

**SCOTTSDALE CITY COUNCIL
REGULAR MEETING AND WORK STUDY SESSION MINUTES
WEDNESDAY, JULY 2, 2025**



**CITY HALL KIVA
3939 N. DRINKWATER BOULEVARD
SCOTTSDALE, AZ 85251**

CALL TO ORDER

Mayor Lisa Borowsky called to order a Regular Meeting and Work Study Session of the Scottsdale City Council at 5:00 p.m. on Wednesday, July 2, 2025 in the City Hall Kiva Forum.

ROLL CALL

Mayor Borowsky asked City Clerk Ben Lane to conduct the roll call.

Present: Mayor Lisa Borowsky; Vice Mayor Jan Dubauskas; and Councilmembers Barry Graham, Adam Kwasman (participated electronically), Kathy Littlefield, Maryann McAllen, and Solange Whitehead

Also Present: City Manager Greg Caton, Interim City Attorney Luis Santaella, City Treasurer Sonia Andrews, Acting City Auditor Lai Cluff, and City Clerk Ben Lane

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Borowsky.

INVOCATION

Councilwoman McAllen provided the invocation.

MAYOR'S REPORT

Mayor Borowsky designated July as Parks and Recreation month, noting the Scottsdale Parks and Recreation Division was founded in 1960 and has evolved into an award-winning and nationally accredited agency. She recognized the many volunteers, employees and leaders involved and presented a Proclamation to Parks and Recreation staff.

PUBLIC COMMENT

Josie Kohlan, Scottsdale resident, discussed reinstating the Sustainability Plan, climate change, and concerns regarding heat.

NOTE: MINUTES OF CITY COUNCIL MEETINGS AND WORK STUDY SESSIONS ARE PREPARED IN ACCORDANCE WITH THE PROVISIONS OF ARIZONA REVISED STATUTES. THESE MINUTES ARE INTENDED TO BE AN ACCURATE REFLECTION OF ACTION TAKEN AND DIRECTION GIVEN BY THE CITY COUNCIL AND ARE NOT VERBATIM TRANSCRIPTS. DIGITAL RECORDINGS AND CLOSED CAPTION TRANSCRIPTS OF SCOTTSDALE CITY COUNCIL MEETINGS ARE AVAILABLE ONLINE AND ARE ON FILE IN THE CITY CLERK'S OFFICE.

Whitney Warman, Scottsdale resident, discussed the adoption of the 2021 International Green Construction Code and possible reimplementations of the Sustainability Plan.

Dan Ishac, Scottsdale resident, discussed the costs and project timeline for the intersection at Scottsdale Road and Dynamite Boulevard, sidebar conversations among Councilmembers, motions, and Council decorum.

Jason Alexander, Scottsdale resident, showed a video and discussed social media posts and Councilman Graham's Ethics Hearing.

Michael Fernandez, with Citizens for Preserving Our History, presented a Citizen Petition regarding holding the Axon referendum election on the next available date.

RL Whitmer, with Citizens for Preserving Our History, discussed Council decorum, the Mayor and Council Inauguration, downtown parking garage locations, and Councilmembers ethics.

Steve Sutton, Scottsdale resident, discussed Council decorum and his Citizen Petition.

Jose Escudero, Scottsdale resident, discussed the walking trail at Chaparral Lake, palm tree trimming, city golf course safety, and widening sidewalks.

MINUTES

Request: Approve the following Council meeting minutes from June 2025:

- a. **Special Meeting Minutes (Possible Executive Session) of June 10, 2025**
- b. **Executive Session Minutes of June 10, 2025**

MOTION AND VOTE - MINUTES

Councilwoman McAllen made a motion to approve the Special Meeting Minutes (Possible Executive Session) of June 10, 2025 and Executive Session Minutes of June 10, 2025. Councilwoman Whitehead seconded the motion, which carried 7/0, with Mayor Borowsky; Vice Mayor Dubauskas; and Councilmembers Graham, Kwasman, Littlefield, McAllen, and Whitehead voting in the affirmative.

ADDED ITEM

*****A1. Added Item**

Work Study Session Item No. 1 was added to the agenda on June 27, 2025, and the corresponding materials were added less than ten days prior to the meeting and will require a separate vote to remain on the agenda.

