



**CITY OF SCOTTSDALE
HUMAN SERVICES ADVISORY COMMISSION**

Regular Meeting – MINUTES

Thursday, August 13, 2026

City Hall Kiva Forum

3939 N. Drinkwater Boulevard

Scottsdale, AZ 85251

PRESENT: Chair Roger Lurie, Vice Chair Lee Cooley, Commission Members, Mary Jung, Neal Shearer, Cynthia Hill, Sheila Roe (Via TEAMS), and Carlee Schexnayder

STAFF: Mary Witkofski, Interim Human Services Director, Chad Beougher, Housing Supervisor; Jessica Rapp, Human Services Manager; Sue Oh, Human Services Manager; Armando Olivares, Community Grants Specialist; Eugenio Munoz Villafane, Human Services Manager, Nick Molinari, Senior Director Parks, Recreation and Human Services and Carlo Rascon, Housing Specialist II.

Call to Order

Chair Lurie called the meeting to order around 5:40 p.m.

Roll Call

Members present as listed above.

Public Comment

There were no members of the public who wished to speak.

Approval of Minutes

Approve the May 28, 2026, Regular Meeting Minutes

COMMISSIONER JUNG MOVED TO APPROVE THE MAY 28, 2026, HUMAN SERVICES ADVISORY COMMISSION REGULAR MEETING MINUTES AS PRESENTED. VICE-CHAIR COOLEY SECONDED THE MOTION, WHICH CARRIED SEVEN (7) TO ZERO (0) BY ROLL CALL VOTE. CHAIR LURIE, VICE-CHAIR COOLEY, COMMISSIONERS JUNG, SHEARER, HILL, ROE AND SCHEXNAYDER VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

REGULAR MEETING AGENDA

1. Veterans Advisory Commission Presentation

Justin Layman, Chair of the Veterans Advisory Commission, provided a presentation on the activities of the Veterans Advisory Commission and its impact to Human Services Division. The Veterans Advisory Commission works with Scottsdale Human Services to support the city's veteran community through advisory roles and three key programs: the Veteran Community Series, Adopt a Veteran, and the Merging Vets & Players (MVP) partnership. These initiatives focus on connection, well-being, storytelling, volunteerism, holiday support, and peer-based fitness and discussion groups. With about 12,000 veterans in Scottsdale—many aging Vietnam-era veterans—the Commission aims to reduce isolation, strengthen purpose, and link veterans to meaningful resources, programs, and community support.

2. FY 2027/2028 Human Services Funding Process

Chad Beougher, Housing Supervisor, provided a presentation the FY 2027/2028 Human Services Funding Process recommended changes.

The Human Services Commission's FY 2026–2027 funding presentation outlines the full timeline for the annual grant process, beginning with publication of funding availability, opening of applications, orientation sessions, proposal deadlines, staff evaluations, and commissioner scoring. It highlights key dates from September 2026 through March 2027, ensuring applicants understand when materials are due and how the review process progresses toward final funding decisions.

The presentation also explains funding priorities and caps for each funding source, including CDBG, Scottsdale Cares, General Funds, SRPMIC, and Endowment. Each source has specific focus areas such as homelessness services, emergency housing assistance, vulnerable populations, youth development, and meal programs. Several programs include minimum request amounts, and some involve participation from the Mayor's Youth Council. CDBG will have a separate request for proposals (RFP) provided to one (1) award for homeless and supportive services.

Finally, the presentation reviews application requirements and the scoring process. Proposals referencing city facilities or collaborations must include supporting letters. Scoring is streamlined, with each proposal section rated on a 0–10 scale and proposals below a 70-point average not advancing. Staff scoring emphasizes alignment with funding priorities and awards bonus points for documented collaboration with City or Human Services staff.

Several Commissioners asked for clarification on the RFP vs. funding availability and Housing Supervisor Chad Beougher explained this is a specific scope of work to meet the needs of Human Services Division. Commissioners also asked to consider site visits as well.

COMMISSIONER SHEARER MOVED TO APPROVE THE PRESENTED CHANGES TO THE FY 27/28 FUNDING PROCESS. VICE-CHAIR COOLEY SECONDED THE MOTION WHICH CARRIED SEVEN (7) TO ZERO (0) BY ROLL CALL VOTE. CHAIR LURIE, VICE-CHAIR COOLEY, COMMISSIONERS JUNG, SHEARER, HILL, ROE, AND SCHEXNAYDER VOTED IN AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

3. Identification of Future Agenda Items

The Human Services Advisory Commission may suggest items they wish to be placed on a future agenda, but the Human Services Advisory Commission may not discuss, deliberate, or take legal action on any matter in the "Identification of Future Agenda Items" unless the specific matter is properly noticed for legal action.

Requested future agenda items include federal updates that impact services to Scottsdale residents, agencies if any agencies that might be applying for funds provide assistance to veterans.

4. Adjournment

VICE-CHAIR COOLEY MOVED TO ADJOURN THE MEETING. COMMISSIONER JUNG SECONDED THE MOTION WHICH CARRIED SEVEN (7) TO ZERO (0) BY ROLL CALL VOTE. CHAIR LURIE, VICE-CHAIR COOLEY, COMMISSIONERS JUNG, SHEARER, HILL, ROE, AND SCHEXNAYDER VOTED IN AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

With no further business to discuss, being duly moved and seconded, the meeting adjourned at approximately 6:58 p.m.

