



**SCOTTSDALE AIRPORT ADVISORY COMMISSION
PUBLIC MEETING
Scottsdale Airport Aviation Business Center
Stearman/Thunderbird Meeting Room
15000 N. Airport Drive, Second Floor
Scottsdale, Arizona
Wednesday, March 18, 2026**

PRESENT: April Beauboeuf, Chair
Thomas Kube, Vice-Chair
Peter Lenton
David Mecartney
Peter Mier
John Spalj

ABSENT: Craig Bennett

STAFF: Rick Wielebski, Aviation Director
Richard Formo, Assistant Aviation Director
Matthew Johnson, Director of Airport Operations & Maintenance
Kelli Kuester, Aviation Planning and Outreach Coordinator

GUESTS: Nicholas Ellenberger, AZ Specialty Detailing, LLC
Benjamin Hancock, Pure Aviation, LLC

CALL TO ORDER

The meeting was called to order at 5:01 p.m.

ROLL CALL

A formal roll call confirmed the presence of Commissioners as noted above.

PLEDGE OF ALLEGIANCE

Chair Beauboeuf led the Commission in the Pledge of Allegiance.

AVIATION DIRECTOR'S REPORT

Aviation Director Rick Wielebski indicated the Scottsdale Airport is exploring an opportunity to purchase land near the airport. It will get direction from City Council on this matter in an executive session on March 24, at which point the topic will come before the Airport Advisory Commission for input. He suggested that a special Commission meeting be requested and scheduled for next week.

APPROVAL OF MINUTES

Regular Meeting: February 18, 2026

COMMISSIONER MIER MADE A MOTION TO APPROVE THE FEBRUARY 18, 2026, REGULAR MEETING MINUTES AS PRESENTED. VICE-CHAIR KUBE SECONDED THE MOTION, WHICH CARRIED 6/0 WITH CHAIR BEAUBOEUF, VICE-CHAIR KUBE, AND COMMISSIONERS LENTON, MECARTNEY, MIER, AND SPALJ VOTING IN THE AFFIRMATIVE.

PUBLIC COMMENT

There was no response to the call for public comment, and no comment cards were submitted.

REGULAR AGENDA ITEMS 1-9

- 1. Discussion and Possible Action regarding application for Airport Aeronautical Business Permit for AZ Specialty Detailing, LLC to conduct Mobile Aircraft Washing services at Scottsdale Airport.**

Aviation Director Rick Wielebski reviewed the City's aeronautical business permit process, which was created based on guidance from the Federal Aviation Administration (FAA). He said Scottsdale Airport has a very healthy set of minimum standards and has developed a checklist with which to vet prospective businesses. Any time staff declares that a business has met the requirements for an aeronautical business permit, it means they meet FAA guidance for vetting. Failure to approve permits that meet the requirements, he added, could result in the filing of discrimination complaints to the FAA.

Assistant Aviation Director Richard Formo indicated that AZ Specialty Detailing, LLC, has met the operating standards to obtain a permit. He introduced Nicholas Ellenberger of AZ Specialty Detailing, who discussed his history with detailing cars and the addition of plane detailing to his company's services.

There was no action taken on this item.

COMMISSIONER LENTON MADE A MOTION TO APPROVE THE APPLICATION FOR AIRPORT AERONAUTICAL BUSINESS PERMIT FOR AZ SPECIALTY DETAILING, LLC, TO CONDUCT MOBILE AIRCRAFT WASHING SERVICES AT SCOTTSDALE AIRPORT. COMMISSIONER SPALJ SECONDED THE MOTION, WHICH CARRIED 6/0 WITH CHAIR BEAUBOEUF, VICE-CHAIR KUBE, AND COMMISSIONERS LENTON, MECARTNEY, MIER, AND SPALJ VOTING IN THE AFFIRMATIVE.

2. Discussion and Possible Action regarding application for Airport Aeronautical Business Permit for Pure Aviation, LLC to conduct Mobile Aircraft Washing services at Scottsdale Airport.

Assistant Aviation Director Richard Formo introduced Benjamin Hancock of Pure Aviation, LLC, who requested that their application be withdrawn so they can address some matters that have arisen. They plan to return with a new application in the future.