Request: Vote to accept the agenda as presented or continue the added item to a future Council meeting (August 25, 2025 or August 26, 2025).

MOTION AND VOTE – ADDED ITEM WORK STUDY SESSION

Councilwoman Whitehead made a motion to accept agenda Work Study Session Item No. 1 (Recruitment Process for a new Associate City Judge) as presented. Councilwoman McAllen seconded the motion, which carried 7/0, with Mayor Borowsky; Vice Mayor Graham; and Councilmembers Dubauskas, Kwasman, Littlefield, McAllen, and Whitehead voting in the affirmative.

CONSENT AGENDA

1. **Kuza Liquor License (50-LL-2025)**
Request: Consider forwarding a recommendation of approval to the Arizona Department of Liquor Licenses and Control for a Series 12 (restaurant) State liquor license for an existing location with a new owner.
Location: 17767 N. Scottsdale Road, Suite 100.
Staff Contact(s): Tim Curtis, Current Planning Director, 480-312-4210, tcurtis@scottsdaleaz.gov
2. **Akamaru Japanese Restaurant Liquor License (51-LL-2025)**
Request: Consider forwarding a recommendation of approval to the Arizona Department of Liquor Licenses and Control for a Series 12 (restaurant) State liquor license for a new location and owner.
Location: 15689 N. Hayden Road, Suite L126
Staff Contact(s): Tim Curtis, Current Planning Director, 480-312-4210, tcurtis@scottsdaleaz.gov
3. **Toka Cafe and Grill Liquor License (52-LL-2025)**
Request: Consider forwarding a recommendation of approval to the Arizona Department of Liquor Licenses and Control for an Agent and Acquisition of Control Change for an existing Series 12 (restaurant) State liquor license for an existing location and owner.
Location: 7678 E. Greenway Road, Suite 104
Staff Contact(s): Tim Curtis, Current Planning Director, 480-312-4210, tcurtis@scottsdaleaz.gov
4. **Estates on Hayden Final Plat (10-PP-2019#2)**
Request: Approve the final plat for a new residential subdivision, comprised of 5-lots, with amended development standards on a ±10-acre site with Single-Family Residential, Environmentally Sensitive Lands (R1-43 ESL) zoning.
Location: 34303 N. Hayden Road
Staff Contact(s): Erin Perreault, Planning and Development Services Director, 480-312-7093, eperreault@scottsdaleaz.gov
5. **Environmentally Sensitive Lands Text Amendment Initiation – Treatment of Fire Defensible Space (462-PA-2025)**
Request: Initiate a text amendment to the City of Scottsdale Zoning Ordinance (Ordinance No. 455) for the purpose of amending Article III, Definitions, Section 3.100, General, Section 6.1100. – Maintenance and Violations, A (Maintenance-Improved areas), B (Maintenance-Natural Area Open Space (NAOS)), and C (Violations), and any other applicable sections, to update the Environmentally Sensitive Lands (ESL) overlay provisions.
Staff Contact(s): Erin Perreault, Planning and Development Services Director, 480-312-7093, eperreault@scottsdaleaz.gov

PUBLIC COMMENT – CONSENT AGENDA

There was no public comment on the Consent Agenda items.

MOTION AND VOTE – CONSENT AGENDA

Councilwoman Whitehead made a motion to approve Consent Agenda Items 1 through 5.

Councilwoman McAllen seconded the motion, which carried 7/0, with Mayor Borowsky; Vice Mayor Dubauskas; and Councilmembers Graham, Kwasman, Littlefield, McAllen, and Whitehead voting in the affirmative.

PUBLIC COMMENT

No public comments were received.

CITIZEN PETITIONS

6. Receipt of Citizen Petitions

Request: Accept and acknowledge receipt of citizen petitions. Any member of the Council may make a motion, to be voted on by the Council, to: (1) Direct the City Manager to agendize the petition for further discussion; (2) direct the City Manager to investigate the matter and prepare a written response to the Council, with a copy to the petitioner; or (3) take no action.

Staff Contact(s): Ben Lane, City Clerk, 480-312-2411, blane@scottsdaleaz.gov

A citizen petition presented by Michael Fernandez regarding holding the Axon referendum election on the next available date was accepted and acknowledged.

