



**CITY OF SCOTTSDALE
HUMAN SERVICES ADVISORY COMMISSION**

Regular Meeting – **MINUTES**
Thursday, December 11, 2025
City Hall Kiva Forum
3939 N. Drinkwater Boulevard
Scottsdale, AZ 85251

PRESENT: Chair Roger Lurie, Vice-Chair Lee Cooley, Commission Members Jeff Jameson, Mary Jung, Cynthia Hill, Neal Shearer (arrived at 5:04 p.m.), and Sheila Roe (MS Teams)

STAFF: Mary Witkofski, Interim Human Services Director; Jessica Rapp, Human Services Manager; Eugenio Munoz-Villafane, Human Services Manager; Pablo Flores, Human Services Operations Supervisor; Mike Murphy, Business and Analytics Manager

Call to Order

Chair Lurie called the meeting to order at 5:01 p.m.

Roll Call

Members present as listed above.

Public Comment

There were no members of the public who wished to speak.

Approval of Minutes

Approve the November 13, 2025, Regular Meeting Minutes

COMMISSIONER COOLEY MOVED TO APPROVE THE NOVEMBER 13, 2025, HUMAN SERVICES ADVISORY COMMISSION REGULAR MEETING MINUTES. COMMISSIONER JAMESON SECONDED THE MOTION, WHICH CARRIED SIX (6) TO ZERO (0) BY ROLL CALL VOTE. CHAIR LURIE, VICE-CHAIR JUNG, COMMISSIONERS JAMESON, COOLEY, HILL, AND ROE VOTED IN THE AFFIRMATIVE. COMMISSIONER SHEARER WAS NOT PRESENT. THERE WERE NO DISSENTING VOTES.

REGULAR MEETING AGENDA

1. Paiute Neighborhood Center Update

Pablo Flores, Human Services Operations Supervisor, provided an update on the Paiute Neighborhood Center (PNC) and thanked his staff for taking on additional duties while the office was shorthanded. He gave an overview of caseworker job duties and the number of contacts they have had during the past year. Mr. Flores announced that at the beginning of the year, Partners for Paiute donated \$10,000 for programming at the PNC.

One program that has benefited from their donation is Coffee and Community. He said that a contract with Neighborhood Outreach Access to Health (NOAH) is being finalized for them to provide community workshops and consultations as part of a bimonthly pilot program. He said that NOAH's family support specialists will offer assistance in enrolling in assistance programs, Medicare savings programs, and healthcare services. Mr. Flores highlighted the Pillars of Light Illuminate Community Creativity program, ongoing and upcoming community programs, and the Spring Festival.

Commissioners were given an opportunity to ask questions. Mr. Flores said that the annual Point in Time Count is scheduled for January 27, 2026. Commissioners commended the staff at the PNC for the flexibility in providing a wide variety of services and programs. Chair Lurie reviewed the relationship between Partners for Paiute and staff at the PNC, noting that in spring they earmarked \$10,000 for activities, and they monitor how the money is being used. They hope to identify a new funding source in the future so that those activities can continue. Partners for Paiute regularly provides emergency assistance as needed.

2. Human Services Year End Summary

Mike Murphy, Business and Analytics Manager, provided a presentation on the FY 24/25 data outcomes for the Human Services Department. His presentation included a review of the department; year-to-date funding of food bank programs and City-funded programs; the value of assistance disbursed through the community assistance office; an accounting of individuals and families receiving assistance; and the types of assistance offered, including mortgage and rent assistance, utility assistance, and City-funded food programs.

Commissioners asked clarifying questions throughout the presentation. Mr. Murphy said that statistics on the percentage of items distributed by the food bank that are donated, provided by St. Mary's, or purchased were not immediately available, but he can provide them at a future date. Jessica Rapp, Human Services Manager, gave an overview of this year's Adopt-a-Senior program and the Adopt-a-Family program statistics.

3. Director's Report

Interim Director Witkofski provided an update on activities in the Human Services Department. Her presentation highlighted the following items:

- Vista del Camino was awarded the City Employee Award's "Continuous Learning Award".

- The Bill Donaldson Award was given to Johnathan Montoya for his dedication to the food bank.
- Youth and Family Services has been focused on community outreach, including hosting a faith-based community outreach at Via Linda Senior Center on December 8, 2025.
- The Human Services newsletter will become available in January 2026.
- Regarding opioid settlement funds, the strategic plan has been completed, and the Commission can expect to hear a presentation on the strategic plan in the coming months.
- Scottsdale Youth Substance Abuse Youth Coalition will be participating in Youth Advocacy Day in January 2026.
- With respect to the Adopt-a-Senior program, the Thanksgiving distribution was held on November 24, 2025. 400 seniors were registered and received \$50 grocery gift cards and food bags.
- The Adopt-a-Family program distribution was held at Vista del Camino the week of November 17. 200 Scottsdale families received \$50 grocery gift cards and food bags.
- Senior Centers will be hosting events in December, including the Via Linda Holiday Art Show on December 13, 2025, at 11:00 a.m.; the Granite Reef Holiday Luncheon on December 19, 2025, at noon; and Via Linda New Year's Eve Bash on December 31, 2025, at 10:30 a.m.
- Vista del Camino November recreation programs.
- Scottsdale Cares update: a pilot program in partnership with Scottsdale Civic Center Library will begin in January 2026, where a social worker will be available to meet with people and provide resources and referrals at the library. The program will be focused on seniors and families who are struggling. A report will be provided to the Commission about the pilot program in the spring.

4. Identification of Future Agenda Items

Chair Lurie noted that in January the Commission will begin the annual grant funding process.

Adjournment

COMMISSIONER JAMESON MOVED TO ADJOURN THE MEETING. COMMISSIONER COOLEY SECONDED THE MOTION, WHICH CARRIED SEVEN (7) TO ZERO (0) BY ROLL CALL VOTE. CHAIR LURIE, VICE-CHAIR JUNG, COMMISSIONERS JAMESON, SHEARER, COOLEY, HILL, AND ROE VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

With no further business to discuss, being duly moved and seconded, the meeting adjourned at 6:17 p.m.

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