There was no action taken on this item.

3. Discussion and Input regarding Airport and Airpark Aeronautical Business Permit Additions, Cancellations and Revocations

Assistant Aviation Director Richard Formo reviewed the changes made to the Airport's business permit and tenant list, noting that staff would remove Pure Aviation, LLC, from the list as well. Responding to Commissioner questions, Aviation Director Rick Wielebski explained that Cater AZ Jets' permit was recently revoked when the company did not pay their annual fee and failed to show up to their revocation hearing.

4. Discussion and Input regarding Public Outreach Programs and Planning Projects

Aviation Planning & Outreach Coordinator Kelli Kuester reviewed the highlighted portions of the staff report for this item. She noted the Federal Aviation Administration (FAA) is holding four virtual public engagement workshops, and staff is focusing on the May 19 event because it will be the most relevant to this airport. Responding to Commissioner questions, she remarked that the FAA will present the findings of its environmental assessment during those workshops, and she offered to email the Commissioners information about how to sign up for the events. She did not expect the FAA to implement its changes until 2027.

Ms. Kuester spoke about a situation where local organizations worked with the airport to successfully address the noise concerns of a nearby therapist. She indicated that around 50 people attended a recent open house event regarding the airport master plan. She discussed her involvement with the What's In My Backyard event. She announced that the next movie night will be held on April 18, and she and Aviation Director Rick Wielebski discussed the different options they are considering in case turnout is as heavy as it was for the last movie night. Discussion ensued about the possibility of opening the ramp for the event. She offered to send the Commissioners information about the Master Plan open house event.

5. Discussion and Input regarding Monthly Operations Report

Matthew Johnson, Director of Airport Operations & Maintenance, reviewed the Operations Report included in the agenda packet, highlighting statistics about based aircraft, operations, alerts, incidents, enforcement actions, and U.S. Customs and Border Protection (CBP). He reviewed the airport operations figures and the Business Jet Report, neither of which were included in the agenda packet.

Responding to Commissioner questions, Aviation Director Rick Wielebski said CBP was not affected by Department of Homeland Security shutdowns since the airport pays CBP officers

directly. Mr. Johnson clarified that the airport was ranked ninth and moved to eighth in the last Business Jet Report ranking, not third.

6. Discussion and Input regarding the Proposed Five-Year Airport Capital Improvement Program

Assistant Aviation Director Richard Formo conducted a slideshow presentation. He stated the airport undergoes two separate capital improvement plan (CIP) processes annually, and he explained what staff considered when creating the CIP. Operations staff are aware of the asphalt surfaces that need paving, for instance, and they, through working with the Federal Aviation Administration (FAA) and the Arizona Department of Transportation, create a list of grant-eligible projects in the five-year CIP. He reviewed how projects are reviewed for possible inclusion in the CIP and the percentage of City projects funded through federal grants and State funding.

Mr. Formo reviewed the proposed list of capital projects over the next five years, most of which he indicated would be eligible for grants. He noted \$227,000 was allocated annually for pavement maintenance, and project contingency funds were included so projects can still be completed even if grants become available. Responding to Commissioner questions, he confirmed that the projects listed in red were ones for which grants have been requested, though staff may have full or partial funding for some of them already. The other projects will be funding through CIP funds. Discussion ensued regarding the scope of and the funding source for runway rehabilitation project. Staff does not know which projects will be funded until it hears from the FAA about grants, he noted, and any projects that do not get grants are usually postponed until future years.

Chair Beauboeuf thought it would be useful to categorize the projects by which were the most critical. Aviation Director Rick Wielebski explained how pavement projects were prioritized, including using predictions of future asphalt conditions.

Mr. Formo reviewed some of the projects planned for fiscal year (FY) 2026/27. In response to additional queries, Matthew Johnson, Director of Airport Operations & Maintenance, said runway B9 will be a high-speed runway while B15 will be a 90-degree runway, and they were designed for both efficiency and safety. Mr. Formo reviewed some of the projects slated for FY2027/28, through FY2030/31. He indicated the runway rehabilitation projects were beyond the Master Plan creation window, and any plans for taxiways that conflict will be removed from the plan.