MOTION NO. 1 – ITEM 6

Mayor Borowsky made a motion to direct the City Manager to agendize the petition for further discussion. Councilwoman Whitehead seconded the motion.

ALTERNATE MOTION AND VOTE – ITEM 6

Councilman Graham made an alternate motion to direct the City Manager to investigate the matter and prepare a written response to the Council, with a copy to the petitioner. Vice Mayor Dubauskas seconded the motion, which failed 3/4, with Vice Mayor Dubauskas and Councilmembers Graham and Kwasman voting in the affirmative and Mayor Borowsky and Councilmembers Littlefield, McAllen and Whitehead dissenting.

VOTE ON MOTION NO. 1 – ITEM 6

The Council then voted on Mayor Borowsky's motion to direct the City Manager to agendize the petition for further discussion, which failed 3/4, with Mayor Borowsky and Councilmembers McAllen and Whitehead voting in the affirmative and Vice Mayor Dubauskas and Councilmembers Graham, Kwasman, and Littlefield dissenting.

MOTION TO RECONSIDER AND VOTE – ITEM 6

Councilwoman Whitehead moved to reconsider the alternate motion to direct the City Manager to investigate the matter and prepare a written response to the Council, with a copy to the petitioner. Councilwoman McAllen seconded the motion, which carried 6/1, with Vice Mayor Dubauskas and Councilmembers Graham, Kwasman, Littlefield, McAllen, and Whitehead voting in the affirmative and Mayor Borowsky dissenting.

MAYOR AND COUNCIL

7. **Boards, Commissions, and Committees 2024 Annual Report Presentations**

Request: Presentations, discussion, and possible direction regarding key accomplishments, major actions taken, upcoming opportunities, challenges, and/or outcomes of the following public bodies: Human Services Advisory Commission, Planning Commission, and Veterans Advisory Commission

Staff Contact(s): Ben Lane, City Clerk, 480-312-2411, blane@scottsdaleaz.gov

City Clerk Ben Lane introduced the Boards, Commissions, and Committees 2024 Annual Report Presentations.

Human Services Advisory Commission (HSAC) Vice Chair Mary Jung and Staff Representative Mary Witkowski gave a PowerPoint presentation (attached).

Councilmembers made the following observations and suggestions:

- Thanked board members and staff for their efforts and service.
- Noted that the expansion of the food bank is phenomenal.
- Expressed appreciation for the HSAC programs which help those in need and the dedicated volunteers who staff these programs
- Inform the Council regarding any possible reductions in federal funding levels.

Planning Commission Chair William Scarbrough and Staff Representative Brad Carr gave a PowerPoint presentation (attached).

Councilmembers made the following observations and suggestions:

- Thanked board members and staff for their efforts and service.
- When reviewing projects, determine if the project fits well within the community and maintains the highest quality standards.
- Inform the Council regarding challenges with Accessory Dwelling Units and enforcement and how the Council can help with these issues.

Veterans Advisory Commission (VAC) Chair Justin Layman and Staff Representative Kelly Corsette gave a PowerPoint presentation (attached).

Councilmembers made the following observations and suggestions:

- Thanked board members and staff for their efforts and service.
- Appreciated all the VAC events this year.
- Impressed with dedication of commission members and staff and the VAC's work with other boards, commissions and nonprofits.

***8. **Agendize Presentation and Discussion of Scottsdale's Traffic Signaling System and Left-Turn Signals**

Request: At the request of Mayor Borowsky, direct the City Manager to agendize an item for a future Council Meeting for a presentation, discussion, and possible direction related to lagging left-turn signal intersections in the City of Scottsdale to determine the most efficient traffic signaling system to improve traffic flow throughout the municipality.

Note: The only possible Council action to be taken on Item No. 8 is: (1) Direct the City Manager or responsible Charter Officer to agendize the item for a future meeting; (2) direct the City Manager or responsible Charter Officer to investigate the matter and

prepare a written response to the Council; or (3) take no action. No public comment will be taken at this time

NOTE: Items 8 and 9 were presented and voted on together.

*****9. Agendize Presentation and Discussion of Scottsdale's Traffic Signaling System and Red-Light Timing**

Request: At the request of Mayor Borowsky, direct the City Manager to agendize an item for a future Council Meeting for a presentation, discussion, and possible direction related to the merits of extending the time between yellow and red-light signal phases at city intersections to enhance pedestrian and motorist safety.

