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## MEMORANDUM

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**DATE:** February 2, 2026  
**TO:** Ben Lane, City Clerk  
**FROM:** Karen Tyler, Principal Assistant City Attorney  
**RE:** SEAC January 21, 2026, Meeting Minutes

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At the January 21, 2026 meeting of the Scottsdale Environmental Advisory Commission, the Commission acted on Agenda Items Nos. 1 through 5 to approve the August 20, 2025, September 17, 2025, October 15, 2025, November 19, 2025 and December 10, 2025 meeting minutes. The Commission voted 6-1 to approve the meeting minutes with additional language noted on the marked agenda. The City Attorney's Office has concluded that the Commission's addition of language to the minutes did not constitute a valid approval and, therefore, the minutes should be placed on the February 18, 2026 SEAC agenda for approval in a manner consistent with the Open Meeting Law, Scottsdale Code and Administrative Regulation 121 – Legal Postings.

Please include this Memorandum with the January 21, 2026 Marked Agenda on the public website.

# **SCOTTSDALE ENVIRONMENTAL ADVISORY COMMISSION MEETING NOTICE AND **MARKED** AMENDED AGENDA**



\*Removal of Agenda Items #9, #10, and #11.

\*\*Agenda Packets Updated for Agenda Items #12, #13, and #16.

\*\*\*Agenda Language and Packet Updated for Agenda Items #14.

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## **SCOTTSDALE ENVIRONMENTAL ADVISORY COMMISSION**

Andrew Scheck, Chair  
Alisa McMahon, Vice Chair  
Ute Brady, Commissioner  
Alexandra Craig, Commissioner

Tara Iyengar, Commissioner  
Siobhan Ulreich-Power, Commissioner  
Judah Waxelbaum, Commissioner

**Wednesday, January 21, 2026**

**5:30 P.M.**

## **SCOTTSDALE ENVIRONMENTAL ADVISORY COMMISSION MEETING**

Community Design Studio, 7506 E. Indian School Road, Scottsdale, Arizona.

**The public will have access to the meeting place 30 minutes prior to the meeting.**

**Call to Order – 5:32PM**

**Roll Call –**

**PRESENT: Chair Scheck, Vice Chair McMahon, and Commission Members Brady, Craig, Iyengar, Ulreich-Power, and Waxelbaum**

**Note – Chair Scheck conducted the Meeting Agenda Items in the following order: Item 14, Administrative Report, Item 6, Item 8, Item 1, Item 2, Item 3, Item 4, Item 5, Item 7, Item 12, Item 15, Item 13, and Item 16**

**One or more members of the Scottsdale Environmental Advisory Commission may be attending the meeting by telephone, video, or internet conferencing, pursuant to A.R.S. §38-431(4).**

## **Public Comment – Non-Agendized Items**

Citizens may address the members of the Scottsdale Environmental Advisory Commission during Public Comment. However, Arizona State law prohibits the Scottsdale Environmental Advisory Commission from discussing or taking action on an item that is not on the prepared agenda. Public Comment time is reserved for Scottsdale citizens, business owners and property owners to comment on non-agendized items that are within the Commission's jurisdiction. Speakers may submit a blue "Request to Speak" card in person prior to the beginning of the meeting. Public testimony is limited to three (3) minutes per speaker and a total of 15 minutes.

Written comments are also being accepted for non-agendized items and may be submitted in-person at the hearing or electronically by [clicking here](#). Written comments submitted electronically will be emailed to the Commission Members.

**There was no public comment.**

## Administrative Report – Tim Conner, Commission Liaison

**Note:** The Commission may make comments or ask questions of the Commission Liaison; however, no Commission action will be taken.

### Minutes

1. Approval of August 20, 2025, Scottsdale Environmental Advisory Commission [Regular Meeting Minutes](#).  
**Commission Action:** Discussion and action (roll call vote).

