

SCOTTSDALE CITY COUNCIL
SPECIAL MEETING MINUTES
TUESDAY, AUGUST 25, 2026



CITY HALL KIVA
3939 N. DRINKWATER BOULEVARD
SCOTTSDALE, AZ 85251

CALL TO ORDER

Mayor Lisa Borowsky called to order a Special Meeting of the Scottsdale City Council at 3:02 P.M. on Tuesday, August 25, 2026, in the City Hall Kiva Forum.

ROLL CALL

Mayor Borowsky asked City Clerk Ben Lane to conduct the roll call.

Present: Mayor Lisa Borowsky; Vice Mayor Maryann McAllen; and Councilmembers Jan Dubauskas, Barry Graham, Adam Kwasman, Kathy Littlefield, and Solange Whitehead

Also Present: City Manager Greg Caton, City Attorney Luis Santaella, City Treasurer Sonia Andrews, and City Clerk Ben Lane

1. Boards, Commissions, and Committees 2025 Annual Report Presentations

Request: Presentation, discussion, and possible direction regarding key accomplishments, major actions taken, upcoming opportunities, challenges, and/or outcomes of the following public bodies:

- Building Advisory Board of Appeals
- Citizens' Bond Oversight Committee
- Historic Preservation Commission
- Human Services Advisory Commission/Scottsdale Housing Agency Governing Board
- Industrial Development Authority
- Loss Trust Fund Board
- Parks and Recreation Commission
- Veterans Advisory Commission

Mayor Borowsky announced this afternoon the Council will hear from several of the city's Boards, Commissions and Committees regarding their 2025 Annual Reports, which will include presentations, discussion and possible direction regarding key accomplishments, major actions taken, upcoming opportunities, challenges, and outcomes.

NOTE: MINUTES OF CITY COUNCIL MEETINGS AND WORK STUDY SESSIONS ARE PREPARED IN ACCORDANCE WITH THE PROVISIONS OF ARIZONA REVISED STATUTES. THESE MINUTES ARE INTENDED TO BE AN ACCURATE REFLECTION OF ACTION TAKEN AND DIRECTION GIVEN BY THE CITY COUNCIL AND ARE NOT VERBATIM TRANSCRIPTS. DIGITAL RECORDINGS AND CLOSED CAPTION TRANSCRIPTS OF SCOTTSDALE CITY COUNCIL MEETINGS ARE AVAILABLE ONLINE AND ARE ON FILE IN THE CITY CLERK'S OFFICE.

City Clerk Ben Lane noted this format started last year with many of the City's boards and commissions presenting an overview of their annual report. Based on Council feedback provided at an April 2026 Work Study Session, several changes were made to this process, including scheduling these presentations as Special Meetings and having the boards present during two Special Meetings rather than multiple Council Meetings. He stated that after the presentations are completed, the annual report for all boards and commissions will be added as a Consent Agenda item for Council consideration and possible acceptance.

Mayor Borowsky then invited each board and commission to present individually.

Building Advisory Board of Appeals Chair Michael Kravit and Staff Representative Michael Clack gave a PowerPoint presentation (attached) on the Board's accomplishments, major actions taken, challenges, and upcoming opportunities.

Councilmembers made the following observations and suggestions:

- Thanked the Board members and staff for their efforts and service.
- For early morning concrete pours, appreciate that nearby neighborhoods are notified and that mitigation measures, such as deflected lighting, are utilized.

Citizens' Bond Oversight Committee Vice Chair Darryl Komesu and Staff Representative Erin Walsh gave a PowerPoint presentation (attached) on the Committee's accomplishments, major actions taken, challenges, and upcoming opportunities.

Councilmembers made the following observations and suggestions:

- Expressed interest in receiving more reports to the City Council from the Citizens' Bond Oversight Committee regarding the status of bond projects.
- Thanked the Committee members and staff for their service and for the presentation.
- Noted that the Committee's role appears to be primarily financial in nature.

Historic Preservation Commission Chair Mark Estes and Staff Representative Adam Yaron gave a PowerPoint presentation (attached) on the Commission's accomplishments, major actions taken, challenges, and upcoming opportunities.

Councilmembers made the following observations and suggestions:

- Thanked the Committee members and staff for their efforts and service.
- Recommended having City Historian Joan Fudala present at a future Commission meeting.