Note: The only possible Council action to be taken on Item No. 9 is: (1) Direct the City Manager or responsible Charter Officer to agendize the item for a future meeting; (2) direct the City Manager or responsible Charter Officer to investigate the matter and prepare a written response to the Council; or (3) take no action. No public comment will be taken at this time

NOTE: Items 8 and 9 were presented and voted on together.

MOTION AND VOTE – ITEMS 8 AND 9

Mayor Borowsky made a motion to direct the City Manager to agendize Item 8 [Agendize Presentation and Discussion of Scottsdale's Traffic Signaling System and Left-Turn Signals] and Item 9 [Agendize Presentation and Discussion of Scottsdale's Traffic Signaling System and Red-Light Timing] for a future meeting. Councilwoman Whitehead seconded the motion, which carried 7/0, with Mayor Borowsky; Vice Mayor Dubauskas; and Councilmembers Graham, Kwasman, Littlefield, McAllen, and Whitehead voting in the affirmative.

*****10. Agendize Presentation and Discussion of Scottsdale's Annual Seeding and Water Program of Local Parks**

Request: At the request of Mayor Borowsky, direct the City Manager to agendize an item for a future Council Meeting for a presentation, discussion, and possible direction related to the annual seeding and water program of local parks owned and maintained by the City of Scottsdale.

Note: The only possible Council action to be taken on Item No. 10 is: (1) Direct the City Manager or responsible Charter Officer to agendize the item for a future meeting; (2) direct the City Manager or responsible Charter Officer to investigate the matter and prepare a written response to the Council; or (3) take no action. No public comment will be taken at this time

MOTION AND VOTE – ITEM 10

Councilwoman McAllen made a motion to direct the City Manager to agendize the item for a future meeting, noting it would be limited to parks that are owned and operated by the city of Scottsdale. Councilwoman Whitehead seconded the motion, which carried 7/0, with Mayor Borowsky; Vice Mayor Dubauskas; and Councilmembers Graham, Kwasman, Littlefield, McAllen, and Whitehead voting in the affirmative.

*****11. Agendize Presentation and Discussion of Scottsdale Wildfire Mitigation**

Request: At the request of Mayor Borowsky, direct the City Manager to agendize an item for a future Council Meeting for a presentation, discussion, and possible direction related to fire mitigation prevention efforts utilizing fire retardant products approved and in use by the United States Forest Service.

Note: The only possible Council action to be taken on Item No. 11 is: (1) Direct the City Manager or responsible Charter Officer to agendize the item for a future meeting; (2) direct the City Manager or responsible Charter Officer to investigate the matter and prepare a written response to the Council; or (3) take no action. No public comment will be taken at this time

MOTION AND VOTE – ITEM 11

Mayor Borowsky made a motion to direct the City Manager to agendize the item for a future meeting. Councilwoman Whitehead seconded the motion, which carried 7/0, with Mayor Borowsky; Vice Mayor Dubauskas; and Councilmembers Graham, Kwasman, Littlefield, McAllen, and Whitehead voting in the affirmative.

*****12. Agendize Review of Possible Changes to Chapter 17 (Motor Vehicles and Traffic) of the Scottsdale Revised Code**

Request: At the request of Vice Mayor Dubauskas direct the Interim City Attorney to draft an ordinance for consideration at the August 26, 2025 Council Meeting adding a provision to Chapter 17 of the Scottsdale Revised Code relating to prohibited conduct on traffic medians.

Note: The only possible Council action to be taken on Item No. 12 is: (1) Direct the City Manager or responsible Charter Officer to agendize the item for a future meeting; (2) direct the City Manager or responsible Charter Officer to investigate the matter and prepare a written response to the Council; or (3) take no action. No public comment will be taken at this time

MOTION AND VOTE – ITEM 12

Vice Mayor Dubauskas made a motion to direct the Interim City Attorney to agendize the item for a future meeting. Councilwoman McAllen seconded the motion, which carried 7/0, with Mayor Borowsky; Vice Mayor Dubauskas; and Councilmembers Graham, Kwasman, Littlefield, McAllen, and Whitehead voting in the affirmative.

WORK STUDY SESSION

PUBLIC COMMENT – WORK STUDY SESSION

There was no public comment on this item.

