



**CITY OF SCOTTSDALE  
HUMAN SERVICES ADVISORY COMMISSION**

Regular Meeting – **MINUTES**

Thursday, March 12, 2026

City Hall Kiva Forum

3939 N. Drinkwater Boulevard

Scottsdale, AZ 85251

**PRESENT:** Chair Roger Lurie, Vice-Chair Lee Cooley, Commissioners Mary Jung, Neal Shearer, Sheila Roe, and Cynthia Hill

**STAFF:** Mary Witkofski, Interim Human Services Director; Chad Beougher, Housing Supervisor; Jessica Rapp, Human Services Manager; Kristy Hahn-McDonald, Youth and Family Services Manager; Sue Oh, Human Services Manager

**Call to Order**

Chair Lurie called the meeting to order at 5:31 p.m.

**Roll Call**

Members present as listed above.

**Public Comment**

There were no members of the public who wished to speak.

**Approval of Minutes**

Approve the February 26, 2026, Regular Meeting Minutes

COMMISSIONER HILL MOVED TO APPROVE THE FEBRUARY 26, 2026, HUMAN SERVICES ADVISORY COMMISSION REGULAR MEETING MINUTES. VICE-CHAIR COOLEY SECONDED THE MOTION, WHICH CARRIED SIX (6) TO ZERO (0) BY ROLL CALL VOTE. CHAIR LURIE, VICE-CHAIR COOLEY, COMMISSIONERS HILL, JUNG, ROE, AND SHEARER VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

## REGULAR MEETING AGENDA

### 1. Human Services Advisory Commission Bylaws Amendment

Chair Lurie read the requirements for submitting amendments to the bylaws. Commissioners reviewed the amendments to Section 4.4 that were submitted.

The submission was as follows: If a quorum is present, the business of the Commission shall be transacted by the majority of the members present and eligible to vote except as provided in section 6.0.

For example, for routine business items, if five members are present and eligible to vote, three affirmative votes are required for action. A member disqualified from voting due to a conflict of interest or the appearance of impropriety shall not be counted as present for purposes of this section. For any item requiring a recommendation to City Council, a tie vote of the members shall constitute our recommendation to deny.

In the event of a tie vote, any member that voted in the negative may during the same meeting, move to continue the matter to a future meeting of the Commission. Absent a conflict of interest or the declaration of an appearance of impropriety, all commission members shall vote on motions before the Commission.

VICE-CHAIR COOLEY MOVED TO APPROVE HUMAN SERVICES ADVISORY COMMISSION BYLAWS AMENDMENT. COMMISSIONER JUNG SECONDED THE MOTION, WHICH CARRIED SIX (6) TO ZERO (0) BY ROLL CALL VOTE. CHAIR LURIE, VICE-CHAIR COOLEY, COMMISSIONERS HILL, JUNG, ROE, AND SHEARER VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

### 2. FY 2026/2027 Community Development Block Grant (CDBG) Public Services Applications Funding

Chad Beougher, Housing Supervisor, highlighted minor changes that were made to the list. He took off the two agencies who scored below 70.

Discussion ensued and the Commission made formal recommendations for CDBG Public Services as follows:

- CDBG – Public Services
  - Family Promise – Greater Phoenix – Emergency Shelter Program \$ 53,812.00
  - Tempe Community Action Agency (TCAA) – Interfaith Homeless Emergency Lodging Program (I-HELP) \$ 40,000.00
  - Scottsdale Recovery Continued Incorporated Housing Program \$ 30,000.00
  - Central Arizona Shelter Services Inc. (CASS) – CASS Single Adult Shelter – Shelter Support Staffing \$ 12,188.00
  - A New Leaf, Inc. – East Valley Men’s Center \$ 12,000.00

COMMISSIONER SHEARER MOVED TO APPROVE THE FY2026/2027 COMMUNITY DEVELOPMENT BLOCK GRANT PUBLIC SERVICES FORMAL FUNDING RECOMMENDATIONS, CONTACTING ENCIRCLE FAMILIES TO SEE IF THEY WILL ACCEPT LESS THAN THEIR MINIMUM REQUESTED. SHOULD THEY DECLINE, THE REMAINING DOLLARS WOULD ROLL DOWN TO THE NEXT AGENCY THAT WOULD ACCEPT THAT AMOUNT. VICE-CHAIR COOLEY

