



APPROVED AS AMENDED

SUMMARIZED MINUTES

**CITY OF SCOTTSDALE
TRANSPORTATION COMMISSION
REGULAR MEETING**

**Thursday, January 16, 2025
City Hall Kiva Forum
3939 N. Drinkwater Boulevard
Scottsdale, AZ 85251**

CALL TO ORDER

Chair Miller called the meeting of the Scottsdale Transportation Commission to order at 5:15 p.m.

ROLL CALL

PRESENT: Mary Ann Miller, Chair
Kerry Wilcoxon, Vice-Chair
Emmie Cardella
Kyle Davis (arrived telephonically at 5:25 p.m.)
Lee Kauftheil
Robert Marmon
Mailen Pankiewicz

STAFF: Mark Melnychenko, Transportation & Streets Director
Nathan Domme, Transportation Planning Manager
Cristina Lenko, Public Information Officer
Susan Conklu, Senior Transportation Planner
Greg Davies, Senior Transportation Planner
Kyle Lofgren, Office Manager

PUBLIC COMMENT

No members of the public wished to speak and there were no written comments submitted.

1. Approval of Meeting Minutes

Commissioner Kauftheil noted a correction under item #2 and a spelling error under

Adjournment.

COMMISSIONER KAUFTHEIL MOVED TO APPROVE THE NOVEMBER 21, 2024, TRANSPORTATION COMMISSION REGULAR MEETING MINUTES AS AMENDED. COMMISSIONER MARMON SECONDED THE MOTION, WHICH CARRIED SIX (6) TO ZERO (0) BY ROLL CALL VOTE. CHAIR MILLER; VICE-CHAIR WILCOXON; AND COMMISSIONERS CARDELLA, KAUFTHEIL, MARMON, AND PANKIEWICZ VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

2. Approval of the Annual Transportation Report

Chair Miller explained the annual report was in the agenda packet, and this is the Commission's time to make comments, additions, and changes.

Chair Miller suggested adding the Transportation Safety Plan under future significant work products. Commissioner Kauftheil suggested highlighting some of the small projects that make a big difference to the report going forward. Commissioner Marmon sought clarification that a vote was not taken on the LILO Presentation and Commissioner Pankiewicz concurred. Mr. Lofgren advised that the information will be double checked and amendments will be made if necessary.

At this time the vote was paused to allow for the amendments to occur and the item will be brought back at the February meeting.

3. 2025 Transportation Commission Meeting Schedule

Chair Miller reviewed the Commission's previous decision to meet only nine months per year and stated this discussion was to ultimately vote on the three months they would not meet. Mr. Lofgren provided the updated bylaws for the Commission's review.

Mr. Domme noted the Transportation Safety Plan presentations during FY 25/26 can be adjusted based on the meeting dates set under this agenda item.

After discussion, the Commission decided they did not want two consecutive months off and ultimately chose July, October, and December as non-meeting months.

VICE-CHAIR WILCOXON MOVED TO APPROVE MEETING EVERY MONTH EXCEPT FOR JULY, OCTOBER, AND DECEMBER. COMMISSIONER KAUFTHEIL SECONDED THE MOTION, WHICH CARRIED SEVEN (7) TO ZERO (0) BY ROLL CALL VOTE. CHAIR MILLER; VICE-CHAIR WILCOXON; AND COMMISSIONERS CARDELLA, DAVIS, KAUFTHEIL, MARMON, AND PANKIEWICZ VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

4. Election of Officers

Chair Miller explained the Commission elects a Chair and Vice-Chair every January. Mr. Lofgren shared the bylaws related to elections for reference and noted the current Chair and Vice-Chair meet the one-year requirement.

COMMISSIONER KAUFTHEIL NOMINATED CHAIR MILLER AND VICE-CHAIR WILCOXON TO CONTINUE IN THEIR ROLES. COMMISSIONER PANKIEWICZ SECONDED THE NOMINATION, WHICH CARRIED SEVEN (7) TO ZERO (0) BY ROLL CALL VOTE. CHAIR MILLER; VICE-CHAIR WILCOXON; AND COMMISSIONERS CARDELLA, DAVIS, KAUFTHEIL, MARMON, AND PANKIEWICZ VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

5. Overview of the Strategic Transportation Safety Plan

Nathan Domme, Transportation Planning Manager, discussed the plan for rolling out the Strategic Transportation Safety Plan (STSP). The STSP will be developed to guide improvements in programs and strategies for all modes of transportation. The city engaged with TYLin Consultants to assist with the development of the STSP. Safety, a key element, is a shared responsibility, and other aspects will be highlighted throughout the plan.

The one Scottsdale intersection that MAG ranked as a crash risk is Indian School Road and Hayden Road; however, Scottsdale is also ranked safer than many cities in the region. The STSP will make improvements to make Scottsdale safer going forward.

Mr. Domme reviewed the upcoming timeline and discussed the proposed topics for each month's meetings over the next twelve months. A draft will be presented at the November meeting with a final draft to be presented in March 2026, and upon approval it will go before the City Council. Commissioners were given an opportunity to comment and ask questions after each month's discussion.

In response to questions, Mr. Domme noted some comparative cities have been identified and more are being sought; this will be discussed in detail during the February meeting. This would be the first documented comprehensive safety plan. Previously, the City of Scottsdale incorporated safety components into the Transportation Master Plan. Ms. Conklu explained internal stakeholders are the Police, Fire, Planning, Transportation, and Traffic Engineering. External stakeholders include those working in public health and ADA. Mr. Domme clarified similar cities would be regional, national, and statewide.