*****1. Recruitment Process for a new Associate City Judge**

Request: Presentation, discussion, and possible direction to staff regarding the recruitment and hiring process of a new Associate City Judge.

Presenter(s): Monica Boyd, Human Resources Director and Marianne Bayardi, Presiding City Judge

Staff Contact(s): Monica Boyd, Human Resources Director, 480-312-2615, mboyd@scottsdaleaz.gov

Human Resources Director Monica Boyd and Presiding City Judge Marianne Bayardi gave a PowerPoint presentation (attached) on the recruitment process for a new Associate City Judge.

A majority of the Council agreed on the following:

- Interview candidates in an Executive Session format.
- Presiding Judge to be present in the Executive Session interviews.
- The Council will appoint the Associate City Judge during a public Council Meeting.

MOTION AND VOTE – ADJOURNMENT

Mayor Borowsky made a motion to adjourn the Regular Meeting and Work Study Session. Councilwoman McAllen seconded the motion, which carried 7/0, by voice vote, with Mayor Borowsky; Vice Mayor Dubauskas; and Councilmembers Graham, Kwasman, Littlefield, McAllen, and Whitehead voting in the affirmative.

ADJOURNMENT

Mayor Borowsky adjourned the Regular Meeting and Work Study Session at 6:48 p.m.

SUBMITTED BY:



Ben Lane, City Clerk

Officially approved by the City Council on September 30, 2025

C E R T I F I C A T E

I hereby certify that the foregoing Minutes are a true and correct copy of the Minutes of the Regular Meeting and Work Study Session of the City Council of Scottsdale, Arizona, held on the 2nd day of July 2025.

I further certify that the meeting was duly called and held, and that a quorum was present.

DATED this 30th day of September 2025.

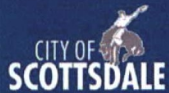


Ben Lane, City Clerk

Human Services Advisory Commission

2024 Annual Report

City Council Regular Meeting
July 2, 2025



Board Purpose and Makeup

The purpose of the Human Services Advisory Commission, with the assistance of staff, shall, plan, develop, improve, and modify human services to address the needs of Scottsdale citizens. Human Services Advisory Commission shall also coordinate with other government and private agencies and provide opportunities for citizen involvement. They shall review and make recommendations to the City Council on funding applications and serve as the Scottsdale Housing Agency Governing Board.

The Human Services Commission consists of seven (7) public members appointed at-large by the City Council and serve three-year terms. In the Scottsdale Housing Governing Board there are eight (8) members , public members and one (1) Resident Advisory Board Member as required by federal regulations appointed by the Commission to serve a one (1) year term.



Key Accomplishments/Major Actions Taken

3

- Human Services Strategic Plan
- Five-Year Consolidated Action Plan
- Food Bank Expansion



Upcoming Opportunities, Challenges, or Outcomes

4

- Implementation of Human Services Strategic Plan – Year One
- Support Vulnerable Scottsdale Residents / Prevent Homelessness
- Increase Volunteer Involvement/Engagement

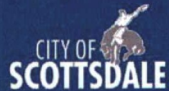


Questions, Comments, Feedback?



Planning Commission

2024 Annual Report
Chairman William Scarbrough
City Council Regular Meeting
July 2, 2025



Commission Purpose and Makeup

2

The Planning Commission shall hold public hearings as required by law and make recommendations to the City Council on all matters concerning or relating to General Plan amendments, zoning district map amendments, Zoning Ordinance text amendments, conditional use permits, municipal use master site plans and abandonments and any other matters within the scope of the planning and zoning powers available to cities in Arizona.

The Planning Commission acts as an advisory board to the City Council on land use and zoning matters. The Planning Commission is also authorized to confer with other advisory commissions.

The Planning Commission consists of seven (7) public members appointed at-large by the City Council.



Key Accomplishments/Major Actions Taken

3

- Zoning Text Amendments regarding Adaptive Reuse and Accessory Dwelling Units
- Old Town Character Area Plan Amendment
- Zoning Cases
- Conditional Use Permits
- Abandonments



Upcoming Opportunities, Challenges, or Outcomes

4

- General Plan Implementation
- Redevelopment vs. Growth
- State Zoning Preemption
- Zoning Code Amendments



Questions, Comments, Feedback?



