



**SCOTTSDALE HISTORIC PRESERVATION COMMISSION
COMMUNITY DESIGN STUDIO
7506 E. INDIAN SCHOOL ROAD
SCOTTSDALE, ARIZONA
Thursday, May 2, 2024**

*** SUMMARIZED MEETING MINUTES ***

PRESENT:

Peter Hosmer, Chair
Rose Smith, Vice Chair
Linda Davis, Commissioner
Jay Panzer, Commissioner
Brin Sherrin, Commissioner
Glen Loveland, Commissioner

ABSENT:

Courtney Lage, Commissioner

STAFF:

Adam Yaron
Ben Moriarity
Jesús Murillo
Caitlin Clark

CALL TO ORDER

Chair Hosmer called the meeting of the Historic Preservation Commission to order at 6:01 PM.

ROLL CALL

A formal roll call was conducted confirming members present as stated above.

PUBLIC COMMENT

HPC received zero (0) request to speak cards for non-agendized items.

* Note: These are summary action minutes only. A complete copy of the meeting audio is available on the Historic Preservation Commission website at:

<https://www.scottsdaleaz.gov/boards/historic-preservation-commission>

ADMINISTRATIVE REPORT

1. Identify supplemental information, if any, related to the May 2, 2024 Historic Preservation Commission agenda items, and other correspondence.

Administrative Report provided by Adam Yaron.

APPROVAL OF THE MINUTES

2. Approval of the April 4, 2024 Historic Preservation Commission Agenda Meeting Minutes with corrections.

Commissioner Sherrin identified modifications to the April 4, 2024 Historic Preservation Regular Meeting Minutes. Commissioner Sherrin made a motion to approve the April 4, 2024 Historic Preservation Regular Meeting Minutes with corrections, seconded by Commissioner Panzer. Motion carried by a vote six (6) to zero (0)

REGULAR AGENDA

3. Architectural Feature Communication
The Commission will review, discuss, and take possible action regarding the development of communication that would identify and emphasize the primary architectural features of Historic Property (HP) zoning districts and neighborhoods, to promote preservation and/or restoration of historic and cultural resources. This item was previously discussed and continued at their January 4, February 1, March 7, and April 4, 2024 regular meetings.

Jesús Murillo presented to the Commission the proposed Architectural Features.

PUBLIC COMMENT

John Baughn spoke about how further guidance with the guidelines could benefit Villa Monterey Unit III.

Kathryn Baughn spoke about paint colors for Villa Monterey Unit III.

Chair Hosmer motioned to continue assigned Commission draft communications the Architectural Feature Communication to a future date of a Historic Preservation Commission Meeting. Motion was withdrawn for amendment.

Commission Panzer made a motion to continue the Architectural Feature Communication and to assign Chair Hosmer to complete the Villa Monterey Unit III pamphlet, return the example to the HPC, and then to work with Villa Monterey Unit III representatives. Seconded by Chair Hosmer. Motion carried by a vote six (6) to zero (0).

4. HPC June 2024 Meeting
Staff will request the Commission to consider an alternative meeting date for the regularly scheduled meeting in June 2024 (from June 6, 2024, to

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June 13, 2024).

No motion to change in meeting date, regularly scheduled meeting in June 2024 shall remain June 6, 2024

NON-ACTION ITEMS

5. Residential Building Code & Safety Requirements Overview
Staff will provide the Commission with a brief overview of the Residential Building Code and Safety Requirements as it relates to the application of ornamental window coverings.

Michael Clack presented to the Commission the residential building code and safety requirements overview.

6. Recognition of Service: Commissioner Linda Davis
The Commission will recognize Commissioner Davis for having completed her second term of service with the Historic Preservation Commission.

Presentation provided by Jesús Murillo.

7. Commissioner Items
Per Section 211 of the Bylaws of the Historic Preservation Commission, this item provides the Commission the opportunity to consider the following Commissioner-submitted items:

No Commissioner Items have been submitted to staff for consideration.

Consideration of such item includes: 1) request that the Commission Liaison agendaize the item for a future meeting; 2) request that the Commission Liaison investigate the matter and prepare a written response to the Commission; or 3) take no further action. Per Arizona State law, the Commission shall not discuss or take action with respect to any matter not specifically listed on the agenda.

No commissioner items provided.

ADJOURNMENT

With no further business to discuss, the regular meeting of the Historic Preservation Commission adjourned at 7:50PM.

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