Human Services Advisory Commission and Scottsdale Housing Agency Governing Board Chair Roger Lurie and Staff Representative Mary Witkowski gave a PowerPoint presentation (attached) on the two bodies' accomplishments, major actions taken, challenges, and upcoming opportunities.

Councilmembers made the following observations and suggestions:

- Requested information on metrics and guidelines related to cuts on food assistance and helping those in need and more information related to recent funding changes.
- Thanked the Commission and Board members and staff for their service.
- Excited about the new refrigerated food truck program, which was a collaboration of many entities and Councilwoman Jan Dubauskas, who got the initiative started.

Industrial Development Authority President Edgar Alvarado and Staff Representative Josh Utterback gave a PowerPoint presentation (attached) on the Authority's accomplishments, major actions taken, challenges, and upcoming opportunities.

Councilmembers made the following observations and suggestions:

- Thanked the Authority members and staff for their service and for the presentation.
- Noted the most significant challenge for the Authority is increasing awareness of its programs and services.
- Clarified that projects receiving assistance through the Authority must provide a public benefit.

Loss Trust Fund Board Chair Jacob Seltzer and Staff Representative George Woods gave a PowerPoint presentation (attached) on the Board's accomplishments, major actions taken, challenges, and upcoming opportunities.

Councilmembers made the following observations and suggestions:

- Thanked the Board members and staff for their efforts and service.
- Recognized the Board's accomplishments.
- Congratulated the Board on its 2026 Industrial Commission of Arizona Public Entity Partnership Program Large City of the Year Award.

Parks and Recreation Commission Chair Michael Vreeland and Staff Representative Kevin McKee gave a PowerPoint presentation (attached) on the Commission's accomplishments, major actions taken, challenges, and upcoming opportunities.

Councilmembers made the following observations and suggestions:

- Commended staff on their creativity.
- Noted the high quality of Scottsdale's parks.
- Thanked the Commission members and staff for their service.
- Expressed appreciation for the Commission's support of charter and neighborhood schools.
- Congratulated the Commission and staff on recent awards.
- Expressed appreciation for the recent dog park grand opening at Thompson Peak Park.
- Recommended possible coordination with the Budget Review Commission or the Citizens' Bond Oversight Committee regarding improvements at Cactus Park pool.
- Expressed appreciation for the Parks and Recreation social media videos and other public outreach efforts.
- Recognized and expressed appreciation for significant improvements made to City parks.
- Emphasized the importance of thoroughly documenting costs associated with park projects before funds are expended.
- Noted the City Council's responsibility as fiscal stewards and the need to balance park improvements with other priorities, including public safety services and roadway maintenance.

Veterans Advisory Commission Chair Justin Layman and Staff Representatives Chris Coffee and Virginia Bermudez gave a PowerPoint presentation (attached) on the Commission's accomplishments, major actions taken, challenges, and upcoming opportunities.

Councilmembers made the following observations and suggestions:

- Thanked the Commission members and staff for their presentation and their service.
- Recommended joining other cities in becoming an Arizona at Work partner.
- Recommended working with Maricopa County to provide entrepreneurial veterans with on-the-job training and grant opportunities.
- Recommended offering workshops at local libraries to provide veterans with information and assistance related to career accelerator opportunities.
- Suggested including veteran benefits navigation services and opportunities to connect veterans with available resources on the City's website.
- Discussed the memorial honoring fallen service members and noted that additional names may qualify for inclusion.
- Discussed challenges associated with contacting families and obtaining the information or authorization necessary to add names to the memorial.
- Expressed support for the Veterans Advisory Commission being housed within the Police Department and noted this is a beneficial arrangement for both entities.
- Thanked the Commission for its continued efforts on behalf of Scottsdale's veteran community.

MOTION AND VOTE - ADJOURNMENT

Mayor Borowsky made a motion to adjourn the Special Meeting. Councilwoman Littlefield seconded the motion, which carried 7/0, by voice vote, with Mayor Borowsky; Vice Mayor McAllen; and Councilmembers Dubauskas, Graham, Kwasman, Littlefield, and Whitehead voting in the affirmative.

ADJOURNMENT

Mayor Borowsky adjourned the Special Meeting at 4:46 P.M.

SUBMITTED BY:



Ben Lane
City Clerk

Officially approved by the City Council on September 22, 2026

C E R T I F I C A T E

I hereby certify that the foregoing Minutes are a true and correct copy of the Minutes of the Special Meeting of the City Council of Scottsdale, Arizona, held on the 25th day of August 2026.

