



**SCOTTSDALE AIRPORT ADVISORY COMMISSION
PUBLIC MEETING
Scottsdale Airport Aviation Business Center
Stearman/Thunderbird Meeting Room
15000 N. Airport Drive, Second Floor
Scottsdale, Arizona
Wednesday, January 21, 2026**

PRESENT: Peter Mier, Chair
April Beauboeuf, Vice-Chair
Craig Bennett
Thomas Kube
Peter Lenton
David Mecartney
John Spalj

ABSENT: None

STAFF: Rick Wielebski, Aviation Director
Richard Formo, Assistant Aviation Director
Matthew Johnson, Director of Airport Operations & Maintenance
Kelli Kuester, Aviation Planning and Outreach Coordinator

GUESTS: Cynthia Thomas, Paradise Jets, LLC
Ashley Penny, Paradise Jets, LLC
Justin Kelley, Kelley Aviation, LLC
Brandon Wilson, AvidJet, Inc.

CALL TO ORDER

The meeting was called to order at 5:00 p.m.

ROLL CALL

A formal roll call confirmed the presence of Commissioners as noted above.

PLEDGE OF ALLEGIANCE

Chair Mier led the Commission in the Pledge of Allegiance.

AVIATION DIRECTOR'S REPORT

Aviation Director Rick Wielebski indicated the airport was preparing for busier traffic due to the Barrett-Jackson Auction, and he spoke about the impacts due to the Fiesta Bowl. He pointed out the airport had seen a small drop in operations in the last few months, but nothing of any concern.

APPROVAL OF MINUTES

Regular Meeting: November 19, 2025

COMMISSIONER SPALJ MADE A MOTION TO APPROVE THE NOVEMBER 19, 2025, REGULAR MEETING MINUTES AS PRESENTED. COMMISSIONER KUBE SECONDED THE MOTION, WHICH CARRIED 7/0 WITH CHAIR MIER, VICE-CHAIR BEAUBOEUF, AND COMMISSIONERS BENNETT, KUBE, LENTON, MECARTNEY, AND SPALJ VOTING IN THE AFFIRMATIVE.

PUBLIC COMMENT

There was no response to the call for public comment.

REGULAR AGENDA ITEMS 1-9

1. Election of Officers

Aviation Director Rick Wielebski reviewed the election process as detailed in the Commission's bylaws. He said many boards go through Commissioners alphabetically to seek nominations, adding that Commissioners could nominate themselves or other Commissioners. A second would be needed on any motion to proceed to a vote.

VICE-CHAIR BEAUBOEUF MADE A MOTION TO NOMINATE HERSELF AS CHAIR OF THE AIRPORT ADVISORY COMMISSION. COMMISSIONER SPALJ SECONDED THE MOTION, WHICH CARRIED 7/0 WITH CHAIR MIER, VICE-CHAIR BEAUBOEUF, AND COMMISSIONERS BENNETT, KUBE, LENTON, MECARTNEY, AND SPALJ VOTING IN THE AFFIRMATIVE.

Vice-Chair Beauboeuf assumed the gavel as Chair.

Commissioners Kube and Mecartney expressed interest in becoming the Vice-Chair.

COMMISSIONER KUBE MADE A MOTION TO NOMINATE HIMSELF AS VICE-CHAIR OF THE AIRPORT ADVISORY COMMISSION. COMMISSIONER MIER SECONDED THE MOTION, WHICH CARRIED 7/0 WITH CHAIR BEAUBOEUF, VICE-CHAIR KUBE, AND COMMISSIONERS BENNETT, LENTON, MECARTNEY, MIER, AND SPALJ VOTING IN THE AFFIRMATIVE.

2. Discussion and Possible Action regarding application for Airport Aeronautical Business Permit for Paradise Jets, LLC, to conduct Aircraft Charter and Management services at Scottsdale Airport

Cynthia Thomas with Paradise Jets explained the nature of Paradise's business and the products they offered. In response to Commissioner questions, she noted they worked with clients to determine what they wanted to accomplish, then devised strategies to accomplish those goals. Their clients were typically business clients, though they often utilized Paradise for both business and personal purposes. She indicated some clients already had aircraft that were not being utilized fully, while others were looking to get into the charter business. One of Paradise's main goals was helping clients become efficient. While they primarily focused on mid- and heavy-sized jets, they also offered their services to owners of smaller craft. She noted they were located locally.

Ms. Thomas confirmed her company had maintenance staff who maintained their own aircraft, but they did not offer those services to others. She believed they had five aircraft but were looking to have at least ten by the end of the year. As a Part 135 aircraft operator, they trained and managed pilots on their staff, and maintenance staff needed to supervise the aircraft. Paradise went through a vetting process any time a client requested to use their own pilot.

COMMISSIONER LENTON MADE A MOTION TO APPROVE THE APPLICATION FOR AIRPORT AERONAUTICAL BUSINESS PERMIT FOR PARADISE JETS, LLC TO CONDUCT AIRCRAFT CHARTER AND MANAGEMENT SERVICES AT SCOTTSDALE AIRPORT. COMMISSIONER SPALJ SECONDED THE MOTION, WHICH CARRIED 7/0 WITH CHAIR BEAUBOEUF, VICE-CHAIR KUBE, AND COMMISSIONERS BENNETT, LENTON, MECARTNEY, MIER, AND SPALJ VOTING IN THE AFFIRMATIVE.

