

MARKED AGENDA



**City of Scottsdale
AUDIT COMMITTEE**

Regular Meeting – Notice and Agenda
4:00 PM, Monday, May 20, 2024
City Hall, Kiva Conference Room
3939 N. Drinkwater Blvd., Scottsdale, AZ 85251

Call to Order / Roll Call – 4:03PM

- PRESENT** - Councilwoman Kathy Littlefield, Chair
- PRESENT** - Councilmember Barry Graham (arrived at 4:06PM)
- PRESENT** - Vice Mayor Solange Whitehead

Audit Committee members may attend by phone, video, or internet conferencing as allowed by ARS §38-431(4)

Public Comment – NO SPOKEN OR WRITTEN COMMENTS WERE PRESENTED.

Citizens may address the members of the Audit Committee during Public Comment regarding non-
agendized items, and on agendized items when the item is presented. Arizona law prohibits the Audit Committee from discussing or taking action on an item that is not on the prepared agenda.

Citizens may submit one Request to Speak card per meeting to City staff. Public testimony is limited to three (3) minutes per speaker.

Written Comment cards can be submitted to City staff at any time for either agendized or non-agendized items at least 90 minutes before the start of the meeting.

1. Approval of Minutes

[Regular Meeting – February 26, 2024](#) Discussion and Action
VICE MAYOR WHITEHEAD MOVED FOR APPROVAL OF THE REGULAR MEETING MINUTES OF FEBRUARY 26, 2024. CHAIR LITTLEFIELD SECONDED THE MOTION. MOTION APPROVED 2-0 WITH CHAIR LITTLEFIELD AND VICE MAYOR WHITEHEAD VOTING IN THE AFFIRMATIVE.

2. [Neighborhood Advisory Commission Sunset Review](#) Discussion and Action

Presenter: Elizabeth Brandt, Senior Auditor
VICE MAYOR WHITEHEAD MOVED TO RECOMMEND TO CITY COUNCIL TO CONTINUE THE NEIGHBORHOOD ADVISORY COMMISSION. COUNCILMEMBER GRAHAM SECONDED THE MOTION. MOTION APPROVED 3-0 WITH CHAIR LITTLEFIELD, COUNCILMEMBER GRAHAM AND VICE MAYOR WHITEHEAD VOTING IN THE AFFIRMATIVE.

3. [FY 2022-23 HUD Report Package](#) and FY 2023-24 Financial Audit initiation Discussion and Action

Presenters: Lai Cluff, Acting City Auditor, and Brittney Williams, Audit Partner, Heinfeld Meech

4. [Audit No. 2402, E-Verify Compliance FY 2022-23](#) Discussion and Action

Presenter: Mel Merrill, Senior Auditor
VICE MAYOR WHITEHEAD MOVED TO ACCEPT AUDIT NO. 2402, E-VERIFY COMPLIANCE FY 2022-23, AS SUBMITTED. COUNCILMEMBER GRAHAM SECONDED THE MOTION. MOTION APPROVED 3-0 WITH CHAIR LITTLEFIELD, COUNCILMEMBER GRAHAM AND VICE MAYOR WHITEHEAD VOTING IN THE AFFIRMATIVE.



- 5. [Audit No. 2406, Library Operations Management](#) Discussion and Action
Presenter: Mel Merrill, Senior Auditor
VICE MAYOR WHITEHEAD MOVED TO ACCEPT AUDIT NO. 2406, LIBRARY OPERATIONS MANAGEMENT, AS SUBMITTED. CHAIR LITTLEFIELD SECONDED THE MOTION. MOTION APPROVED 3-0 WITH CHAIR LITTLEFIELD, COUNCILMEMBER GRAHAM AND VICE MAYOR WHITEHEAD VOTING IN THE AFFIRMATIVE.

- 6. [Sunset Review Process and Draft 3-Year Schedule for FY 2024-25 to FY 2026-27](#) Discussion and Action
Presenter: Lai Cluff, Acting City Auditor
VICE MAYOR WHITEHEAD MOVED TO ACCEPT THE PROPOSED FY 2024-25 THROUGH FY 2026-27 SUNSET REVIEW SCHEDULE AND PROCESS, AS SUBMITTED. CHAIR LITTLEFIELD SECONDED THE MOTION. MOTION APPROVED 3-0 WITH CHAIR LITTLEFIELD, COUNCILMEMBER GRAHAM AND VICE MAYOR WHITEHEAD VOTING IN THE AFFIRMATIVE.

- 7. [City Auditor updates](#) and [Preliminary FY 2024-25 Audit Plan discussion](#) Information/Discussion
Presenter: Lai Cluff, Acting City Auditor

- 8. **Possible agenda items for next meeting** Information/Discussion
Presenter: Lai Cluff, Acting City Auditor

Adjournment – 4:51PM

