



City of Scottsdale Budget Review Commission Regular Meeting Minutes

Tuesday, November 18, 2025
Community Design Studio
7506 E. Indian School Road
Scottsdale, AZ 85251

PRESENT: Daniel Schweiker, Vice Chair
Carla, Commissioner
Bob Lettieri, Commissioner
Brad Newman, Commissioner
Mark Stephens, Commissioner

ABSENT: Skyler Badenoch, Commissioner

STAFF: Sonia Andrews, City Treasurer / Chief Financial Officer
Greg Caton, City Manager
Jennifer Fernandez, Assistant City Attorney
Scott Selin, Budget Department Director

Call to Order

Vice Chair Daniel Schweiker called the meeting to order at 4:05pm

Roll Call

Members present as listed above.

Public Comment

No public comments were received.

1. Introductions

Commission members provided brief introductions of themselves.

2. Approval of Minutes of October 1, 2025

Discussion ensued on the content of the action meeting minutes and whether commission members would be allowed to have certain comments included for the record. City staff emphasized the importance of remaining consistent with the formatting established by the City Clerk's Office and recommended adhering to it.

COMMISSIONER NEWMAN MOVED TO APPROVE THE OCTOBER 1, 2025, BUDGET REVIEW COMMISSION REGULAR MEETING MINUTES. COMMISSIONER STEPHENS SECONDED THE MOTION, WHICH CARRIED FIVE (5) TO ZERO (0). VICE CHAIR SCHWEIKER, AND COMMISSIONERS CARLA, LETTIERI, NEWMAN, AND STEPHENS VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

3. Adopt Amended Bylaws

COMMISSIONER STEPHENS MOVED TO APPROVE THE AMENDED BUDGET REVIEW COMMISSION BYLAWS. COMMISSIONER CARLA SECONDED THE MOTION, WHICH CARRIED FIVE (5) TO ZERO (0). VICE CHAIR SCHWEIKER, AND COMMISSIONERS CARLA, LETTIERI, NEWMAN, AND STEPHENS VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

4. *Nomination and Election of Chair and Vice Chair**

(Item removed and moved to a future meeting at the request of staff)

5. Approve Proposed Meeting Calendar

COMMISSIONER CARLA MOVED TO APPROVE THE PROPOSED MEETING CALENDAR WITH THE ADDITION OF ONE OTHER MEETING FOR EITHER THE LAST WEEK OF NOVEMBER OR IN DECEMBER, BEFORE THE DECEMBER 18TH SCHEDULED MEETING. COMMISSIONER NEWMAN SECONDED THE MOTION, WHICH CARRIED FIVE (5) TO ZERO (0). VICE CHAIR SCHWEIKER, AND COMMISSIONERS CARLA, LETTIERI, NEWMAN, AND STEPHENS VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

6. Identification and Approval of Possible Future Agenda Items

At the request of Vice Chair Schweiker, items 5 and 6 of the initial agenda were switched.

Various discussions occurred regarding potential future agenda items and how the Commission can optimally approach the FY 2026/27 budget cycle. There were discussions regarding how the parameters of Arizona's Open Meeting Law impact the potential desired workplan of the Commission. Assistant City Attorney Fernandez provided clarification regarding how city commissioners should conduct themselves when interacting with city staff to remain compliant with Open Meeting Law. Additionally, commissioners agreed that it would be important to schedule an additional BRC meeting to discuss proposed agenda items in more detail before the next scheduled meeting on December 18th.

COMMISSIONER CARLA MOVED THAT THE SPECIAL MEETING AGENDA ITEMS WOULD BE TO CONSIDER COMMISSIONER NEWMAN'S PROPOSAL AND COMMISSIONER STEPHENS' ABBREVIATED PROPOSAL AND ANY OTHER IDEAS THAT THE REST OF THE COMMISSIONERS WANT TO BRING FORWARD AS THEIR PRIORITY IN THE WORK PLAN FOR THIS CYCLE AND POSSIBLY THE NEXT TWO YEARS AND TO GET THEM TO SONIA BY NOVEMBER 21ST SO THAT SHE CAN COLLATE THEM AND GET THEM OUT TO THE COMMISSION BEFORE THE NEXT MEETING FOR REVIEW. COMMISSIONER NEWMAN SECONDED THE MOTION, WHICH CARRIED FIVE (5) TO ZERO (0). VICE CHAIR SCHWEIKER AND COMMISSIONERS CARLA, LETTIERI, NEWMAN AND STEPHENS VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

Note: Item 6 was heard by the Commission prior to Item 5.

Adjournment

COMMISSIONER NEWMAN MOVED TO ADJOURN THE MEETING. VICE CHAIR SCHWEIKER SECONDED THE MOTION, WHICH CARRIED FIVE (5) TO ZERO (0). VICE CHAIR SCHWEIKER, AND COMMISSIONERS CARLA, LETTIERI, NEWMAN, AND STEPHENS VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

With no further business to discuss, being duly moved and seconded, the meeting adjourned at 5:12 p.m.