Approved October 28, 2026

**CITY OF SCOTTSDALE**
**NEIGHBORHOOD ADVISORY COMMISSION**
**REGULAR SUMMARIZED MEETING MINUTES**

**Wednesday, September 23, 2026**

Community Design Studio – Nave
7506 East Indian School Road
Scottsdale, AZ 85251

**PRESENT:** Bridget Schwartz-Manock, Chair
Kim Beres, Vice-Chair
Lawrence Beer, Commissioner
Larry Hewitt, Commissioner
George Spatola, Commissioner

**ABSENT:** Katie Corl, Commissioner
Craig Handzlik, Commissioner

**STAFF:** Taylor Reynolds, Commission Liaison, Principal Planner
Nick Carroll, Staff Coordinator, Planner
Dominique Rivas, Community Involvement Advisor
Karen Tyler, Principal Assistant City Attorney

## Call to Order

Chair Schwartz-Manock called the meeting to order at 5:00 p.m.

## Roll Call

A formal roll call was conducted, confirming members present as listed above.

## Public Comment – Non-Agendized Items

There were no members of the public who wished to speak on Non-Agendized Items.

## MINUTES

### 1. Approval of the June 24, 2026 Regular Meeting Minutes

Vice-Chair Beres made a motion to approve the June 24, 2026 regular meeting minutes. Seconded by Commissioner Hewitt. The motion passed unanimously by a vote of five (5) to zero (0) with Chair Schwartz-Manock, Vice-Chair Beres, Commissioners Beer, Hewitt, and Spatola voting in favor.

* Note: These are summary action minutes only. A complete copy of the meeting audio is available on the Neighborhood Advisory Commission page on ScottsdaleAZ.gov, search “Neighborhood Advisory Commission”

## REGULAR AGENDA

### 2. G.A.I.N. 2026

Dominique Rivas, Community Involvement Advisor, provided an overview of Scottsdale's 2026 G.A.I.N. initiative, including the event date of October 10, 2026, neighborhood registration, available City participation, and opportunities for Neighborhood Advisory Commission members to participate in neighborhood block-party events.

Commissioners discussed prior experiences participating in G.A.I.N. events and generally expressed support for continued NAC participation. Commissioners also discussed the value of having NAC informational materials available when interacting with residents. Staff indicated that materials would be printed and made available to participating Commissioners.

Commissioner Spatola made a motion to approve Neighborhood Advisory Commission participation in 2026 G.A.I.N. events, subject to Commissioner availability and staff coordination to avoid a quorum. Seconded by Commissioner Beer. The motion passed unanimously by a vote of five (5) to zero (0) with Chair Schwartz-Manock, Vice-Chair Beres, Commissioners Beer, Hewitt, and Spatola voting in favor.

Staff indicated that they would coordinate with Commissioners following the meeting regarding event locations and availability and would also reach out to newly appointed Commissioners, as appropriate, once they are able to participate.

### 6. Neighborhood Advisory Commission Community Outreach Opportunities

*Pursuant to the Commission Bylaws, and at the Chair's discretion, Agenda Item 6 was taken out of order to follow Agenda Item 2 to make efficient use of staff availability, as Dominique Rivas was present and able to provide additional information regarding the outreach opportunities discussed under Item 6.*

Taylor Reynolds, Commission Liaison, provided an overview of the new standing Community Outreach Opportunities item and explained that staff would use the item to identify upcoming City-sponsored or City-connected events that may be appropriate for NAC participation. Mr. Reynolds presented the Scottsdale Fall Festival on October 17, 2026, and WIMBY on October 19, 2026, as upcoming outreach opportunities.

Commissioners discussed how they might participate at the events, including whether to staff an NAC table or circulate among attendees and other City departments. Dominique Rivas explained that Commissioners could use either approach and that multiple City departments and resources would be available at the events to assist residents with specific questions or concerns. Commissioners also discussed the importance of listening to residents, avoiding commitments to resolve individual matters, and connecting residents with appropriate City resources.

Commissioner Spatola made a motion to approve Neighborhood Advisory Commission participation in the Scottsdale Fall Festival on October 17, 2026, and WIMBY on October 19, 2026, subject to Commissioner availability and staff coordination to avoid a quorum. Seconded by Commissioner Hewitt. The motion passed unanimously by a vote of five (5) to zero (0) with Chair Schwartz-Manock, Vice-Chair Beres, Commissioners Beer, Hewitt, and Spatola voting in favor.