**The Commission discussed the item.**

**APPROVED:6-1 by roll call vote. Motion to approve the August 20, 2025, Summarized Regular Meeting Minutes, by Commissioner Brady noting the following:**

1. Said Minutes do not provide the openness, transparency, accessibility, efficiency, and functionality of SEAC's traditional meeting minutes, meaning the minutes approved over the past several years through to the May 21, 2025 meeting minutes;
2. Said Minutes do not provide the openness, transparency, accessibility, efficiency, and functionality of the Minutes to date of other Scottsdale boards and commissions, including but not limited to Airport, Budget Review, Human Relations, Human Services, Judicial Appointments, Library, McDowell Sonoran Preserve, Parks and Recreation, Transportation, and Veterans; and
3. A summary of the meeting analogous to the Minutes referenced in 1 and 2 can be found in the August 20, 2025 Commissioner Meeting Report linked to the October 15, 2025 Regular Meeting Marked Agenda at Item #3.

**2<sup>nd</sup> by Chair Scheck. Chair Scheck, Vice Chair McMahon, and Commission Members Brady, Craig, Iyengar, and Ulreich-Power, voted in the affirmative; Commissioner Waxelbaum dissenting.**

**Commissioner Waxelbaum shared that his dissenting vote reflected his objection to the Commission using the minutes beyond the normal role of government meeting minutes.**

***(See memorandum dated February 2, 2026, to the City Clerk from Karen Tyler, Principal Assistant City Attorney attached to this Marked Agenda. )***

2. Approval of September 17, 2025, Scottsdale Environmental Advisory Commission [Regular Meeting Minutes](#).  
**Commission Action:** Discussion and action (roll call vote).

**The Commission discussed the item.**

**Vice Chair McMahon noted the following corrections for the September 17, 2025, Summarized Meeting Minutes:**

- Item 2 should indicate a “Motion to authorize Commissioner Craig to consider extending the timeline for submissions for the Sustainable Scottsdale Award for the purposes of increasing publicity...”, and
- Item 6 should include a third bullet citing, “Vice Chair McMahon added for the October meeting a continuation of tonight’s discussion regarding SEAC minutes/notes”.

**APPROVED:6-1 by roll call vote. Motion to approve the September 17, 2025, Summarized Regular Meeting Minutes, with Vice Chair McMahons corrections, by Commissioner Brady noting the following:**

1. Said Minutes do not provide the openness, transparency, accessibility, efficiency, and functionality of SEAC's traditional meeting minutes, meaning the minutes approved over the past several years through to the May 21, 2025 meeting minutes;
2. Said Minutes do not provide the openness, transparency, accessibility, efficiency, and functionality of the Minutes to date of other Scottsdale boards and commissions, including but not limited to Airport, Budget Review, Human Relations, Human Services, Judicial Appointments, Library, McDowell Sonoran Preserve, Parks and Recreation, Transportation, and Veterans; and
3. A summary of the meeting analogous to the Minutes referenced in 1 and 2 can be found in the September 17, 2025 Commissioner Meeting Report linked to the January 21, 2026 Regular Meeting Marked Agenda at Item #8.

**2<sup>nd</sup> by Chair Scheck. Chair Scheck, Vice Chair McMahon, and Commission Members Brady, Craig, Iyengar, and Ulreich-Power, voted in the affirmative; Commissioner Waxelbaum dissenting.**

***(See memorandum dated February 2, 2026, to the City Clerk from Karen Tyler, Principal Assistant City Attorney attached to this Marked Agenda.)***

3. Approval of October 15, 2025, Scottsdale Environmental Advisory Commission [Regular Meeting Minutes](#).  
**Commission Action:** Discussion and action (roll call vote).

**APPROVED:6-1 by roll call vote. Motion to approve the October 15, 2025 Summarized Regular Meeting Minutes, by Commissioner Brady noting the following:**

1. Said Minutes do not provide the openness, transparency, accessibility, efficiency, and functionality of SEAC's traditional meeting minutes, meaning the minutes approved over the past several years through to the May 21, 2025 meeting minutes;
2. Said Minutes do not provide the openness, transparency, accessibility, efficiency, and functionality of the Minutes to date of other Scottsdale boards and commissions, including but

not limited to Airport, Budget Review, Human Relations, Human Services, Judicial Appointments, Library, McDowell Sonoran Preserve, Parks and Recreation, Transportation, and Veterans; and

3. A summary of the meeting analogous to the Minutes referenced in 1 and 2 can be found in the October 15, 2025 Commissioner Meeting Report linked to a future Regular Meeting Marked Agenda.

