



**CITY OF SCOTTSDALE
HUMAN SERVICES ADVISORY COMMISSION**

Regular Meeting – **MINUTES**
Thursday, April 23, 2026
Granite Reef Senior Center
1700 N. Granite Reef Rd
Scottsdale, AZ 85251

PRESENT: Chair Roger Lurie, Vice-Chair Lee Cooley, Commission Members Mary Jung, Cynthia Hill, and Carlee Schexnayder

ABSENT: Commission Members Neal Shearer and Sheila Roe

STAFF: Mary Witkofski, Interim Human Services Director; Kristy Hahn-McDonald, Youth and Family Services Manager; Sue Oh, Human Services Manager; Jonathan Montoya, Human Services Representative Senior; Eugenio Munoz-Villafane, Human Services Manager

Call to Order

Chair Lurie called the meeting to order at 5:06 p.m.

Roll Call

Members present as listed above.

Public Comment

There were no members of the public who wished to speak.

Approval of Minutes

Approve the April 9, 2026 Regular Meeting Minutes

COMMISSIONER JUNG MOVED TO APPROVE THE APRIL 9, 2026 HUMAN SERVICES ADVISORY COMMISSION REGULAR MEETING MINUTES AS PRESENTED. VICE-CHAIR COOLEY SECONDED THE MOTION, WHICH CARRIED FIVE (5) TO ZERO (0) BY ROLL CALL VOTE. CHAIR LURIE, VICE-CHAIR COOLEY, COMMISSIONERS JUNG, HILL, AND SCHEXNAYDER VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

REGULAR MEETING AGENDA

1. Day in the Life of Food Bank Operations

Sue Oh, Human Services Manager, and Jonathan Montoya, Human Services Representative Senior presented an overview of “A Day in the Life of Food Bank Operations,” including a snapshot of daily activities, service delivery, volunteer and staff coordination, and the food bank’s role in supporting the community. Ms. Oh reviewed the list of food bank staff and the volunteer opportunities.

Mr. Montoya reviewed details of the daily operations schedule from 6:00 a.m. to 3:30 p.m. He noted that participants have the opportunity to submit requests for items to be included in their box, including requests for dog and cat food. Staff and volunteers have conversations with participants about their needs during pickup and provide resources and referrals for services when appropriate. Mr. Montoya talked about the Healthy Packs Program and the food banks relationship with St. Mary’s and St. Vincent de Paul. He noted that approximately 400 bags are delivered to Scottsdale Unified School District schools each week. Packs are delivered to behavioral specialists who communicate with teachers to identify students who would benefit from the program and in order to maintain anonymity, students’ bags are put in their backpacks.

Mr. Montoya explained that volunteer groups are hosted twice a month for three-hour sessions. The food bank coordinates with local businesses, schools, faith communities to coordinate food drives and market for donations. Mr. Montoya read a statement highlighting the food bank’s commitment to supporting the community and continue to grow the food bank program and incorporate healthy food options.

Commissioners were given an opportunity to ask questions. Ms. Oh said that reservations can be made through the front desk at Vista del Camino and participants pull up to the food bank and staff brings the box out to their car. Mr. Montoya explained that people are able to find information by searching Arizona food help, through St. Mary’s website, or through the City of Scottsdale website by searching Vista Food Bank. He explained that the trolley pulls up approximately every 20 to 30 minutes and staff has carts prepared to bring out to clients and load in their bags.

Ms. Oh gave an overview of St. Mary’s homebound delivery program, which includes the use of Uber drivers for delivery. Mr. Montoya said that the food bank set up a composting program in June of 2024 and all packaging is recycled.

2. Human Services Strategic Plan Update

Mary Witkofski, Interim Human Services Director, and all Human Services Managers provided an update on the accomplishments of the Human Services Strategic Plan. Ms. Witkofski gave an overview of the strategic plan development process and the resulting 2025-2028 vision and goals that were approved by the Human Services Commission in January of 2025.

Strategic plan goals include the following:

1. Senior Services: Enhance and expand Senior Service programs and facilities.
2. Volunteerism: Create a Human Services-specific volunteer program.