3. Discussion and Possible Action regarding application for Airport Aeronautical Business Permit for Kelley Aviation, LLC, to conduct Mobile Aircraft Maintenance & Repair services at Scottsdale Airport

Justin Kelley of Kelley Aviation described the nature of his company and the areas it served. Responding to Commissioner questions, he said his business was completely mobile thanks to his construction of a mobile maintenance trailer, though he could be present locally whenever needed. He noted Ken Wilson was a former partner and no longer part of the company. Assistant Aviation Director Richard Formo indicated that he had the proper documentation to remove Mr. Wilson from the application.

VICE-CHAIR KUBE MADE A MOTION TO APPROVE THE APPLICATION FOR AIRPORT AERONAUTICAL BUSINESS PERMIT FOR KELLEY AVIATION, LLC, TO CONDUCT MOBILE AIRCRAFT MAINTENANCE AND REPAIR SERVICES AT SCOTTSDALE AIRPORT. COMMISSIONER SPALJ SECONDED THE MOTION, WHICH CARRIED 7/0 WITH CHAIR BEAUBOEUF, VICE-CHAIR KUBE, AND COMMISSIONERS BENNETT, LENTON, MECARTNEY, MIER, AND SPALJ VOTING IN THE AFFIRMATIVE.

4. Discussion and Possible Action regarding application for Airport Aeronautical Business Permit for AvidJet, Inc, to conduct Mobile Aircraft Washing services at Scottsdale Airport

Brandon Wilson with AvidJet described the services offered by his company and noted he had been asked to open other locations in Atlanta, Chicago, and now Scottsdale. Responding to Commissioner questions, he indicated he would have four staff members on-site, but he was currently interviewing to increase that number. The original plan was to expand beyond working

only with NetJets, but demand was such that he may keep his focus there. He spoke about his business relationship with NetJets and the reasons why he stopped working with FlexJet.

COMMISSIONER LENTON MADE A MOTION TO APPROVE THE APPLICATION FOR AIRPORT AERONAUTICAL BUSINESS PERMIT FOR AVIDJET, INC, TO CONDUCT MOBILE AIRCRAFT WASHING SERVICES AT SCOTTSDALE AIRPORT. COMMISSIONER MECARTNEY SECONDED THE MOTION, WHICH CARRIED 7/0 WITH CHAIR BEAUBOEUF, VICE-CHAIR KUBE, AND COMMISSIONERS BENNETT, LENTON, MECARTNEY, MIER, AND SPALJ VOTING IN THE AFFIRMATIVE.

5. Discussion and Input regarding Airport and Airpark Aeronautical Business Permit Additions, Cancellations and Revocations

Aviation Director Rick Wielebski noted the airport/airpark tenant list was included in the agenda packet, and the three companies just approved by the Commission were all highlighted in the list. There had been no changes to the Airpark over the last two months.

6. Discussion and Possible action regarding Airport Advisory Commission By-Laws

Aviation Director Rick Wielebski noted the by-laws were brought to the Commission for review each year, adding that staff had no recommendations. Commissioner Mier felt it would be prudent for Commissioners to sign off every year that they agreed to the by-laws.

COMMISSIONER MIER MADE A MOTION THAT THE AIRPORT ADVISORY COMMISSION BY-LAWS BE UPDATED WITH THE SIGNATURES OF MEMBERS OF THE COMMISSION AND DATES. CHAIR BEAUBOEUF SECONDED THE MOTION, WHICH CARRIED 7/0 WITH CHAIR BEAUBOEUF, VICE-CHAIR KUBE, AND COMMISSIONERS BENNETT, LENTON, MECARTNEY, MIER, AND SPALJ VOTING IN THE AFFIRMATIVE.

Vice-Chair Kube requested that future agenda item descriptions for this item be more detailed.

7. Discussion and Possible Action to approve the Airport Advisory Commission Annual Report

Aviation Director Rick Wielebski stated the report documented the accomplishments of and the items brought to the Commission last year. He reviewed the topics covered in the report. In response to Commissioner questions, Aviation Planning and Outreach Coordinator Kelli Kuester said the Master Plan was in the process of being updated but available on the website.

COMMISSIONER MIER MADE A MOTION TO APPROVE THE AIRPORT ADVISORY COMMISSION ANNUAL REPORT AS WRITTEN. VICE-CHAIR KUBE SECONDED THE MOTION, WHICH CARRIED 7/0 WITH CHAIR BEAUBOEUF, VICE-CHAIR KUBE, AND COMMISSIONERS BENNETT, LENTON, MECARTNEY, MIER, AND SPALJ VOTING IN THE AFFIRMATIVE.

