APPROVED NOVEMBER 18, 2026

SCOTTSDALE AIRPORT ADVISORY COMMISSION
PUBLIC MEETING
Scottsdale Airport Aviation Business Center
Stearman/Thunderbird Meeting Room
15000 N. Airport Drive, Second Floor
Scottsdale, Arizona
Wednesday, October 21, 2026

PRESENT: Thomas Kube, "Acting" Chair
Craig Bennett, (via telephone)
David MeCartney (via telephone)
Sean Paul Olivier
John Spalj
Amanda Wigal-Schlosser

ABSENT: Peter Lenton

STAFF: Rick Wielebski, Aviation Director
Richard Formo, Assistant Aviation Director

GUESTS: Mark Stanton
Peter Mier

CALL TO ORDER

The meeting was called to order at 5:00 p.m.

ROLL CALL

A formal roll call confirmed the presence of Commissioners as noted above.

PLEDGE OF ALLEGIANCE

Acting Chair Kube led the Commission in the Pledge of Allegiance.

AVIATION DIRECTOR'S REPORT

Aviation Director, Rick Wielebski provided the Director's Report recognized and presented an award to past Commissioner / Chair Peter Meir, who was present, thanking him for his time. Mr. Wielebski noted past Commissioner / Chair April Beauboeuf who was termed out this month

and was not present but will be recognized at the next meeting. He explained the process for replacing Chair Beauboeuf in accordance with the Airport Advisory Commission By-Laws and the next election for Chair and Vice Chair will be in January 2027.

Mr. Wielebski introduced Commissioners Schlosser and Olivier who were recently appointed. He shared a recent Forbes article that rated Scottsdale Airport as the 8th Busiest U.S. Private Jet Airport, noting it is an exciting article that will be forwarded to all commissioners. In addition, JSX started routes to and from Cabo this month increasing traffic and use of the Customs and Border Protection facility.

APPROVAL OF MINUTES

Regular Meeting: August 19, 2026

COMMISSIONER SPALJ MADE A MOTION TO APPROVE THE AUGUST 19, 2026, REGULAR MEETING MINUTES AS PRESENTED. COMMISSIONER WIGAL-SCHLOSSER SECONDED THE MOTION, WHICH CARRIED 5/1 WITH ACTING CHAIR KUBE, COMMISSIONERS BENNETT, MECARTNEY, SPALJ, AND WIGAL-SCHLOSSER, VOTING IN THE AFFIRMATIVE. COMMISSIONER OLIVIER ABSTAINED.

Special Meeting: September 21, 2026

Commissioner Spalj noted he was in attendance via telephone.

COMMISSIONER SPALJ MADE A MOTION TO APPROVE THE SEPTEMBER 21, 2026, SPECIAL MEETING MINUTES AS AMENDED. COMMISSIONER MECARTNEY SECONDED THE MOTION, WHICH CARRIED 4/2 WITH ACTING CHAIR KUBE, COMMISSIONERS BENNETT, MECARTNEY, AND SPALJ, VOTING IN THE AFFIRMATIVE. COMMISSIONERS OLIVIER AND WIGAL-SCHLOSSER ABSTAINED.

PUBLIC COMMENT

Peter Mier addressed the Commission thanking staff and others for their support and contribution to the success of the Commission during his term as Commissioner and Chairman. He spoke of the Commission's responsibility over an important facility for the aviation community locally and nationally. Mr. Meir expressed the importance of citizens being involved in and contributing to their community, especially by serving on a Commission or Board. He reflected on the history of the Airport, it's growth, the economic value, and the quality of life it brings to the City of Scottsdale. Mr. Mier commented on the importance of enhancing the airfield, providing opportunity for it to grow, and protecting it.

REGULAR AGENDA ITEMS 1-11

1. Annual Update from Scottsdale Area Chamber of Commerce.

Mark Stanton, President & CEO of Chamber of Commerce provided an overview of the organization, noting that it is an independent 501(c)(6) organization supported by approximately 1,000 members and represents a diverse range of businesses throughout Scottsdale and the surrounding region, including the Salt River Pima-Maricopa Indian Community. The Chamber will celebrate its 80th anniversary in January and maintains a strong partnership with Scottsdale Airport, regularly collaborating on events such as the Airpark Forum and Run the Runway. Mr. Stanton commended airport leadership and staff for their ongoing collaboration, operational excellence, and willingness to engage with Chamber programs and business audiences.