3. Skilled Employees: Employ and maintain a highly skilled, motivated, and productive workforce.
4. Supportive Services for Vulnerable Populations: Collaborate with stakeholders to improve service and self-sufficiency to vulnerable populations.
5. Awareness: Increase awareness of Scottsdale Human Services Department.

Eugenio Munoz-Villafane, Human Services Manager, presented the ongoing projects that support the goal of enhancing and expanding senior service programs and facilities. His presentation included an overview of the status of Via Linda and Granite Reef Senior Center's 2019 Bond projects; Dementia-friendly City initiatives and training opportunities; programs and workshops that will enhance Scottsdale as a dementia-friendly city; healthcare partnerships; senior support networks and volunteer programs; and healthy meal program opportunities. It was noted that the Via Linda project planning is ongoing. A feasibility study has been completed for the Granite Reef Senior Center project, but the project has been deferred to an unknown date.

Ms. Witkofski talked about efforts to improve senior and senior caretaker support networks. She highlighted recent opportunities and ongoing programs, including the Dementia Friendly Resource Fair, All things Senior Expo, Vintage Voice Podcast, Blue Zone Volunteer Summit, the Senior Extravaganza and Talent Show, and the Pen Pal Program, and outreach efforts to reach homebound and vulnerable seniors. She gave an overview of the healthy meals programs, recalling that TCAA is utilizing the Granite Reef Senior Center kitchen to prepare meals for the congregate meal program.

Ms. Witkofski presented FY 2025/26 accomplishments towards the goal of creating a human services-specific volunteer program. accomplishments to date include formalizing the use of the Better Impact System, development of volunteer engagement metrics, and hosting a volunteer recognition luncheon.

Ms. Witkofski reported on the ongoing activities supporting employing and maintaining highly skilled, motivated, and productive employees. She highlighted the department's partnership with the library and the initiation of leadership development training.

Kristy Hahn-McDonald, Youth and Family Services Manager, highlighted programs that foster employee engagement and retention, including the creation of a recognition program recognizing staff achievements.

Sue Oh, Human Services Manager, talked about strengthening collaborations to effectively serve vulnerable populations. She gave an overview of funding opportunities, homelessness collaborations, the rent and utility assistance process improvements, and collaborations with Housing and Community Assistance supporting rental initiatives.

Kristy Hahn-McDonald, Youth and Family Services Manager, gave an overview of the progress that has been made toward effectively managing the Opioid Settlement Funding opportunities. She noted that a budget has been proposed and funds will go through her office to continue with outreach and awareness. She highlighted efforts being made to implement an opioid response plan; and engaging with local substance abuse prevention and education efforts in the community. She said that there have been significant efforts in education to the Scottsdale Unified School District schools. She continued her presentation, discussing achievements

towards facilitating biannual stakeholders' meetings, sharing human services programs and activities. She talked about website improvements, marketing efforts, and efforts being made to improve access to information through adolescent diversion programs and prevention education.

Commissioners were given an opportunity to ask questions. Vice-Chair Cooley suggested that there could be grant money available for dementia training through AARP. Ms. Witkofski said that she is waiting for the new Scottsdale Trolley schedule. Stops will include Granite Reef Senior center, the food bank, and NOAH. It was noted that volunteer opportunities can be found through the Scottsdale website and by contacting the volunteer coordinator at Chapman@ScottsdaleAZ.gov. more information will be available about RISE program submittals after April 30th.

3. Identification of Future Agenda Items

Future agenda items recommended:

- Review of the funding process
- Homeless Outreach update

4. Adjournment

COMMISSIONER HILL MOVED TO ADJOURN THE MEETING. COMMISSIONER JUNG SECONDED THE MOTION, WHICH CARRIED FIVE (5) TO ZERO (0) BY ROLL CALL VOTE. CHAIR LURIE, VICE-CHAIR COOLEY, COMMISSIONERS JUNG, HILL, AND SCHEXNAYDER VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

With no further business to discuss, being duly moved and seconded, the meeting adjourned at 6:41 p.m.

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