



**SCOTTSDALE HISTORIC PRESERVATION COMMISSION
COMMUNITY DESIGN STUDIO
7506 E. INDIAN SCHOOL ROAD
SCOTTSDALE, ARIZONA
Thursday, January 9, 2025**

SUMMARIZED MEETING MINUTES

PRESENT:

Rose Smith, Vice Chair
Brin Sherrin, Commissioner
Jay Panzer, Commissioner
Mark Estes, Commissioner
Brandon Fadden, Commissioner
Ryan Hilbun, Commissioner

ABSENT:

Glen Loveland, Commissioner

STAFF:

Adam Yaron
Jesús Murillo
Ben Moriarity
Clayton Hults

CALL TO ORDER

Vice Chair Smith called the meeting of the Historic Preservation Commission to order at 6:00 PM.

ROLL CALL

A formal roll call was conducted confirming members present as stated above.

PUBLIC COMMENT

HPC received zero (0) request to speak cards for non-agendized items.

ADMINISTRATIVE REPORT

1. Identify supplemental information, related to the January 9, 2025 Historic Preservation Commission agenda items, and other correspondence.

Administrative Report provided by Adam Yaron.

APPROVAL OF THE MINUTES

2. Approval of the December 5, 2024 Historic Preservation Commission Agenda Meeting Minutes.

**Commissioners Sherrin and Panzer identified revisions.
Commissioner Panzer made a motion to approve the December 5, 2024 Historic Preservation Regular Meeting Minutes, seconded by Vice Chair Smith. Motion carried by a vote six (6) to zero (0).**

REGULAR ITEMS

3. 2025 Election of Officers.

Vice Chair Smith moved to appoint Commissioner Panzer as chair, seconded by Commissioner Fadden. Motion carried by a vote six (6) to zero (0).

Chair Panzer moved to appoint Vice Chair Smith as Vice Chair, seconded by Commissioner Sherrin. Motion carried by a vote six (6) to zero (0).

4. Approval of the Historic Preservation Commission 2024 Annual Report.

Chair Panzer made a motion to approve the Historic Preservation Commission 2024 Annual Report, seconded by Commissioner Estes. Motion carried by a vote six (6) to zero (0).

5. Annual Review of the Historic Preservation Commission Bylaws.

Commissioner Sherrin made a motion to approve the current Historic Preservation Commission Bylaws, seconded by Commissioner Estes. Motion carried by a vote six (6) to zero (0).

6. Review of the Historic Preservation Commission 2025 Work Program and Calendar.

Commissioner Estes made a motion to approve the Historic Preservation Commission 2025 Work Program and Calendar, seconded by Chair Panzer. Motion carried by a vote six (6) to zero (0).

NON-ACTION ITEMS

* Note: These are summary action minutes only. A complete copy of the meeting audio is available on the Historic Preservation Commission website at:

<https://www.scottsdaleaz.gov/boards/historic-preservation-commission>

7. Recognition of Service: Commissioner Courtney Lage
The Commission recognized former Commissioner Lage for having completed her term of service with the Historic Preservation Commission.
8. Commissioner Items
Per Section 211 of the Bylaws of the Historic Preservation Commission, this item provides the Commission the opportunity to consider the following Commissioner-submitted items:
 - No Commissioner Items have been submitted to staff for consideration.

Consideration of such item includes: 1) request that the Commission Liaison agendaize the item for a future meeting; 2) request that the Commission Liaison investigate the matter and prepare a written response to the Commission; or 3) take no further action. Per Arizona State law, the Commission shall not discuss or take action with respect to any matter not specifically listed on the agenda.

No commissioner items provided.

ADJOURNMENT

With no further business to discuss, the regular meeting of the Historic Preservation Commission adjourned at 6:20 PM.