I further certify that the meeting was duly called and held, and that a quorum was present.

DATED this 22nd day of September 2026.



Ben Lane, City Clerk

Building Advisory Board of Appeals (BABA)

2025 Annual Report

City Council Special Meeting

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Board Purpose and Makeup

Purpose:

To hear and decide appeals of orders, decisions or determinations made by the Building Official relative to the application and interpretation of city-adopted construction codes. The Board also makes recommendations on the adoption and amendments of the construction codes to the City Council.

The Building Advisory Board of Appeals consists of seven (7) public members appointed at-large by the City Council. Members are qualified to serve based on experience and training pertaining to building construction.



Key Accomplishments/Major Actions Taken

- Discussion regarding SB1182 signed into law regarding construction start time and possible amendment to section 117 Construction Activity of the 2021 International Building Code to change as follows:
 - 117.1.1 Summer hours. April 1st - October 31st no work shall begin before 6:00am 5:00am or continue after 7:00pm Monday - Friday; or before 7:00am or continue after 7:00pm on Saturday.
 - The State law prohibits counties and municipalities from enacting or enforcing any noise ordinance or regulation that prohibits general construction activity from May 1 to October 15 between the hours of 5:00 a.m. and 7:00 p.m. each business day, and between 7:00 a.m. and 7:00 p.m. on Saturday if performed under a valid building permit issued by the municipality or county.
- Vote was taken and unanimously approved to conform to new State law.



Current & Future Opportunities Challenges or Outcomes

- Review and consider adoption of the 2024 International Building Codes
- Industry standard - codes are typically updated on a three-year cycle
- The last City of Scottsdale update was adopted 9/20/2022 with an effective date of 1/1/2023
- Staff anticipates bringing a future code adoption package forward for City Council consideration by the end of 2027



Questions, Comments, Feedback?



Citizens' Bond Oversight Committee

2025 Annual Report

City Council Special Meeting
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Board Purpose and Makeup

The Citizens' Bond Oversight Committee was established by ordinance after the 2015 bond election.

The ordinance was amended in 2020 to include all bond programs approved by the voters.

The Citizens' Bond Oversight Committee consists of seven (7) members appointed at-large by the City Council. Committee members are appointed to two-year terms.



Purpose, powers and duties

3

The Scottsdale Citizens' Bond Oversight Committee shall:

1. Receive reports on the City's progress in implementing the Bond Program
2. Review any proposed project changes to the program
3. Provide such comments to the City Council with respect to the bond program as the Committee deems appropriate



Key Accomplishments

4

- Transferring of funds from completed projects with savings to alternate projects within the same bond question.
- Allocating bond interest earned to projects.
- Monitoring the status of Bond 2019 projects as they move through design and construction.



Major Actions Taken

5

- Recommended the transfer up to \$153,421 in Bond 2019 funds savings from Question 2, Project 57 – Install Solar Systems North Corporation Campus to Question 2, Project 59 – Install Solar Systems at Civic Center Campus
- Recommended to eliminate Project 41 - Install Solar Heating System for Eldorado Pool



Major Actions Taken

6

The committee recommended the transfer of bond interest funds to the following projects:

Question 1: \$515,000

- Project 42 - Thompson Peak Dog Park

Question 2: \$533,000

- Project 15 - Build 200 Space Parking Lot off 75th Street to Serve the City Court and Scottsdale Stadium (\$341,000)
- Project 23 - Repair Lakes and Irrigation at Vista del Camino Park in the Indian Bend Wash (\$192,000)

Question 3: \$1,791,000

- Project 33 - Renovate the Via Linda Police Station to Increase Efficiency (\$1,200,000)
- Project 40 - Renovate and Expand the Civic Center Jail and Downtown Police Facility to Meet Demand (\$300,000)
- Project 27 - Modernize and Expand the Police and Fire Training Facility (\$291,000)



Upcoming Opportunities, Challenges, or Outcomes

- As projects are completed, there may be opportunity to transfer savings to other projects in the same question.
- Evaluating changes to project scopes.
- If there are not enough bond funds to complete a project, the committee may be asked to make a recommendation on how to proceed.



Questions?



