



**CITY OF SCOTTSDALE
FIRE LOCAL BOARD OF THE
PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM (PSPRS)
REGULAR MEETING MINUTES**

Thursday, November 13, 2025

North Corporation Yard
Anasazi Conference Room
9191 E. San Salvador Drive
Scottsdale, AZ 85258

PRESENT: Hugo Meraz, Chairperson/Mayoral Designee
Monica Boyd, Citizen Member/Merit Head
Steve Springborn, Elected Member
Todd Cavner, Elected Member (MS Teams)

STAFF: Millie Carlson, PSPRS Local Board Secretary
Darlene Ganger, Sr. HR Benefits Analyst

GUESTS: Cindy Kelley, PSPRS Local Board Attorney
James Harris

Call to Order

Board Member Springborn called the meeting to order at 9:04 a.m.

Roll Call

Members present as listed above.

Public Comment

There were no members of the public who wished to speak.

Possible Executive Session

1. Review and approval of regular session meeting minutes – September 11, 2025

BOARD MEMBER SPRINGBORN MOVED TO APPROVE AS PRESENTED THE REGULAR SESSION MEETING MINUTES FROM THE SEPTEMBER 11, 2025, PSPRS FIRE LOCAL BOARD MEETING. BOARD MEMBER CAVNER SECONDED THE MOTION, WHICH CARRIED FOUR (4) TO ZERO (0). CHAIR MERAZ, BOARD MEMBERS BOYD, CAVNER, AND SPRINGBORN VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

2. Approval of executive session meeting minutes from – September 11, 2025

BOARD MEMBER SPRINGBORN MOVED TO APPROVE AS PRESENTED THE EXECUTIVE SESSION MEETING MINUTES FROM THE SEPTEMBER 11, 2025, PSPRS FIRE LOCAL BOARD MEETING. BOARD MEMBER CAVNER SECONDED THE MOTION, WHICH CARRIED FOUR (4) TO ZERO (0). CHAIR MERAZ, BOARD MEMBERS BOYD, CAVNER, AND SPRINGBORN VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

3. Report on Results of Certification of 2023 Election

Millie Carlson, PSPRS Local Board Secretary, announced that the 2023 election was certified. Board Member Caverner reminded the Board that this is his last meeting. Ms. Carlson said that she anticipates the election process to begin in early December.

4. Discussion and vote on the Accidental Disability Retirement application of Firefighter James Harris

Firefighter James Harris spoke about his accidental disability retirement application. He said that his diagnosis was the first for the department. He explained that the process for handling firefighters diagnosed with one of the presumptive cancers had not been established when he was first diagnosed. He talked about the process he went through, his experience trying to come back to work, and why he made the decision to retire early, noting that he was not given guidance and later realized that he should have applied for disability retirement instead of regular retirement. He noted that his anxiety about continuing work relates to continuing to be exposed to cancer-causing agents.

Board Members asked clarifying questions. Mr. Harris confirmed that he would be willing to go to another independent medical examination (IME) doctor if needed.

BOARD MEMBER SPRINGBORN MOVED TO GO INTO EXECUTIVE SESSION. BOARD MEMBER CAVNER SECONDED THE MOTION, WHICH CARRIED FOUR (4) TO ZERO (0). CHAIR MERAZ, BOARD MEMBERS BOYD, CAVNER, AND SPRINGBORN VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

EXECUTIVE SESSION WAS HELD FROM 9:21 A.M. TO 10:03 A.M.

Chair Meraz explained that the Board feels that it would be best to start over with IMEs. The Board would like to send Mr. Harris for a medical evaluation with an oncologist and one for a review both of his state of mind and his anxiety at the time of his return to work.

BOARD MEMBER SPRINGBORN MOVED TO SEND FIREFIGHTER JAMES HARRIS FOR TWO INDEPENDENT MEDICAL EXAMINATIONS, ONE FOR A PSYCHOLOGICAL REVIEW AND ONE TO AN ONCOLOGIST FOR MEDICAL REVIEW. BOARD MEMBER CAVNER SECONDED THE MOTION, WHICH CARRIED FOUR (4) TO ZERO (0). CHAIR MERAZ, BOARD MEMBERS BOYD, CAVNER, AND SPRINGBORN VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

Board Member Springborn suggested that staff contact Dr. Shukla or consult with other PSPRS boards for recommendations in the two specialties.

5. Induction of new City of Scottsdale Firefighters into PSPRS

There were no new inductees.

6. Board suggestions for upcoming agenda items

There were no agenda items suggested.

Board Member Cavner announced that he will officially be retiring the first week of December 2025.

Adjournment

BOARD MEMBER SPRINGBORN MOVED TO ADJOURN THE MEETING. BOARD MEMBER CAVNER SECONDED THE MOTION, WHICH CARRIED FOUR (4) TO ZERO (0). CHAIR MERAZ, BOARD MEMBERS BOYD, CAVNER, AND SPRINGBORN VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

With no further business to discuss, being duly moved and seconded, the meeting adjourned at 10:08 a.m.

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