7. Discussion and input regarding Monthly Financial Report for January 2026

Assistant Aviation Director Richard Formo reviewed the Monthly Financial Report included in the agenda packet, including statistics related to the approved annual budget, the Aviation Cash Fund Balance, the monthly revenue and expenditure comparison, and fuel flowage numbers. He had no concerns about the overall financial outlook for the rest of the fiscal year, and the aging status for accounts receivable remained healthy.

Responding to Commissioner questions, Mr. Formo said he was confident that February's fuel flowage figures will be sufficient to make up some ground. Regarding the disparity between budgeted figures and actual numbers, Aviation Director Rick Wielebski said staff budgets conservatively for both revenues and expenditures. He spoke about growth at the airport, noting that revenues are higher even though operations are down because more of the larger jet aircraft are being serviced. Regarding the large increases in Enterprise Fund balance, he said excess

revenues feed that balance, and the airport is somewhat limited as to what it can spend those funds on. That excess balance needs to be kept at a safe number, and that money is dedicated to airport projects. He pointed out that having a large Enterprise Fund can result in the receipt of fewer grants. Mr. Formo noted that nearly 19 million gallons were reported in 2025, which was a record.

8. Discussion and Input regarding the Administrative Report from the Aviation Director, or designee, regarding the status of pending aviation-related items

Aviation Director Rick Wielebski reviewed the Commission items listed in the staff report for this item, saying there were no updates on the two known projects.

9. Discussion and Possible Action to modify the Airport Advisory Commission Meeting Schedule and Commission Item Calendar

Aviation Director Rick Wielebski proposed changing the May meeting date from May 20 to May 13 to accommodate staff's schedules. Commissioner Lenton indicated he would be out of the country at that time.

COMMISSIONER SPALJ MADE A MOTION TO MOVE THE MAY 20 AIRPORT ADVISORY COMMISSION MEETING TO MAY 13. VICE-CHAIR KUBE SECONDED THE MOTION, WHICH CARRIED 6/0 WITH CHAIR BEAUBOEUF, VICE-CHAIR KUBE, AND COMMISSIONERS LENTON, MECARTNEY, MIER, AND SPALJ VOTING IN THE AFFIRMATIVE.

Discussion ensued regarding the Commission's summer schedule, with Mr. Wielebski noting that there will be an item on the August agenda, though a special meeting could be scheduled if necessary.

COMMISSIONER LENTON MADE A MOTION TO DELETE THE JUNE AND JULY AIRPORT ADVISORY COMMISSION MEETINGS FROM THE CALENDAR. COMMISSIONER SPALJ SECONDED THE MOTION, WHICH CARRIED 6/0 WITH CHAIR BEAUBOEUF, VICE-CHAIR KUBE, AND COMMISSIONERS LENTON, MECARTNEY, MIER, AND SPALJ VOTING IN THE AFFIRMATIVE.

PUBLIC COMMENT

There was no call for public comment.

FUTURE AGENDA ITEMS

Discussion ensued regarding the scheduling of a special session to be held between March 24 and April 14 to discuss certain airport business.

COMMISSIONER MIER MADE A MOTION THAT A SPECIAL SESSION OF THE AIRPORT ADVISORY COMMISSION BE SCHEDULED FOR MONDAY, APRIL 13, AT 5:00 P.M. COMMISSIONER LENTON SECONDED THE MOTION, WHICH CARRIED 6/0 WITH CHAIR BEAUBOEUF, VICE-CHAIR KUBE, AND COMMISSIONERS LENTON, MECARTNEY, MIER, AND SPALJ VOTING IN THE AFFIRMATIVE.

A brief discussion took place about the impact of the war in Iran on operations and fuel prices.

ADJOURNMENT

With no further business to discuss, Chair Beauboeuf called for a motion to adjourn at 6:01 p.m.

COMMISSIONER MIER MADE A MOTION TO ADJOURN THE MEETING. COMMISSIONER MECARTNEY SECONDED THE MOTION, WHICH CARRIED 6/0 WITH CHAIR BEAUBOEUF, VICE-CHAIR KUBE, AND COMMISSIONERS LENTON, MECARTNEY, MIER, AND SPALJ VOTING IN THE AFFIRMATIVE.

SUBMITTED BY:

eScribers, LLC