**2<sup>nd</sup> by Chair Scheck. Chair Scheck, Vice Chair McMahon, and Commission Members Brady, Craig, Iyengar, and Ulreich-Power, voted in the affirmative; Commissioner Waxelbaum dissenting.**

*(See memorandum dated February 2, 2026, to the City Clerk from Karen Tyler, Principal Assistant City Attorney attached to this Marked Agenda.)*

4. Approval of November 19, 2025, Scottsdale Environmental Advisory Commission [Regular Meeting Minutes](#).

**Commission Action:** Discussion and action (roll call vote).

**APPROVED:6-1 by roll call vote. Motion to approve the November 19, 2025 Summarized Regular Meeting Minutes, by Commissioner Brady noting the following:**

1. Said Minutes do not provide the openness, transparency, accessibility, efficiency, and functionality of SEAC's traditional meeting minutes, meaning the minutes approved over the past several years through to the May 21, 2025 meeting minutes;
2. Said Minutes do not provide the openness, transparency, accessibility, efficiency, and functionality of the Minutes to date of other Scottsdale boards and commissions, including but not limited to Airport, Budget Review, Human Relations, Human Services, Judicial Appointments, Library, McDowell Sonoran Preserve, Parks and Recreation, Transportation, and Veterans; and
3. A summary of the meeting analogous to the Minutes referenced in 1 and 2 can be found in the November 19, 2025 Commissioner Meeting Report linked to a future Regular Meeting Marked Agenda.

**2<sup>nd</sup> by Chair Scheck. Chair Scheck, Vice Chair McMahon, and Commission Members Brady, Craig, Iyengar, and Ulreich-Power, voted in the affirmative; Commissioner Waxelbaum dissenting.**

*(See memorandum dated February 2, 2026, to the City Clerk from Karen Tyler, Principal Assistant City Attorney attached to this Marked Agenda.)*

5. Approval of December 10, 2025, Scottsdale Environmental Advisory Commission [Regular Meeting Minutes](#).

**Commission Action:** Discussion and action (roll call vote).

**The Commission discussed the item.**

**Vice Chair McMahon noted the following corrections for the December 10, 2025, Summarized Meeting Minutes:**

- **Item 4 should indicate the 2<sup>nd</sup> motion maker was Chair Scheck and not Commissioner Craig, and**
- **Item 8 should indicate “...nominees who did not advance to the second and final round of review.”**

**APPROVED:6-1 by roll call vote. Motion to approve the December 10, 2025 Summarized Regular Meeting Minutes, with Vice Chair McMahons corrections, by Commissioner Brady noting the following:**

- 1. Said Minutes do not provide the openness, transparency, accessibility, efficiency, and functionality of SEAC's traditional meeting minutes, meaning the minutes approved over the past several years through to the May 21, 2025 meeting minutes;**
- 2. Said Minutes do not provide the openness, transparency, accessibility, efficiency, and functionality of the Minutes to date of other Scottsdale boards and commissions, including but not limited to Airport, Budget Review, Human Relations, Human Services, Judicial Appointments, Library, McDowell Sonoran Preserve, Parks and Recreation, Transportation, and Veterans; and**
- 3. A summary of the meeting analogous to the Minutes referenced in 1 and 2 can be found in the December 10, 2025 Commissioner Meeting Report linked to a future Regular Meeting Marked Agenda.**

**2<sup>nd</sup> by Chair Scheck. Chair Scheck, Vice Chair McMahon, and Commission Members Brady, Craig, Iyengar, and Ulreich-Power, voted in the affirmative; Commissioner Waxelbaum dissenting.**

***(See memorandum dated February 2, 2026, to the City Clerk from Karen Tyler, Principal Assistant City Attorney attached to this Marked Agenda. )***

## **REGULAR AGENDA**

### **6. [2026 Election of Officers](#)**

In accordance with the Bylaws of the Scottsdale Environmental Advisory Commission, members will elect a Chair and Vice Chair for 2026.