The April meeting topics will include identifying high-risk locations for safety, and that will be when they look at vulnerable road users separately. It is not unreasonable for the Commission to voice their opinions about policies and ordinances presented. The plan will incorporate parameters for accomplishing the goals. The Arizona Department of Transportation (ADOT) and the City of Phoenix will be contacted to discuss collaboration on safety issues, especially on the borders. Demographics will be part of the data analysis.

Ms. Conklu briefly discussed the Bike Bus. Mr. Domme discussed opportunities to broaden their horizons and see things from the other side to illuminate safety. The City does its best to accommodate pedestrians in work zones, but developments are different. It is important to emphasize the need to keep sidewalks open or create a safe route for pedestrians. Ensuring all staff members are as informed as possible can be discussed during enforcement and/or education. Implementation of the plan will depend on the identified high-risk locations, strategies, and safety measures. It will also be in collaboration with implementation of the TAP.

The Commissioners made the following recommendations:

- Item 2, Vice-Chair Wilcoxon suggested replacing “An Enforcement Component” with “First Responder Component” to allow more room for improvements.
- Commissioner Marmon suggested adding “Pedestrian and Traffic Safety Work Zones”
- Item 5, Commissioner Pankiewicz suggested implementing a week without a vehicle and inviting all elected officials to participate so they can broaden their perspective.
- Item 6, Commissioner Cardella suggested including data for injuries and property damage caused by people crossing work zone barriers.
- Item 7, Commissioner Pankiewicz suggested creating targeted enforcement events that are combined with education and have media coverage.
- Vice-Chair Wilcoxon asked to keep this in the public eye because the more people involved in implementing it, the better.

Mr. Domme reviewed and discussed the Public Outreach Plan that included two public meetings, pop-up virtual reality experiences, walking audits, trolley audits, and a website to provide updates.

Chair Miller suggested conducting online public meetings to allow more residents to attend. Mr. Domme noted they could record the meetings and put them on the website along with review material, providing an opportunity to make comments. Commissioner Marmon expressed concern that pedestrians and bicycles were missing from this evening’s presentation. Mr. Domme assured him they would be a large part of the safety plan. Commissioners Pankiewicz and Cardella discussed the importance of including an array of public input. A brief discussion ensued regarding broadening the scope and a potential need for more time if the first draft is not approved.

COMMISSIONER MARMON MOVED TO APPROVE THE UPCOMING TIMELINE FOR THE STRATEGIC TRANSPORTATION SAFETY PLAN WITH THE UNDERSTANDING THAT ADDITIONAL MEETINGS MAY BE NECESSARY. VICE-CHAIR WILCOXON SECONDED THE MOTION, WHICH CARRIED SEVEN (7) TO ONE (0) BY ROLL CALL VOTE. CHAIR MILLER; VICE-CHAIR WILCOXON; AND COMMISSIONERS CARDELLA, DAVIS, KAUFTHEIL, MARMON, AND PANKIEWICZ VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

6. Overview of Accomplishments

Mark Melnychenko, Transportation & Streets Director, reviewed and discussed the department divisions, including an annual maintenance cycle of work often done behind the scenes. A review of the TAP showed where the city is with target areas, and an overview of funding sources was provided. Community engagement can occur in many ways including the Transportation Commission, Paths and Trails Subcommittee, Community Outreach and Public Involvement, and the best way is through Scottsdale EZ where 4,250 requests were received. There are many steps that projects go through before completion including planning, construction, design, and maintenance, which was demonstrated by the “CIP Circle of Life”

Mr. Melnychenko reviewed and discussed the department’s completed projects, studies, and milestones to date. This would include five major projects, three repaving and restriping street improvements, three bikeway studies and improvements, three trail improvements and rehabs, two pedestrian improvements, and three completed studies.

The Spring Training Trolley Service is coming back for a third year. The route is being simplified

and realigned with the three parking garages. The weather cycles can provide damage, and transportation staff works closely with other departments to ensure debris is cleared and roads are usable for residents. Staff balances maintenance cycles, projects, and events all year long trying to minimize the disruption to residents and the traveling public.

Mr. Melnychenko explained what is evaluated when deciding to close a road, such as alternative routes and coordinating with ADOT. The three trolley routes will be publicized along with the Spring Training trolley.

7. Commission Identification of Future Agenda Items

- Transportation Safety Plan
- Speed Bumps
- Protected Bike Lanes
- Motorized Vehicle Conflict on Multi-Use Paths and Canals
- Jackrabbit/ Miller Pedestrian Crossing
- Pavement Condition Index – 5-year Plan
- Participation in Development and Review Process
- Planning and Development of what is in ROW
- Planning and development what happens in ROW
- Planting of Trees
- Information on Processes
- Technology
- Transportation Funding
- Regional Coordination
- Newsletter / Information

Adjournment

VICE-CHAIR WILCOXON MOVED TO ADJOURN THE MEETING. COMMISSIONER CARDELLA SECONDED THE MOTION, WHICH CARRIED SEVEN (7) TO ONE (0) BY ROLL CALL VOTE. CHAIR MILLER; VICE-CHAIR WILCOXON; AND COMMISSIONERS CARDELLA, DAVIS, KAUFHEIL, MARMON, AND PANKIEWICZ VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

With no further business to discuss, being duly moved and seconded, the meeting adjourned at 7:12 p.m.

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