Veterans Advisory Commission

2024 Annual Report

City Council Regular Meeting
July 2, 2025



Commission Purpose and Makeup

1. Advise the City Council by making recommendations on military veteran programs, policies and practices designed to improve the quality of life for veterans;
2. Educate the community on the status of military veterans' rights, needs and contributions to our community;
3. Recommend ways to strengthen existing services for military veterans while pursuing the creation of new program and service opportunities;
4. Assist in creating and supporting a community connection point to inform, guide and direct military veterans seeking personal and professional enhancement services that may include education, mentoring, workforce support, and health and wellness; and
5. Advise and make recommendations on other issues and matters relating to military veterans as the City Council may direct.



Commission Purpose and Makeup



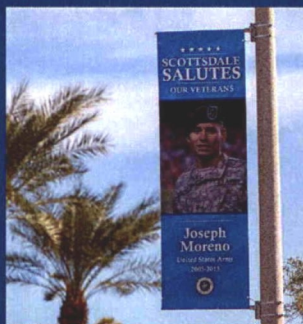
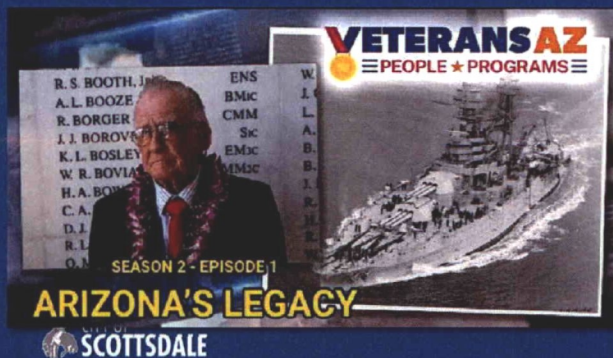
CITY
SCOTTSDALE

The Veterans Advisory Commission shall consist of seven (7) members appointed by the City Council, five (5) of whom shall be either military veterans or work for an organization supporting military veterans.



Key Accomplishments/Actions

- Veterans AZ video/podcast series
- Scottsdale Salutes program
- Veteran recognition events



Upcoming opportunities/challenges

- Tracking federal/state legislation affecting veterans benefits and programs
- Adding and expanding events



Questions, Comments, Feedback?



Associate City Judge Recruitment & Selection Process

Work Study Presentation
July 2, 2025



Purpose

Presentation, discussion, and possible direction to staff regarding the recruitment and hiring process of a new Associate City Judge.

- Provide background information
- Present interview options for City Council's direction



Background

- Upcoming Associate City Judge vacancy – Judge James Blake's Retirement in September 2025
- The Presiding City Judge notified Human Resources and together we initiated the recruitment and selection process.
- For judicial appointments the City follows the established Judicial Appointment Advisory Board (JAAB) appointment process under Scottsdale Revised Code.



Judicial Appointment Advisory Board

JAAB is a seven-member board. One of the purposes of JAAB is to recommend to the city council the best-qualified persons to become full-time city judges.

- Judge Suzanne Marwil – Superior Court Judge
- Judge Joseph Kiefer – Superior Court Judge
- John Gilbert – Attorney
- Tricia Schafer – Attorney
- Jeane Beasley – Citizen Member
- Carol Ann Petren – Citizen Member
- Helene Weitzenkorn – Citizen Member



Judicial Appointment Advisory Board

- JAAB is supported by the Human Resources Department to lead the recruitment, conduct due diligence, select candidates to interview, and conduct the initial interviews.
- Under SRC, JAAB shall interview a minimum of 6 candidates and recommend a minimum of 3 candidates to City Council.
- City Council conducts interviews and selects a candidate for appointment.



Recruitment Timeline

- Recruitment opened May 16 and was posted for 30 days
- HR staff screened fifty-eight applications, fifty-two met qualifications
- Applications will be reviewed by JAAB on July 16 & 17
- JAAB Interviews are scheduled for September 5
- Anticipated JAAB recommendation letter to City Council on September 10
- Anticipated City Council interviews late September/early October
- Anticipated Associate City Judge appointment early October



City Council Interview Options

#1 – Interview candidates in an open meeting format.

#2 – Interview candidates in panels of 2- 3; similar to a recent interview process.

#3 – Interview candidates in an executive session format.



Thank you!