Mr. Stanton reported hosting more than 200 events annually with a focus on educating, connecting, and supporting the business community while promoting economic development, business attraction, and retention efforts throughout Scottsdale. He emphasized the significant economic impact of Scottsdale Airport and the Airpark, describing them as major drivers of regional prosperity and innovation. Additional Chamber initiatives include networking events, leadership programs, business recognition through the Sterling Awards, monthly ribbon-cutting ceremonies, and educational forums addressing issues affecting businesses and quality of life, including workforce challenges and public safety concerns.

Mr. Stanton further explained that the Chamber does not endorse political candidates or operate a political action committee but works closely with elected officials and staff by facilitating public forums and discussions on business-related issues. He noted the Chamber also participates in the East Valley Chamber of Commerce Alliance, which includes eight chambers representing approximately 6,000 to 7,000 members. Through this alliance, participating chambers develop an annual legislative agenda focused on business-friendly tax, regulatory, and economic issues and present it to local and state legislators during a legislative breakfast event. Mr. Stanton reaffirmed the Chamber's commitment to maintaining a strong, reciprocal partnership with Scottsdale Airport and supporting continued economic growth and business success throughout the region.

2. Discussion and Input Regarding Airport and Airpark Aeronautical Business Permit Additions, Cancellations, and Revocations.

Assistant Aviation Director, Richard Formo, advised Golden Auto and Aircraft Detailing discontinued their Wash and Detailing business with the Airport and Siglo Aviation discontinued their Charter Sales and Management with the Airpark.

In response to Acting Chair Kube's inquiry, it was noted that Golden Auto was fairly new while Siglo had been with the airport for a couple years.

3. Discussion and Possible Action to Recommend to City Council, Adoption of Resolution No. 13792, authorizing Office Lease Agreement No. 2026-157-COS with Volanti Restaurant and Louge LLC, at Scottsdale Airport.

Assistant Aviation Director, Richard Formo, provided a brief overview noting this lease agreement is to renew current leased space on the lower half of the building. Small changes were made through negotiations to make the lease agreement coterminous with the lease agreement for the restaurant that utilizes the other half of the second story of this building.

COMMISSIONER SPALJ MADE A MOTION TO RECOMMEND TO CITY COUNCIL ADOPTION OF RESOLUTION NO. 13792, AUTHORIZING OFFICE LEASE AGREEMENT NO. 2026-157-COS WITH VOLANTI RESTAURANT AND LOUGE LLC AT SCOTTSDALE AIRPORT. COMMISSIONER OLIVIER SECONDED THE MOTION, WHICH CARRIED 6/0 WITH ACTING CHAIR KUBE, AND COMMISSIONERS BENNETT, MECARTNEY, OLIVIER, SPALJ AND WIGAL-SCHLOSSER VOTING IN THE AFFIRMATIVE.

4. Discussion and Possible Action to Recommend to City Council, Adoption of Resolution No. 13815 authorizing Design Contract No. 2026-174-COS with Mead and Hunt, Inc.

Assistant Aviation Director, Richard Formo, provided a brief overview, noting the request is to transfer approximately $150,000 from the Airport Enterprise fund to the CIP fund for the demolition and design phase of the parking lot structure on the recently purchased property across the street.

In response to Commissioner's inquiries, Mr. Wielebski clarified the funds would be utilized for demolition of the existing structure, a temporary parking lot, and design of the parking lot and structure, which is part of Mean and Hunt's contract. This project is expected to take two years to completion at a cost of 1.1 million.

ACTING CHAIR KUBE MADE A MOTION TO RECOMMEND TO CITY COUNCIL, ADOPTION OF RESOLUTION NO. 13815 AUTHORIZING DESIGN CONTRACT NO. 2026-174-COS WITH MEAD AND HUNT, INC., IN THE AMOUNT OF $149,179.33 FOR THE DEMOLITION AND CONSTRUCTION OF PARKING AREA PROJECT AT SCOTTSDALE AIRPORT. A FISCAL YEAR 2026/27 APPROPRIATION TRANSFER FROM THE AVIATION CAPITAL CONTINGENCY OF UP TO $149,180.00 TO A NEWLY ESTABLISHED CAPITAL IMPROVEMENT PROJECT NAMED AIRPORT PARKING LOT PROJECT TO BE FUNDED WITH AVIATION FUNDS. A FISCAL YEAR 2026/27 CASH TRANSFER OF $149,179.33 FROM THE OPERATING AVIATION FUND TO THE NEWLY CREATED CAPITAL PROJECT. COMMISSIONER BENNETT SECONDED THE MOTION, WHICH CARRIED 6/0 WITH ACTING CHAIR KUBE, AND COMMISSIONERS BENNETT, MECARTNEY, OLIVIER, SPALJ AND WIGAL-SCHLOSSER VOTING IN THE AFFIRMATIVE.