Historic Preservation Commission

2025 Annual Report

City Council Special Meeting
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Chair Mark Estes
Commission Liaison Adam Yaron



Commission Purpose and Makeup

The Commission consists of seven (7) members appointed by City Council to:

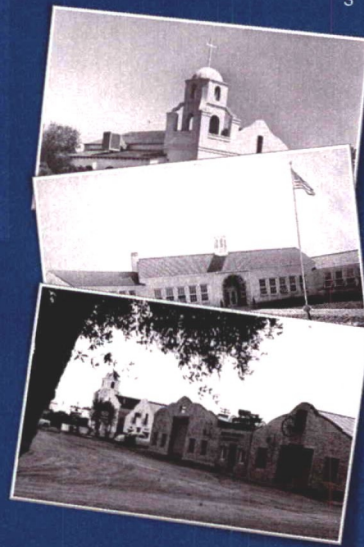
- Protect and preserve historic and archaeological resources
- Maintain the Scottsdale Historic Register
- Review changes to historic properties
- Recommend HP District rezonings to the Planning Commission and City Council
- Oversee incentive programs for historic properties
- Advise on preservation matters and other City Council directives



Excerpt of Scottsdale's Historic Register

2025 Key Accomplishments / Major Actions Taken

1. Reviewed and acted on Certificate of Appropriateness requests for HP-zoned properties
2. Considered State Law Updates related to accessory dwelling units (ADU's) and Historic Property Districts
3. Reviewed Middle Housing Text Amendment updates related to HB 2721.
4. Advanced public –facing preservation resources through development and posting of the Early Town Building Story Map (shown right)



Images from Early Town Building Story Map

Upcoming Opportunities, Challenges, or Outcomes

The Commission will continue to:

- Promote public awareness of Scottsdale's heritage
- Identify and recognize historic and cultural resources
- Protect buildings and sites that reflect the city's past

Key focus areas moving forward:

- Program Administration – Improve HRER processes
- Advocacy – Support preservation efforts through local and state partnerships
- Outreach – Expand engagement with residents and community groups



Historic Preservation Commission

Questions, Comments, Feedback



Human Services Advisory Commission Scottsdale Housing Agency Governing Board

2025 Annual Reports

City Council Special Meeting

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Commission Purpose and Makeup

The purpose of the Human Services Advisory Commission (HSC) is to provide advisory recommendations to the staff and City Council on human services priorities and programs. The Commission also reviews and suggests funding allocations for Scottsdale Cares, Community Development Block Grants, HOME, Human Services Emergency and General Funds

The Human Services Advisory Commission consists of seven (7) members appointed by the City Council.



Board Purpose and Makeup

The Scottsdale Housing Agency Governing Board (SHAGB) oversees the City of Scottsdale Housing Program.

The Scottsdale Housing Agency Governing Board consists of eight members: the seven sitting members of the Human Services Advisory Commission and one Scottsdale Housing Choice Voucher participant member. The Scottsdale Housing Program participant member shall be appointed annually and serve a one-year term.



3

Key Accomplishments/Major Actions Taken (HSC)

- Scottsdale Cares Ordinance No. 4699 increasing utility donation to \$2
- Year one completed on the 2025-2028 Human Services Strategic Plan
- Evaluation and allocation of annual funding process.



4

Key Accomplishments/Major Actions Taken (SHAGB)

- Scottsdale Housing Agency High Performer on Section 8 Management Assessment Program (SEMAP)
- Public Housing Annual Agency Plan
- Scottsdale Housing Agency Administrative Plan 2026



5

Current and Future Opportunities, Challenges, or Outcomes (HSC)

- Strategic Analysis of Federal and State Funding
- Enhance Community Collaboration
- Strengthen efforts to support vulnerable residents, the elderly, the disabled, veterans, low-income, and those at high risk of housing instability



6

Current and Future Opportunities, Challenges, or Outcomes (SHAGB)

- Continue cost-saving measures to stay within 2026 funding
- Maintain housing for families through the Housing Choice Voucher Program



Questions, Comments, Feedback?



Scottsdale Industrial Development Authority

2025 Annual Report

City Council Special Meeting

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Purpose and Makeup

The purpose of the Scottsdale Industrial Development Authority is to:

- Issue tax-exempt and taxable revenue bonds to stimulate economic activity
- Promote economic development and business enterprise in Scottsdale
- Facilitate tax-exempt and taxable financing for qualifying projects

The Scottsdale Industrial Development Authority consists of seven (7) members appointed by the City Council.



