



**CITY OF SCOTTSDALE
FIRE LOCAL BOARD OF THE
PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM (PSPRS)
REGULAR MEETING MINUTES**

Thursday, June 11, 2026

North Corporation Yard
Anasazi Conference Room
9191 E San Salvador Drive
Scottsdale, AZ 85258

PRESENT: Hugo Meraz, Chairperson/Mayoral Designee
Bob Bessen, Citizen Member
Monica Boyd, Citizen Member/Merit Head
Steve Springborn, Elected Member
Sasha Weller, Elected Member (MS Teams)

STAFF: Millie Carlson, PSPRS Local Board Secretary (MS Teams)

GUESTS: Cindy Kelley, PSPRS Local Board Attorney

Call to Order

Chair Meraz called the meeting to order at 9:01 a.m.

Roll Call

Members present as listed above.

Public Comment

There were no members of the public who wished to speak.

Possible Executive Session

1. Review and approval of regular session meeting minutes – May 14, 2026

BOARD MEMBER SPRINGBORN MOVED TO APPROVE WITH CHANGES MADE PRIOR TO THE MEETING THE REGULAR SESSION MEETING MINUTES FROM THE MAY 14, 2026, PSPRS FIRE LOCAL BOARD MEETING. BOARD MEMBER BESSEN SECONDED THE MOTION, WHICH CARRIED FOUR (4) TO ZERO (0). CHAIR MERAZ, BOARD MEMBERS BESSEN, SPRINGBORN, AND WELLER VOTED IN THE AFFIRMATIVE. BOARD MEMBER BOYD ABSTAINED. THERE WERE NO DISSENTING VOTES.

2. Discussion and vote on the Accidental Retirement Application of Fire Engineer Scot Stetson

BOARD MEMBER BESSEN MOVED TO APPROVE THE ACCIDENTAL DISABILITY RETIREMENT APPLICATION OF FIRE ENGINEER SCOT STETSON. BOARD MEMBER WELLER SECONDED THE MOTION, WHICH CARRIED FIVE (5) TO ZERO (0). CHAIR MERAZ, BOARD MEMBERS BESSEN, SPRINGBORN, BOYD, AND WELLER VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

Board Members reviewed and agreed upon answers to questions on the P5-PBA form.

3. Discussion, review, and vote on possible action related to updating the Independent Medical Exam (IME) services cover letter

Board Members reviewed the draft Independent Medical Exam services cover letter. Board Member Weller suggested that language should be amended to reference the NFPA list of essential job tasks instead of referencing a specific NFPA number. He explained that the NFPA standards change periodically and the document is updated to reflect those changes. Cindy Kelley, PSPRS Local Board Attorney, agreed that the cover letter could say "Current NFPA standards" so that the letter stays current.

Board Member Weller noted that standards that impact Local PSPRS change more frequently because of ongoing medical research. The goal is to make sure the most updated medical research is in the record as it relates to care and protection of firefighters. Discussion ensued regarding putting together a system to ensure that the City Human Resources Department keeps records updated with the most recent version of the NFPA standards.

BOARD MEMBER BESSEN MOVED TO APPROVE ACTION RELATED TO UPDATING THE INDEPENDENT MEDICAL EXAM (IME) SERVICES COVER LETTER. BOARD MEMBER WELLER SECONDED THE MOTION, WHICH CARRIED FIVE (5) TO ZERO (0). CHAIR MERAZ, BOARD MEMBERS BESSEN, SPRINGBORN, BOYD, AND WELLER VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

4. Discussion, review, and vote on possible action related to notifications for pre-existing medical conditions

Board Member Boyd said that one of the things the Human Resources office has learned is that the City is required to notify candidates for employment that they need to go for a preemployment medical exam if there is a preexisting condition. An internal process has been developed to

ensure candidates get a 30-day notice and have the opportunity to provide a response or additional information that will then be provided to the Fire Local Board as needed. Ms. Kelley said that the information came from the model procedures. She was unsure whether or not the requirement is statutory.

Board Member Springborn expressed concern that employees that are in the academy might not see the notification in time to respond. He opined that if it is not a statutory requirement, there could be some flexibility given. Board Member Boyd said that 30 days is a reasonable amount of time for them to respond and on a case-by-case basis reasonable accommodation could be given. Board Members talked about what the process is for people that had cancer or some other issue that has been resolved before entering the system and is no longer a preexisting condition.

5. Board suggestions for upcoming items

Discussion ensued regarding the issue of member service purchases while in DROP. Ms. Kelley opined that the issue is under the purview of Public Safety and is not a Local Board issue. Board Members expressed interest in hearing a legal analysis

Future agenda items could include:

- Member service purchases made while in DROP status

Adjournment

CHAIR MERAZ MOVED TO ADJOURN THE MEETING. BOARD MEMBER BESSEN SECONDED THE MOTION, WHICH CARRIED FIVE (5) TO ZERO (0). CHAIR MERAZ, BOARD MEMBERS BESSEN, SPRINGBORN, BOYD, AND WELLER VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

With no further business to discuss, being duly moved and seconded, the meeting adjourned at 9:44 a.m.

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