



Approved 3/20/25 - CC

**SCOTTSDALE DEVELOPMENT REVIEW BOARD  
KIVA-CITY HALL  
3939 DRINKWATER BOULEVARD  
SCOTTSDALE, ARIZONA  
Thursday, February 20, 2025**

**\*SUMMARIZED REGULAR MEETING MINUTES\***

**PRESENT:** Kathy Littlefield, Councilwoman / Chair  
Joe Young, Planning Commissioner  
Ali Fakh, Design Member  
David Mason, Development Member  
Ed Peaser, Development Member  
Donna Robinson, Design Member – attended remotely

**ABSENT:** Jeff Brand, Vice Chair, Design Member

**STAFF:** Brad Carr                      Meredith Tessier  
Shane Morrison                 Jason McWilliams  
Caitlin Clark

**CALL TO ORDER**

Councilwoman Littlefield called the meeting of the Development Review Board to order at 1:00 PM.

**ROLL CALL**

A formal roll call was conducted confirming members present as stated above.

**PUBLIC COMMENT – NON-AGENDIZED ITEMS**

Public Comment time is reserved for citizens to comment on non-agendized items that are within the Development Review Board's jurisdiction. No official Development Review Board action can be taken on the items.

**NO SPOKEN OR WRITTEN PUBLIC COMMENT RECEIVED AT HEARING FOR NON-AGENDIZED ITEMS.**

**ADMINISTRATIVE REPORT**

1. Identify supplemental information, if any, related to February 20, 2025 Development Review Board agenda items, and other correspondence.

**MINUTES**

\* Note: These are summary minutes only. An audio/video recording of the meeting is available on the Development Review Board website at: [http://scottsdale.granicus.com/ViewPublisher.php?view\\_id=36](http://scottsdale.granicus.com/ViewPublisher.php?view_id=36)

2. Approval of the January 9, 2025 Development Review Board Meeting Minutes.

**BOARD MEMBER MASON MOVED TO APPROVE THE JANUARY 9, 2025 DEVELOPMENT REVIEW BOARD REGULAR MEETING MINUTES AS PRESENTED, 2ND BY BOARD MEMBER PEASER. THE MOTION PASSED UNANIMOUSLY IN FAVOR BY COUNCILWOMAN LITTLEFIELD, COMMISSIONER YOUNG, BOARD MEMBERS FAKIH, MASON, PEASER, AND ROBINSON WITH A VOTE OF SIX (6) TO ZERO (0).**

### **CONSENT AGENDA**

3. 13-DR-2024 (The Loop)

Request for approval of a site plan, landscape plan, and building elevations for an office and warehouse development project comprised of four one-story buildings with approximately 267,051 square feet of total building area on a +/- 16.67-acre site located at 17761, 17791, 17799, and 17821 N. 85th Street, with Industrial Park, Planned Community District (I-1 PCD) zoning.

Staff Contact is Meredith Tessier, 480-312-4211

Applicant Contact is Kurt Jones, 602-452-2729

**BOARD MEMBER PEASER MOVED TO APPROVE CASE 13-DR-2024 ON THE CONSENT AGENDA, 2ND BY BOARD MEMBER MASON. THE MOTION PASSED UNANIMOUSLY IN FAVOR BY COUNCILWOMAN LITTLEFIELD, BOARD MEMBERS FAKIH, MASON, PEASER, AND ROBINSON WITH A VOTE OF FIVE (5) TO ZERO (0), WITH COMMISSIONER YOUNG RECUSING.**

4. 31-DR-2024 (Scottsdale Promenade)

Request for approval of a site plan, landscape plan, and building elevations for a new one-story retail and restaurant building with a drive-through and approximately 8,265 square feet of building area within an existing commercial shopping center located at 16243 N. Scottsdale Road, with Planned Regional Center (PRC) zoning.

Staff Contact is Meredith Tessier, 480-312-4211

Applicant Contact is Jeff Brand, 480-949-6800

**COMMISSIONER YOUNG MOVED TO APPROVE CASE 31-DR-2024 ON THE CONSENT AGENDA, 2ND BY BOARD MEMBER MASON. THE MOTION PASSED UNANIMOUSLY IN FAVOR BY COUNCILWOMAN LITTLEFIELD, COMMISSIONER YOUNG, BOARD MEMBERS MASON, PEASER, AND ROBINSON WITH A VOTE OF FIVE (5) TO ZERO (0), WITH BOARD MEMBER FAKIH RECUSING.**

### **ADJOURNMENT**

With no further business to discuss, the regular meeting of the Development Review Board adjourned at 1:11 PM.