Key Accomplishments/Major Actions Taken

- Re-engaged city, financial and legal partners
- Strengthened governance and oversight
- Increased market awareness of SIDA, though still early stages

Key Accomplishments/Major Actions Taken

- Positioned SIDA for long-term financial sustainability
- Developing a pipeline of projects

Current and Future Opportunities, Challenges, or Outcomes

Opportunities:

- Bond Financing: Evaluate proposals, issue revenue bonds for eligible projects
- Expand outreach via marketing, social media, local economic forums
- Grow the transaction pipeline, send us referrals
- Generate operating revenue
- Operate with responsible fiscal oversight

Current and Future Opportunities, Challenges, or Outcomes

Challenges:

- Rebuild awareness after fifteen years without bond activity
- Restart financing activity, application framework, approval process
- Rebuild with financial sustainability
- Compete with alternative financing tools and other IDAs

Desired Outcomes:

- Complete first bond issuance since 2010
- Deliver measurable economic impact

Questions, Comments, Feedback?



Loss Trust Fund Board

2025 Annual Report

City Council Special Meeting
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Board Purpose

The purpose of the Loss Trust Fund Board is to oversee the administration of the Loss Trust Fund and ensure adherence to the Declaration of Trust. This includes the retention of actuarial services, auditors, consultants, and advisors necessary to carry out the business and purpose of the Loss Trust Fund; Authorizing the Safety & Risk Management Director to procure the necessary insurance and coverages to meet the city's property and casualty exposures; and authorizing the Safety & Risk Management Director to administer the day to day affairs of the Trust.

The Loss Trust Fund Board also recommends modifications of the terms and conditions of the Trust document to the City Council.



Makeup

- The Loss Trust Fund Board consists of five (5) members; all members are appointed at-large by the City Council. Members of the Loss Trust Fund Board must be qualified in a field related to Risk Management. The term of each member is three (3) years from appointment, with a maximum term of six (6) years. The liaison to the Loss Trust Fund Board is the Safety & Risk Management Director, George Woods, and the Board receives legal counsel from Lori Davis, Chief Deputy City Attorney – Civil Litigation.



Safety & Risk Management

- Under the leadership of the City Attorney, Luis Santaella, The Safety and Risk Management Division serves the City of Scottsdale by providing comprehensive expertise in workplace safety, loss prevention, insurance administration, contractual risk transfer, and claims management. The division is responsible for developing, implementing, and maintaining a best-practice safety and risk management program for the City. Through proactive planning, collaboration with City departments, and data-driven decision-making, the division works to identify, evaluate, and mitigate potential risks.
- These efforts focus on protecting people, City assets, and public resources while effectively and efficiently managing the City's total cost of risk through the continuous improvement of safety, loss prevention, insurance, and claims programs.



Key Accomplishments/Major Actions Taken

5

- Presentation and discussion of 2025 Annual Report and submission to City Council.

Notable Accomplishments

- Received 2026 Industrial Commission of Arizona Public Entity Partnership Program Large City of the Year Award.
- Improved the City's Experience Modification Rating (E-Mod) to 0.93 below the Industrial Commission of Arizona's standard of 1.10. This is a 26.77% reduction over the prior year of 1.27. Lowest E-Mod in over a decade.
- Presentation and discussion of Actuarial Study for city's Property & Casualty programs, presented by Adam Hirsh of Oliver Wyman / No action taken.



Upcoming Opportunities, Challenges, or Outcomes

6

- Discussion on the appropriate funding confidence level in light of loss development.
- Discussion and consultation regarding migrating towards a captive insurance program model.



Questions, Comments, Feedback?



Parks and Recreation Commission

2025 Annual Report

City Council Special Meeting

Aug. 25, 2026



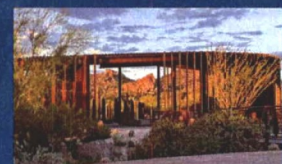
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Commission Purpose and Makeup

The Parks and Recreation Commission consists of seven (7) members appointed at-large by the City Council

The purpose of the Parks and Recreation Commission is to advise the City Council on:

- The acquisition of lands and facilities for use as parks or recreation centers
- The operation, use, care and maintenance of these parks and recreation areas
- Serves as the citizens' oversight committee for the implementation of the 2025 0.15% Tax as it relates to the use of revenues for all park improvements, capital projects, and master plans.



