City of Scottsdale
Airport Advisory Commission
Regular Meeting

5:00p.m., Wednesday, November 18, 2026
Scottsdale Airport Aviation Business Center
Stearman/Thunderbird Meeting Room
15000 N. Airport Dr, Second Floor, Scottsdale, AZ

AIRPORT ADVISORY COMMISSION

Tom Kube, Chair
Craig Bennett
Peter Lenton
David Mecartney
John Spalj
Amanda Wigal-Schlosser
Sean Paul Olivier

Call to Order

Roll Call - One or more members of the Commission may be attending the Commission Meeting by telephone, video, or Internet conferencing, pursuant to A.R.S. §38-431(4).

Pledge of Allegiance

Aviation Director's Report
The public body may not propose, discuss, deliberate, or take legal action on any matter in the summary unless the specific matter is properly noticed for legal action.

Approval of Minutes
Regular Meeting: October 21, 2026

Public Comment
Citizens may complete one Request to Speak "Public Comment" card per night and submit it to Aviation Staff. Public Comment time is reserved for citizen comment regarding non-agendized items. No official action can be taken on these items. Public Comment is limited to a total of 15 minutes at the beginning and 15 minutes at the end of the meeting. **Speakers are limited to three minutes to address the Commission during "Public Comment."**

REGULAR AGENDA ITEMS 1-13

How the Regular Agenda Works: The Commission takes a separate action on each item on the Regular Agenda. If you wish to address the Commission regarding any or all of the items on the Regular Agenda, please complete a Comment Card for each topic you wish to address and submit it to Aviation Staff. Speakers will be given three minutes to speak per item. Additional time may be granted to speakers representing two or more persons. Cards for designated speakers and the persons they represent must be submitted together. **Comment cards must be submitted before public testimony has begun on any Regular Agenda or Public Hearing item**.

1. Discussion and possible action to elect a Vice-Chair to serve the remainder of the current term, pursuant to Section I, paragraph 104 of the Airport Advisory Commission Bylaws.

2. Annual Update from Experience Scottsdale.
   Presenter contact: Stephanie Pressler, Director of Community & Government Affairs, spressler@experiencescottsdale.com

3. Discussion and Possible Action regarding the application for an Airpark Aeronautical Permit for Key Essentials, LLC to conduct Hangar/Shade Leasing.
   Staff contact: Richard Formo, Assistant Aviation Director, 480-312-7735, rformo@scottsdaleaz.gov

4. Discussion and Possible Action regarding the application for an Airport Aeronautical Business Permit for DTA Americas, Inc., to conduct Aircraft Sales.
   Staff contact: Richard Formo, Assistant Aviation Director, 480-312-7735, rformo@scottsdaleaz.gov

5. Discussion and Possible Action regarding the application for an Airport Aeronautical Business Permit for Little Hawk Logistics, LLC to conduct Aircraft Charter Service.
   Staff contact: Richard Formo, Assistant Aviation Director, 480-312-7735, rformo@scottsdaleaz.gov

6. Discussion and Input regarding Airport and Airpark Aeronautical Business Permit Additions, Cancellations, and Revocations.
   Staff contact: Richard Formo, Assistant Aviation Director, 480-312-7735, rformo@scottsdaleaz.gov

7. Discussion and Possible Action to recommend to City Council, Adoption of Resolution No. 13812 authorizing Contract No. 26IFB086 in the amount of $1,861,523 with J. Banicki Construction, Inc., to construct exit Taxiways B9 and B15 at Scottsdale Airport.
   Staff contact: Matthew Johnson, Director – Operations & Maintenance, 480-312-2674, mljohnson@scottsdaleaz.gov

8. Discussion and Input regarding Monthly Financial Report for September 2026.
   Staff contact: Richard Formo, Assistant Aviation Director, 480-312-7735, rformo@scottsdaleaz.gov

9. Discussion and Input regarding Monthly Operations Report.
   Staff contact: Matthew Johnson, Director – Operations & Maintenance, 480-312-2674, mljohnson@scottsdaleaz.gov

10. Discussion and Input regarding Monthly Construction Report.
    Staff contact: Matthew Johnson, Director – Operations & Maintenance, 480-312-2674, mljohnson@scottsdaleaz.gov

11. Discussion and Input regarding Public Outreach Programs and Planning Projects.
    Staff contact: Kelli Kuester, Aviation Planning & Outreach Coordinator, 480-312-8482, kkuester@scottsdaleaz.gov

12. Summary of the Administrative Report from the Aviation Director, or designee, regarding the status of pending aviation-related items. The Commission may not propose, discuss, deliberate, or take legal action on any matter in the summary unless the specific matter is properly noticed for legal action.
    Staff contact: Richard Formo, Assistant Aviation Director, 480-312-7735, rformo@scottsdaleaz.gov

13. Discussion and Possible Action to modify the Airport Advisory Commission Meeting Schedule and Commission Item Calendar.
    Staff contact: Richard Formo, Assistant Aviation Director, 480-312-7735, rformo@scottsdaleaz.gov

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Future Agenda Items

Discussion and possible action to add Commissioner requested item on a future agenda.

Adjournment

Persons who require a reasonable modification based on a language or a disability may request a reasonable accommodation by contacting Airport Administration at (480-312-2321). Requests should be made 24 hours in advance, or as early as possible for time to arrange accommodation. For TTY users, the Arizona Relay Service (1-800-367-8939) may contact Airport Administration (480-312-2321).