



**CITY OF SCOTTSDALE  
HUMAN SERVICES ADVISORY COMMISSION**

Regular Meeting – **MINUTES**

Thursday, February 12, 2026

City Hall Kiva Forum

3939 N. Drinkwater Boulevard

Scottsdale, AZ 85251

**PRESENT:** Chair Roger Lurie, Vice-Chair Lee Cooley, Commission Members Cynthia Hill, Mary Jung, Sheila Roe, and Neal Shearer

**STAFF:** Mary Witkofski, Interim Human Services Director; Chad Beougher, Housing Supervisor; Melissa McNeal, Community Grants Specialist

**Call to Order**

Chair Lurie called the meeting to order at 5:00 p.m.

**Roll Call**

Members present as listed above.

**Public Comment**

There were no members of the public who wished to speak.

**Approval of Minutes**

Approve the January 22, 2026, Regular Meeting Minutes

VICE-CHAIR COOLEY MOVED TO APPROVE THE JANUARY 22, 2026, HUMAN SERVICES ADVISORY COMMISSION REGULAR MEETING MINUTES. COMMISSIONER JUNG SECONDED THE MOTION, WHICH CARRIED SIX (6) TO ZERO (0) BY ROLL CALL VOTE. CHAIR LURIE, VICE-CHAIR COOLEY, COMMISSIONERS JUNG, SHEARER, ROE, AND HILL VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

## REGULAR MEETING AGENDA

### 1. **Public Hearing: FY 2026/2027 Community Development Block Grant Annual Action Plan and HOME Investment Partnerships Program (HOME) Allocation**

Chad Beougher, Housing Supervisor, gave an overview of the program year FY 2026/27 of the 2026-2030 Annual Action Plan and the Consolidated Plan. His presentation included an outline of the Consolidated Plan, which is a U.S. Department of Housing and Urban Development (HUD) required planning tool required to qualify for Community Development Block Grant (CDBG) and HOME Investment Partnership Program funds, and the FY 2026/27 Annual Action Plan, which helps direct funding to meet the City's goals as they are outlined. Mr. Beougher said that the public comment period opened on January 28, 2026, and closes with this meeting today. Residents have an opportunity to participate in an online poll for the Annual Action Plan through Speak Up Scottsdale beginning today, February 12, 2026. The Annual Action Plan is scheduled to go before the City Council on April 22, 2026.

The City of Scottsdale is proposing the following activities with CDBG Funds:

- Public services, including senior programs and non-profit funding award allocations.
- Public facilities improvements.
- Housing rehabilitation, including emergency repair, roof repair, and green rehabilitation.
- Planning and administration.

The City of Scottsdale is proposing the following activities with HOME Funds:

- Tenant-based rental assistance

Mr. Beougher noted that the anticipated CDBG allocation will be approximately \$1,056,457 while the HOME investment Partnership Program allocation is estimated to be approximately \$293,975.

### 2. **FY 2026/2027 Community Development Block Grant (CDBG) Set Aside Requests**

Chad Beougher, Housing Supervisor, and Melissa McNeal, Community Grants Specialist, reviewed the FY 2026/2027 CDBG purpose, goals, and set-aside funding allocations.

Ms. McNeal said that the set-aside request this year is for housing rehabilitation programs, general public facilities, and a new human services case worker. She anticipated receiving approximately \$1,056,457 from HUD through CDBG funds. HUD regulates that 20 percent of the funding can go to administration and planning, while public service dollars are capped at 15 percent. She noted that reprogrammed funds this year are \$350,000.

Ms. McNeal reviewed the details of the set-asides for the Green Housing Rehabilitation Program, the Roof Repair and Replacement Program, and the Emergency Repair Program. She highlighted the Senior Excursion Program, including details involving contracted transportation services and anticipated outcomes. Proposed FY 2025/26 set-aside funding for Community Assistance Office non-public services housing rehabilitation programs is \$350,000 for public facilities, \$12,000 for public services, and \$620,000 for non-public services, totaling \$1,080,324. Ms. McNeal said that the HOME Tenant-Based Rental Assistance Program is anticipated to total approximately \$293,975.

Commissioners were given an opportunity to ask questions. Discussion ensued regarding cost estimates and reprogrammed funds. Mr. Beougher explained that additional funds are funds

that were reprogrammed from previous years and held in a federal account. Commissioners asked clarifying questions regarding the available CDBG amounts. Mary Witkofski, Interim Human Services Director, explained that in addition to CDBG funds, there are funds anticipated from Hirsh Academy, and reprogrammed funds. When CDBG funding is awarded, it is available to the City for a period of seven years to be totally expended.

Discussion continued regarding the \$12,000 proposed to be expended on a Senior Excursion Program. Commissioners expressed interest in weighing the program against other CDBG items. Ms. Witkofski said that the Commission has the ability to bring the item back for consideration on March 12, the same night as the formal recommendations. She advocated for the Senior Excursion Program, noting that the program would serve seniors who are isolated and would benefit from social connection. Commissioner Shearer opined that if the Senior Excursion Program is essential, the City of Scottsdale General Fund should provide the \$12,000 for transportation, and he commented that General Fund dollars should be invested in social services at a greater level than they currently are.

COMMISSIONER SHEARER MOVED TO AUTHORIZE THE FY 2026/2027 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) SET-ASIDE PROPOSAL AS PRESENTED. VICE-CHAIR COOLEY SECONDED THE MOTION, WHICH CARRIED SIX (6) TO ZERO (0) BY ROLL CALL VOTE. CHAIR LURIE, VICE-CHAIR COOLEY, COMMISSIONERS JUNG, SHEARER, ROE, AND HILL VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

**3. FY 2026/27 funding Process – Review Agency Responses to the Human Services Advisory Commission’s Questions on Their Proposals**

Chad Beougher, Housing Supervisor, presented a document outlining agency responses to the Human Services Advisory Commission’s questions on their proposals. He said that there were 14 programs that had questions asked of them. He gave a brief overview of questions that were presented.

Chair Lurie reminded Commissioners that their final scores are due next Thursday, February 19. He noted that he will be recusing himself from the General Fund discussion.

**4. Identification of Future Agenda Items**

Commissioners briefly commented on their participation in the 2026 Parada Del Sol.

There were no future agenda items identified.

**Adjournment**

COMMISSIONER SHEARER MOVED TO ADJOURN THE MEETING. VICE-CHAIR COOLEY SECONDED THE MOTION, WHICH CARRIED SIX (6) TO ZERO (0) BY ROLL CALL VOTE. CHAIR LURIE, VICE-CHAIR COOLEY, COMMISSIONERS JUNG, SHEARER, ROE, AND HILL VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

With no further business to discuss, being duly moved and seconded, the meeting adjourned at 6:00 p.m.

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