**Presenter:** Chair Scheck

**Staff Contact:** Tim Conner, Commission Liaison, [tconner@scottsdaleaz.gov](mailto:tconner@scottsdaleaz.gov), 480-312-7833

**Commission Action:** Presentation, possible discussion and action

**APPROVED: 7-0 by roll call vote. Motion to appoint Commissioner McMahon as Vice Chair of the Scottsdale Environmental Advisory Commission by Chair Scheck, 2nd by Commissioner Brady. Chair Scheck, Vice Chair McMahon, and Commission Members Brady, Craig, Iyengar, Ulreich-Power and Waxelbaum, voted in the affirmative; there were no dissenting votes.**

**APPROVED: 7-0 by roll call vote. Motion to appoint Commissioner Scheck as Chair of the Scottsdale Environmental Advisory Commission by Commissioner Brady, 2nd by Commissioner Ulreich-Power. Chair Scheck, Vice Chair McMahon, and Commission Members Brady, Craig, Iyengar, Ulreich-Power and Waxelbaum, voted in the affirmative; there were no dissenting votes.**

7. **[Scottsdale Environmental Advisory Commission 2025 Annual Report](#)**

The Commission will review, discuss and consider approval of the 2025 Scottsdale Environmental Advisory Commission Annual Report.

**Presenter:** Chair Scheck

**Staff Contact:** Tim Conner, Commission Liaison, [tconner@scottsdaleaz.gov](mailto:tconner@scottsdaleaz.gov), 480-312-7833

**Commission Action:** Presentation, possible discussion and action

**The Commission discussed the item.**

**Vice Chair McMahon suggested that the Commission be provided with more time to review late modifications submitted by Commissioner Brady and the Vice Chair McMahon. Vice Chair McMahon the Commission have the following items included in the February 18, 2026 Agenda Packet:**

- **2024 Annual Report as approved,**
- **2025 draft Annual Report in the January packet, and**
- **All submitted revisions to same**

**APPROVED: 6-1 by roll call vote. Motion to continue the review and possible approval of the 2025 Scottsdale Environmental Advisory Commission Annual Report to the February 18, 2025 Regular Meeting, by Chair Scheck, 2<sup>nd</sup> by Commissioner Brady. Chair Scheck, Vice Chair McMahon, and Commission Members Brady, Craig, Iyengar, and Ulreich-Power, voted in the affirmative; Commissioner Waxelbaum dissenting.**

8. **[Commissioner Meeting Report – September 17, 2025, Regular SEAC Meeting](#)**

A written Meeting Report prepared by Commissioners for the September 17, 2025, regular meeting may be reviewed, discussed, and considered for approval by the Commission as a resource for interested parties and to support SEAC's ongoing discussions and function.

**Presenter:** Chair Scheck

**Staff Contact:** Tim Conner, Commission Liaison, [tconner@scottsdaleaz.gov](mailto:tconner@scottsdaleaz.gov), 480-312-7833

**Commission Action:** Presentation, possible discussion and action

**APPROVED: 7-0 by roll call vote. Motion to approve the Commissioner Meeting Report for the**

**September 17, 2025, Regular SEAC Meeting by Vice Chair McMahon, 2<sup>nd</sup> by Commissioner Brady. Chair Scheck, Vice Chair McMahon, and Commission Members Brady, Craig, Iyengar, Ulreich-Power and Waxelbaum, voted in the affirmative; there were no dissenting votes.**

9. **\*Commissioner Meeting Report – October 15, 2025, Regular SEAC Meeting**

*This item has been removed.*

10. **\*Commissioner Meeting Report – November 19, 2025, Regular SEAC Meeting**

*This item has been removed.*

11. **\*Commissioner Meeting Report – December 10, 2025, Regular SEAC Meeting**

*This item has been removed.*

12. **\*\*[2026 Sustainable Scottsdale Award Program Update](#)**

Commissioner Craig will provide an update on the program's progress and any outstanding tasks that need to be addressed by the Commission.

**Presenter:** Commissioner Craig

**Staff Contact:** Tim Conner, Commission Liaison, [tconner@scottsdaleaz.gov](mailto:tconner@scottsdaleaz.gov), 480-312-7833

**Commission Action:** Presentation, possible discussion and action

**The Commission discussed the item.**

**No action was taken.**

13. **\*\*[Update on 2019 Bond Project #41 Install Solar Heating System for Eldorado Pool](#)**

Vice Chair McMahon will provide an update and lead a discussion regarding 2019 Bond Project #41 as the project has evolved since the staff presentation to SEAC in August 2025. The Commission will consider appointing a Commissioner to represent SEAC to make a recommendation regarding the use of solar to enhance Scottsdale's environment at a City Council meeting when Bond Project #41 is agendized for action.