2

Key Accomplishments/Major Actions Taken

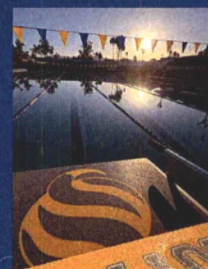
- Feb. 2025 - Recommended approval of the FY 2025/26 Parks and Preserve Sales Tax 51% Park Improvements capital budget
- April 2025 – Approved new Youth Sports Field Allocation policy with clearer rules and Scottsdale resident priority
- May 2025 – Approved pilot fees for McCormick-Stillman Railroad Park's Roundhouse
- December 2025 – Recommended approval of the FY 2026/27 Parks and Preserve Sales Tax 51% Park Improvements capital budget



3

Current and Future Opportunities, Challenges, or Outcomes

- Act as citizens' oversight committee of the Parks and Preserve Sales Tax park improvement funds
- Help shape design of major park renovation projects at Agua Linda, Eldorado, and Paiute Park
- Provide input on the Cactus Pool Feasibility Study
- Attend events, celebrations, and project milestones
- Challenge: prioritizing long-term Parks & Preserve Sales Tax capital projects with available annual fund balances



4

Questions, Comments, Feedback?



Veterans Advisory Commission

2025 Annual Report

City Council Special Meeting
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Commission Purpose and Makeup

PURPOSE

The Veterans Advisory Commission advises the City Council on veteran programs, policies and practices designed to improve quality of life, and serves as a community connection point for veterans and the community where they live.

COMPOSITION

Seven members appointed by the City Council, at least five of whom must be military veterans or work for an organization supporting veterans.

7

Seats appointed by the City Council

5 of 7

Veterans or veteran supporters

2025 OFFICERS

Justin Layman, Chair · Mark Ashley, Vice Chair



2025 at a Glance

10

Meetings Held

2

Public Comments

9

Commissioners Served

0

Recusals

2025 MEETING CALENDAR

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
8	5	5	2	7	4	—	—	3	8	5	4

Meetings were not held in July or August 2025.



3

Key Accomplishments/Major Actions Taken

01

National POW/MIA Day

Supported planning and execution of the city's National POW/MIA Day observance.

02

Scottsdale Salutes

Expanded recognition through banner honorees, the Parada del Sol entry, a presence at Canal Convergence and the Purple Heart City banner.

03

Bentley Polo Army v. Navy

Organized two Vietnam veterans to drop the starting ball at the Army v. Navy match.

04

Community Series Pilot

Piloted the new Veteran Community Series at the Community Design Studio, supported by a September meeting-time change.



4

Key Accomplishments/Major Actions Taken

05

Thunderbird Field II

Received a presentation on the Thunderbird Field II Veterans Memorial and its scholarship program.

06

Legislative Recommendations

Reviewed state legislation and recommended City Council support for multiple veterans-related bills.

07

Memorial for the Fallen

Advanced additions to the Memorial for the Fallen over the course of the year.

08

VeteransAZ Outreach

Advanced veteran outreach and education through videos, podcasts and public programming.



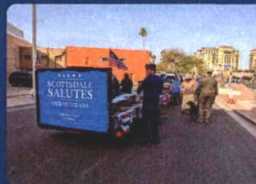
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2025 in Pictures



National POW/MIA Day

Sept. 19, 2025 — a presentation on Scottsdale's prisoners of war and those missing in action.



Parada del Sol

Feb. 1, 2025 — the Scottsdale Salutes entry in the annual parade.



Veterans Day

The city's annual Veterans Day commemoration.



Salutes Reception

Honorees recognized on Scottsdale Salutes streetlight banners.



6

Current and Future Opportunities, Challenges, or Outcomes

OPPORTUNITIES

Railroad Park Veterans Day

A new Veterans Day observance at the Railroad Park.

Adopt a Veteran

A new initiative in partnership with the city's Human Services division.

Community Series Expansion

Bringing a shorter version of the Veteran Community Series to Granite Reef in October 2026, with Human Services.



7

Current and Future Opportunities, Challenges, or Outcomes

CHALLENGES

VeteransAZ Continuation

Sustaining VeteransAZ video, podcast and public programming in future years.

Legislation Tracking

Monitoring state and federal legislation affecting military veterans' benefits, rights and support programs.

Veteran Data & Demographics

Identifying accurate and up-to-date demographic and statistical information to guide Commission priorities.



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Questions, Comments, Feedback?

