



**CITY OF SCOTTSDALE
PARKS AND RECREATION COMMISSION
WORK STUDY SESSION - MINUTES**

Wednesday, February 26, 2025
McDowell Mountain Ranch Aquatic Center
15525 N. Thompson Peak Parkway
Scottsdale, AZ 85260

PRESENT: Chair Eric Maschhaupt, Vice-Chair Michael Vreeland, Commissioners Amy Arnold, Sandy Kull, Susan McGarry, Kristen Parrish (arrived at 4:34 p.m.), and Teresa Kim Quale

STAFF: Senior Director Nick Molinari; Parks and Recreation Managers Brett Jackson, Kyu-Bin Hyun, Stephanie Tippett, Hezekiah Allen; Management Analyst Marci Sanders; Operations Supervisor Sunny Nakagawa; Recreation Leader Senior Anthony Pirrello

CALL TO ORDER

Vice-Chair Vreeland called the meeting to order at 4:01 p.m.

ROLL CALL

Members present as listed above.

Public Comment – Agenda Items

There were no members of the public who wished to speak.

WORK STUDY SESSION

1. YOUTH SPORTS FIELD ALLOCATION POLICY

Chair Maschhaupt led the Commission members and staff in a discussion of the Parks and Recreation Youth Sports Field Allocation Policy. Sunny Nakagawa, Operations Supervisor, and Tony Pirrello, Recreation Leader Senior, presented the proposed Youth Sports Field Allocation (YSFA) Policy, which will be used to provide recreation and competitive services that maximize the use of the City's recreational fields, primarily serving Scottsdale residents, and maintain safe, quality fields.

Ms. Nakagawa reminded the Commission of the recommendations that were made during the September 2024 policy review. In response to the Commission's previous direction, staff has received guidance from legal counsel, begun review of the Temporary Revocable

License Agreement for partner youth organizations for future implementation, met with partner teams, and conducted individual meetings with uninformed people who are knowledgeable about the YSFA Policy. Recommendations that came out of the individual meetings were to continue prioritizing Scottsdale residents, offer transparency to all partner youth organizations and general public, and create an online portal for applicants.

Discussion ensued regarding details of the current policy, proposed changes to the current policy, and anticipated outcomes for the following areas:

ALLOCATION PRIORITY

- Allocation priority will be based on the highest percentage of Scottsdale residents in the primary and non-primary seasons.
- Priority Two will be changed because there are currently no partner organizations that meet the allocation priority criteria in the current policy.
- Partner organizations are required to meet specific criteria, including 501(c)3 non-profit status.
- Field allocation is strictly residency based, and there is no distinction between partner organizations' recreational and competitive teams.
- The field allocation formula takes only the number of Scottsdale residents into consideration. Non-residents are not taken into consideration when determining how many hours are allocated per week.
- The City has intergovernmental agreements (IGA) with Scottsdale Unified School District (SUSD) and some Paradise Valley schools to manage and maintain a specific inventory of SUSD and Paradise Valley fields in exchange for use of the fields. Resident status includes students who do not live in Scottsdale but are attending SUSD schools and Paradise Valley schools that are under the IGA.

FIELD ALLOCATION CRITERIA

- The recommended field allocation policy for diamond sports is to allocate use based on one team using a single field. Partner youth organizations will see reductions to their historical field allocations.
- Staff reviewed examples of historic versus proposed use numbers that are anticipated for specific diamond field teams and for specific flat-field teams.

- The internal audit recommended that field allocation opportunities be made available to everyone, not only a set group of partners.
- Teams are given a discounted rate during their primary season and pay an increased discounted rate during non-primary season. Flat-field sports are given priority on diamond fields during their primary season.

NON-PRIMARY SEASON PARTNER RATE

- Current policy states that partner youth organizations will pay 100 percent of the resident rate during a non-primary season. In order for partner youth organizations to keep partner status, staff proposed that partners be given a rate of 75 percent of the resident rate during their non-primary season.
- Mr. Pirrello said that he has sent all youth organizations that have contacted him who are not yet partners information on becoming a partner. He noted that many of them are not 501(c)3 nonprofit organizations.

RESIDENT VERIFICATION

- The current policy does not require resident verification for participants living outside of Scottsdale but are attending an IGA school. The proposed new policy would require school verification to determine Scottsdale residency for youth living outside of Scottsdale who are currently students at an IGA school.
- The current policy takes the organization's word that participants are Scottsdale residents. Under the proposed new policy, each address will be verified.
- Non-resident students attending private or charter schools located within Scottsdale do not qualify for residential status, because the City does not have an IGA with those schools.

FEET PER FIELD

- Staff agrees with the current policy.
- It was noted that limiting the number of participants on the playing field is important for the safety of participants, giving fields more time to recover, and it reduces parking challenges.
- The policy limits the number of participants and outlines ramifications for violations of the policy. Enforcement will be difficult, but it is hoped that a rover will be assigned to do periodic checks.
- The feet per field policy aligns with the Sports Complexes' use policy.

CONCESSION STANDS

- Staff agrees with the current policy, which has not been implemented.
- Previous policies did not address concession stand use.
- The City owns five concession stands, three of which are currently used year-round, solely by partner groups. Current partner youth organizations will be affected upon implementation of the policy and during their non-primary seasons.
- Implementation of the policy would allow use of the stands for tournaments, commercial use, and other organizations. There are designated areas for food truck parking.

TEMPORARY STORAGE

- Staff agrees with the current policy with the caveat that verbiage will be changed to indicate that if a partner team is allocated to stay at a location during the next season, they will not be forced to move a temporary storage unit. Those who will

not be participating in the following season will be required to move the unit within two weeks of the end of the season.

TEMPORARY REVOCABLE LICENSE AGREEMENT

- The current policy does not include a temporary revocable license agreement.
- A temporary revocable license agreement would require partner youth organizations to sign and agree to a yearly Temporary Revocable License Agreement with the City of Scottsdale.
- The policy would define rules, roles, and usage between the partner youth organization and the City. It was noted that the aquatics clubs are under a similar revocable license agreement.
- Staff is working with the legal department to finalize the document, which will be brought to the Parks and Recreation Commission for review once completed.

Commissioners were in agreement with the recommendations proposed by staff. Mr. Pirrello reviewed the timeline for implementation of the policy, which is anticipated to roll out in spring of 2027. He explained that because all partner documents are due by May 1, 2025, calendar year 2026 will operate under the existing policy.

2. ADJOURNMENT

COMMISSIONER PARRISH MOVED TO ADJOURN THE MEETING. VICE-CHAIR VREELAND SECONDED THE MOTION, WHICH CARRIED SEVEN (7) TO ZERO (0) BY ROLL CALL VOTE. CHAIR MASCHHAUPT, VICE-CHAIR VREELAND, COMMISSIONERS ARNOLD, KULL, MCGARRY, PARRISH, AND QUALE VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

With no further business to discuss, being duly moved and seconded, the meeting adjourned at 5:47 p.m.