SECONDED THE MOTION, WHICH CARRIED SIX (6) TO ZERO (0) BY ROLL CALL VOTE. CHAIR LURIE, VICE-CHAIR COOLEY, COMMISSIONERS JUNG, SHEARER, HILL, AND ROE VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

**3. FY 2026/2027 Community Development Block Grant (CDBG) Housing Applications Funding**

Discussion ensued and the Commission made formal recommendations for CDBG Public Services as follows:

- CDBG – Housing
  - Ability 360 – Home Modification Program \$ 60,000.00

COMMISSIONER JUNG MOVED TO APPROVE THE FY2026/2027 COMMUNITY DEVELOPMENT BLOCK GRANT HOUSING APPLICATIONS FORMAL FUNDING RECOMMENDATIONS. COMMISSIONER ROE SECONDED THE MOTION, WHICH CARRIED SIX (6) TO ZERO (0) BY ROLL CALL VOTE. CHAIR LURIE, VICE-CHAIR COOLEY, COMMISSIONERS HILL, JUNG, ROE, AND SHEARER VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

**4. FY 2026/2027 Scottsdale Cares Applications Funding**

Discussion ensued and the Commission made formal recommendations for CDBG Public Services as follows:

- Scottsdale Cares
  - Scottsdale Community Partners –  
Emergency Mortgage and Rental Assistance Program \$ 20,000.00
  - Phoenix Rescue Mission – Street Outreach –  
Homeless Navigation & Diversion Tool Kits \$ 10,000.00
  - Homeless Youth Connection – Empowering Youth for the Future  
(EYFTF) \$ 15,000.00
  - Family Promise of Greater Phoenix – Step-Up Housing \$ 20,000.00
  - Duet: Partners In Health & Aging –  
Vital Services to Prevent Senior Homelessness \$ 20,000.00
  - Best Buddies International, Inc. –  
Best Buddies Friendship Project \$ 8,000.00
  - Scottsdale Training and Rehabilitation Services Inc –  
ST Day Training for Adults (DTA) \$ 20,000.00
  - Scottsdale Recovery Continued Incorporated –  
Housing Program \$ 20,000.00
  - Valley of the Sun YMCA -  
Employee U: Scottsdale Teen Workforce Readiness Program \$ 20,000.00
  - Community Legal Services –  
Legal Advocacy and Education  
for Low-Income Scottsdale Residents \$ 18,500.00
  - Encircle Families –  
Encircle Families Mentoring and Support Program for Scottsdale \$ 8,500.00
  - Boys & Girls Clubs of Greater Scottsdale –  
Life & Workforce Readiness \$ 0

- Big Brothers Big Sisters of Central Arizona –  
Mentoring for Vulnerable Scottsdale Youth \$ 0
- National Council of Jewish Women, Arizona –  
Ruth Place: Support for Survivors of Sexual Violence \$ 0
- One Step Beyond Inc. –  
The Inclusive Sports Program at OSBI Scottsdale \$ 0
- Central Arizona Shelter Services (CASS) –  
CASS Scottsdale Cares Case Management Support at the Single \$ 0
- Southwest Autism Research & Resource Center –  
SARRC Community School-Paiute Campus \$ 0

COMMISSIONER ROE MOVED TO APPROVE THE FY2026/2027 COMMUNITY DEVELOPMENT BLOCK GRANT HOUSING APPLICATIONS FORMAL FUNDING RECOMMENDATIONS, CONTACTING ENCIRCLE FAMILIES TO SEE IF THEY WILL ACCEPT LESS THAN THEIR MINIMUM REQUESTED. SHOULD THEY DECLINE, THE REMAINING DOLLARS WOULD ROLL DOWN TO THE NEXT AGENCY THAT WOULD ACCEPT THAT AMOUNT. VICE-CHAIR COOLEY SECONDED THE MOTION.

Discussion ensued regarding the motion and the process should Encircle Families decline the lesser amount. Mr. Beougher said that an agency must have a minimum threshold of 70 percent in order to be offered any funding.