8. Discussion and Input regarding Public Outreach Programs and Planning Projects

Aviation Planning & Outreach Coordinator Kelli Kuester reviewed the highlighted portions of the staff report for this item. She attributed some of the noise-related calls received in December to

increased military activity. She spoke about a plan to invite Kimley-Horn or Kauffman and Associates to provide an update to the Commission on the economic study that was conducted for the Master Plan. She noted 40 people attended the Government 202 event to learn more about different City departments.

A brief discussion ensued regarding which cities the Northern Colorado Regional Airport served. In response to a question about the updated flight path notifications, Ms. Kuester said the Airport notified the City Manager's Office of the changes so their Constituent Services Department would be aware of them should any constituent call with questions. Any outreach regarding the virtual workshops came from the Airport. A discussion ensued regarding proactively notifying certain neighborhoods that would be in the new flight paths. Ms. Kuester confirmed that no flight paths were changed yet but anticipates that changes would be implemented in 2027.

9. Discussion and Input regarding Quarterly Noise Complaint Summary

Aviation Planning & Outreach Coordinator Kelli Kuester reviewed the staff report included in the agenda packet for this item, adding that the majority of noise complaints were due to low flights and general aviation noise.

Responding to Commissioner queries, she said she expected increased complaints as a result of the upcoming events season and military activity. She attributed the high numbers of complaints in 2006 to the noise study conducted at the airport, because studies generally result in a significant increase in complaints. She expressed appreciation for the participation of pilots, operators, and flight schools at Federal Aviation Administration meetings.

Ms. Kuester remarked that staff has historical operational data, and she could look for correlations between that and noise complaints. Aviation Director Rick Wielebski and Ms. Kuester explained the Airport's process followed whenever complaints were received to verify the paths taken by the related aircraft. Discussion ensued regarding the locations where most complaints originated.

10. Discussion and Input regarding Monthly Operations Report

Matthew Johnson, Director of Airport Operations & Maintenance, reviewed the Operations Report included in the agenda packet, highlighting statistics about based aircraft, operations, alerts, incidents, enforcement actions, U.S. Customs and Border Protection, airport operations, and the Business Jet Report.

Responding to Commissioner questions, Mr. Johnson said the closure of some parking spaces on the west end of the airport was due to valet parking by a restaurant. Aviation Director Rick Wielebski indicated the cost for Customs and Border Protection varies by the size of aircraft. It was pointed out that mid-size jets cost between \$250 and \$500.

11. Discussion and Input regarding Monthly Financial Report for November and December 2025

Assistant Aviation Director Richard Formo reviewed November's Monthly Financial Report, which was included in the agenda packet, including statistics related to the operating budget, the Aviation Cash Fund Balance, the Accounts Receivable Aging Report, and fuel flowage numbers.

He noted a typo in the fuel figures, saying that the graphical representation provided a more accurate figure.

In response to Commissioner questions, Mr. Formo noted that year-to-date operations numbers were strong, though the last two months were low. Customers were just buying more fuel. He confirmed fuel prices varied each month. Commissioner Mecartney opined that fuel prices were significantly lower this year than they were the previous year. It was noted that the amount of fuel purchased nearly doubled as compared to last year. Mr. Wielebski indicated staff would double-check the figures and confirm them for the Commission.

12. Discussion and input regarding Monthly Construction Report

Matthew Johnson, Director of Airport Operations & Maintenance, indicated that the taxiway pavement rehabilitation project was completed in four days when six were originally planned. In response to Commissioner questions, he said that the new gates that will be installed will continue to work with the current cards. He did not expect any changes to traffic patterns because of that project, though there could be minor disruptions to the tenants outside Gate 5.

13. Discussion and Input regarding the Administrative Report from the Aviation Director, or designee, regarding the status of pending aviation-related items

Aviation Director Rick Wielebski reviewed the Commission items listed in the staff report for this item. Responding to Commissioner Spalj's query, he indicated that much of the discussion at the Planning Commission hearing for the Banner Health Medical Campus revolved around the helipad.

14. Discussion and Possible Action to modify the Airport Advisory Commission Meeting Schedule and Commission Item Calendar

A brief discussion ensued regarding the potential summer months during which the Commission might not meet. Chair Beauboeuf encouraged Commissioners to review the calendar and inform staff if they knew they would not be available for any of the proposed meetings. In response to a Commissioner question, Aviation Planning & Outreach Coordinator Kelli Kuester indicated AZBAA stood for the Arizona Business Aviation Association, and she described what they typically discussed during their presentations.

PUBLIC COMMENT

There was no response to the call for public comment.

FUTURE AGENDA ITEMS

There were no future agenda items.

ADJOURNMENT

With no further business to discuss, Chair Beauboeuf called for a motion to adjourn at 6:00 p.m.

COMMISSIONER LENTON MADE A MOTION TO ADJOURN THE MEETING. COMMISSIONER MIER SECONDED THE MOTION, WHICH CARRIED 7/0 WITH CHAIR BEAUBOEUF, VICE-CHAIR KUBE, AND COMMISSIONERS BENNETT, LENTON, MECARTNEY, MIER, AND SPALJ VOTING IN THE AFFIRMATIVE.

SUBMITTED BY:

eScribers, LLC