5. Discussion and Input Regarding Monthly Financial Reports for July and August 2026.

Assistant Aviation Director, Richard Formo, reviewed the Monthly Financial Report for August included in the agenda packet, the Aviation Cash Fund Balance, the accounts receivable aging report, the monthly revenue and expenditure comparison, the year-to-date figures, and fuel flowage numbers. This included the end of the fiscal year numbers.

Mr. Formo noted he changed look of the report by removing redundant and irrelevant information, reorganizing the page to reflect monthly then annual reporting, added the accounts receivable aging, and updated graphs for main financial and flowage sections for month to month and year over year.

6. Discussion and Input regarding Monthly Operations Report.

Aviation Director, Richard Wielebski, reviewed the Operations Report included in the agenda packet, highlighting statistics about based aircraft, operations, alerts, incidents, enforcement actions, U.S. Customs and Border Protection, airport operations, and the Business Jet Report. He noted Scottsdale Airport is holding the #8 ranking.

In response to Commissioner questions, Mr. Wielebski described a recent incident in which a vehicle fleeing a pursuit by the Phoenix Police Department crashed through the Airport Drive gate, entered a hangar, and ultimately struck an aircraft. He stated that he does not anticipate any impact on operations from Deer Valley Airport and noted that he does not believe the touch-and-go operations are being conducted by flight school students.

7. Discussion and Input regarding Monthly Construction Report.

Aviation Director, Richard Wielebski, provided the monthly Construction Report noting overnight closures began a few days ago for the Runway 3-21 Pavement Preservation project. The runway closure that beings on Saturday, October 24, 2026, at 9:00 p.m. and will end on Saturday, October 31, 2026, 12:00 p.m.

8. Discussion and Input regarding Public Outreach Programs and Planning Projects.

Aviation Director, Richard Wielebski, reviewed the items highlighted in the staff report for this item.

9. Discussion and Input Regarding Quarterly Noise Complaint Summary.

Aviation Director, Richard Wielebski, reviewed the staff report included in the agenda packet for this item.

Replying to Commissioner questions, Mr. Wielebski explained the Ms. Kuester processes for tracking the complaints and aircraft.

10. Summary of the Administrative Report from the Aviation Director, or designee, regarding the status of pending aviation-related Items.

Aviation Director, Rick Wielebski reviewed the Commission items listed in the staff report for this item, that included items voted on this evening. There were no updates on items on the boards and commissions list.

In response to Commissioner Spalj's question, Mr. Wielebski advised the discussion related to larger planes did not go to City Council and will be presented as part of the Master Plan.

11. Discussion and Possible Action to modify the Airport Advisory Commission Meeting Schedule and Commission Item Calendar.

In response to Acting Chair Kube's inquiry, Mr. Wielebski advised the December meeting is typically canceled.

COMMISSIONER SPALJ MADE A MOTION TO CANCEL THE DECEMBER 16, 2026 MEETING. ACTING CHAIR KUBE SECONDED THE MOTION, WHICH CARRIED 6/0 WITH ACTING

CHAIR KUBE, AND COMMISSIONERS BENNETT, MECARTNEY, OLIVIER, SPALJ, AND WIGAL-SCHLOSSER VOTING IN THE AFFIRMATIVE.

The next meeting is November 18, 2026.

PUBLIC COMMENT

There was no public comment.

FUTURE AGENDA ITEMS

There were no future agenda items suggested.

ADJOURNMENT

With no further business to discuss, Acting Chair Kube called for a motion to adjourn at 5:49 p.m.

COMMISSIONER SPALJ MADE A MOTION TO ADJOURN THE MEETING. COMMISSIONER WIGAL-SCHLOSSER SECONDED THE MOTION, WHICH CARRIED 6/0 WITH ACTING CHAIR KUBE, AND COMMISSIONERS BENNETT, MECARTNEY, OLIVIER, SPALJ, AND WIGAL-SCHLOSSER VOTING IN THE AFFIRMATIVE.

SUBMITTED BY:

eScribers, LLC