**Presenter:** Vice Chair McMahon

**Staff Contact:** Tim Conner, Commission Liaison, [tconner@scottsdaleaz.gov](mailto:tconner@scottsdaleaz.gov), 480-312-7833

**Commission Action:** Presentation, possible discussion and action

**The Commission discussed the item.**

**APPROVED: 7-0 by roll call vote. Motion to appoint Vice Chair McMahon to represent the Commission in making a recommendation regarding the use of solar to enhance Scottsdale's environment at a future City Council meeting when Bond Project #41 is agendized for action by Chair Scheck, 2<sup>nd</sup> by Commissioner Ulreich-Power. Chair Scheck, Vice Chair McMahon, and Commission Members Brady, Craig, Iyengar, Ulreich-Power and Waxelbaum, voted in the affirmative; there were no dissenting votes.**

## NON-ACTION AGENDA

**How the Non-Action Agenda Works:** The Commission will receive a presentation and may have a discussion on each item but no action will be taken by the Commission. The Non-Action Agenda provides an opportunity for staff to receive input from the Commission and for the public to observe these discussions.

14. \*\*\*[Plastic Waste & Health](#)

Commissioner Iyengar will introduce Mr. David Charns, a local supplier of food service products, who will provide an informational presentation on alternatives to plastic food service items. The presentation will address cost considerations, product availability, disposal and end-of-life issues, barriers to broader adoption, and education opportunities from a restaurant and supplier perspective.

Following the presentation, Commissioner Iyengar will facilitate a discussion on the topic, including questions from the Commission and identification of potential areas for future consideration.

**Presenter:** Commissioner Iyengar & Mr. David Charns

**Staff Contact:** Tim Conner, Commission Liaison, [tconner@scottsdaleaz.gov](mailto:tconner@scottsdaleaz.gov), 480-312-7833

**Commission Action:** Presentation and possible discussion

**Commissioner Iyengar introduced Mr. David Charns, a local supplier of food service products, who discussed alternatives to plastic food service items with the Commission.**

**No action was taken.**

15. [Scottsdale Environmental Advisory Commission Annual Bylaw Review](#)

Staff will present the Bylaws of the Commission for annual review.

**Staff Contact/Presenter:** Tim Conner, Commission Liaison, [tconner@scottsdaleaz.gov](mailto:tconner@scottsdaleaz.gov), 480-312-7833

**Commission Action:** Presentation and possible discussion

**The Commission discussed the item.**

**No action was taken.**

16. \*\*[Identification of Future Agenda Items](#)

The Scottsdale Environmental Advisory Commission may suggest items they wish to be placed on a future agenda. Consideration of such items includes: 1) request that the Commission Liaison agendaize the item for a future meeting; 2) request that the Commission Liaison investigate the matter and prepare a written response to the Commission; or 3) take no further action. Per Arizona State law, the Commission may not discuss, deliberate, or take legal action on any matter in the "Identification of Future Agenda Items" unless the specific matter is properly noticed for legal action.

**Staff Contact:** Tim Conner, Commission Liaison, [tconner@scottsdaleaz.gov](mailto:tconner@scottsdaleaz.gov), 480-312-7833

**The Commission discussed the item.**

**No action was taken.**

**Adjournment – 7:19PM**

**APPROVED: Unanimously by voice vote; Motion to adjourn by Chair Scheck, 2<sup>nd</sup> by Commissioner Brady.**



**PERSONS WITH A DISABILITY MAY REQUEST A REASONABLE ACCOMMODATION BY CONTACTING STAFF AT (480-312-7767). REQUESTS SHOULD BE MADE 24 HOURS IN ADVANCE, OR AS EARLY AS POSSIBLE TO ALLOW TIME TO ARRANGE ACCOMMODATION. FOR TTY USERS, THE ARIZONA RELAY SERVICE (1-800-367-8939) MAY CONTACT THE CITY PLANNING OFFICE AT (480-312-7767).**