed for legal action.
    Staff contact: Rick Wielebski, Aviation Director, 480-312-8475, rwielebski@scottsdaleaz.gov

11. Discussion and Possible Action to modify the Airport Advisory Commission Meeting Schedule and Commission Item Calendar.
    Staff contact: Rick Wielebski, Aviation Director, 480-312-8475, rwielebski@scottsdaleaz.gov
    COMMISSIONER SPALJ MADE A MOTION TO DELETE DECEMBER 2026 AIRPORT ADVISORY COMMISSION FROM UPCOMING CALENDAR. CHAIR KUBE SECONDED THE MOTION WHICH

CARRIED 6/0 WITH COMMISSIONERS BENNETT, MECARTNEY, OLIVIER, AND WIGAL-SCHOLOSSER VOTING IN THE AFFIRMATIVE.

Public Comment - NONE
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Future Agenda Items – NO ACTION
Discussion and possible action to add Commissioner requested item on a future agenda.

Adjournment – 5:49 P.M. COMMISSIONER SPALJ MADE A MOTION TO ADJOURN. COMMISSIONER WIGAL-SCHLOSSER SECONDED THE MOTION WHICH CARRIED 6/0 WITH CHAIR KUBE, COMMISSIONERS BENNETT, MECARTNEY, AND OLIVIER VOTING IN THE AFFIRMATIVE.

Persons who require a reasonable modification based on a language or a disability may request a reasonable accommodation by contacting Airport Administration at (480-312-2321). Requests should be made 24 hours in advance, or as early as possible for time to arrange accommodation. For TTY users, the Arizona Relay Service (1-800-367-8939) may contact Airport Administration (480-312-2321).