



**CITY OF SCOTTSDALE  
HUMAN RELATIONS COMMISSION  
REGULAR MEETING MINUTES**

Monday, May 11, 2026

Community Design Studio  
7506 E. Indian School Road  
Scottsdale, AZ 85251

**PRESENT:** Chair Veronica Aguilar, Vice-Chair Chass Onkst, Commissioners Ashley Adams (MS Teams), Mason Gates, Shiry Sapir (MS Teams), Kimberly Schramm

**ABSENT:** Commissioner Mahammad Babur

**STAFF:** Will Brooks, Assistant to the City Manager  
Felicia Beltran, ADA Title VI Compliance Coordinator

**Call to Order**

Chair Aguilar called the meeting to order at 5:20 p.m.

**Roll Call**

Members present as listed above.

**Land Acknowledgement**

**Public Comment**

There were no members of the public who wished to speak.

**1. Approval of the Regular Meeting Minutes from April 13, 2026**

COMMISSIONER GATES MOVED TO APPROVE THE APRIL 13, 2026 HUMAN RELATIONS COMMISSION REGULAR MEETING MINUTES AS PRESENTED. COMMISSIONER SCHRAMM SECONDED THE MOTION, WHICH CARRIED SIX (6) TO ZERO (0). CHAIR AGUILAR, VICE-CHAIR ONKST, COMMISSIONERS ADAMS, GATES, SAPIR, AND SCHRAMM VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

**2. Presentation and discussion of the draft ADA Transition Plan**

Felicia Beltran, ADA Title VI Compliance Coordinator, gave a presentation outlining the City of Scottsdale Americans with Disabilities Act (ADA) transition plan. She explained that the ADA Transition Plan is required to meet the Americans with Disability Act of 1990 and Section 504 of the Rehabilitation Act of 1973. City of Scottsdale's ADA strategic plan addresses Federal compliance requirements, reflects the community's needs, and prioritizes framework to ensure public resources are used more efficiently to address accessibility.

Ms. Beltran reviewed a timeline of critical activities and public outreach from March of 2025 through Spring of 2026, project objectives, project outcome, and a list of Scottsdale's physical assets. She gave a summary of the self-evaluation of the City's public facilities, parks, and rights-of-way, as well as the 20-year priority plan for addressing deficiencies. Commissioners were encouraged to support the ADA transition plan and to provide public awareness.

Commissioners were given an opportunity to ask questions. Ms. Beltran said that the database will be available to all City departments for use in incorporating ADA compliance into their projects. She explained that federal regulations have not changed very much since the 1990 adoption. Will Brooks, Assistant to the City Manager, noted that the City does not have dedicated ADA funding and the transition plan will be utilized in planning for general fund or transportation budget requests. A suggestion was made to engage with Braille schools and autism schools to help with assessments and data.

**3. Discussion, recommendations, and possible action regarding the Human Relations Commission's strategic plan**

Chair Aguilar presented the revised Human Relations Commission's (HRC) strategic plan. Commissioners offered progress updates related to their individual assignments associated with areas of the HRC strategic plan, made suggestions for furthering their mission, and asked clarifying questions about their outreach efforts.

**4. Discussion and possible action to make recommendations to City Council regarding the Human Relations Commission's Mission and Purpose as set forth in City Code**

Discussion ensued regarding possible amendments to the Human Relations Commission's mission and purpose statement. Commissioner Schramm presented her suggested amendments to the mission statement. Discussion ensued regarding collaborating on Commissioner Schramm's draft. Commissioners agreed that each Commissioner write a mission and purpose statement and that discussion about the drafts be agendaized for the next meeting.

CHAIR AGUILAR MOVED TO APPROVE OFFERING INDIVIDUAL COMMISSIONERS AN OPPORTUNITY TO SUGGEST EDITS TO THE COMMISSION'S PURPOSE STATEMENT TO BE SHARED DURING THE NEXT MEETING. VICE-CHAIR ONKST SECONDED THE MOTION, WHICH CARRIED SIX (6) TO ZERO (0). CHAIR AGUILAR, VICE-CHAIR ONKST, COMMISSIONERS ADAMS, GATES, SAPIR, AND SCHRAMM VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

Commissioner Gates agreed that it would be worthwhile to go back to the drawing board and revisit the entire function of the Human Relations Commission rather than to attempt to retrofit new items into the existing mission and purpose. He felt that in order to make the Commission relevant, the group should focus on something that can be measured and have material progress on.

Commissioner Sapir suggested that the Commission could review City Council agendas for items that they can get involved with. Mr. Brooks commented that the HRC Ordinance in its current form is very broad. He said that if the Commission were interested in obtaining more information to better advise City Council, that they narrow their focus to areas of interest that are based on the Ordinance language.

## **5. Identification of Future Agenda Items**

Mr. Brooks suggested opportunities for the Human Relations Commission to be involved in more tangible items. He said that areas that could be of interest are a Youth Involvement Initiative, Opioid Settlement Funds, and the Human Services Department's adult daycare program study.

Future agenda items could include:

- Discussion and possible action on the HRC mission and purpose statement.
- Presentation on the Youth Involvement Initiative.
- Discussion about Opioid Settlement Funds.
- Presentation on the Human Services department's consideration of an adult daycare program.

Mr. Brooks explained that none of the Boards and Commissions have a budget, their activities could be funded through the individual department that they are under. If the HRC were interested in pursuing a special event, funding would need to be requested as part of the next budget cycle.

## **Adjournment**

VICE-CHAIR ONKST MOVED TO ADJOURN THE MEETING. COMMISSIONER SCHRAMM SECONDED THE MOTION, WHICH CARRIED SIX (6) TO ZERO (0). CHAIR AGUILAR, VICE-CHAIR ONKST, COMMISSIONERS ADAMS, GATES, SAPIR, AND SCHRAMM VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

With no further business to discuss, being duly moved and seconded, the meeting adjourned at 6:33 p.m.

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