Staff indicated that they would contact Commissioners, including newly appointed Commissioners as appropriate, following the meeting to coordinate attendance.

## 3. Neighborhood Advisory Commission Involvement and Visibility – Participation Guidance

Nick Carroll, Staff Coordinator, presented guidance intended to assist Commissioners participating in City-sponsored and City-connected events while maintaining clear roles, responsibilities, and expectations. The guidance addressed Commissioner identification; information Commissioners may provide regarding NAC meetings, programs, and prior Commission actions; use of approved NAC and City materials; referral of residents to established City resources; and the ability to listen to and document resident matters for possible coordination with the Commission Liaison.

Mr. Carroll also reviewed activities Commissioners should avoid when representing the Commission, including presenting personal opinions as NAC positions, speaking on behalf of the full Commission without prior authorization, committing the Commission to an action or expenditure, independently investigating or resolving individual matters, or promising residents that a matter will be addressed by staff or the Commission.

Commissioners discussed how events should be identified and approved for official NAC participation. Mr. Carroll clarified that Commissioners may attend community events personally without Commission approval; however, participation as an NAC representative should generally be limited to appropriate City-sponsored or City-connected events that have been discussed by the Commission. Commissioner Beer requested that potential opportunities be identified farther in advance when possible. Mr. Reynolds indicated that future Community Outreach Opportunities items would seek to identify events several months ahead to provide Commissioners additional planning time.

No action was taken.

## 4. NAC 2027 Meeting Calendar

Mr. Reynolds presented the proposed 2027 Neighborhood Advisory Commission meeting calendar and noted that the calendar follows the fourth Wednesday of the month meeting schedule established by the Commission Bylaws. Staff noted that no November meeting was proposed because the regular meeting date would fall the day before Thanksgiving and the November meeting has typically been cancelled.

Commissioner Beer discussed whether the January meeting should be scheduled earlier following the extended year-end break. Commissioner Spatola noted that, historically, the Commission has not experienced a significant accumulation of business during similar recess periods. Commissioners also discussed the value of maintaining the regular fourth-Wednesday meeting cadence and predictability, while retaining the ability to call a special meeting if an issue requires consideration before the next regularly scheduled meeting.

Commissioner Beer made a motion to approve the NAC 2027 Meeting Calendar as presented by staff. Seconded by Vice-Chair Beres. The motion passed unanimously by a vote of five (5) to zero (0) with Chair Schwartz-Manock, Vice-Chair Beres, Commissioners Beer, Hewitt, and Spatola voting in favor.

## 5. Recognition of Service: Commissioners Craig Handzlik and George Spatola

Mr. Reynolds recognized Commissioners Craig Handzlik and George Spatola for their contributions and service to Scottsdale neighborhoods and the Neighborhood Advisory Commission.

Commissioner Spatola was present and was presented with a Soleri Bell as a token of the Commission's and community's appreciation. Commissioners thanked Commissioner Spatola for his service, community involvement, thoughtful participation, and willingness to represent the Commission at community events and City Council. Commissioner Handzlik was absent. No action was taken.

## 7. Commissioner Items

No Commissioner Items were submitted for consideration.

No action was taken.

## 8. Staff Updates

Mr. Carroll provided an update regarding recent promotion of the Neighborhood Enhancement Grant Program and Spirit of Scottsdale Awards through City communication channels and noted that four Spirit of Scottsdale nominations had been received to date.

Mr. Reynolds provided an update regarding the pending Desert Wind Neighborhood Enhancement Grant request, which is anticipated to return to the Commission in October.

Mr. Reynolds also noted that, in response to a previous Commission request for information regarding care homes, the City’s Care Homes webpage had recently been updated to provide clearer information for residents regarding care homes and applicable City processes.

Mr. Reynolds further noted that Chair Schwartz-Manock is scheduled to present the NAC Annual Report to City Council on October 6, 2026, and that the next regular meeting of the Commission is scheduled for October 28, 2026.

## Adjournment

With no further business to discuss, Commissioner Spatola moved to adjourn the meeting. Seconded by Commissioner Beer. The motion passed unanimously by voice vote, and the meeting was adjourned at 6:12 p.m.