COMMISSIONER ROE MOVED TO APPROVE THE FY2026/2027 COMMUNITY DEVELOPMENT BLOCK GRANT HOUSING APPLICATIONS FORMAL FUNDING RECOMMENDATIONS. SHE MADE A CAVEAT THAT ENCIRCLE FAMILIES BE CONTACTED TO SEE IF THEY WILL ACCEPT LESS THAN THEIR MINIMUM REQUESTED. SHOULD THEY DECLINE, THE REMAINING DOLLARS WOULD BE OFFERED TO SUCCESSIVE GRANT APPLICATIONS ON THE LIST THAT ARE ABOVE THE 70 PERCENT THRESHOLD, WITH THE SAME QUESTION ABOUT ACCEPTANCE OF A LESSER AMOUNT THAN MINIMUM REQUESTED. COMMISSIONER SHEARER SECONDED THE MOTION, WHICH CARRIED SIX (6) TO ZERO (0) BY ROLL CALL VOTE. CHAIR LURIE, VICE-CHAIR COOLEY, COMMISSIONERS HILL, JUNG, ROE, AND SHEARER VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

**5. FY 2026/2027 General Funds Applications Funding**

Chair Lurie said he had a conflict and recused himself from reviewing the General Funds applications for funding.

Discussion ensued and the Commission made formal recommendations for CDBG Public Services as follows:

- General Funds (Chair Lurie Recused)
  - Scottsdale Community Partners – Brown Bag Food Program \$ 15,000.00
  - Partners for Paiute Emergency Assistance –  
Emergency Gap Funding Program \$ 19,500.00
  - Jewish Family & Children’s Services –  
JFCS Older Adults In-Home Program \$ 0

- Valley of the Sun YMCA –  
YMCA Outreach Program for Aging Seniors \$ 0
- Scottsdale Training and Rehabilitation Services –  
STARS Social Enterprise \$ 0
- A New Leaf, Inc. – DVSTOP \$ 0
- Catholic Charities Shelter Services – My Sister’s Place \$ 0
- Central Arizona Shelter Services, Inc. (CASS) –  
The Haven Senior Navigation and Case Management Services \$ 0

COMMISSIONER ROE MOVED TO APPROVE THE FY2026/2027 GENERAL FUNDS APPLICATIONS FORMAL FUNDING RECOMMENDATIONS. COMMISSIONER HILL SECONDED THE MOTION, WHICH CARRIED FIVE (5) TO ZERO (0) BY ROLL CALL VOTE. VICE-CHAIR COOLEY, COMMISSIONERS HILL, JUNG, ROE, AND SHEARER VOTED IN THE AFFIRMATIVE. CHAIR LURIE WAS RECUSED. THERE WERE NO DISSENTING VOTES.

**6. FY 2026/2027 Salt River Pima – Maricopa Indian Community (SRPMIC) Applications Funding**

- SRPMIC Funding Requested
  - Tempe Community Action Agency (TCAA) –  
Senior Nutrition (Congregate and Meals on Wheels) Programs \$ 130,000.00

COMMISSIONER SHEARER MOVED TO APPROVE THE FY2026/2027 SRPMIC APPLICATIONS FORMAL FUNDING RECOMMENDATIONS. COMMISSIONER JUNG SECONDED THE MOTION, WHICH CARRIED SIX (6) TO ZERO (0) BY ROLL CALL VOTE. CHAIR LURIE, VICE-CHAIR COOLEY, COMMISSIONERS HILL, JUNG, ROE, AND SHEARER VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

**7. Identification of Future Agenda Items**

There were no suggestions for future agenda items.

**Adjournment**

VICE-CHAIR COOLEY MOVED TO ADJOURN THE MEETING. COMMISSIONER ROE SECONDED THE MOTION, WHICH CARRIED SIX (6) TO ZERO (0) BY ROLL CALL VOTE. CHAIR LURIE, VICE-CHAIR COOLEY, COMMISSIONERS HILL, JUNG, ROE, AND SHEARER VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

With no further business to discuss, being duly moved and seconded, the meeting adjourned at 6:03 p.m.

Recorded and Transcribed by eScribers, LLC.